

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 10/03/06		Item Number: <u>A-1</u>	
AGENDA ITEM: Establishment and Appointment of Two City Councilmembers to an Ad Hoc City Council Subcommittee to Address Council and Commission Meeting Agenda Formats.			
Contact Person/Dept.: Martin R. Cole		Phone Number: (310) 253-6007	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☐	
Public Notification: Master Notification List (09/27/06)			
Department Approval: Martin R. Cole (09/27/2006)		City Manager Approval: Jerry B. Fulwood (09/27/2006)	
City Controller Approval:			

RECOMMENDATION:

Staff recommends the City Council establish and appoint two City Councilmembers to the Ad Hoc Agenda Formatting Subcommittee.

BACKGROUND:

One of the City Manager's ongoing objectives is to continue to enhance communication between the City and community through the improvement of meeting agendas. To this end, a Communications Committee was created in July 2004, comprised of representatives from each City Department. On August 2, 2004, the City Council appointed two representatives (Rose and Gross) to an Ad Hoc Agenda Formatting Subcommittee to work with the staff Communication Committee to amend the Council, Agency and Commission Agendas.

On September 13, 2004, the City Council also directed staff to research and evaluate other changes to Council and Agency meeting days, times, frequency and length, and combining the meeting days for the Council and Agency. On December 13, 2004, the City Council authorized the use of the revised meeting agendas and speaker cards for Council and Commissions. As a result of the completion of the Subcommittee's work, the Council concurred to eliminate the Subcommittee on April 25, 2005.

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DISCUSSION:

It is recommended that a new City Council Ad Hoc Subcommittee be established to meet with staff to provide further direction and input. The Committee will include staff members representing City Departments who will review and discuss alternate agenda formats in order to increase meeting effectiveness and standardize the agenda format for all City meetings, including meetings of the City Council, Redevelopment Agency and all City Commissions.

FISCAL ANALYSIS:

There is no fiscal impact related to the establishment of the Council Ad Hoc Subcommittee and appointment of members.

ATTACHMENTS:

None.

MOTION:

The City Council:

Establish an Ad Hoc City Council Subcommittee on Agenda Formatting and appoint two City Councilmembers to the Subcommittee.