

# Culver CITY

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## INTEROFFICE MEMORANDUM EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

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**DATE:** May 20, 2025  
**TO:** John Nachbar, City Manager  
**FROM:** Mark Muenzer, Planning & Development Director  
**THROUGH:** Troy Evangelho, Advance Planning Manager  
**SUBJECT:** Employee Recognition for Outstanding Job Performance - **LAUREN WRENN**

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### **BACKGROUND**

Lauren was a critical team member in the development of the now-adopted General Plan 2045 and Comprehensive Zoning Code Updates. She played a key role in both projects, notably as our mapping and data analysis specialist. As a result, Culver City is now a state and regional housing production leader, based on the regulations in the City's new General Plan and Zoning Code.

### **AUTHORITY**

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards

### **RECOMMENDATION**

For the City Manager to approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Lauren Wrenn to receive two (2) working days off with pay and a cash award of \$1,000.00.

Approved By



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John Nachbar, City Manager

05/23/2025

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Date