

- APPROVED MINUTES -

REGULAR MEETING OF THE
PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION
CITY OF CULVER CITY,
CALIFORNIA

August 4, 2009
7:00 P.M.

Call to Order & Roll Call

The meeting of the Parks, Recreation and Community Services Commission was called to order at 7:00 P.M.

Present: Chair Vicki Daly Redholtz
Vice Chair Rick Hudson
Commissioner Marianne Kim
Commissioner Laura Stuart
Commissioner Mary Ann Greene

oOo

Pledge of Allegiance

The Pledge of Allegiance was led by Ms. Leslie Chan.

oOo

Presentations

Item P-1

Update on the Baldwin Hills Conservancy

Director Bill La Pointe explained that Mr. Lloyd Dixon, who was to do the presentation, was called away on a business trip and this presentation would be postponed, hopefully to the September 1, 2009 PRCS Commission Meeting.

Item P-2

Update on the Culver City Retired and Senior Volunteer Program (RSVP) and Development of the Culver City Volunteer Directory

Ms. Jill Thomsen, Retired and Senior Volunteer Program (RSVP) Coordinator for the City of Culver City, gave a presentation on the current service and volunteering trends and the programs that RSVP is currently working on. Ms. Thomsen also explained the criteria used to develop the Volunteer Directory and the distribution process for the Volunteer Directory, as well as walking the Commission through a typical process for placing a prospective volunteer with a suitable organization.

Ms. Jill Thomsen also reminded the Commission that the 36th Annual RSVP Recognition Luncheon would take place on Thursday, October 1, 2009, in the Veteran Memorial Building- Auditorium, with lunch starting at noon.

Item P-3

Introduction of Mr. Diego Cevallos, Aquatics Coordinator

Ms. Pam Robinson, Recreation Manager, introduced Mr. Diego Cevallos, the City of Culver City's new Aquatics Coordinator.

Mr. Cevallos shared his educational and professional background, along with new programs that have been implemented at The Plunge, as well as programs that are being looked at for possible future implementation.

oOo

Public Comment for Items Not on the Agenda

Chair Daly Redholtz invited public participation.

Mr. Ian Goolsby spoke on the Culver City Skate Park and wanted to offer any help the skaters could give as well as concerns about the Skate Park's closures.

Mr. Brian Hoenig asked that his comments be read into the record, asking if there was any opportunity to help in the decision making process regarding the Skate Park.

Ms. Catherine Yanda, Culver City resident, encouraged the PRCS Commission to proclaim November as National Family

Caregiver Month. Chair Daly Redholtz, with consent of her fellow Commissioners, asked that this be agendized for the September Commission meeting.

o0o

CONSENT CALENDAR

Item C-1

Agenda Posting

o0o

Item C-2

Approval of Meeting Minutes - July 7, 2009

MOVED BY COMMISSIONER KIM, SECONDED BY COMMISSIONER HUDSON, AND UNANIMOUSLY CARRIED TO RECEIVE AND FILE THE SECRETARY'S REPORT ON THE POSTING OF THE AGENDA AND TO APPROVE THE MINUTES OF JULY 7, 2009.

o0o

Action Items

Item A-1

Recommendation to the City Council Regarding the City Participation in the Culver City Park/Overlook Gateway Portion of the Mountains Recreation and Conservation Authority's "Ballona Creek to the Parks Connection Loop Project."

Director Bill La Pointe provided a staff report.

Ms. Leslie Chan, of the Mountains Recreation and Conservation Authority (MRCA), presented examples of signage and gates, and spoke on behalf of the connection project.

Discussion between the Commissioners and staff included: the proposed width of the trail; parking locations for people who come to walk the trail; the notification to and possible inclusion of the Little Leagues; the closure of gates coinciding with the park hours; visual continuity of

the signs; ensuring that everyone is out before the gates are locked; the maintenance cost to the City.

MOVED BY COMMISSIONER GREENE, SECONDED BY VICE CHAIR HUDSON AND UNANIMOUSLY CARRIED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECOMMEND THAT THE CITY COUNCIL APPROVE CITY PARTICIPATION IN THE CULVER CITY PARK/OVERLOOK GATEWAY PORTION OF THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY'S "BALLONA CREEK TO PARKS CONNECTION LOOP PROJECT."

o0o

Item A-2

**Development of the PRCS Commission and/or Subcommittees
Goals for 2009-10 Fiscal Year**

Director Bill La Pointe provided the staff report.

Chair Daly Redholtz asked her fellow Commissioners to offer input on not only their own subcommittees but other items.

Commissioner Stuart asked that the Council/Commission Subcommittee work with the Council to make sure that the Commission interfaces on the things that are really important, like the Fiesta Committee and MLK Committee, having important issues come to the Commission first as the overseeing body on such committees; expand human relations, meet with groups; find more ways to program for youth, especially in this economy; find more ways to bring in some funding for supervision at the Skate Park; the 501(c)3 foundation-type work is extremely urgent and we need to support that; lights at the Dog Park.

Commissioner Greene commented that she would like to see the Commission have a closer working relationship with the City Council; would like the Commission to review the existing Human Relations issues and have it be a positive, active force in the City; take a look at how the youth look at and use programs to advance themselves; happy to see that we're enforcing the use of helmets at the Skate Park and would like to investigate suggestions brought forward by the speakers who came to the meeting; enlist the Park and Service Foundation and other 501(c)3 groups for parks priorities to be able to share with these groups so their

projects coordinate with the City's goals; if a second dog park is do-able, then that's something we should work towards.

