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CULVER CITY

Report for:

Citywide User Fee Study

DRAFT: September 17, 2024

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1. EXECUTIVE SUMMARY

NBS performed a Citywide User Fee Study (Study) for the City of Culver City. The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide the City with the information needed to update and establish fees for services. The Study’s process ensures that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities, counties, and special districts may impose user and regulatory fees for services they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, a fee may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity performed at the request of an individual or entity upon which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

The City’s main reason for conducting this Study was twofold: (1) first, to ensure that existing fees do not exceed the costs of service, and (2) second, to provide an opportunity for the City Council to re-align fee amounts with localized cost recovery policies.

1.1 Findings

The Study identified an estimated \$24 million in eligible costs for recovery from fees for service compared to approximately \$13.3 million the City is currently collecting each year from fees. The following table provides a summary of the Study’s results:

Table 1. Report Summary

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Finance Department - Treasury Division	\$ 755,391	\$ 366,064	\$ 389,327	206%	\$ 366,064	100%
Cannabis Business Permit	158,874	47,632	111,242	334%	47,632	100%
Current Planning Division	738,175	2,262,056	(1,523,881)	33%	1,527,903	68%
Building Safety Division	6,101,752	5,583,399	518,353	109%	5,576,989	99.89%
Enforcement Services Division	1,310	5,514	(4,204)	24%	1,310	24%
PW - Engineering Division	508,832	1,232,259	(723,428)	41%	1,232,259	100%
PW - Mobility & Traffic Engineering Division	39,577	74,577	(35,001)	53%	61,690	83%
PW - Environmental Programs & Operations Division	6,214	212,958	(206,744)	3%	212,958	100%
Transportation Department	630	35,222	(34,592)	2%	35,222	100%
Fire Department - Community Risk Reduction Division	1,243,376	1,979,008	(735,632)	63%	1,979,008	100%
Police Department	372,851	798,531	(425,680)	47%	579,792	73%
Police Department - Animal Services	41,126	5,647	35,479	728%	5,647	100%
Parks, Recreation and Community Services Department	3,115,664	10,507,890	(7,392,226)	30%	3,115,664	30%
General Plan Maintenance Fee	-	271,214	(271,214)	0%	135,607	50%
Technology Fee	208,013	561,751	(353,738)	37%	561,751	100%
Total	\$ 13,291,784	\$ 23,943,723	\$ (10,651,938)	56%	\$ 15,439,497	64%

As shown in Table 1, the City is recovering approximately 56% of the costs associated with providing user and regulatory fee-related services. Should the City Council adopt fees at 100% of the full cost recovery amounts determined by this Study, an additional \$10.7 million in costs could be recovered.

However, Section 2.1.3 later explains, there may be other local policy considerations that support adopting fees at less than the calculated full cost recovery amount. Since this element of the Study is subjective, NBS provided the maximum potential of fee amounts at 100% full cost recovery for the City to consider. As such, City Staff provided initial recommended fee amounts for Council's consideration. If Council elects to adopt fee levels at staff's recommendations, an additional \$2.1 million in costs could be recovered, for a 64% cost recovery outcome for services provided. Once City Council has reviewed and evaluated the results of the Study, the City can set fees at appropriate cost recovery levels according to local policy goals and considerations.

1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses City staff's initially recommended fee amounts for City Council's consideration, and provides a comparative survey of fees to neighboring agencies for similar services.

The report is organized into the following sections:

- Section 2 – General approach and methodology to the Fee Study.
- Sections 3 through 16 – Results of the analysis performed for each department and/or fee program.
- Section 17 – Grand scope conclusion of the analysis provided in the preceding sections.
- Appendices – Additional details of the analysis performed and comparison of fees imposed by selected agencies for similar services.

The City's Staff Report will include a Master Fee Schedule document which incorporates recommendations contained within this report for review and adoption by City Council.

2. INTRODUCTION AND FUNDAMENTALS

This Study evaluated user and regulatory fees managed by the following City departments and divisions:

City Department/Division	Fee Program Description
Finance Department	<ul style="list-style-type: none"> • Treasury Division fees for Returned Checks, Business Tax Applications, Miscellaneous Business Permits • Cannabis Business Permit Program
Planning and Development Department	<ul style="list-style-type: none"> • Current Planning applications for land use approvals and permits • Building and Safety construction plan review, permits, and inspection approvals
Housing and Human Services - Enforcement Services Division	<ul style="list-style-type: none"> • Penalty Repayment Agreements, Appeals, Inspections for Non-Compliance
Public Works Department	<ul style="list-style-type: none"> • Engineering fees for street use permits, encroachment permits, parcel and subdivision map review, site development permits, storm water regulation, tree removal, etc. • Mobility & Traffic Engineering Division fees for traffic control plans, transportation permits, traffic impact analysis, parking and valet permits, etc. • Environmental Programs and Operations Division permits for special events, construction and demolition permits, and miscellaneous refuse service request fees for container cleaning, pick up, exchange, etc.
Transportation Department	<ul style="list-style-type: none"> • Filming Permits, Trip Reduction Plan, Special Event Review and Support, review of planning and building permits, and Bus Stop Closures

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City Department/Division	Fee Program Description
Fire Department – Community Risk Reduction Division	<ul style="list-style-type: none">• Permits for sprinkler, alarm and suppression systems. Review of planning and building permits. California Fire Code single and annual permits, State Mandated and non-mandated annual fire inspection fees for commercial businesses, apartment complexes, etc.
Police Department	<ul style="list-style-type: none">• Operations Bureau permits for alarm systems, false alarm response, filming, support to special events, copies of police reports, impounded vehicles, etc.• Animal Control Services permits for pet licenses, impounds, etc.
Parks, Recreation and Community Services Department	<ul style="list-style-type: none">• Recreation programs and classes and miscellaneous processing fees.
General Plan Maintenance Fee	<ul style="list-style-type: none">• Recovery of costs associated with the update, maintenance, and implementation of the General Plan document, policies, and procedures
Technology Fee	<ul style="list-style-type: none">• Recovery of costs associated with technology systems required to issue permits, archive documents, etc.

The scope of review specifically excluded development impact fees, utility rates, and any special tax assessments which fall under a different set of statutory and procedural requirements from the body of user and regulatory fees analyzed in this Study. Other types of fees excluded include those for facility and equipment rental, and most fines and penalties imposed by the City for violations of its requirements or codes.¹

¹ According to the California Constitution Article XIII C § 1 (e) (4) and (5), the City is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.

2.1 Methods of Analysis

Three phases of analysis were completed for each City fee program studied:



2.1.1 COST OF SERVICE ANALYSIS

The Cost of Service Analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.
- **Direct non-personnel costs** – Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as City Manager, Finance, Human Resources, etc. The amount of costs attributable to the departments or divisions included in this Study were sourced from the City’s Cost Allocation Plan performed by NBS.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by each Department or Division in the provision of all services and activities City-wide.

Nearly all the fees reviewed in this Study require specific actions on the part of City staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for each department, division, program, or activity applicable to the specific organization and needs of each area studied. This rate serves as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened labor rate for each

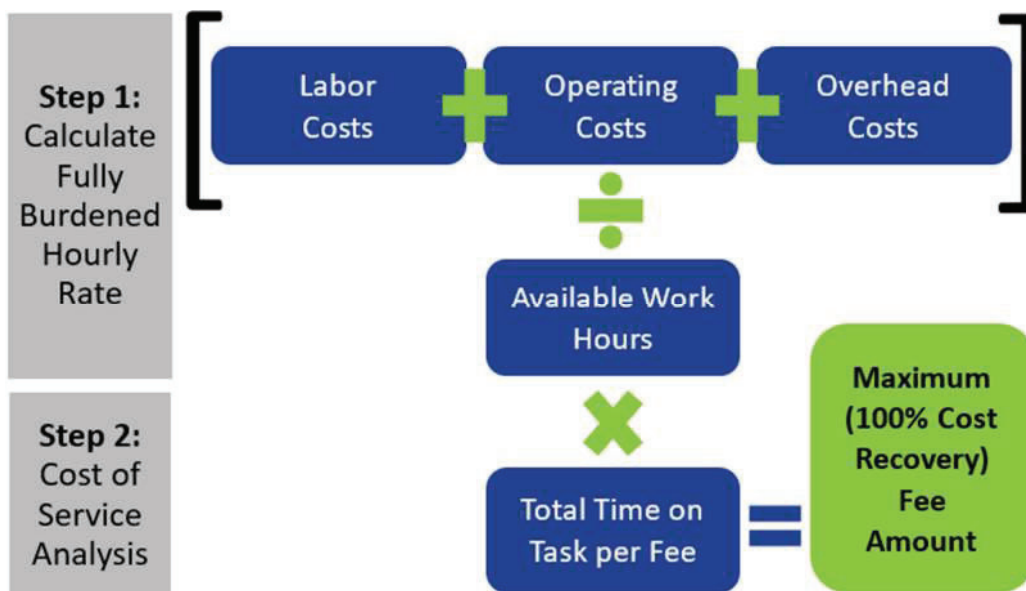
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department, and the various functional divisions within a department, requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services. NBS derived the hours available based on the complete list of all City employees and/or available service hours of its contracted professionals (where applicable).

