

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 6/14/10		Item Number: <u>A-1</u>	
AGENDA ITEM: Appointments and/or Reappointments to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, the Landlord-Tenant Mediation Board; and the Baldwin Hills Community Advisory Panel.			
Contact Person/Dept.: Ela Valladares		Phone Number: 310-253-5851	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: Applicants (6/8/10); (E-Mail) Agenda and Meetings - City Council (6/9/10)			
Department Approval: Martin R. Cole (06/08/10)		City Attorney Approval: Carol Schwab (by H. Baker) (06/09/10)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/09/10)		City Manager Approval: P. Lamont Ewell (06/10/10)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council appoint and/or reappoint members to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, the Landlord-Tenant Mediation Board and the Baldwin Hills Community Advisory Panel. <u>BACKGROUND:</u> In order to fill vacancies on the various commissions, committees and boards, staff has taken the following steps to provide public notice: • Advertisements ran in the Culver City News on May 6 and May 13, 2010. [Due to an error by the newspaper, advertisements scheduled to run on May 20 and May 27, 2010 did not run.] • Advertisements ran in the Culver City Observer on May 6, May 13, May 20 and May 27, 2010. • Notice was posted on the City's web site starting on May 6, 2010. • Letters were sent to commission/committee/board members who were eligible to apply for reappointment. • Announcements were made at Council Meetings regarding the application period and deadline.			

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DISCUSSION:

Consideration of Appointments:

Planning Commission – One seat is available for appointment. Office No. 5, currently held by Anthony Pleskow, expires on June 30, 2010. Mr. Pleskow was appointed to the Commission in 2008 to fill an unexpired term. Mr. Pleskow submitted a new application indicating his interest to again serve on the Planning Commission. A total of 2 people submitted timely applications indicating an interest in serving on the Planning Commission.

Parks and Recreation Commission – One seat is available for appointment. Office No. 3, currently held by Marianne Kim, expires on June 30, 2010. Ms. Kim was appointed to the Commission in 2008 to fill an unexpired term. Ms. Kim submitted a new application indicating her interest to again serve on the Parks and Recreation Commission. Ms. Kim's application was the only one received for the Parks and Recreation Commission.

Civil Service Commission – One seat is available for appointment. Office No. 1, currently held by Michael Whitaker, expires on June 30, 2010. Mr. Whitaker was appointed to the Commission in 2006. Mr. Whitaker submitted a new application indicating his interest to again serve on the Civil Service Commission. A total of 2 people submitted timely applications indicating an interest in serving on the Civil Service Commission.

Cultural Affairs Commission – One seat is available for appointment. Office No. 5, currently held by Clement Hanami, expires on June 30, 2010. Mr. Hanami did not submit an application seeking reappointment. A total of 5 people submitted timely applications indicating an interest in serving on the Cultural Affairs Commission.

Disability Advisory Committee - Two seats are available for appointment. Office No. 1, held by Robyn Tenensapf, expires on June 30, 2010. Ms. Tenensapf submitted an application seeking reappointment. Office No. 5, held by Dr. Jay Shery, also expires on June 30, 2010. Dr. Shery submitted a new application indicating his interest to again serve on the Disability Advisory Committee. A total of 5 people submitted timely applications indicating an interest in serving on the Disability Advisory Committee.

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Landlord-Tenant Mediation Board:

Please note that there are no term limits for the Landlord-Tenant Mediation Board.

Tenant Representative – Three seats are available for appointment. One application was received for this position.

Landlord Representative – Two seats are available for appointment. Mary Ellen Fernandez was reappointed to the Board in 2007. Ms. Fernandez filed an application seeking reappointment. A total of 5 timely applications were received for this position.

Member at Large Representative – Two seats are available for appointment. One application was received for this position.

Tenant Alternate – One seat is available for appointment. No applications were received for this position.

Baldwin Hills Community Advisory Panel – One Member seat and one Alternate seat is available for appointment. One application was received for this position. Please note that the City Council has the option of appointing one or more of its members to this panel.

FISCAL ANALYSIS:

For new appointees to the Landlord-Tenant Mediation Board, there will be 30 hours of professional mediation training at a cost of \$625 each and AB 1234 Ethics training. These costs would be absorbed in existing Housing Division Budget appropriations. For new appointments to all other commissions, committees or boards, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act training. Sufficient funds for training has been included in the Non-Departmental Division proposed 2010-2011 budget and will be available when the budget is approved by the City Council.

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ATTACHMENTS:

1. List of all applicants
2. Copies of all applications (with personal information redacted)

MOTIONS:

That the City Council:

1. Appoint/reappoint _____ to fill Office No. 5 as Planning Commissioner to the Planning Commission for a four year term, expiring June 30, 2014.
2. Appoint/reappoint _____ to fill Office No. 3 as Parks and Recreation Commissioner to the Parks and Recreation Commission for a four year term, expiring June 30, 2014.
3. Appoint/reappoint _____ to fill Office No. 1 as Civil Service Commissioner to the Civil Service Commission for a four year term, expiring June 30, 2014.
4. Appoint _____ to fill Office No. 5 as Cultural Affairs Commissioner to the Cultural Affairs Commission for a four year term, expiring June 30, 2014.
5. Appoint/reappoint _____ to fill Office #1 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2014.
6. Appoint/reappoint _____ to fill Office #5 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2014.
7. Appoint/reappoint _____ as Landlord Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2013.
8. Appoint _____ as Landlord Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2013.
9. Appoint _____ as Member at Large Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2013; and/or direct staff to continue recruitment for the Member at Large Representative position.

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10. Appoint _____ as Tenant Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2013 and/or direct staff to continue recruitment for the Tenant Representative.
11. Direct staff to continue recruitment for the Tenant Alternate position.
12. Appoint _____ as Member and _____ as Alternate on the Baldwin Hills Community Advisory Panel for an indefinite term of office and/or direct staff to continue recruitment for the Baldwin Hills Community Advisory Panel.