

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 07/09/2007		Item Number: <u>C-3</u>	
AGENDA ITEM: Acceptance of the Work Performed by EAR Engineering, Construction & Support Services for the Fire Station #1 UST Modification Project			
Contact Person/Dept: Jane Leonard/Transportation		Phone Number: 310-253-6523	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Public Notification: Master Notification List via email on 07/03/07; EAR Engineering, Construction & Support Services via telephone on 07/05/07.			
Department Approval: Steve Cunningham (06/12/2007)		City Attorney Approval: Carol Schwab (by H. Iker) (06/26/07)	
City Controller Approval: Marlee Chang (07/03/07)		City Manager Approval: Jerry B. Fulwood (07/03/07)	

RECOMMENDATION:

Staff recommends the City Council accept the work performed by the contractor, EAR Engineering, Construction & Support Services, and authorize filing a Notice of Completion for the Fire Station #1 UST Modification Project, CIP-844.

BACKGROUND/DISCUSSION:

On February 27, 2006, the City Council awarded a construction contract to EAR Engineering, Construction & Support Services ("EAR") for the modification of underground storage tank (UST) components at Fire Station #1, including the following environmental compliance modifications: installation of an Enhanced Vapor Recovery system for the unleaded fuel tank, upgrade of audio/visual fill alarm systems, replacement of spill containment sumps, and reconstruction of the concrete tank pad and lids to avert water seeping from onsite Fire Department operations. Due to the favorable low bid, the City Council also authorized staff to negotiate additional work not to exceed a total project budget of \$79,916.00.

EAR completed the project on 12/28/06. The original base contract amount for the project was \$72,651 plus a 10% additional contingency of \$7,265. Two (2) change orders were issued during the project. However, Staff identified discrepancies in proposed changes to the project scope, and a credit was subsequently issued by EAR to the City. The final construction cost was \$71,287.50, a savings of \$1,363.50.

The project was designed, managed, and inspected by Transportation Department UST Operations staff, Engineering Division staff and Fire Department staff. Funds in

City of Culver City, California
City Council Agenda Item Report

the amount of 20% of the contract value (\$14,530.20) were held until satisfactory inspection and acceptance of all components was achieved, systems were deemed to be successfully tested, and were confirmed as environmentally compliant.

Transportation Staff was not familiar with the City's acceptance of work process, and released these funds to EAR prior to the City Council's authorization. We apologize for this oversight; completion of any future projects will be handled appropriately.

FISCAL ANALYSIS:

Sufficient funding is available within the Capital Improvement Program budget for the Citywide UST Modification Project, P-844 (Business Unit 42000844.730100).

ATTACHMENTS:

No attachments.

MOTIONS:

That the City Council:

- 1) Accept the work performed by the contractor, EAR Engineering, Construction & Support Services, for the Fire Station #1 UST Modification Project, from CIP-844;
- 2) Authorize the issuance of a Notice of Completion; and
- 3) Authorize the Public Works Director/City Engineer to sign and submit the necessary documents to the Los Angeles County Recorder's Office.