The City supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available to provide both fee-recoverable and non-fee recoverable services and activities. Available labor hours divided into the annual full costs of service equal the composite, fully burdened, labor rate. Some agencies may also use the resulting rates for purposes other than setting fees, such as calculating the full cost of general services or structuring a cost recovery agreement with another agency or third party.

NBS also assisted the City in estimating the staff time for the services and activities listed in the City's fee schedule. Time tracking records for the fee programs studied as part of this analysis, when available, proved useful in identifying time spent providing general categories of service (e.g., division administration, plan review, inspection, public information assistance, etc.). However, the City does not systematically track the service time of activities for all departments or all individual fee-level services provided. Therefore, NBS also relied on interviews and questionnaires to develop the necessary data sets of estimated labor time. In many cases, the City provided estimates of the average amount of time (in minutes and hours) it took to complete a typical service or activity considered on a per-occurrence basis.

Development of time estimates to inform various fee calculations was not a one-step process but required careful review by both NBS and department or division managers to assess the reasonableness of such estimates. Based on the results of this review, the City reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level provided by the City. Finally, the fully burdened labor rate(s) calculated in earlier steps were applied at the individual fee level time estimates, yielding an average total cost of providing each fee for service or activity. The following provides a visual representation of the steps discussed in this section.



2.1.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- **Addition to and deletion of fees** – The Study provided each department with the opportunity to propose additions and deletions to their current fee schedules, as well as re-name, re-organize, and clarify which fees were to be imposed. Many of these fee revisions allowed for better adherence to current practices, as well as the improvement in the calculation, application, and collection of the fees owed by an individual. Some additions to the fee schedule were simply the identification of existing services or activities performed by City staff for which no fee is currently charged.
- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.
- **Documentation of the tools used to calculate special cost recovery** – The City’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, published rates are used to estimate a flat fee or bill on an hourly basis, which is at the department director’s discretion.

2.1.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Here are the possible outcomes of the fee analysis:

- Cost recovery rate of 0% - This signifies that there is currently no current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Cost recovery rate of 100% - This means that the fee currently recovers the full cost of service.
- Cost recovery rate between 0% and 100% - This indicates partial recovery of the full cost of service through fees.
- Cost recovery rate greater than 100% - This means that the fee exceeds the full cost of service. User fees and regulatory fees should not exceed the full cost of service.

In all cases, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax which has other procedural requirements, such as ballot protest or voter approval.

NBS assisted with modeling the “recommended” or “target” level of cost recovery for each fee, established at either 100% or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing City policies and

agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general method of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question, such as:

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reinforcing the fact that a service which truly benefits the public is best funded by general resources of the City, such as revenues from the General Fund (e.g., taxes). Conversely, when a service or activity wholly benefits an individual or entity, the cost recovery is generally closer to or equal to 100% of cost recovery from fees collected from the individual or entity.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following factors and considerations may influence or supplement the public-versus-private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the community served or current revenue levels? In other words, would fee increases have the unintended consequence of driving away the population served?
- Is there a good policy basis for differentiating between the type of user (e.g., residents vs. non-residents, residential vs. commercial, non-profit entities, and business entities)?
- Are there broader City objectives that merit a less than full cost recovery target from fees, such as economic development goals and local social values?

NBS provided the cost of service calculation based on 100% full cost recovery and the framework for the City's use to adjust the amount of cost recovery in accordance with its broader goals as they pertain to code compliance, cost recovery, economic development, and social values.

2.1.4 COMPARATIVE FEE SURVEY

Appendix B presents the results of the Comparative Fee Survey for the City. Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

In this effort, NBS worked with the City to choose five comparative agencies – Beverly Hills, Santa Monica, West Hollywood, Burbank and City of Los Angeles. It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A “market-based” decision to price services below the full cost of service calculation is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies’ fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for the provision of similar services.

NBS made every reasonable attempt to source each comparison agency’s fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the City’s existing fee structure.

2.1.5 DATA SOURCES

The following data sources were used to support this Study:

- The City’s Adopted Budget for Fiscal Year 2022-23
- A complete list of all City personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by the Finance Department. Contracted positions and associated costs were also incorporated where applicable.
- Prevailing fee schedules
- Annual workload data provided by each department and/or fee program evaluated in the Study

The City’s adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate the City’s financial documents and budget practices, nor was the cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts the City’s budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending. NBS consultants accept the City Council’s deliberative process and the City’s budget plan and further assert that through this legislative process, the City has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

3. FINANCE DEPARTMENT – TREASURY DIVISION

The Finance Department provides fiscal advice, information, and services to city officials, city departments, and the public to ensure a robust financial position of the city and the community. The department’s responsibilities include cash handling, budgeting, financial forecasting, and debt management. The Finance Treasury Division manages the department’s personnel, ensures timely and accurate financial operations and reporting, and provides centralized administrative support and leadership for the department’s divisions and its staff.

Finance provides a number of services for which a user or regulatory fee may be charged, including business tax certificates and permits, taxi permits, as well as tobacco retailer licenses.

3.1 Cost of Service Analysis

For the Finance Department, fees were calculated utilizing a single fully burdened labor rate for the Treasury Division as shown in Table 2 below:

Table 2. Fully Burdened Hourly Rate

Expenditure Type	Direct Services
Labor	\$ 796,896
Recurring Non-Labor	69,846
Overhead Costs	402,688
Allocated Common Activities	584,561
Division Total	\$ 1,853,992
Fully Burdened Hourly Rate	\$ 154
<i>Reference: Direct Hours Only</i>	12,058

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Finance Department – Treasury Division is approximately \$1.9 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$154**.

3.2 Fee Establishment

The following is a summary of the overall changes to this Division’s fee schedule:

- Deletion of fees that are no longer used or needed:
 - Credit Card Payment Rejection Fee
 - Convenience Fee: Online and Telephone Payments
 - Expedited Business Tax Certificate Processing Fees
 - Taxi Permit Fees: Annual Business Tax fee per company
 - Fees for Consideration By Committee On Permits & Licenses required Public Notification

- Multi-Day Event Permit Fee for Applicant address inside Culver City and Applicant address outside Culver City
- Expedited Event Permit Processing Fee: Application submitted less than three weeks prior to event
- Parking Meter Key Cards
- Reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure such as:
 - Moved the Business Plan Review Fee to the Planning fee schedule
 - Consolidated the Annual Administrative Review Fee for Massage Facilities to one fee
 - Separated the Business Transfer fee into outside of renewal process and during renewal process categories
 - Revised the Games, Amusements and Entertainment Fee to provide better clarity for the types of businesses commonly reviewed, such as Cardrooms and Fortune Tellers
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.1:
 - Sidewalk Vending Permits - a fee adopted by City Council in 2023 and re-evaluated through this fee study
 - Credit Card Transaction Fee
 - E-Check (ACH online payment) Fee

3.3 Cost Recovery Evaluation

Appendix A.1 presents the results of the detailed cost recovery analysis for the City’s Finance Department, Treasury Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, the Division is recovering approximately 206% of the total cost of providing services. As Table 3 shows, the City collects approximately \$755,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$366,000. Most of the decrease in fee revenues is associated with Business Tax Certificate Applications and Renewals fees for services, which used to be processed internally by City staff and are now partially outsourced to a third party for certain tasks.

Table 3. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Finance Department - Treasury Division	\$ 755,391	\$ 366,064	\$ 389,327	206%	\$ 366,064	100%

NBS provided the full cost of service information and the framework for considering fees, while the Finance Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.1 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of Sidewalk Vending Permit fees.

4. CANNABIS BUSINESS PERMITS

The Culver City Finance Department also administers the Cannabis Business Permit program, which was established in 2018 with the adoption of Resolution 2018-R, as described in Chapter 11.17 of the Culver City Municipal Code.

4.1 Cost of Service Analysis

Regulatory efforts of the Cannabis Business Permit program is shared amongst the following City departments/divisions:

- Building Safety Division
- Enforcement Services Division
- Environmental Programs & Operations Division
- Finance Department
- Fire Department
- Planning Division
- Police Department

As described throughout the body of this report, NBS developed a composite, fully burdened, hourly rate for each of the individual departments/divisions listed above as shown in Table 4 below:

Table 4. Fully Burdened Hourly Rate

Cannabis Business Permit Staff Departments/Divisions	FBHR
Building Safety Division	\$ 152
Enforcement Services Division	\$ 212
Environmental Programs & Operations Division	\$ 267
Finance Department	\$ 154
Fire Department	\$ 196
Planning Division	\$ 300
Police Department	\$ 269

Each department/division's section within this report can be referenced for details on calculation of the rates shown in Table 4. Also, Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of rates included in this report. Resulting cost of service calculations shown in Appendix A.2 for fees within the Cannabis Permit Program applied these hourly rates according to each department/division's specific responsibilities and tasks identified.

4.2 Fee Establishment

The following is a summary of the overall changes to the Cannabis Business Permit fee schedule:

- Deletion of Late Renewal Application Fee
- Addition of new Name Change Fee to separate from the Ownership fee, as these fee categories have varying levels of service

4.3 Cost Recovery Evaluation

In 2018 the City established the Cannabis Business Permit program. After one year of administering the program, the City placed the program on hold and stopped the issuance of new permits for businesses due to a shift in City priorities. Renewals and some miscellaneous fees did continue in order to ensure that established permits remained current. New cannabis permits will resume in FY25, which will generate additional revenue.

