

MEETING DATE: April 24, 2008

AGENDA ITEM: 1) Authorize Staff to Use the \$50,000 in Proposition A Excess Funds Previously Approved by the City Council for Use at the Skateboard Park to Make Improvements as Recommended by the Parks and Recreation Commission; 2) Authorize Staff to use the Recently Awarded \$250,000 in Proposition A Excess Funds to Demolish the Existing Playground and Construct a New Playground at Culver City Park as Recommended by the Parks and Recreation Commission; and if authorized, then, 3) Adopt a Resolution Approving a Grant Application for \$250,000 in Los Angeles County Proposition A Excess Funds for a New Playground at Culver City Park; and, 4) Approval of a Budget Amendment to Authorize the Appropriation of \$250,000 in Proposition A Funds Upon Receipt of the Fully Executed Grant Agreement.

ATTACHMENTS

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1. Excerpt of the minutes of the July 9, 2007 City Council meeting.	1-2
2. March 4, 2008 Parks and Recreation Commission Agenda Item A-5 (minus attachments).	3-5
3. March 4, 2008 Memo to the Parks and Recreation Commission.	6
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Attachment 1

EXCERPT OF THE MINUTES OF THE
REGULAR MEETING OF THE
CITY COUNCIL, CITY OF CULVER CITY,
CALIFORNIA

July 9, 2007
7:10 P.M.

Call to Order & Roll Call

The meeting of the City Council was called to order at 7:10 P.M.

Present: Mayor Alan Corlin
Vice Mayor Carol Gross
Councilmember D. Scott Malsin
Councilmember Steven Rose
Councilmember Gary Silbiger

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Action Items

Item A-4
(out of sequence)

1) Adoption of a Resolution Approving a Grant Application for \$50,000.00 in County of Los Angeles Proposition A Excess Funds for the Culver City Skateboard Park Project (P-830); 2) Approve an Amendment to the Existing Contract with California Skateparks to Increase the Contingency Amount from \$27,000.00 to \$67,000.00; and 3) Approval of a Budget Amendment to Appropriate the Funding for this Project upon Receipt of the Fully Executed Grant Agreement.

MOVED BY COUNCILMEMBER MALSIN, SECONDED BY COUNCILMEMBER GROSS AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL:

1. ADOPT RESOLUTION NO. 2007-R041 APPROVING THE GRANT APPLICATION FOR \$50,000.00 IN COUNTY OF LOS ANGELES PROPOSITION A EXCESS FUNDS FOR THE CULVER CITY SKATEBOARD PROJECT (P-830);
2. AUTHORIZE THE CITY MANAGER OR HIS DESIGNATE TO SIGN ALL DOCUMENTS RELATED TO THE SUBMITTAL OF THE GRANT APPLICATION;
3. APPROVE AN AMENDMENT TO THE EXISTING CONTRACT WITH CALIFORNIA SKATEPARKS, INC. TO AUTHORIZE THE PUBLIC WORKS DIRECTOR/CITY ENGINEER AND THE PARKS, RECREATION, AND COMMUNITY SERVICES DIRECTOR, TO INCREASE THE CONTRACT BY AN AMOUNT NOT TO EXCEED \$67,000.00, (APPROXIMATELY 12%), IF NECESSARY, DUE TO UNFORESEEN CONDITIONS;

July 9, 2007

Item A-4
(continued)

4. DIRECT THE CITY ATTORNEY TO PREPARE THE NECESSARY CONTRACT AMENDMENT AND AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH AMENDMENT ON BEHALF OF THE CITY; AND
5. APPROVE A BUDGET AMENDMENT TO ADD BOTH THE GRANT REVENUE AND APPROPRIATION IN THE AMOUNT OF \$50,000.00 TO THE CAPITAL GRANTS ACCOUNT 42300830 UPON RECEIPT OF THE FULLY EXECUTED CONTRACT FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT (A FOUR-FIFTHS VOTE IS NECESSARY TO APPROVE THE BUDGET AMENDMENT).

