

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION,
CULVER CITY, CALIFORNIA

September 2, 2015
7:00 P.M.

Call to Order & Roll Call

Chair Ochoa called the meeting of the Civil Service Commission to order at 7:00 P.M.

Present: Chair Richard Ochoa
Vice Chair Darryl Cherness
Commissioner Vicki Daly Redholtz
Commissioner John Kuechle
Commissioner Vince Motyl

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Public Comment - Items Not On the Agenda

Chair Ochoa invited public comment.

No speakers came forward and no cards were received.

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Receipt and Filing of Correspondence

None.

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Consent Calendar

Item C-1

Meeting Minutes

MOVED BY VICE CHAIR CHERNESS AND SECONDED BY COMMISSIONER MOTYL THAT THE CIVIL SERVICE COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF AUGUST 5, 2015. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, KUECHLE, MOTYL, OCHOA
NOES: NONE

ABSTAINED: DALY REDHOLTZ

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

**Revised Classification Specification and Promotional
Recruitment Bulletin: Assistant Maintenance Operations Manager**

Serena Wright, Human Resources Director, provided a summary of the material of record

Commissioner Kuechle noted a grammatical correction and suggested the language in the first paragraph in the class specification be changed to indicate that "...staff involved in building maintenance, electrical maintenance, graffiti abatement and the maintenance and repair of City streets, urban forest and sewer system..."

MOVED BY COMMISSIONER DALY REDHOLTZ, SECONDED BY COMMISSIONER MOTYL AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE WITH CHANGES THE REVISED CLASSIFICATION SPECIFICATION AND PROMOTIONAL RECRUITMENT BULLETIN: ASSISTANT MAINTENANCE OPERATIONS MANAGER.

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Items From Staff

None.

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Public Comment - Items NOT on the Agenda (continued)

Chair Ochoa invited public comment.

No speakers came forward and no cards were received.

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Items From Commissioners

MOVED BY COMMISSIONER DALY REDHOLTZ, SECONDED BY COMMISSIONER MOTYL AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE ADJOURNED IN MEMORY OF ANN "ANDY" ALEXANDER AND DIANE NOONAN.

Commissioner Motyl received clarification regarding the Rule of Three and promotional recruitments vs. open and competitive recruitments.

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Adjournment

There being no further business, at 7:14 P.M., the Civil Service Commission adjourned in memory of Ann "Andy" Alexander and Diane Noonan to a meeting to be held at 7:00 P.M. on Wednesday, October 7, 2015 in the Mike Balkman Council Chambers at City Hall.

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Serena Wright
HUMAN RESOURCES DIRECTOR of Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED 10/07/2015

RICHARD OCHOA
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
CITY CLERK

Date