Appendix A.2 presents the results of the detailed cost recovery analysis for the City’s Cannabis Business Permit program. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. This includes costs for review of each permit for all supporting departments/divisions’ review as required by the City’s established permit review processes. Due to a re-evaluation of the Program, and implementing improved process, several fees have decreased from the Program’s initial implementation.

Currently, the Program is recovering approximately 334% of the total cost of providing services. As Table 5 shows, the City collects approximately \$159,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$48,000.

Table 5. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Cannabis Business Permit	158,874	47,632	111,242	334%	47,632	100%

NBS provided the full cost of service information and the framework for considering fees, while the Finance Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.2 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

5. CURRENT PLANNING DIVISION

The Current Planning Division serves the residents and businesses of Culver City by regulating the use of land based on the General Plan and Zoning Ordinance, which contain the City's adopted policies and regulations. The Division's responsibilities also include: administering the California Environmental Quality Act (CEQA) as it pertains to new development projects and regulations, monitoring and analyzing the impact of regional planning issues, and provide staff support to the Planning Commission and City Council through the processing of site plan reviews, subdivisions, rezoning, use permits and other entitlements.

5.1 Cost of Service Analysis

The following table shows the Current Planning Division's estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 6. Fully Burdened Hourly Rate

Cost Element	Public Counter Duty / General Info	General Plan Maint & Update	Code Amendments	Current Planning Direct Services	Total
Labor	\$ 180,424	\$ 15,061	\$ 166,532	\$ 725,938	\$ 1,087,954.90
Recurring Non-Labor	14,618	1,220	13,492	302,097	331,428
Citywide Overhead	135,718	11,329	125,269	546,064	818,379
Current Planning Admin	81,230	6,781	74,976	386,576	549,562
Division Total	\$ 411,989	\$ 34,391	\$ 380,269	\$ 1,960,676	\$ 2,787,324
Cost Recovery Targeted from Fees	60%	0%	0%	100%	79%
Amount Targeted for Consideration in Billings/Fees	\$ 247,193	\$ -	\$ -	\$ 1,960,676	2,207,869
Amount Requiring Another Funding Source	164,795	34,391	380,269	-	579,455
Fully Burdened Hourly Rate	\$ 34	N/A	N/A	\$ 267	\$ 300
				<i>Reference: Direct Hours Only</i>	7,347

As Table 6 above shows, the Division's total cost of providing services is approximately \$2.8 million per year. \$2.2 million in costs are targeted for recovery from the City's fees for services, with the remaining \$580,000 as best funded via sources other than fees. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$300**.

Based on interviews with Division staff, the analysis separates the Division's overall services into four primary cost categories: (1) Public Counter Duty/General Info, (2) General Plan Maintenance & Update, (3) Code Amendments, and (4) Current Planning Direct Services. To clarify the costs and assumptions used to calculate the fully burdened hourly rate, here is a summary of the descriptions for each cost category:

- Public Counter Duty / General Info** – Activities associated with responding to phone calls and general information requests that support the development review process. Typically, some portion of costs for the provision of general public information and assistance do not apply toward recovery from fees and are considered a basic function of governmental services to the public. Planning staff estimated that approximately 60% of these costs support land use application review activities, while the remaining costs should not be considered in the calculation of fees for services.

- **General Plan Maintenance & Update** – Groups of tasks and activities devoted to the advance or long range planning efforts of the City, including the maintenance and cyclical update of the Citywide General Plan and local Zoning Ordinances and related studies. These costs are considered non-recoverable from fees, but rather as part of a separate “General Plan Maintenance” fee on top of relevant planning and building permits. Therefore, NBS calculated a separate General Plan Maintenance Fee for recovery of these costs as part of the Study.
- **Code Amendments** – Planning Division staff actively process ongoing Zoning Code amendments that reflect the City’s changing policies and regulations. These costs are not recommended for recovery from Planning fees.
- **Current Planning Direct Services** – This task is comprised mostly of development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution. State statutes require that any new fee that is levied or any existing fee that is increased should not exceed the estimated amount required to provide the service for which the charge is levied.

5.2 Fee Establishment

The following is a summary of the overall changes to the Current Planning Division fee schedule:

- Deletion of fees that are no longer used or needed:
 - Applicant Request Case Continuation
 - Large Family Daycare Centers
 - New Oil Well Application fee
 - Site Plan Review fees for Tentative Parcel Map (TPM) and Tentative Tract Map (TTM)
 - Surcharge for new, additional, or replacement Construction (with discretionary application), for both Residential and Non-Residential
 - Over Street/Right Of Way for Temporary Banner Permits
- Reorganization of fee categories or clarification of fee names:
 - Added Restaurant Alcohol Sales and/or Outdoor Dining and Outdoor Display sections to Administrative Use Permits
 - Renamed Certificate of Appropriateness to Historic Preservation Certificate of Appropriateness
 - Separated Master Sign Program (MSP) and Multiple Business Sign Program (MBSP) into two distinct fees
 - Consolidated Conditional Use Permit to one fee
 - Renamed Dual Discretionary Actions or Applications to Projects With Combined Applications (except Administrative Applications), and changed approach to include fee reductions on combined entitlement applications
 - Consolidated General Plan Amendment to one fee rather than two tiers for “map” and “text” amendments

- Adjusted Inspections by Planning Division staff from “in excess of 5 hours” to “in excess of 2 hours”
 - Defined three levels of Modifications of Previously Approved Requests into Minimal, Minor and Major
 - Restructured Oil Well Permit fees to match recent City Ordinance’s change to the permit program
 - Created a ¼ page fee and a ½ page fee for Public Notifications
 - Consolidated Zone Code Amendment (ZCA) to one fee rather than two tiers for “map” and “text” amendments
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.3:
 - Projects With Combined Applications (except Administrative Applications)
 - Class 32 Exemption under Environmental Analysis
 - Fence Permits and Fence Waiver Application
 - Landscape Plan Checks for: Residential <15,000 sf; Mixed Use, Non-Residential and Residential > 15,000 sf; Project larger than 1 acre
 - Parking Plan Review
 - Conformance Review for Administrative and Discretionary projects
 - Residential Property Reports
 - Plan Check for Building Permits
 - SB 35 Application
 - General Plan Maintenance Fee
 - Technology Fee

5.3 Cost Recovery Evaluation

Appendix A.3 presents the results of the detailed cost recovery analysis for the City’s Current Planning Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Note, the Cost of Service per Activity is reflective of the Current Planning Division’s costs for review of each entitlement/permit. To recover costs of other City departments that provide routine review of Planning applications such as the Fire, Building Safety, and Transportation departments/divisions, a separate schedule of fees is shown on their corresponding fee schedules.

Currently, the Division is recovering approximately 33% of the total cost of providing services. As Table 7 shows on the following page, the City collects approximately \$738,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$2.3 million.

Table 7. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Current Planning Division	738,175	2,262,056	(1,523,881)	33%	1,527,903	68%

NBS provided the full cost of service information and the framework for considering fees, while the Current Planning Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.3 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- Address Assignment
- Administrative Site Plan Review (ASPR)
- Administrative Use Permits for Restaurant Alcohol Sales/Outdoor Dining and Other
- Administrative Modifications for Single/Two family Dwellings and Other
- Certificate of Compliance
- Comprehensive Plan
- Conditional Use Permit (CUP)
- Environmental Analysis for the City’s Administrative Fee
- Extension of Time fees
- Fence Permits
- Fence Waiver Application
- Master Sign Program (MSP) for new applications
- Multiple Business Sign Program for new applications
- Modifications of previously approved requests for Minor and Major applications
- Parking Plan Review
- Conformance Reviews for Administrative and Discretionary
- Preliminary Project Review (PPR)
- Sign Permit
- Site Plan Review (SPR)
- Specific (or Precise) Plan
- Temporary Banner Permit on building or private property
- Temporary Use Permit
- Zoning Confirmation Letter
- Zoning Clearance Letter
- SB 35 Application

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 7, these initial recommendations for adjusted fee amounts are projected to recover approximately 68% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

6. BUILDING SAFETY DIVISION

The Building Safety Division was established to protect those individuals who live and work in the City by enforcing building safety standards set forth in the State’s building codes, as well as its municipal codes and policies. It is the responsibility of the Building Safety Division to review and approve plans, and perform field inspections to ensure that the work performed under an issued building permit is being done according to the approved plans.

6.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of services provided by the Building Safety Division, separated by those costs that are eligible and/or targeted for recovery in fees for service and those that require another funding source other than fees. The costs recoverable through fees were also translated into a fully burdened hourly rate for the purposes of individual fee calculations. Table 8 summarizes the outcomes of the analysis:

Table 8. Fully Burdened Hourly Rate

Cost Element	Public Counter Duty / General Info	Code Enforcement Activities	Building Direct Services - Processing, PC, Insp.	Total
Labor	\$ 131,240	\$ 36,123	\$ 1,483,616	\$ 1,650,979
Recurring Non-Labor	7,143	1,966	1,787,104	1,796,213
Citywide Overhead	81,105	22,324	916,862	1,020,291
Building Safety Division Admin	17,370	4,781	331,408	353,560
Division Total	\$ 236,859	\$ 65,194	\$ 4,518,990	\$ 4,821,043
Cost Recovery Targeted from Fees	90%	0%	100%	98%
Amount Targeted for Consideration in Billings/Fees	\$ 213,173	\$ -	\$ 4,518,990	\$ 4,732,163
Amount Requiring Another Funding Source	23,686	65,194	-	\$ 88,880
Fully Burdened Hourly Rate	\$ 7	N/A	\$ 145	\$ 152
Overtime Rate				\$ 165
<i>Reference: Direct Hours Only</i>				31,213

As Table 8 above shows, the Division’s total cost of providing services is approximately \$4.8 million per year. \$4.7 million in costs are targeted for recovery from the City’s fees for services, with the remaining \$89,000 as best funded via sources other than fees. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$152** during normal business hours, and **\$165** after business hours.