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City of Culver City, California
Parks and Recreation Commission Agenda Item Report

Attachment 2

Meeting Date: <u>03/04/08</u>		Item Number: <u>A-5</u>	
AGENDA ITEM: Consideration of a Recommendation to City Council to: 1) Adopt a Resolution Approving a Grant Application for \$250,000 in Los Angeles County Proposition A Funds; 2) Approve a Budget Amendment to Authorize the Appropriation of \$250,00 in Proposition A Funds Upon Receipt of the Fully Executed Grant Agreement; and, 3) Authorize Staff to use this \$250,000 along with the \$50,000 in Proposition A Funds Previously Approved by the City Council for Use at the Skateboard Park to (a) Design and Construct a Bathroom Facility near the Skateboard Park, and, (b) Renovate the Playground at Culver City Park.			
Contact Person/Dept.: Bill La Pointe, Parks, Recreation & Community Services Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master Notification List (01/31/08).			
Department Approval: Bill La Pointe, Parks, Recreation & Community Services Director (02/27/08).		City Attorney Approval: N/A	
Fiscal Impact Approval: N/A		City Manager Approval: N/A	
<u>RECOMMENDATION:</u> That the Parks and Recreation Commission consider making a recommendation to City Council to: 1) adopt a Resolution approving a grant application for \$250,000 in Los Angeles County Proposition A funds; 2) approve a Budget Amendment to authorize the appropriation of \$250,00 in Proposition A Funds upon receipt of the fully executed Grant Agreement; and, 3) authorize staff to use this \$250,000 along with the \$50,000 in Proposition A Funds previously approved by the City Council for use at the Skateboard Park to (a) design and construct a bathroom facility near the Skateboard Park, and, (b) renovate the playground at Culver City Park. <u>BACKGROUND/DISCUSSION:</u> At the July 9, 2007 meeting, the City Council adopted a Resolution approving a grant application for \$50,000 in Los Angeles County Proposition A funds for the Culver City Skateboard Park Project and approved a Budget Amendment to add both the grant revenue and appropriation in the amount of \$50,000 to Capital Grants Account 42300830 upon receipt of the fully executed contract. An excerpt of the minutes of the July 9, 2007 City Council meeting is provided as Attachment A. Fortunately, the major elements of the Skateboard Park were completed using grant funding from other agencies and the \$50,000 in Proposition A funds is still available to the City to use toward Skateboard Park construction.			

City of Culver City, California
Parks and Recreation Commission Agenda Item Report

Earlier this year, L. A. County Supervisor Yvonne B. Burke sent a letter to Alan Corlin, Mayor of Culver City, informing him that Culver City had been awarded a Los Angeles County Proposition A grant in the amount of \$250,000. As stated in her letter, "The funds will be available to fund new projects or may be used to supplement ongoing grants." In order to secure these funds, Parks, Recreation and Community Services Department staff must submit a Resolution adopted by the City Council and a grant application with supporting documentation to the County's Regional Park and Open Space District. In addition, Youth Employment Plans related to both Proposition A grants must be adopted by the City Council before the reimbursement of City funds can occur. Staff will bring proposed Youth Employment Plans before the Parks and Recreation Commission and the City Council as soon as the project elements appropriate for completion by at-risk youth have been identified.

In order to make a well-considered recommendation to the Parks and Recreation Commission and the City Council regarding the use of this \$300,000 (total) in Proposition A funds, Parks, Recreation and Community Services staff first considered the recent Parks Deferred Maintenance Plan completed by MIG, Inc., the City's Parks and Recreation Master Plan consultants. Public Works Department staff members with knowledge of park needs and/or Capital Improvement Projects were then invited to participate in a dialogue regarding possible projects. While there are many projects that might be considered, some of the project possibilities discussed were to:

- 1) renovate certain portions of various playgrounds mentioned in the Parks Deferred Maintenance Plan,
- 2) build a trail from the skateboard park to the restroom near the picnic area of Culver City Park,
- 3) design and construct a bathroom facility near the skateboard park, (as it seems the users of the skateboard park have been known to use the vegetation near the skateboard park as a 'restroom' due to the distance to the current restroom near the picnic area and because staff is aware that the sanitary sewer is in such close proximity),
- 4) renovate certain portions of various park facilities mentioned in the Parks Deferred Maintenance Plan
- 5) renovate the playground at Culver City Park by removing existing playground equipment, designing a new playground and updating the playground equipment and apparatus.

After much consideration, it was agreed to recommend items 3 and 5 above for the Commission's consideration and comment. In order to stimulate discussion on this topic, pictures of the playgrounds at various Parks have been provided as Attachment B. After receiving this comment, staff will make a recommendation to City Council and request their authorization to apply for these grants for the projects set forth at that time.

City of Culver City, California
Parks and Recreation Commission Agenda Item Report

FISCAL ANALYSIS:

There are no additional costs associated with the discussion of this agenda item.

ATTACHMENTS:

- A. Excerpt of the minutes of the July 9, 2007 City Council meeting.
- B. Pictures of Playgrounds in the Various Parks.

