

**City of Culver City, California
Agenda Item Report**

Meeting Date: 4/8/13		Item Number: <u>C-3</u>	
CITY COUNCIL AGENDA ITEM: 1)Acceptance of Work Performed by Griffith Company 2) Authorization to File the Notice of Completion; and (3) Authorization to Release the Retention Payment after Expiration of the 35-day Lien Period for the Construction of the Jefferson Boulevard Pedestrian and Bicycle Access Improvements Project at Hetzler Road, P-956			
Contact Person/Dept.: Hong Wang / Public Works		Phone Number: (310) 253-5604	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (Email) Meetings and Agendas – City Council (04/02/13)			
Department Approval: Charles D. Herbertson (03/27/13)		City Attorney Approval: Carol Schwab (by H. Baker) (04/01/13)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (04/02/13)		City Manager Approval: John M. Nachbar (04/02/13)	
<u>RECOMMENDATION:</u> Staff recommends the City Council (1) accept the work performed by Griffith Company, (2) authorize the filing of the notice of completion, and (3) authorize the release of retention funds in the amount of \$28,840 after the expiration of the 35-day lien period for the construction of the Jefferson Boulevard Pedestrian and Bicycle Access Improvements Project at Hetzler Road, P-956. <u>BACKGROUND/ DISCUSSION:</u> On June 11, 2012 the City Council awarded a contract to Griffith Company for the Jefferson Boulevard Pedestrian and Bicycle Access Improvements Project. The Project constructed the following improvements: a new traffic signal, high visibility crosswalks, and curb extensions/bulb-outs at the Jefferson Boulevard and Hetzler Road intersection; raised landscaped median islands and new sidewalks along Jefferson Boulevard near its intersection with Hetzler Road; the restriping of Jefferson Boulevard between Duquesne Avenue and Holdrege Avenue to include bicycle lanes; and improvements to a 10-space parking lot on Jefferson Boulevard west of Hetzler Road, which is owned and to be maintained by the State of California Division of State Parks Griffith Company successfully completed the work as required in the contract. Three change orders in the amount of \$44,375 were issued due to field changes, extra work as requested by the City, and contract quantity adjustment. Construction			

**City of Culver City, California
Agenda Item Report**

inspection services were performed by the City Council approved engineering on-call consultant, Willdan Engineering.

The project was substantially completed in early January and a grand opening was held on January 18, 2013.

FISCAL ANALYSIS:

Project Budget	
Funding Source	Amount
State Prop 84 Grant (42300956)	\$566,403
Community Development Impact fund (41700956)	175,000
Total	\$741,403

Estimated Project Expenses	
Construction Contract (Griffith Company)	\$532,444
Change Orders(1,2 & 3)	\$44,375
Construction Inspection Services by Willdan	\$45,900
Material Testing Services	\$3,805
Total Estimated Expenditure	\$626,524

Unused Community Development Funds of approximately \$100,000 will be available for future projects.

MOTIONS:

That the City Council:

1. Accept the work performed by the contractor, Griffith Company, for construction of the Jefferson Boulevard Pedestrian and Bicycle Access Improvements Project at Hetzler Road, P-956; and,
2. Authorize the Public Works Director/City Engineer to execute the Notice of Completion and submit it to the Los Angeles County Registrar-Recorder's Office for recordation; and,
3. Authorize the release of \$28,840 in retention funds to Griffith Company following the expiration of the 35-day lien period.