Based on interviews with Division staff, the analysis separated the Division’s overall services into three primary cost categories: (1) Public Counter Duty/General Info, (2) Code Enforcement Activities, and (3) Building Safety Direct Services – Processing, Plan Check, and Inspection. To clarify the underlying costs and assumptions used to calculate the fully burdened hourly rate, here is a summary of the descriptions for each cost category:

- **Public Counter Duty / General Info** – Activities associated with responding to phone calls and general information requests that support the development review process. Typically, some portion of costs for the provision of general public information and assistance do not apply

toward recovery from fees and are considered a basic function of governmental services to the public. Building staff estimated that approximately 90% of these costs support land use application review activities, while the remaining costs should not be considered in the calculation of fees for services.

- **Code Enforcement Activities** – Work activities in response to a complaint received by the Building Safety Division related to violation of a prior condition of approval, City Ordinance or State law. Includes complaint investigation, follow up, and any associated abatement or enforcement actions. None of these costs are recommended for recovery in the City’s user and regulatory fees for service.
- **Building Direct Services – Processing, Plan Check, and Inspection** – The Division’s responsibilities are comprised mostly of development review and approval; therefore, 100% of these costs are targeted for recovery in fees for services.

The results of this Cost of Service Analysis conclude that the Building Safety Division is eligible to recover approximately 98% of the total annual cost of providing services from building related user/regulatory fees for service.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution. State statutes require that any new fee that is levied or any existing fee that is increased should not exceed the estimated amount required to provide the service for which the charge is levied.

6.2 Fee Establishment

The following is a summary of the overall changes to the Building Safety Division fee schedule:

- Deletion of Work Permit Fee – to begin work while in plan check
- Reorganization of fee categories or clarification of fee names:
 - Added three additional valuation tiers to Building Permit Fees to ensure fees are reasonable for large projects:
 - 5,000,001 – 10,000,000
 - 10,000,001 – 50,000,000
 - 50,000,001 +
 - Consolidated building, electrical, mechanical and plumbing appeal fees into one Appeal Fee
 - Consolidated building, electrical, mechanical and plumbing investigation fees into one Investigation Fee
 - Created a tiered structure for Building Plan Check fees to illustrate the cost recovery performance of fees currently charged at 75% of the Permit Fee. Going forward, the City should charge these fees similar to the method utilized for the Building Permit Fee rather than on a percentage basis.

- Updated the Boiler/Compressor metric of charge from “HP” to “ton” for Mechanical Permits
- Added a Solar/Photovoltaic section, to comply with State regulation, Government Code 66015
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.4:
 - Accessibility Hardship Review
 - Permit Extension/Renewal
 - Plan Authorization Processing Fee
 - Peer Review
 - Code Modification/Alternate Means and Methods fees (min 4 hours)
 - Change of Contractor/Engineer/Architect
 - Construction Management Plan
 - Restamp of Lost Job Site Plans: Processing Fee & Plan Check when required
 - Replacement of Signatures on Job Card: Processing Fee & Plan Check when required
 - Hillside Grading Review
 - Soft Story Seismic Retrofit: Screening Form, TIMP, Certificate of Completion
 - Temporary Certificate of Occupancy Extension
 - General Plan Maintenance Fee
 - Heat Pump and Mini Split additions to Mechanical Permit Fees

6.3 Cost Recovery Evaluation

Appendix A.4 presents the results of the detailed cost recovery analysis for the City’s Building Safety Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. This Cost of Service per Activity is reflective of the Building Safety Division’s costs.

Note, the Cost of Service per Activity is reflective of the Building Safety Division’s costs for review of each entitlement/permit. To recover costs of other City departments that provide routine review of Building applications such as the Fire, Planning, and Transportation departments/divisions, a separate schedule of fees is shown on their corresponding fee schedules.

Currently, the Division is recovering approximately 109% of the total cost of providing services. As Table 9 shows on the following page, the City collects approximately \$6.1 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$5.6 million.

Table 9. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Building Safety Division	6,101,752	5,583,399	518,353	109%	5,576,989	99.89%

NBS provided the full cost of service information and the framework for considering fees, while the Building Safety Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.4 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of Solar/Photovoltaic Fees, which are set by state regulations.

These initial recommendations for adjusted fee amounts are projected to recover approximately 99.89% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

7. ENFORCEMENT SERVICES DIVISION

The Enforcement Services Division is responsible for protecting, preserving and improving the quality of life of the citizens of Culver City through effective, appropriate and proactive enforcement of the City's codes and ordinances, to be sensitive to the needs of the public and business communities, and to maintain these standards with a commitment to integrity and excellence in customer service.

Enforcement Services provides a number of services for which a fee may be charged, including: late fees, repayment agreements, re-inspections, and appeals.

7.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rate for the Enforcement Services Division as shown in Table 10 below:

Table 10. Fully Burdened Hourly Rate

Expenditure Type	Direct CE Services
Labor	\$ 581,796
Recurring Non-Labor	47,353
Division/Citywide Overhead	198,983
Allocated Common Activities	625,283
Division Total	\$ 1,453,414
Fully Burdened Hourly Rate	\$ 212
<i>Reference: Direct Hours Only</i>	6,853

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Enforcement Services Division is approximately \$1.5 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$212**.

7.2 Fee Establishment

The following is a summary of the overall changes to the Enforcement Services Division fee schedule:

- Deletion of the Post Cards/Informational Mailings fee that is no longer needed.
- Restructure of public notification in newspapers to include a ¼ page cost and a ½ page cost.

7.3 Cost Recovery Evaluation

Appendix A.5 presents the results of the detailed cost recovery analysis for the City's Enforcement Services Division. In the Appendix, the "Cost of Service per Activity" column establishes the maximum adoptable fee amount for the corresponding service identified in the "Fee Name" list.

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Currently, the Division is recovering approximately 24% of the total cost of providing services. As Table 11 shows below, the City collects approximately \$1,300 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$5,500.

Table 11. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Enforcement Services Division	1,310	5,514	(4,204)	24%	1,310	24%

NBS provided the full cost of service information and the framework for considering fees, while the Enforcement Services Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.5 displays the City staff’s initial recommended fee amounts. City staff suggest keeping fees at their current fee amounts, therefore the cost recovery is projected to remain at approximately 24%, assuming activity levels for the fee program remain consistent.

8. PW – ENGINEERING DIVISION

The Engineering Division of the Public Works Department reviews infrastructure improvements for private developments, processes encroachment and utility permits, as well as develops and implements the City’s Capital Improvement Program (CIP).

8.1 Cost of Service Analysis

The following table shows the Engineering Division’s estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 12. Fully Burdened Hourly Rate

Cost Element	General Information / Public Counter	Capital Project Engineering	Sewer Services Enterprise Fund Support	Direct Plan Check and Permitting Services	Total
Labor	\$ 177,920	\$ 746,925	\$ 92,815	\$ 508,022	1,525,682
Recurring Non-Labor	12,267	51,497	6,399	35,026	105,189
Citywide Overhead	61,032	256,216	31,838	174,265	523,351
PW Admin	75,819	318,294	39,552	216,488	650,152
Division Total	\$ 327,038	\$ 1,372,932	\$ 170,603	\$ 933,801	\$ 2,804,374
Cost Recovery Targeted from Fees	80%	0%	0%	100%	43%
Amount Targeted for Consideration in Billings/Fees	261,630	-	-	933,801	1,195,431
Amount Requiring Another Funding Source	65,408	1,372,932	170,603	-	1,608,943
Fully Burdened Hourly Rate	\$ 57	N/A	N/A	\$ 202	\$ 259
				<i>Reference: Direct Hours Only</i>	4,619

As Table 12 above shows, the total cost of providing services is approximately \$2.8 million per year. \$1.2 million in costs are targeted for recovery from the City’s fees for services, with the remaining \$1.6 million as best funded via sources other than fees. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$259**.

Based on interviews with Division staff, the analysis separated the Division’s overall services into four primary cost categories: (1) General Information / Public Counter, (2) Capital Project Engineering, (3) Sewer Services Enterprise Fund Support, and (4) Direct Plan Check and Permitting Services. To clarify the underlying costs and assumptions used to calculate the fully burdened hourly rate, here is a summary of the descriptions for each cost category:

- **General Information / Public Counter** – Activities associated with responding to phone calls and in support of active permits and the development review process in general. Typically, some portion of costs for provision of general public information and assistance are not linked for recovery from plan check and permit fees. Engineering staff estimates approximately 80% of these costs are supportive to active application submittal activities, while the remaining costs should not be considered in the calculation of fees for services.
- **Capital Project Engineering** – Tasks related to managing and implementing City capital improvement projects. 100% of capital project engineering costs should be funded through

revenues available or designated to complete each project and are not targeted for recovery in the fees for services studied in this report.