Commissioner Kim commented that she would like to have a better understanding from staff as to how projects that come up would fit into the comprehensive plan; it's discouraging to see programs and hours being cut in the work plan and would like to go through the work plan in more detail to get a better understanding of the impact; building a 501(c)3 is very progressive but would like to see other ideas come out of the Financial Resource Subcommittee as well; would like to see the Skateboard Park Subcommittee meet with some of the community members who've spoken and expressed interest, possibly as an advisory body.

Vice-Chair Hudson commented that he would like to see the schools work more closely with the Youth Outreach Subcommittee; would like the Council/Commission Subcommittee to meet with staff; thanked Director La Pointe for all his hard work on Skateboard Park, commenting on the all the work the Subcommittee and staff have done addressing issues relating to the Skate Park.

Chair Daly Redholtz stated that she would like to see a presentation from Marshall Wong with LA County Human Relations; the Youth Outreach Subcommittee meet more with the students to find out what they are willing to do and encourage the students to work with the Commission and City Department heads and see how the City works, find out how to get community service credit that way; encourage the users of the Skateboard Park to form an advisory committee; would like to know when the Financial Resources is going to be on the Council agenda, to give us permission to move forward, to see if we would be working with groups like Great Parks as a 501(c)3 or getting our own; a meeting or two on the Dog Park when we figure out the exact project on the lights.

MOVED BY COMMISSIONER KIM, SECONDED BY COMMISSIONER GREENE AND CARRIED UNANIMOUSLY THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

**Upcoming Agenda Items to be Considered by the Parks,
Recreation and Community Services (PRCS) Commission and its
Subcommittees**

Director Bill LaPointe, provided the staff report.
Director La Pointe also brought to the attention of the
Commission that the Foundation item that was worked on by
the Commission is scheduled to go to Council on August 24,
2009.

Commissioner Greene asked about the Domestic Violence
brochures; Director La Pointe explained that Armando
Abrego, Senior & Social Services Manager, has been working
with staff on a series of brochures and he will be
presenting this to the Commission.

Chair Daly Redholtz would like the Human Relations
Subcommittee to meet with Armando Abrego, as many of the
issues fall under his area.

Vice Chair Hudson suggested it would be best to wait for
the budget to come up before the Council/Commission
Subcommittee sets a meeting.

Commissioner Kim asked to consider setting more solid dates
in advance for the Parks tour, since they're an on-going,
annual activity.

Chair Daly Redholtz asked to add the Baldwin Hills Overlook
to the Parks Tour.

MOTION BY COMMISSIONER STUART, SECONDED BY VICE CHAIR
HUDSON, AND CARRIED UNANIMOUSLY THAT PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

Item A-4

**Recommendation of Future Discussions Regarding the Duties
and Responsibilities of the Parks, Recreation and Community
Services Commission**

Director Bill La Pointe provided the staff report.

Chair Daly Redholtz pointed out that regarding Attachment A, City Council Adopted Policy 2007-01 was never adopted by the City Council; it was a draft of what the Council wanted at that time but because there was no Commission input from some of the Commissions, it was postponed; that "business casual attire" applies to meetings at City Hall Council Chambers, but would not apply to things like Parks tours.

Commissioner Stuart commented that she would like to see the Commission deal more with all the extra activities going on at the parks, such as the baseball people and the ropes course people, and that she would like to hear more from the people that are conducting activities that are going on in the parks.

MOTION BY COMMISSIONER KIM, SECONDED BY COMMISSIONER GREENE, PASSED UNANIMOUSLY BY THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION TO RECEIVE AND FILE THE REPORT.

o0o

Public Comment for Items Not on the Agenda

None.

o0o

Receipt of Correspondence

None.

o0o

Items From Staff

Director Bill LaPointe, provided a summary of materials distributed to the Commission.

Brianna Frazier, Senior Management Analyst, relayed thanks from the representatives of the MRCA for the Commission's support of the project and informed the Commission that the

item is tentatively scheduled to go to City Council on
September 14, 2009

Patti Mooney, Senior Management Analyst, informed the Commission that Phase II of the Culver West Alexander Park Improvement Project, the lighting component, is currently out to bid and hopefully there will be a contract awarded soon.

Chair Daly Redholtz commended the Senior Center on having a workshop on Making Sense of Medicare.

oOo

Items From Commissioners

Commissioner Greene thanked staff for the work on Forward Focus and reminded everyone about the Community Picnic at Blair Hills Park on August 8, 2009.

Commissioner Stuart asked if there had been any contact with the people from the Mary Pickford Institute. Director La Pointe reported that it is the hands of the Recreation Manager but while we don't want to lose momentum of future affairs, staff is busy with current affairs during the busy summer season. Commissioner Stuart also reminded everyone that the Fiesta La Ballona is fast approaching, August 28 - 30, 2009.

Commissioner Hudson thanked staff for the great parks tour and inquired about when the Park Patrol logs would be received.

Commissioner Kim reported that she had no comments at this time.

Vice Chair Daly Redholtz reported that on Saturday, September 26, 2009, the Friends of the Culver City Dog Park are having a Dog Park Clean-Up day from 8:30 a.m. to 12:30 p.m. Teenagers can get community service for participating.

oOo

Adjournment

MOTION TO ADJOURN AT 9:25 P.M. BY COMMISSIONER KIM,
SECONDED BY COMMISSIONER STUART, PASSED UNANIMOUSLY BY THE
PARKS, RECREATION & COMMUNITY SERVICES COMMISSION.

Adjournment to the next Regular Meeting to be held at 7:00
P.M. on September 1, 2009 in the Mike Balkman Council
Chambers.

o0o



VICKI DALY REDHOLTZ

CHAIR of the Culver City Parks, Recreation and Community
Services Commission



Eugene Paulish
Recording Secretary