

Culver CITY

**INTEROFFICE MEMORANDUM
EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE**

DATE: 05/15/2024
TO: JOHN NACHBAR, CITY MANAGER
FROM: Heather Baker, City Attorney
SUBJECT: Outstanding Job Performance Recognition from City Attorney's Office for Roland Miranda, Deputy City Attorney III

BACKGROUND

Roland Miranda, Deputy City Attorney III, is being recognized by the City Attorney's Office for their Outstanding Job Performance. Roland Miranda has been an integral part of the City Attorney's Office for the last 19 years. Over the last few years, Roland's responsibilities have significantly increased, and he has met this new challenge with an all-in attitude, demonstrating his eagerness, dedication and determination. In addition, he handles his work with a high degree of thoughtfulness and professionalism and is always ready and willing to step in to assist and collaborate on any number of issues. Roland is a valuable member of our Team, and it is with great pleasure I nominate him for an Outstanding Performance Award.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

RECOMMENDATION TO APPROVE

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Roland Miranda to receive three (3) working days off with pay.

Approved by,



John Nachbar, City Manager

05/20/2024

Date