- **Sewer Services Enterprise Fund Support** – Several Engineering Division staff actively support the Sewer Enterprise Fund on an ongoing basis. These recurring costs of support would typically be funded through ratepayer charges and are not targeted for recovery in the fees for services studied in this report.
- **Direct Plan Check and Permitting Services** – Work activities associated with active current engineering applications and permits. 100% of these costs are recoverable in Engineering user and regulatory fees for service.

The results of this Cost of Service Analysis conclude that the Engineering Division is eligible to recover approximately 43% of the total annual cost of providing all services user/regulatory fees for service. The remaining 57% of costs are not associated with fee-related activities and therefore require identification of alternate revenue sources.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution. State statutes require that any new fee that is levied or any existing fee that is increased should not exceed the estimated amount required to provide the service for which the charge is levied.

8.2 Fee Establishment

The following is a summary of the overall changes to the Engineering Division fee schedule:

- Deletion of fees that are no longer used or needed:
 - Minor and Major Permit Fees & Charges (both Ministerial and Discretionary Projects)
 - Dirt Hauling
 - Loading / Unloading Inspections
 - Street Lane Closure
 - Re-inspection
 - Concrete Driveway Approach, Sidewalk, Curb/Gutter
 - Asphalt Concrete Paving
 - Environmental or other Special Studies (including Geotechnical/Soils Report and Parking Demand Study reviews)
 - Public ROW / Property Encroachment Permit
 - Records/Map Research
- Reorganization of fee categories or clarification of fee names:
 - Separated Drive Approach into Residential and Commercial categories
 - Consolidated Canopy/Fence/Barricade/Scaffolding fees into one fee, and removing the associated deposit
 - Consolidated the Monitoring Well Installation and Sampling fees into one fee each, and removing the associated deposits

- Removed the Traffic Plan Review fee for Utility Inspection
 - Consolidated the Permit Extension Issuance and Inspection fees
 - Removed the Pole Banner fee for Temporary Banner Permit
 - Removed 5-10 and over 10 parcel categories from Final Parcel Map section
 - Reorganized Street Vacation section to Temporary and Permanent ROW fees
 - Separated Site Development Permit into On-Site and Off-Site Sections and including more detail for inspections
 - Adjusted SUSMP Plan Check and Inspection Fees to clarify a 1 to 5 acres fee and a more than 5 acres fee
 - Consolidated Parkway Permit Fees
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.6, such as:
 - Street Use Permit (Encroachment Permits): Application and Plan Check
 - Utility Permit for Excavation
 - Annual Utility Permit
 - Film Production Support
 - Special Event Support
 - Minimum Charge for Work performed by City Crews
 - Crew work on request for private entities
 - Technology Fee

8.3 Cost Recovery Evaluation

Appendix A.6 presents the results of the detailed cost recovery analysis for the City’s Engineering Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, the Division is recovering approximately 41% of the total cost of providing services. As Table 13 shows, the City collects approximately \$509,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$1.2 million.

Table 13. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
PW - Engineering Division	508,832	1,232,259	(723,428)	41%	1,232,259	100%

NBS provided the full cost of service information and the framework for considering fees, the Engineering Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.6 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services, with the exception of Public-Right-of-Way Wireless Encroachment Permits for Utility Pole and Stand-Alone Pole or City-Owned Pole.

9. PW – MOBILITY & TRAFFIC ENGINEERING DIVISION

The Mobility & Traffic Engineering Division of the Public Works Department maintains the City’s traffic engineering and mobility planning, processes transportation and parking permits, provides in depth analysis for traffic impact reports, as well as develops and implements the City’s mobility infrastructure projects.

9.1 Cost of Service Analysis

The following table shows the Mobility & Traffic Engineering Division’s estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 14. Fully Burdened Hourly Rate

Cost Element	M&T Direct Services
Labor	\$ 789,658
Recurring Non-Labor	55,148
Citywide Overhead	110,020
M&T Admin	271,223
Division Total	\$ 1,226,049
Fully Burdened Hourly Rate	\$ 172
<i>Reference: Direct Hours Only</i>	7,139

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Public Works Mobility & Traffic Engineering Division is approximately \$1.2 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$172**.

9.2 Fee Establishment

Traffic and Mobility fees were previously combined with the Engineering Division’s fee schedule. Through the Study’s efforts they were moved to a separate schedule according to the City staff responsible for the fee program. The following is a summary of the overall changes to the Mobility & Traffic Engineering Division’s fee schedule:

- Deletion of fees that are no longer used or needed:
 - Truck/Haul Route Permit
 - Select Parking permits: Absentee Landlord, Summertime College Student/House Guest, Housekeeper, Babysitter, Nanny and Annual Medical Caregiver
 - Preferential Parking Zone & Night fees
 - Citywide Valet Parking Program fees for Large Business Participants
 - Public Meeting fee for Citywide Valet Parking Program for Small Business Participants

- Business Traffic Sign fee
- Parking Meter Smart Cards
- Reorganization of fee categories or clarification of fee names:
 - Simplified the Major Street Closure for Special Events section to just include Traffic Control Plan Review and Staff time, if required
 - Reorganized the Crane Permit section to one fee, per event
 - Simplified the Traffic Impact Analysis Report Review section
 - Modified the Valet Space rental fees from a weekly fee structure to an annual fee structure; in addition to the name change for Late Fee to New Applications mid fiscal year and the deletion of the Modification Fee
 - Reorganized the Temporary No Parking Sign section to 1-4 signs and more than 5 signs
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.7:
 - Addition of Monthly Monitoring category to Sidewalk Closure
 - Traffic Control Plan (TCP) fees
 - Plan Review (non TCP) fees
 - Addition of TCP review category to Major Street Closure for Special Events
 - Removal of Parking Meter from Operations fees
 - Addition of Moving POD, max of 3 days category to Encroachment into Public ROW
 - Technology Fee

9.3 Cost Recovery Evaluation

Appendix A.7 presents the results of the detailed cost recovery analysis for the City’s Mobility & Traffic Engineering Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. This includes costs for review of each permit, as well as any supporting department/division’s review as required by the City’s established permit review processes.

Currently, the Division is recovering approximately 53% of the total cost of providing services. As Table 15 shows, the City collects approximately \$40,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$75,000.

Table 15. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
PW - Mobility & Traffic Engineering Division	39,577	74,577	(35,001)	53%	61,690	83%

NBS provided the full cost of service information and the framework for considering fees, while the Mobility & Traffic Engineering Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

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The “Recommended Fee / Deposit Level” column in Appendix A.7 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- Sidewalk Closure: Monthly Monitoring
- Traffic Control Plan (TCP) Fee for each additional TCP sheet after 5
- Block Party – Street Closure
- Crane Permit
- Memorandum of Understanding Review for Traffic Impact Analysis
- Traffic Impact Analysis Report Review
- Residential Parking Permit Districts Permits (with the exception of If there is not a third California licensed driver in the home and If there is not a fourth California licensed driver in the home)
- Valet Parking Rental Application Fee, Annual Renewal Fee and Sign Fee
- Curb Painting Fee
- Temporary No Parking Signs
- Encroachment into Public ROW Fees

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 15 on the previous page, these initial recommendations for adjusted fee amounts are projected to recover approximately 83% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

10. PW ENVIRONMENTAL PROGRAMS & OPERATIONS DIVISION

The Environmental Programs & Operations (EPO) Division of the Public Works Department manages both the collection of trash/recycling/organics and the stormwater programs, provides street sweeping services, as well as champions the City’s green educational opportunities and initiatives to improve resource conservation, protect public health, prevent pollution and divert solid waste.

10.1 Cost of Service Analysis

The following table shows the Environmental Programs & Operations (EPO) Division’s estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 16. Fully Burdened Hourly Rate

Cost Element	EPO General Ops	EPO Permit Fee Services	Total
Labor	\$ 4,868,981	\$ 92,627	\$ 4,961,608
Recurring Non-Labor	8,869,986	62,348	8,932,334
Citywide Overhead	2,050,165	14,411	2,064,576
EPO Admin	2,367,158	25,395	2,392,553
Division Total	\$ 18,156,290	\$ 194,780	\$ 18,351,070
Fully Burdened Hourly Rate	N/A	\$ 267	N/A
<i>Reference: Direct Hours Only</i>		729	

As Table 16 above shows, the total cost of providing services is approximately \$18.4 million per year. The results of the Cost of Service Analysis identified \$195,000 in cost for recovery from the City’s fees for service with the remaining \$18.2 million recommended for recovery through funding sources other than fees. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$267**.

10.2 Fee Establishment

The following is a summary of the overall changes to the Environmental Programs & Operations Division’s fee schedule:

- Deletion of fees that are no longer used or needed:
 - Collection From Compactors fees
 - Organic Waste Composting fees
- Simplification of the Waste Plan Permit Fee for special events section consolidated to just two categories (No Food vs With Food).
- Most fees are new to the program and were created as part of this Study. New fees added are notated as “New” in the Current Fee / Deposit column of Appendix A.8 and include fees for services such as Trash Enclosure Plan Review, Container Cleaning / Exchange Fee, and Construction BMP Inspection. The complete list can be found in Appendix A.8.