MOTION:

That the Parks and Recreation Commission:

1. Make a recommendation to City Council to: 1) adopt a Resolution approving a grant application for \$250,000 in Los Angeles County Proposition A funds; 2) approve a Budget Amendment to authorize the appropriation of \$250,00 in Proposition A Funds upon receipt of the fully executed Grant Agreement; and, 3) authorize staff to use this \$250,000 along with the \$50,000 in Proposition A Funds previously approved by the City Council for use at the Skateboard Park to (a) design and construct a bathroom facility near the Skateboard Park, and, (b) renovate the playground at Culver City Park;

or

2. Discuss the issue and make another recommendation City Council.

Culver CITY **Attachment 3**

INTEROFFICE MEMORANDUM

DATE: 03/04/2008
TO: Parks and Recreation Commission
FROM: Bill La Pointe; Director: Parks, Recreation and Community Services
SUBJECT: A-5; March 4, 2008 Commission Meeting: L.A. County Proposition A Funds
CC:

Dear Commissioners:

As a point of clarification regarding this item, L.A County has made available \$50,000 for use and improvements specifically at the skate park and \$250,000 for use in any of the other Culver City parks and facilities.

For your consideration, the following are some other options for the skate park that were not mentioned in the staff report that you may want to consider:

- shade structure
- drinking fountain
- permanent bleachers
- landscaping improvements
- informal seating on the hill improvements
- trash receptacle improvements

Attachment 4

EXCERPT OF THE MINUTES OF THE

REGULAR MEETING OF THE
PARKS & RECREATION COMMISSION

March 4, 2008
7:05 P.M.

Call to Order & Roll Call

The meeting of the City Council was called to order at 7:05 P.M.

Present: Jeffery Cooper, Chair
Anita Shapiro, Vice Chair
Charles Deen, Commissioner
Vicki Daly Redholtz, Commissioner
Jeannette James, Commissioner

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Item A-5

Consideration of a Recommendation to City Council to: 1) Adopt a Resolution Approving a Grant Application for \$250,000 in Los Angeles County Proposition A Funds; 2) Approve a Budget Amendment to Authorize the Appropriation of \$250,00 in Proposition A Funds Upon Receipt of the Fully Executed Grant Agreement; and, 3) Authorize Staff to use this \$250,000 along with the \$50,000 in Proposition A Funds Previously Approved by the City Council for Use at the Skateboard Park to (a) Design and Construct a Bathroom Facility near the Skateboard Park, and, (b) Renovate the Playground at Culver City Park.

Staff Report:

Patti Mooney, Senior Management Analyst, on Prop A Grant funds, with \$50,000 available to use toward Skateboard Park construction and \$250,000 available to fund new projects or supplement ongoing grants.

Following Commission Discussion, the following motions were made:

The first motion, that the \$50,000 in approved Proposition A funds should not be used for the project possibilities listed in the staff report, but instead be used for the improvements suggested in the memo (i.e., the shade structure, drinking fountain, bleachers, landscaping improvements, informal hillside seating improvements, and trash receptacle improvements). This money shall definitely not be used toward the construction of a restroom facility at the Skate Park.

M/S: Deen/Daly Redholtz Ayes: All Passed: Unanimously

The second motion, if the \$250,000 in Proposition A funds has to have an identified purpose in less than two month's time, the money is to be applied primarily to the Culver City Park Playground, with any remaining funds being used toward other projects (to be determined at a later date). If there are more than two months before we have to commit the funds to a use, project possibilities should be brought back to the Parks and Recreation Commission for public input.

M/S: Daly Redholtz/Deen Ayes: All Passed: Unanimously

Summary of All Public Comments Received via Email Recommending Project Possibilities for \$250,000 Proposition A Grant Funds

Staff received a total of 36 emails proposing ideas for use of the Proposition A funding available from Los Angeles County. The responses received have been grouped into the following categories:

- Playground Renovations
- Sports Fields, Venues and Surfaces
- Cultural Activity Opportunities
- Other
- Grant Ineligible Recommendations

The number of emails which referenced each category is noted to the right of the category heading. Below each category are the sub-categories that make up that grouping with the number of times an item was raised in parentheses. As some constituents chose to recommend multiple categories and/or subcategories within a single email, types of items mentioned exceeds the 36 emails staff received.

