

**City of Culver City, California
Agenda Item Report**

Meeting Date: 06/25/12		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: Approval of Final Plans and Specifications and Authorization to Publish a Notice Inviting Bids for the Linwood E. Howe Safe Routes to School Project, P-941			
Contact Person/Dept.: Sammy Romo/PW		Phone Number: (310) 253-5619	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (06/21/12)			
Department Approval: Charles D. Herbertson (06/13/12)		City Attorney Approval: Carol Schwab (by H. Baker) (06/21/12)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/21/12)		City Manager Approval: John M. Nachbar (06/21/12)	

RECOMMENDATION:

Staff recommends the City Council approve the final plans and specifications and authorize publication of a notice inviting bids for the Linwood E. Howe Safe Routes to School Project, P-941.

BACKGROUND/DISCUSSION:

In Cycle 9 of the State's Safe Routes to School (SR2S) Program, the City was awarded a grant for the Linwood E. Howe Safe Routes to School Project, P-941. The goal of the grant is two-fold: 1. To create, through physical improvements, more comfortable routes for school-aged children to walk and bike to Linwood E. Howe Elementary School, and 2. To promote walking and biking to Linwood E. Howe Elementary School through public outreach and education efforts.

The proposed physical improvement component of the project consists of adding bike facilities along several streets near the school and constructing new bulb-outs, curb extensions, curb ramps, and high visibility crosswalks at the following locations:

1. Braddock Drive/Lafayette Place
2. Duquesne Avenue/Braddock Drive
3. Braddock Drive/Madison Avenue
4. Duquesne Avenue/Farragut Drive
5. Duquesne Avenue/Lucerne Avenue
6. Irving Place/Farragut Drive
7. Irving Place/Braddock Drive
8. A Street/Van Buren Place
9. Farragut Drive/Van Buren Place

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- 10. Lucerne Avenue/Ince Boulevard
- 11. Higuera Street/Lucerne Avenue
- 12. Higuera Street/Washington Boulevard
- 13. Braddock Drive/Lincoln Avenue

Under the general on-call civil engineering services contract with the City, APD Consulting, Inc., completed the design and preparation of the plans and specifications for the project. Project plans and specifications can be viewed at the Engineering Counter, 2nd floor, City Hall.

Should the City Council take the recommended action this evening, award of a construction contract is proposed to be considered by the City Council in July 2012.

A Request for Proposals (RFP) will be issued to consultants on the City's on-call general civil engineering list for construction inspection.

In addition to physical improvements, the grant also includes some funds for education, encouragement, and enforcement efforts. These funds will complement the separate federal City-wide non-infrastructure Safe Routes to School grant that the City received in 2011.

FISCAL ANALYSIS:

Proposed Physical Improvement Project Budget	
Funding Source	Amount
P-941 Gas Tax (41800941)	\$52,325
P-941 Grant (42300941)	\$411,320
Total	\$463,645

Estimated Physical Improvement Project Expenses	
Construction, Linwood E. Howe Safe Routes to School Project, P-941	\$401,495
Construction Inspection Services	\$20,000
Subtotal	\$421,495
10% Project Contingency	\$42,150
Total Estimated Project Expenses	\$463,645

As stated above, there is also a non-physical improvement component of the grant. This component includes \$36,160 in funds for public outreach, through education, encouragement, and enforcement efforts.

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MOTIONS:

That the City Council:

1. Approve the final plans and specifications for the Linwood E. Howe Safe Routes to School Project, P-941; and,
2. Authorize publication of a notice inviting bids for construction of the Linwood E. Howe Safe Routes to School Project, P-941.