10.3 Cost Recovery Evaluation

Appendix A.8 presents the results of the detailed cost recovery analysis for the City’s Environmental Programs & Operations Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. This includes costs for review of each permit, as well as any supporting department/division’s review as required by the City’s established permit review processes.

Currently, the Division is recovering approximately 3% of the total cost of providing services. As Table 17 shows, the City collects approximately \$6,200 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$213,000.

Table 17. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
PW - Environmental Programs & Operations Division	6,214	212,958	(206,744)	3%	212,958	100%

NBS provided the full cost of service information and the framework for considering fees, while the Environmental Programs & Operations Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.8 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

11. TRANSPORTATION DEPARTMENT

The Transportation Department is responsible for the planning, delivery and monitoring of mobility services for the City of Culver City. Additionally, the Department provides staff support for citywide events and committees, assists the Current Planning and Building Safety Divisions with Plan Reviews, manages bus stop closures and repairs, as well as oversees regional transportation projects.

11.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rate for the Transportation Department as shown in Table 18 below:

Table 18. Fully Burdened Hourly Rate

Cost Element	Transportation Direct Services
Labor	\$ 14,220,171
Recurring Non-Labor	1,500,271
Citywide Overhead	2,136,331
Transportation Admin	6,752,255
Department Total	\$ 24,609,027
Fully Burdened Hourly Rate	\$ 119
<i>Reference: Direct Hours Only</i>	206,812

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Transportation Department is approximately \$25 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$119**.

11.2 Fee Establishment

The Transportation Department added several new fees as shown in Appendix A.9 and include:

- Trip Reduction Plan
- Filming and Special Event fees
- Support to Planning Project Review
- Building Review
- Services Provided by Consultants
- Bus Stop Closures

11.3 Cost Recovery Evaluation

Appendix A.9 presents the results of the detailed cost recovery analysis for the City’s Transportation Department. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable

fee amount for the corresponding service identified in the “Fee Name” list. This includes costs for review of each permit, as well as any supporting department/division’s review as required by the City’s established permit review processes.

Currently, the Department is recovering approximately 2% of the total cost of providing services. As Table 19 shows, the City collects approximately \$600 per year in revenue for current services. At full cost recovery with the newly added fees listed in Section 11.2, the City would recover approximately \$35,000.

Table 19. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Transportation Department	630	35,222	(34,592)	2%	35,222	100%

NBS provided the full cost of service information and the framework for considering fees, while the Transportation Department and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.9 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

12. FIRE DEPARTMENT

The scope of this Study analysis for the Fire Department is focused solely on the Community Risk Reduction Division, which provides fire prevention related fees for service. The Division is responsible for protecting the City of Culver City from the hazards created by fire, explosion and hazardous materials by providing services, such as construction plan reviews, issuing detection and suppression system permits, conducting annual fire inspections, and ensuring hazardous material compliance.

12.1 Cost of Service Analysis

NBS developed a composite fully burdened hourly rate for the Community Risk Reduction Division of the Fire Department as shown in Table 20 below:

Table 20. Fully Burdened Hourly Rate

Cost Element	Direct Services Suppression / Ops	Direct Services Community Risk Reduction	Public Education / Emergency Prep	Arson Investigation	Total
Labor	\$ 15,335,824	\$ 1,388,012	\$ 1,778,711	\$ 33,762	\$ 18,536,310
Recurring Non-Labor	2,651,666	176,449	39,764	161	2,868,040
Citywide Overhead	855,549	79,193	105,407	1,926	1,042,076
Allocated Common Activities	7,502,630	654,445	766,022	14,274	8,937,371
Department Total	\$ 26,345,669	\$ 2,298,099	\$ 2,689,904	\$ 50,124	\$ 31,383,796
Fully Burdened Hourly Rate	N/A	\$ 196	N/A	N/A	
Overtime Rate	N/A	\$ 228	N/A	N/A	
<i>Reference: Direct Hours</i>	N/A	11,731	N/A	N/A	

The Fire Department incurs a total annual cost of approximately \$31.4 million, of which approximately \$2.3 million is eligible and/or targeted for recovery from fees by the Community Risk Reduction Division. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$196** during normal business hours, and **\$228** after normal business hours.

12.2 Fee Establishment

The following is a summary of the overall changes to the Fire Department Community Risk Reduction Division’s fee schedule.

- Deletion of fees that are no longer used or needed:
 - Cellular Communication Site Permit Fees
 - Special Permits - Installing Contractor/Central Stations

- Reorganization of fee categories or clarification of fee names:
 - Removed Plan Check Fee from No. of Sprinkler Heads, Dry or Wet Chemical Hood Systems and Fire Alarm Systems, as this is built into the fee calculation as part of the fixed fee

- Restructured the Building Construction Plan Review and Inspection from a percentage of the building permit to a tiered structure based on ranges of construction value
 - Separated Other or Miscellaneous Inspections into First Hour and Each Additional Hour
 - Restructured the Hazardous Materials Fees section with four distinct Categories parameters and added an Additional Fee for CalARP program implementation.
- Addition of new fee categories notated as “New” in the Current Fee / Deposit column of Appendix A.10:
 - Fire Protection System Verification Fee
 - Weed Abatement High Severity Zone Inspection
 - Fire Personnel for Filming Activity and Special Events Permittees
 - Planning Support Section, reflecting fees for review of planning applications

12.3 Cost Recovery Evaluation

Appendix A.10 presents the results of the detailed cost recovery analysis for the City’s Fire Department Community Risk Reduction Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, the Division is recovering approximately 63% of the total cost of providing services. As Table 21 shows, the City collects approximately \$1.2 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$2 million.

Table 21. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Fire Department - Community Risk Reduction Division	1,243,376	1,979,008	(735,632)	63%	1,979,008	100%

NBS provided the full cost of service information and the framework for considering fees, while the Fire Department and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The Recommended Fee Level / Deposit” column in Appendix A.10 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

13. POLICE DEPARTMENT AND ANIMAL CONTROL SERVICES

The scope of this user and regulatory fee analysis evaluated fees charged by the Police Department for alarm permits, film permits, report copies, vehicle impound releases, and citation sign-off fees, as well as pet licensing activities performed by the Animal Control Services.

13.1 Cost of Service Analysis

NBS calculated separate fully burdened hourly rates for Sworn versus Non-Sworn personnel for the Police Department, and a separate rate for the Animal Control Services, as shown in Table 22 below.

Table 22. Fully Burdened Hourly Rates

Expenditure Type	Direct Services and Activities - Sworn	Direct Services and Activities - Non-Sworn	Direct Services and Activities - Animal Control	Total
Labor Costs	\$ 27,901,545	\$ 5,133,341	\$ 335,994	\$ 33,370,880
Non-Labor Costs	4,141,996	-	69,600	4,211,596
Citywide Overhead	3,658,942	673,174	9,843	4,341,959
Department and Divisional Overhead	9,353,076	1,521,148	82,976	10,957,200
Department Total	\$ 45,055,559	\$ 7,327,663	\$ 498,413	\$ 52,881,635
Fully Burdened Hourly Rate	\$ 269	\$ 119	\$ 138	
Overtime Rate	\$ 312	\$ 140	N/A	
<i>Rate Basis: Direct Hours</i>	<i>167,288</i>	<i>61,776</i>	<i>3,623</i>	

The total annual cost of the Police Department is approximately \$52.9 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, such as general public safety and the day to day preservation of public order. Therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. The calculation of these hourly rates for the Police Department and Animal Control Services includes all allowable direct and indirect costs associated with providing services included in the fee study. All subsequent fee calculations will assume a rate of **\$269** for Sworn personnel, **\$119** for Non-Sworn personnel and **\$138** for Animal Services personnel during normal business hours. After normal business hours, fee calculations will assume a rate of **\$312** for Sworn personnel and **\$140** for Non-Sworn personnel.

13.2 Fee Establishment

The following is a summary of the overall changes to the Police Department fee schedule:

- Deletion of fees that are no longer used or needed:
 - City Film Permit Change Fee and Cancellation Fee
 - Parade Permits
 - Audio Tape
 - Copies of Photographs (CD or print, per photo)
 - Parking Citation Abstract
 - Crime/Service Statistical Run (per district)

- Reorganization of fee categories or clarification of fee names:
 - Restructured False Alarm Charges into two categories: Permit Holders – First Chargeable Response; Permit Holders – All Other Chargeable Responses
 - Restructured Film Permits section to better align with the City’s Filming Guidelines

- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.11:
 - Fee to Appeal False Alarm Charge
 - Other Report Reproduction/Copy Requests
 - Conceal and Carry Permit
 - Special Event Permit Application Review
 - Firearms Permitting Fee

The following is a summary of the overall changes to the Animal Control Services fee schedule:

- Deletion of fees that are no longer used or needed, such as Cat license w/ spay or neuter certificate from licensed Vet

- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.12, such as:
 - Removal of Animal added to Human Cat Trap Rental Fee
 - Annual Cat License & Tag Fee – Each Additional Year

13.3 Cost Recovery Evaluation

Appendix A.11 presents the results of the detailed cost recovery analysis for the City’s Police Department; Appendix A.12 presents the results of Animal Control Services. In the Appendices, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, the Police Department is recovering approximately 47% of the total cost of providing services; while Animal Control Services is recovering approximately 728%. As Table 23 shows, the City collects approximately \$414,000 per year in revenue for both departments at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$804,000.

