

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/11/2015		Item Number: <u>C-15</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Approving the Engineer's Report, Declaring the Intention to Order the Levy of Annual Assessments therein, and Setting the Date, Time, and Place for the Public Hearing to be Monday, June 8, 2015 at 7:00 PM in the City Council Chambers for Landscape Maintenance District Number 1			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		General Fund: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Public Hearing: <input type="checkbox"/>		Action Item: <input type="checkbox"/>	Attachments: <input checked="" type="checkbox"/>
Commission Action Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/06/2015)			
Department Approval: Charles D. Herbertson (05/04/15)		City Attorney Approval: Carol Schwab (by H. Baker) (05/04/15)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (05/05/15)		City Manager Approval: John M. Nachbar (05/06/15)	

RECOMMENDATION:

Staff recommends the City Council adopt a resolution approving the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1) - Fiscal Year 2015/2016; declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2015/2016; and setting a Public Hearing for June 8, 2015, at 7:00 p.m. in the Mike Balkman Council Chambers.

BACKGROUND/DISCUSSION:

LMD#1 consists of homes in Studio Estates and was created for the purpose of providing on-going maintenance of landscaping located in the area between the sidewalk and wall adjacent to Culver Boulevard and Elenda Street. The assessment includes costs for providing complete maintenance, administration, and preparation of the annual Engineer's Report.

Pursuant to a Resolution adopted by the City Council on Monday, April 13, 2015, the Public Works Director/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the City Clerk. A copy of the Engineer's report is attached to this report for consideration by the City Council.

For Fiscal Year 2015/2016, staff is recommending no increase in the assessment levy.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect

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assessments for the upcoming fiscal year; and (3) setting the time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to Section 15.01.070.G of the CCMC, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 8, 2015.

FISCAL ANALYSIS:

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report. The District is estimated to be operating at an operating deficit of \$2,439 for Fiscal Year 2015/2016, even after a proposed 30% reduction in irrigation. Therefore, Staff proposes to reduce the irrigation by 50% to bring the costs of the District near or at the same level as the revenue amount. The City Manager administratively approved \$25,000 from the General Fund Appropriated Reserve for new drought tolerant plants. These new plants should help achieve the goal of 30% to 50% reduction in irrigation.

ATTACHMENTS:

1. Engineer's Report
2. Proposed Resolution

MOTION:

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the Landscape Maintenance District Number 1- Fiscal Year 2015/2016, and (3) setting the time, date, and place for a Public Hearing for June 8, 2015 at 7:00 p.m. in the Mike Balkman Council Chambers.