Playground Renovations (Mentioned in 15 Emails)

- Veteran's Memorial Park
 - Overall (8)
 - Repair/Replace: Slide (4)
 - Repair/Replace/Add: Swings (3)
 - Repair/Replace: Sand (2)
 - Addition/Repair/Replace: Toddler appropriate elements (2)
 - Addition: Playground fencing (3)
 - Addition: Play elements for children age 4+ (4)
 - Addition: Playground shade structure (2)
 - Addition: Snack Bar (1)
- Culver City Park
 - Addition/Repair/Replace: Equipment and rubberized surfacing (1)
 - Repair/Replace: Slide (1)
 - Addition: Toddler appropriate elements (1)
- Culver West Park
 - Overall (1)
- Unspecified Location
 - Addition: Universally accessible playground (1)
 - Addition: "Chess Park" corner of a park (1)
 - Addition: Exercise stations (1)
 - Addition: Tire swings (1)
 - Addition: Rope climbing structures (1)
 - Addition: High slides (1)
 - Addition: Ladder monkey bars (1)
 - Addition: Swings (1)
 - Addition: Sand and water active play elements (1)
 - Addition: Climbing tubes (1)
 - Addition: Large rocks and small trees for climbing (1)
 - Addition: Stream with rocks and logs (1)

Sports Fields, Venues & Surfaces (Mentioned in 12 Emails)

- Soccer Fields
 - Repair/Replace/Add: Artificial surfacing at El Marino Park (2)
- Tennis Courts
 - Repair/Replace: Courts at Kronenthal Park (2)
 - Addition: Courts at Culver City Park (1)

- **Basketball Courts**
 - Repair/Replace: Courts at Veteran's Park (1)
- **Baseball Fields**
 - Addition: Mats for Veteran's Park batters boxes (1)
- **Water Elements**
 - Addition: Splash pad or other water feature (2)
 - Repair/Replace: Plunge dressing rooms (1)
 - Addition: Indoor, warm-water pool for water exercise/therapy (1)
- Addition: BMX Park (1)

Cultural Activity Opportunities (Mentioned in 3 Emails)

- Addition: Infrastructure upgrades, incl outlets, food/water drainage, recycling compaction, semi-permanent psychodrama or scrim (1)
- Addition: Build and maintain a gazebo band shell (1)
- Repair/Replace: VMB Auditorium – painting, woodwork renovation, seating, backstage rooms, restrooms (1)
- Addition: VMB Auditorium – spot and flood lights, orchestra shell (1)

Other (Mentioned in 12 Emails)

- **Senior Center**
 - Addition/Enhancement: Fitness Room (4)
- Enhance: Recycling program in parks (1)
- Addition: Water-wise garden, any park but especially Veteran's Park (1)
- Addition: Native plant gardens, especially parks near Ballona Creek (1)
- Addition: Floor mats for activities at Veteran's Memorial Building (1)
- Addition: Veteran's Memorial Building Tower - solar paneling (1)
- Enhancement: Matching Veteran's Park aesthetics to Senior Center (1)
- **Ballona Creek**
 - Supplement: Ballona Creek Bikeway Project (1)
 - Supplement: Ballona Creek Trail and Bicycle Path Park Connection Project (1)
 - Addition/Enhancement: Ballona Creek beautification, incl: benches, gates, plants, graffiti removal (1)
- Addition: Skateboard Park child/youth/young adult 'time sharing' (*interpret as signage?*) (1)

Grant Ineligible Recommendations (Mentioned in 4 Emails)

- Maintenance is an ineligible use of the funds available.
 - Maintenance: Veteran's Memorial Park cleanliness, esp playground (3)
 - Maintenance: Kronenthal Park Tennis Courts hosed down once/week (1)
- Programming is an ineligible use of the funds available.
 - Programming: Children's soccer league at Vet's Park (1)
- Staffing is an ineligible use of the funds available.
 - Staffing: Veteran's Memorial Park security guard (1)
 - Staffing: Skateboard Park adult supervision (1)
- Training is an ineligible use of the funds available.
 - Addition: Employment Training for Young Adults with Disabilities (1)
- Recommendation to remove amenities without mention of improvement/replacement is likely to be deemed an ineligible use of the funds available.
 - Removal: Veteran's Park barbeques and trees/bushes at pavilion area (1)

Attachment 6

Past and Ongoing Culver City Capital Improvement Projects Funded by Proposition A

Project Name Culver City Interpretive Nature Trail

Project Description

Development of a landscaped, interpretive nature trail with approximately 1,185 feet of redwood ramping to comply with ADA accessibility standards. The project, located at the Culver City Park, includes grading, signage, benches, irrigation and landscape design, engineering, specifications and project management.

Grant Amount \$50,000.00
Stage Completed 12/1997

Project Name Culver City Senior Center

Project Description

Construction of a new 27,000 sq. ft. fully-accessible Senior Center increasing capacity by 15,300 sq. ft. over the current center; more than doubling senior activity areas and quadrupling restroom capacity; including an enlarged kitchen; storage room, additional offices, landscaping, site improvements, ninety (90) on-site parking spaces and eighty-one (81) shared off-site parking spaces directly across the street from the project.

