



**INTEROFFICE MEMORANDUM
EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE**

DATE: July 29, 2026
TO: Odis Jones, City Manager
THROUGH: Adam K. Troy, Assistant City Manager
FROM: Elaine Warner, Economic Development Director
SUBJECT: Employee Recognition for Outstanding Job Performance – **Luis Gonzalez**

BACKGROUND

In the short time Luis has been with Culver City, he has made a significant impact. He oversees parking field operations, the Farmer's Market and assists with other economic development projects and events. He recently provided an outstanding job performance in researching and coordinating the new Entertainment Zone in coordination with the Downtown Business Association. The program will further the City's efforts to enhance special events, increase visitation and tourism, and support/retain small businesses in the community.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

RECOMMENDATION TO APPROVE

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Luis Gonzalez to receive an award of three (3) working days off with pay and a cash award of \$1,000.

Approved By

Odis Jones

Odis Jones, City Manager

07/21/2026

Date