

**THESE MEETING MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
DISABILITY ADVISORY COMMITTEE**

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SPECIAL MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

September 25, 2024
6:30 P.M.

Call To Order & Roll Call

Chair Goldhaber called the special meeting of the Culver City Disability Advisory Committee to order at 6:30 P.M. at the Senior Center.

Members Present: Janice Goldhaber, Chair
Robyn Tenensapf, Vice Chair
Marie Albertson, Member
Jessica Burnett, Member
Yu-Ngok Lo, Member
Marcy Sookne, Member

Absent: Robin Langman, Member
Shellena Leftridge, Member
Ketsha Thompson, Member

Staff Present: Francisca Castillo, Recreation and Community Services Manager
Jill Thomsen, Recreation and Community Services Supervisor
Mike Odunze, Social Services and Disability Services Coordinator,
Melanie Morales, Recreation and Community Services Coordinator
Jesse Roth, Associate Analyst

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Pledge of Allegiance

Vice Chair Tenensapf led the Pledge of Allegiance.

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Public Comment for Items NOT On the Agenda

Chair Goldhaber invited public comment.

Jesse Roth, Associate Analyst, indicated that no Public Comment for Items NOT On the Agenda had been received.

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Receipt of Correspondence

Jesse Roth, Associate Analyst, indicated that no correspondence had been received.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

DAC - Receive and File the Final Disability Awareness Month Events Plan for October 2024 with Amendments if Any

Chair Goldhaber introduced the item.

Mike Odunze, Social Services and Disability Services Coordinator, provided background on himself and his duties; presented a report on the final Disability Awareness Month Events Plan; discussed the upcoming City Council proclamation and commendations; planned events; the upcoming special Disability Awareness Committee (DAC) meeting; Disability Services Programming; marketing; the goal to increase engagement and Carnival attendance; sponsorship; volunteers; food; the live entertainment schedule; the deadline to RSVP; vendor booth participants; carnival games; and additional areas used.

Discussion ensued between staff and Committee Members regarding encouragement for Committee Members to attend the City Council meeting for the proclamation and commendations; encouragement to let staff know if Members are planning on volunteering so that assignments can be made; a signup sheet was circulated during the meeting; absent Committee Members; Girl Scout training; the library display; a request for Members to think of new ideas to add to the library display; Members offered to help set up the display; information about Girl Scout troops and leaders; and training materials.

Additional discussion ensued between staff and Committee Members regarding the American Institute of Architects; complaint facilities; educational programming; helping regular people understand how to accommodate disabled individuals; providing information to small business owners in Culver City; helping people ensure their facilities are open to the public; clarification that not everything has to happen in Disability Awareness month; agendizing items for discussion; a suggestion to agendize a discussion of potential educational programming for residents to understand how to accommodate physically disabled individuals; a suggestion to receive a presentation from outside presenters such as California Access Specialists or others with experience serving those with physical disabilities; and consensus was achieved from Chair Goldhaber, Vice Chair Tenesapf, and Members Albertson, Burnett and Lo to agendize consideration of programs to educate the public about architectural barriers for the February 2025 agenda.

Further discussion ensued between staff and Committee Members regarding the Lanterman Act; materials included in the library display; the focus on children; keeping the display simple; the captive audience waiting in line for vaccines; involvement of the Girl Scouts; volunteer opportunities; encouragement for anyone who wants to wear a costume to participate; a reminder that scary costumes or masks are not a good idea; ensuring costumes are comfortable; being flexible with volunteer assignments; clarification that the Carnival is for everyone; providing a place for people with disabilities to go; having easy games for everyone; the neuro-diverse attendees; frustration levels; allowing people to keep trying; inside activities; participation by the Exchange Club; providing an enjoyable experience; encouragement for Committee Members to mingle with other people; ensuring that non-verbal individuals are engaged;

raising the visibility of the DAC; and encouragement for Members to attend a City Council meeting to understand how they operate.

Francisca Castillo, Recreation and Community Services Manager, asked that DAC volunteers check in at the registration table to get their badges.

Further discussion ensued between staff and Members regarding Commissions, Boards and Committees that have badges.

MOVED BY VICE CHAIR TENENSAPF AND SECONDED BY CHAIR GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE THE FINAL DISABILITY AWARENESS MONTH EVENTS PLAN FOR OCTOBER 2024.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, GOLDHABER, LO, SOOKNE,
TENENSAPF
NOES: NONE
ABSENT: LANGMAN, LEFTRIDGE, THOMPSON

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Public Comment for Items NOT On the Agenda

Jesse Roth, Associate Analyst, indicated that no requests to speak had been received.

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Items from Disability Advisory Committee Members/Staff

Jill Thomsen, Recreation and Community Services Supervisor, reminded Committee Members to alert anyone in the Senior Center parking lot who questions them that they are Committee Members attending a meeting.

Discussion ensued between staff and Committee Members regarding the ability of Members to park anywhere; support available from the security guard at the front of the building; clarification that Members do not need to have parking permits; and parking at City Hall.

Member Sookne discussed the most important hours to volunteer during the Abilities Carnival, and appreciation for any help with setup and cleanup.

Member Burnett requested a business card from Mike Odunze.

Member Albertson expressed appreciation for the Arts Survey; questioned whether a survey about the needs or perception of disabilities in the community had been done; and she proposed agendizing consideration of a community survey in 2025.

Discussion ensued between staff and Committee Members regarding the city-wide Parks Master Plan; money needed to support a survey; the previous survey; agreement to provide a copy of survey responses for the new Members; discussion about changing and expanding the process; and response-level.

Vice Chair Tenensapf discussed recent park renovations that improved park accessibility.

Additional discussion ensued between staff and Committee Members regarding the park presentation to the DAC; release of the draft plan; availability of the Parks Plan on culvercity.org; providing feedback as a citizen vs. as a member of the public; what was included in the survey; creating a circumstance where more people will have access to the survey; available information; examination of the survey results before moving forward with an agenda item; appreciation to staff for their hard work and for the report; encouragement for people to come and experience the Carnival; and the need for help.

Vice Chair Tenensapf discussed the fact that marketing for the Carnival never mentions the Disability Advisory Committee.

Discussion ensued between staff and Committee Members regarding clarification that monetary donors are highlighted; use of the previous year's materials as a template; and staff agreement to add the DAC to marketing materials.

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Adjournment

There being no further business, at 7:32 P.M., the Disability Advisory Committee adjourned to a meeting to be held on Wednesday, October 9, 2024, at 6:30 P.M.

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Jesse Roth
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Janice Goldhaber
CHAIR of the Disability Advisory Committee,
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date