Grant Amount \$500,000.00
Stage Completed 06/2004

Project Name Culver City Senior Center Project

Project Description

Additional funding to complete construction of an approximately 27,000 square foot one-story, fully accessible Senior Center at the northwest corner of Culver Blvd. and Overland Avenue, with appropriate site improvements, parking and landscaping. The Senior Center will provide storage space, an enlarged kitchen, activity and assembly spaces, and offices for staff and volunteers.

Grant Amount \$1,913,524.00
Stage Completed 06/2004

Project Name Kronenthal Park - Graffiti Prevention Mural

Project Description

Development of a 480 square foot (approximately 73' x 6.6') mural with anti-graffiti design and coating to be located in the southeast section of the Kronenthal Park retaining wall.

Grant Amount \$25,493.00
Stage Completed 10/1999

Project Name La Ballona Creek Graffiti Prevention Mural Project

Project Description

Design and installation of a mural with graffiti-resistant coating and design features (1,184 sq. ft.) on the north bank of the La Ballona Creek Bike Path retaining wall to discourage graffiti and provide At-Risk Youth employment.

**Past and Ongoing Culver City Capital Improvement Projects
Funded by Proposition A**

Grant Amount **\$57,348.00**
Stage **Completed 06/2000**

Project Name **Mid-Washington Boulevard Street Tree Project**

Project Description

The planting of seventy-six (76) 12 ft. tall Washingtonia Robusta trees in the public parkway on both sides of Washington Blvd. between Overland Avenue and Elenda Street, with an additional 30 trees of the same variety and size to be planted, funding permitting.

Grant Amount **\$100,000.00**
Stage **Completed 10/2000**

Project Name **Senior Center Veranda Project**

Project Description

Construction of a 3,800 sq. ft. covered veranda, as part of the new senior center. The veranda is intended to provide a shaded comfortable outside area for seniors in an effort to encourage outdoor passive recreational activities.

Grant Amount **\$57,440.00**
Stage **Completed 06/2004**

Project Name **Veterans Memorial Park and Lindberg Park**

Project Description

Replacement and upgrade of handicap accessible restrooms.

Grant Amount **\$259,799.00**
Stage **Completed 06/2001**

Project Name **Culver West Park Improvements**

Project Description

General improvements to Culver West Park.

Grant Amount **\$147,480.08**
Stage **In Progress**

Project Name **Culver City Dog Park Phase II**

Project Description

Construction and development of the Culver City Dog Park.

Grant Amount **\$150,000.00**
Stage **In Progress**

RESOLUTION NO. 2008-R_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CULVER CITY, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT EXCESS FUNDS GRANT PROGRAM FOR THE CULVER CITY PARK PLAYGROUND CONTRUCTION PROJECT.

WHEREAS, the people of the County of Los Angeles on November 3, 1992 and on November 5, 1996 enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree Planting, Senior and Youth Recreation, Beaches and Wildlife Protection (the Proposition), which, among other uses, provides funds to public agencies and nonprofit organizations in the County for the purposes of acquiring and/or developing facilities and open space for public recreation; and

WHEREAS, the Proposition also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing applications for grant funds under the Proposition; and

WHEREAS, the District's procedures require the Applicant to certify, by resolution, the approval for the application(s) before submission of said application(s) to the District; and

WHEREAS, the application form contains assurances with which the Applicant must comply; and

WHEREAS, the Applicant certifies through this resolution, that the application is approved for submission to the District; and

1 WHEREAS, the Applicant will enter into a Project Agreement with the District
2 for the performance of the project as described in the application.

3 NOW, THEREFORE, the City Council of the City of Culver City, California,
4 DOES HEREBY RESOLVE as follows:

5 1. It approves the filing of an application with the Los Angeles County
6 Regional Park and Open Space District for funds allocated under Section 3.c.1. and Section
7 3.c.2.N of the Proposition for the above-named Project; and
8

9 2. It certifies that said Applicant understands the assurances and
10 certifications in the application form; and

11 3. It certifies that the said Applicant understands its obligation to operate
12 and maintain the property in perpetuity; and

13 4. It certifies that said Applicant will sign and return, within 30 days, both
14 copies of the project agreement sent by the District for authorizing signature; and
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5. It authorizes the City Manager, or designee, as agent of the City of Culver City to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the project as described in the application.

APPROVED AND ADOPTED on the ____ day of _____, 2008.

ALAN CORLIN, Mayor

ATTEST:

APPROVED AS TO FORM:

CHRISTOPHER ARMENTA, City Clerk
A07-00455

CAROL A. SCHWAB, City Attorney