

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 10/06/2008		Item Number: <u>A-4</u>	
AGENDA ITEM: (1) Approval of an Amendment to the Existing Professional Services Agreement with Aspen Environmental Group for Continued Assistance in the Review and Response to Los Angeles County's Proposed Community Standards District Relating to the Inglewood Oil Field and Related Draft Environmental Impact Report, and in the Review and Revisions to the City's Current Oil Well Regulations and Permit Application Submittal Requirements; and (2) Approval of a Related Budget Amendment.			
Contact Person/Dept.: Sherry Jordan, Senior Planner		Phone Number: (310) 253-5746	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☐	
Public Notification: Master E-Mail Notification List (10/01/08); Aspen Environmental Group (9/25/08)			
Department Approval: Sol Blumenfeld (09/29/08)		City Attorney Approval: Carol Schwab (by H. Baker)(09/30/08)	
Fiscal Impact Review: Jeff Muir (by M. Noller) (10/01/08)		City Manager Approval: Jerry B. Fulwood (10/01/08)	
<u>RECOMMENDATION:</u> Staff recommends the City Council: 1. Approve an amendment to the existing professional services agreement with Aspen Environmental Group (Aspen) for an additional amount not to exceed \$28,796 (for a revised total not-to-exceed contract of \$177,566); and, 2. Approve a budget amendment in the amount of \$28,796 from General Fund unappropriated reserves to fund this amendment. A budget amendment requires a 4/5th vote. <u>BACKGROUND/DISCUSSION:</u> On June 23, 2008, the City Council approved a budget amendment and a Professional Services Agreement with Aspen Environmental Group (Aspen) to assist the City with its review and response to the Draft Environmental Impact Report (DEIR) prepared by the County of Los Angeles (County) for the establishment of the Baldwin Hills Community Standards District (CSD) for the Inglewood Oil Field and assist City staff with review and revisions to the City's current oil well regulations and oil drilling permit application submittal requirements. On August 19, 2008 staff submitted to the County the official comments adopted by the City Council on the DEIR.			

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Since then the County has released three additional versions of the proposed CSD (versions dated August 14th, September 4th, and September 25th) and held seven workshops or Regional Planning Commission public hearings. Additional CSD versions and meetings may occur after the Regional Planning Commission makes their final recommendation to the Board of Supervisors and they conduct hearings to adopt the final CSD. Additionally, the Council Subcommittee (Vice Mayor Silbiger and Councilmember Weissman) has requested a comparison of the City's prepared comments on the CSD and the greater Baldwin Hills Alliance (GBHA) comments. As a result, the amount of time and work by staff and related City consultant's needs to be increased. Therefore, staff is requesting that Council approve an amendment to the existing agreement with Aspen in an additional amount not to exceed \$28,796 to cover the review of the DEIR response to comments, additional CSD versions, and for the comparison of the City's comments with the GBHA comments.

FISCAL IMPACT:

A budget amendment for \$148,770 was approved from General Fund unappropriated reserves to fund the original contract. The total amount needed to cover both the existing contract and the requested amendment is \$177,566 (includes 15% contingency). This fee includes review of the DEIR and CSD standards and preparation of comments (including the comparison of the City's comments with those made by the GBHA), review and revisions to the City current oil well regulations and oil drilling permit application submittal requirements, and additional services for technical experts.

A budget amendment for \$28,796 from General Fund unappropriated reserves is needed to fund this amendment. There are sufficient available funds within the General Fund unappropriated reserve to cover this request. A 4/5ths vote is required for a budget amendment.

ATTACHMENTS:

None

MOTION:

That the City Council:

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1. Approve a budget amendment to increase the Planning Division's Other Contractual Services account (10152100.619800) by \$28,796 from General Fund unappropriated reserves; and

A Budget Amendment requires a 4/5ths vote.

2. Approve an amendment to the existing professional services agreement with Aspen (Contract No. 2008-084) for an additional amount not to exceed \$28,796 (for a total contract amount not-to-exceed \$177,566); and
3. Authorize the City Attorney to review/prepare the necessary documents and authorize the City Manager to execute such documents on behalf of the City.