

**MEETING DATE:** 10/13/08

**AGENDA ITEM:** Approval of (1) Contract Change Order with Hoffman Video Systems in the Amount of \$12,335 for the Mike Balkman Council Chamber Audio/Visual and Acoustics Upgrade Project (P-846 & P-849) and (2) Final Acceptance of the Work Performed by Hoffman Video Systems for this Project.

### ATTACHMENTS

|   |                 | <u>Pages</u> |
|---|-----------------|--------------|
| 1 | Change Order #1 | 1            |



# CITY OF CULVER CITY PUBLIC WORKS DEPARTMENT CHANGE ORDER

CONTRACT CHANGE ORDER NO.: 1

PURCHASE ORDER NO.:

PROJECT: Council Chamber Audio/Visual Upgrade Project

PROJECT NO.: P-846/P-849

CONTRACTOR: Hoffman Video Systems

REQUESTED BY: Eric Mirzaian

Upon the approval of the City Engineer and acceptance by the Contractor, the Contractor is hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

## DESCRIPTION

| EXTRA WORK                              |                                                              |          |      |                         |                     |
|-----------------------------------------|--------------------------------------------------------------|----------|------|-------------------------|---------------------|
|                                         | Description                                                  | Quantity | Unit | Unit Price              | Ext Price           |
| 1                                       | Replace existing cassette recorder w/ new TEAC CD recorder   | 1        | EA   | \$ 736.78               | \$ 736.78           |
| 2                                       | Test all audio wiring and correct short wires and mislabeled | 1        | EA   | \$ 1,998.00             | \$ 1,998.00         |
| 3                                       | Telemetric robotic camera power supply upgrade               | 1        | EA   | \$ 1,010.63             | \$ 1,010.63         |
| 4                                       | Computer-audio interface upgrade                             | 1        | EA   | \$ 3,372.69             | \$ 3,372.69         |
| 5                                       | Video transcoder upgrade                                     | 1        | EA   | \$ 674.40               | \$ 674.40           |
| 6                                       | Purchase of spare projector bulbs                            | 1        | EA   | \$ 2,086.11             | \$ 2,086.11         |
| 7                                       | Backup AMX controller                                        | 1        | EA   | \$ 2,456.39             | \$ 2,456.39         |
|                                         |                                                              |          |      | <b>Subtotal:</b>        | <b>\$ 12,335.00</b> |
| Summary                                 |                                                              |          |      | Contract Time (C. Days) | Cost                |
| Original Contract Amount                |                                                              |          |      |                         | \$ 204,852.00       |
| Previous Change Orders Approved to Date |                                                              |          |      |                         | 0                   |
| Amount of This Change Order             |                                                              |          |      |                         | \$ 12,335.00        |
| Total Change Order(s) to Date           |                                                              |          |      |                         | \$ 12,335.00        |
| % Change Orders                         |                                                              |          |      |                         | 6.02%               |
| Modified Contract Amount                |                                                              |          |      | 0                       | \$ 217,187.00       |

|                                       |       |
|---------------------------------------|-------|
| Approved:                             | Date: |
| Public Works Director / City Engineer |       |

I, the undersigned Contractor, or the authorized agent of the Contractor, have given careful consideration to the change(s) proposed and hereby agree to all of the above terms with no further negotiations.

|                                                                                                                         |        |
|-------------------------------------------------------------------------------------------------------------------------|--------|
| Accepted:                                                                                                               | Date:  |
| Contractor                                                                                                              |        |
| By:                                                                                                                     | Title: |
| Copies: Contractor, City Treasurer, Project File, Project Manager, Public Works Inspector, Engineering Services Manager |        |