Table 23. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Police Department	372,851	798,531	(425,680)	47%	579,792	73%
Police Department - Animal Services	41,126	5,647	35,479	728%	5,647	100%

NBS provided the full cost of service information and the framework for considering fees, while the Police Department and City executive management staff considered appropriate cost recovery levels at or below that full cost.

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The “Recommended Fee / Deposit Level” column in Appendix A.11 displays the City staff’s initial recommended fee amounts for the Police Department. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- False Alarm Charges
- Correctable Citation Sign Off
- Vehicle Impound Fees
- Court Commitment Fee
- Conceal and Carry Permit

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 23 on the previous page, these initial recommendations for adjusted fee amounts are projected to recover approximately 73% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

The “Recommended Fee Level / Deposit” column in Appendix A.12 displays the City staff’s initial recommended fee amounts for Animal Control Services. City staff recommends all fees to recover 100% of the costs of providing services.

14. PARKS, RECREATION & COMMUNITY SERVICES

Recreation fee services included in this Study are provided by personnel in the Parks, Recreation & Community Services (PRCS) Department. The Department offers a wide variety of recreation services and programs serving Culver City's youth, seniors and adults. Specific current program and class offerings can be found in the City's seasonal activities guide. Unlike other areas of the Study, this Department's results reflect a program level analysis (as opposed to the individual fee level) including a general cost recovery evaluation of the following programs:

- **Indoor Facility Rentals – Vets Memorial Complex:** The public may rent indoor park buildings or various spaces at the Vets Memorial Complex for parties, community events, private classes or parties and family events.
- **Outdoor Rentals – Field, Park Space, and Picnic Shelter Rental:** The public may rent City park spaces and picnic areas for private events/parties, filming, and photography, as well as rent fields for sports league games or tournaments.
- **Permit Approvals (Film, Special Events, Etc):** City staff time spent on facilitation and permitting of the use of City property for filming and special events purposes.
- **Contract Classes:** The City offers classes which are facilitated by contract service providers, such as: YSE Afterschool, Preschool, AquaFit, and various youth, adult, and intergenerational recreation and sports classes. The City provides reservation, scheduling, advertising, and administrative services to these programs, and retains 30% of each fee collected. Adult sports programs are conducted by individuals and/or organizations separate from the City. City staff provides general support to adult sports program offerings through liaising with these organizations, scheduling use of facilities, and incorporation of programs into the City's quarterly activity guide. For these services, the City receives approximately 30% of the registration revenue collected by the individual / organization running the sports program.
- **Rec Swim / Lap Swim / Pool Rentals:** General admission to and use of City pools during times designated for recreational swim and lap swimming. Also includes exclusive or partially exclusive rental of the City's aquatics facilities.
- **Swim Lessons:** Swim instruction classes provided by Culver City staff.
- **Culver City Afterschool Recreation Program (CCARP):** City staff operates an afterschool program at four locations, offering supervised recreational activities such as assistance with homework, arts, crafts and games.
- **Seasonal Camps:** City staff run several day camps for Culver City youth during spring and summer school breaks, including Just 4 Kids Summer Camp, Teen Camp and other seasonal camps.
- **Fiesta La Ballona Event:** Fiesta weekend is a special annual community event that offers carnival rides and games, live performances, a beer and wine garden, food trucks, food court and various booths spotlighting artisan wares and local organizations.
- **City Sponsored Community Events/Private Special Events:** The City facilitates several special events and special excursions for the community, such as the MLK Junior Celebration, Breakfast with Santa and senior day-trip events.

- **Parks & Playgrounds:** The City conducts a routine park monitoring program and general services at its parks and playgrounds that are not captured in outdoor rentals or programs that are covered in other categories listed.
- **Teen Center Year Round:** The City operates a Teen Center facility for local youth. A nominal membership fee is charged to participants who utilize the center.
- **Senior and Social Services:** The Culver City Senior Center offers several program classes such as fitness, art, music and language classes, provides support and interest groups, and special events catered towards the senior community.

The expenses of administering, operating, and maintaining the City’s parks and recreation programs and facilities are primarily funded by resources from the General Fund. However, fees collected from various Recreation programs, including classes, contracts, and specific uses of public spaces can represent a significant source of funding to help cover costs and sustain – if not improve – the level of service provided by the City.

14.1 Unique Parameters for Recreation Program Fees and Facility Rental Fees

Article XIIC of the California Constitution provides the definition of what types of governmental charges constitute a “tax”, and under section 1(e), a “tax” means any levy, charge, or exaction of any kind imposed by local government”, except for seven stated exceptions to this definition.

Recreation programs, camps and classes fees generally fall under the first three exceptions listed, which are fees and charges for benefits conferred and privileges granted, services and products provided, or regulatory services. Charges qualifying under these exceptions may not “exceed the reasonable costs to the local government of providing the service or product”.

Facility rentals, such as rental of a community centers, general pool admission or pool rentals, and field usage, fall under exception number 4, “a charge imposed for entrance to or use of local government property, or the purchase, rental or lease of local government property.” Charges qualifying under this exception do not include the “reasonable cost limitation” found in the first three exceptions.

Recreation programs, camps and classes fees are within NBS’ scope of review in order to ensure fees do not exceed the costs of providing services. As described below, analysis of these types of fees was completed on an annual basis for each Recreation program, and at the individual fee level for a handful of individual administrative type fees. Facility rental and use fees, while not in the scope of review for this study, were generally evaluated on an annual basis and surveyed to help inform decision making for the Department regarding any recommended fee adjustments.

14.2 Cost of Service Analysis

NBS calculated the PRCS Department’s total annual costs for recreation programs and facility uses. The table on the following page summarizes results of that analysis:

Table 24. Total Annual Program Costs

Program	Salary And Benefits Expenditures	Recurring Non Labor Expenditures	Citywide Overhead	Allocation Of Common Activities Costs	Total Program Costs
Indoor Facility Rentals - Vets Memorial Complex	\$ 271,072	\$ 348,414	\$ 157,522	\$ 79,097	\$ 856,106
Outdoor Rentals - Field, Park Space, and Picnic Shelter Rentals	351,065	4,137	83,092	44,617	482,911
Permit Approval (Film, Special Events, Etc.)	232,254	2,461	49,436	28,926	313,076
Contract Classes	290,260	1,186,299	292,237	180,058	1,948,853
Rec Swim / Lap Swim / Pool Rentals	279,155	21,420	251,598	56,210	608,383
Swim Lessons	471,543	37,883	444,969	97,154	1,051,549
CCARP	278,834	27,813	172,165	48,742	527,553
Seasonal Camps	405,079	95,236	187,603	70,028	757,946
Fiesta La Ballona Event	372,776	106,158	103,630	59,303	641,867
City Sponsored Community Events / Private Special Events	264,452	41,544	63,003	37,563	406,561
Parks & Playgrounds - Other	130,593	21,670	132,252	28,963	313,477
Teen Center Year Round	170,813	21,440	71,253	26,824	290,330
Senior and Social Services	620,372	427,950	1,047,598	213,358	2,309,278
Total	\$ 4,138,267	\$ 2,342,424	\$ 3,056,357	\$ 970,842	\$ 10,507,890

The total estimated cost of all PRCS Department programs is approximately \$10.5 million per year. Section 2.1, *Methods of Analysis*, provides further definition and discussion of the elements of the total program cost calculation.

Also, some individual fees charged by the Department were calculated using the following fully burdened labor rates derived for full-time versus part-time classifications for personnel. This was performed uniquely for this Department, to conform to the way it provides various services and activities. Table 25 provides a summary of the cost of service outcomes:

Table 25. Annual and Hourly Cost of Service Calculation

Cost Category	Full-Time	Part-Time	TOTAL
Salary Expenditures	\$ 1,159,321	\$ 1,971,583	\$ 3,130,904
Benefits Expenditures	373,009	634,353	1,007,362
Recurring Non-Labor Expenditures	142,663	242,617	385,279
Citywide Overhead	1,131,718	1,924,639	3,056,357
Allocation Of Common Activities Costs	359,486	611,355	970,842
Department Total	\$ 3,166,198	\$ 5,384,547	\$ 8,550,745
Fully Burdened Hourly Rate	\$ 152	\$ 74	\$ 92
Overtime Rate	\$ 180	\$ 88	\$ 109
<i>Reference: Direct Hours</i>	20,820	72,377	93,197

All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of \$152 for full-time employees and \$74 for part-time employees, or a blended rate of \$92 on average during normal business hours. After normal business hours, an hourly rate of \$180 for full-time employees, \$88 for part-time employees, or a blended rate of \$109 can be used.

