REGULAR MEETING OF THE
CULVER CITY
PLANNING COMMISSION
CULVER CITY, CALIFORNIA

August 13, 2025
7:00 p.m.

Call to Order & Roll Call

Vice Chair Menthe called the regular meeting of the Culver City Planning Commission to order at 7:00 p.m. in Council Chambers and online.

Present: Darrel Menthe, Vice Chair
Jen Carter, Commissioner
Stephen Jones, Commissioner
Alexander van Gaalen, Commissioner

Absent: Jeanne Black, Commissioner

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Pledge of Allegiance

Andrew Reilman led the Pledge of Allegiance.

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Public Comment - Items NOT on the Agenda

Vice Chair Menthe invited public comment.

Ruth Martin del Campo, Current Planning Secretary, reported that no requests to speak had been received.

Emily Stadnicki, Current Planning Manager, reported that the new Commissioner had been sworn in but could not be in attendance for the meeting due to a pre-planned conflict.

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Presentation:

Item P-1

Appreciation of Andrew Reilman for Service on the Planning Commission

Mark Muenzer, Planning and Development Director, read a commendation that had been presented at the August 11, 2025 City Council meeting; expressed appreciation to Andrew Reilman for his efforts and for his support; and presented Mr. Reilman with a gift from the Planning and Development Department.

Andrew Reilman thanked staff for the recognition; noted that he had told the City Council that Planning staff were the best staff; expressed appreciation for being able to serve; discussed the memory and importance of David Voncannon; and he noted the value of balance and understanding the community they serve.

Commissioners thanked former Commissioner Reilman for his work noting they had learned a lot from him, and he would be missed.

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Receipt of Correspondence

Ruth Martin del Campo, Current Planning Secretary, reported that no correspondence had been received.

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Consent Calendar

MOVED BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER CARTER THAT THE PLANNING COMMISSION APPROVE ITEMS C-1 THROUGH C-3.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CARTER, JONES, MENTHE, VAN GAALEN
NOES: NONE
ABSENT: BLACK

Item C-1

Approval of Draft Planning Commission Meeting Minutes of March 26, 2025

THAT THE PLANNING COMMISSION APPROVE THE DRAFT PLANNING COMMISSION MEETING MINUTES OF MARCH 26, 2025.

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Item C-2

Approval of Draft Planning Commission Meeting Minutes of April 9, 2025

THAT THE PLANNING COMMISSION APPROVE THE DRAFT PLANNING COMMISSION MEETING MINUTES OF APRIL 9, 2025.

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Item C-3

Approval of Draft Planning Commission Meeting Minutes of June 25, 2025

THAT THE PLANNING COMMISSION APPROVE THE DRAFT PLANNING COMMISSION MEETING MINUTES OF JUNE 25, 2025.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

(1) Selection of the Chair and Vice Chair; and (2) Selection of Committee Members

Commissioner Jones nominated Vice Chair Menthe to serve as Chair of the Planning Commission.

Commissioner Carter nominated Commissioner Jones to serve as Chair of the Planning Commission.

Commissioner Jones indicated that he would wait.

MOVED BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER VAN GAALEN THAT THE PLANNING COMMISSION APPOINT VICE CHAIR MENTHE TO SERVE AS CHAIR OF THE PLANNING COMMISSION FOR FISCAL YEAR 2025-2026.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	CARTER, JONES, MENTHE, VAN GAALEN
NOES:	NONE
ABSENT:	BLACK

Chair Menthe nominated Commissioner Carter to serve as Vice Chair of the Planning Commission.

MOVED BY CHAIR MENTHE AND SECONDED BY COMMISSIONER JONES THAT THE PLANNING COMMISSION APPOINT COMMISSIONER CARTER TO SERVE AS VICE CHAIR OF THE PLANNING COMMISSION FOR FISCAL YEAR 2025-2026.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	CARTER, JONES, MENTHE, VAN GAALEN
NOES:	NONE
ABSENT:	BLACK

Discussion ensued between staff and Commissioners regarding appointments to the Board of Zoning Adjustment; meeting frequency; and willingness to serve.

MOVED BY CHAIR MENTHE AND SECONDED BY COMMISSIONER JONES THAT THE PLANNING COMMISSION APPOINT COMMISSIONERS JONES AND VAN GAALEN TO SERVE ON THE BOARD OF ZONING ADJUSTMENT FOR FISCAL YEAR 2025-2026.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	CARTER, JONES, MENTHE, VAN GAALEN
NOES:	NONE
ABSENT:	BLACK

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Public Comment - Items NOT on the Agenda (Continued)

Chair Menthe invited public comment.

Ruth Martin del Campo, Current Planning Secretary, reported no requests to speak.

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Items from Planning Commissioners/Staff

Chair Menthe discussed the life and legacy of David Voncannon and asked that the meeting be adjourned in his memory.

Emily Stadnicki, Current Planning Manager, discussed upcoming agenda items.

MOVED BY CHAIR MENTHE, SECONDED BY COMMISSIONER VAN GAALEN AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION ADJOURN THE MEETING IN MEMORY OF DAVID VONCANNON.

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Adjournment

There being no further business, at 7:19 p.m., the Culver City Planning Commission adjourned in memory of David Voncannon to a regular meeting to be held on August 27, 2025.

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RUTH MARTIN DEL CAMPO
SECRETARY of the CULVER CITY PLANNING COMMISSION

APPROVED Sept 24, 2025

DARREL MENTHE
CHAIR of the CULVER CITY PLANNING COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

1 October 2025
Date