14.3 Cost Recovery Evaluation

NBS evaluated each program’s estimated annual cost recovery level by matching the most recent fiscal year of revenues collected, to the total program costs established through this Study. Overall, Recreation

programs recover approximately 30% of the citywide costs of providing services. The table on the following page summarizes results of that analysis:

Table 26. Program Cost Recovery Evaluation

Program	Total Program Costs	Annual Estimated Revenues at Current Fee	Annual Surplus / Deficit	Current Cost Recovery Percentage
Indoor Facility Rentals - Vets Memorial Complex	\$ 856,106	\$ 304,110	\$ (551,996)	36%
Outdoor Rentals - Field, Park Space, and Picnic Shelter Rentals	482,911	328,607	(154,304)	68%
Permit Approval (Film, Special Events, Etc.)	313,076	47,675	(265,401)	15%
Contract Classes	1,948,853	1,175,614	(773,239)	60%
Rec Swim / Lap Swim / Pool Rentals	608,383	328,958	(279,425)	54%
Swim Lessons	1,051,549	71,357	(980,192)	7%
CCARP	527,553	355,065	(172,488)	67%
Seasonal Camps	757,946	304,700	(453,246)	40%
Fiesta La Ballona Event	641,867	159,599	(482,268)	25%
City Sponsored Community Events / Private Special Events	406,561	-	(406,561)	0%
Parks & Playgrounds - Other	313,477	-	(313,477)	0%
Teen Center Year Round	290,330	39,979	(250,351)	14%
Senior and Social Services	2,309,278	-	(2,309,278)	0%
Total	\$ 10,507,890	\$ 3,115,664	\$ (7,392,226)	30%

In the table above, existing revenue for each program is shown next to the “Annual Estimated Revenues at Current Fee”. The results of this analysis show that current revenue amounts for all recreation programs and facility uses recover less than the “Total Program Costs” of each program calculated by NBS.

14.4 Fee Establishment

The Study performed by NBS primarily provides an annual cost and revenue analysis at the program level. This provides City staff and City Council with current cost recovery data and allows the City to establish, if desired, a cost recovery policy applicable to each program or grouping of programs. In considering cost recovery targets and recommended fees, the Department may consider the current cost recovery evaluation outcomes established by this Study and recommend revised fees and/or program level cost recovery targets for the Council’s review. It is a common policy directive to subsidize certain types of recreational program fees, given that the nature of recreational services has an inherent benefit to the community at large.

Fees for Individual Recreational Programs and Classes

For existing and ongoing fees charged for recreational programs and class offerings, the City may wish to use the results of this analysis and general cost recovery policy direction to apply an across the board increase to incrementally improve program cost recovery. This approach is commonly used where the policy directive is to continue to subsidize recreation programs to optimize community access to their benefits, while still seeking to improve funding for these essential programs.

Because of the seasonal and changing nature of recreational services and classes offered by the Department, NBS recommends any new class fees, program fees, and special event fees to be calculated by the Department Director using the analytical methods described below:

$$\text{Program Cost of Service} = [(A \times B) + C + D + E + F]$$

- A = Estimated time for City staff to implement and operate the individual program.
- B = Applicable hourly rates for the staff functions involved in the implementation of the individual program.
- C = Actual cost incurred by the City for any outside service provider involved in the individual program.
- D = Actual cost incurred by the City for any specific materials acquired for use during the individual program.
- E = Prevailing facility rental and/or field use fees imposed by the City and reflected in its master fee schedule.
- F = Actual costs incurred by the City to rent and/or use facilities/fields from other entities.

Using the formula provided above, the calculated cost of service represents the maximum fee that could be imposed by the City for an individual recreation program or service. The City may recover between 0% and 100% of the cost of service. Cost recovery targets may vary by individual program, as pertains to the City Council's adopted cost recovery policy for each program. The City may also set a differential fee for resident and non-resident participants, as long as the fee amount in any case does not exceed 100% of the cost of service.

It should be noted that more than any other fee program studied in this report, the "market price" of both other public and private options for program options will drive what the City can ultimately charge for services. Appendices B.13-A and B.13-B include a high-level comparison for facility rentals and recreation programs completed for this Study, and it is recommended that City staff continue to survey market rates for their services on a periodic basis.

Fees for Administrative Tasks or Service Requests

For fees associated with the individual administrative tasks or service requests, an evaluation of the cost of service for individual fees was performed. The Department charges only a few miscellaneous administrative fees, discussed as follows:

- **Non-Resident Fee for Recreation Program Participation**, \$11 per participant. This fee is imposed per City policy and was not evaluated by NBS. In NBS's opinion, a non-resident charge of this nature is appropriate, as long as the total fee including this amount does not exceed the total cost of providing the service for which it is charged. NBS advises that the Department delete this fee where a non-resident charge already exists for any particular program.
- **Refund Processing Fee**, 15% of payment amount. According to the Department, this service requires, on average, approximately 15 minutes of a part-time staff member's effort. At the fully burdened rate for a

part-time staff member of the Department of \$74 (established in the Cost of Service Analysis section, above), the maximum fee amount for this service is approximately \$18.50. The City can elect to update this fee to 15% of the payment amount or \$18.50, whichever is less. The refund processing fee cannot exceed the cost of providing the service.

- **Film Permit Processing Fee**, \$104 per filming event approval request. According to the Department, this service requires, on average, approximately 1 hour of a full-time staff member's effort. At the fully burdened rate for a full-time staff member of the Department of \$152 (established in the Cost of Service Analysis section, above), the maximum fee amount for this service is approximately \$152. The City can increase this processing fee to an amount that does not exceed the cost of providing the service.
- **Staffing, per hour.** There are a number of instances where City staff charge hourly for support to facility uses, events, etc. In these cases, the fully burdened rate table established through this study may be used to update rates accordingly.

Fees for Facility Use or Rental

Fees imposed for the use (entrance or rental) of parks and recreation facilities ensure that some revenues are made available to offset the operation, maintenance, and restoration costs of those facilities, so they may continue to be open to all. However, as noted in the discussion of Unique Parameters, above, these fee amounts are not strictly limited to the costs of providing service, and generally seek to conform to the "market" price for similarly sized facilities available in the community and/or similar comparative public agencies. The documentation presented herein provides a high-level annual cost recovery analysis, and the appendix to this report provides a survey of other agencies for the City's consideration in setting fees going forward. In general, NBS recommends that a survey be conducted by City staff every three to five years to demonstrate consideration of comparable public and private facility rental options.

14.5 Comparative Fee Survey

Appendix B.13-A presents the results of the Comparative Fee Survey for the PRCS Department. This comparison was unique to this Department in order to compare facility rentals, such as the City's pool, indoor park buildings, outdoor fields, park picnic shelters and community center with surrounding communities. Appendix B.13-B presents the results of the Comparative Fee Survey of the recreation program, in order to compare programs such as swim classes and day camps with surrounding areas. Section 2.1.4, *Comparative Fee Survey*, provides further definition and discussion of the elements of the comparative survey.

15. GENERAL PLAN MAINTENANCE FEE

It is common for jurisdictions in California to employ “surcharges” on top of their fees for service to fund certain types of operational support costs. Common surcharges charged by California public agencies on top of development permits include those for update and maintenance of the general plan document, as well as update and maintenance of permitting technology needs. Surcharges are generally assessed as a percentage of fees or some other metric such as project construction value. Surcharge revenues are tracked to a separate fund and are designated solely for the purpose of updating and implementing the General Plan document.

The City of Culver City updates its General Plan on a routine basis. This Plan helps to guide the growth of the community in a consistent manner. Government Code 66014 (b) allows local agencies to, “...include the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations”. This section of the Government Code supports the development of a fee to recover a reasonable share of costs associated with the update and maintenance of the General Plan.

15.1 Cost of Service Analysis

Most cities perform a comprehensive update of their General Plan on a ten to twenty year cycle. As shown in the Table below, with the exception of the Housing Element of the General Plan, which is required to be updated every eight years, the City intends to comprehensively update its General Plan every 20 years. In order to ensure funding is available for the significant costs associated with a comprehensive update, the City would need to accrue approximately \$271,000 per year in revenues to prepare for the update and implementation accordingly. This amount is based on the City’s estimate of the consulting and staff costs required for comprehensive updates performed on a periodic basis.

Table 27. Annual General Plan Update Costs

Element	Cost per Work Program Element	Update Cycle (Years)	Annualized \$	% Applicable to Development ¹	Annual Funding Target
Land Use and Community Design	\$ 600,000	20	\$ 30,000	75%	\$ 22,500
Housing	300,000	8	37,500	50%	18,750
Mobility	400,000	20	20,000	50%	10,000
Greenhouse Gas Reduction	200,000	20	10,000	40%	4,000
Parks, Recreation, and Public Facilities	200,000	20	10,000	25%	2,500
Noise	150,000	20	7,500	25%	1,875
Infrastructure	150,000	20	7,500	25%	1,875
Conservation	200,000	20	10,000	25%	2,500
Safety	200,000	20	10,000	15%	1,500
Community Health and Environmental Justice	200,000	20	10,000	15%	1,500
Arts, Culture, and the Creative Economy	150,000	20	7,500	15%	1,125
Economic Development	150,000	20	7,500	15%	1,125
Governance and Leadership	150,000	20	7,500	15%	1,125
Staff Time (Average Per Year)	1,004,197	1	1,004,197	20%	200,839
Total	\$ 4,054,197		\$ 1,179,197	23%	\$ 271,214

Notes

1. Provided by City Planning Department

15.2 Fee Establishment

To implement a fee for recovery of general plan maintenance and update costs, the Department and Council should agree upon a desired cost recovery target for this program, to be captured on top of Building and Planning fees related to new construction and additions projects only.

To establish the cost recovery target, the degree to which development impacts the revision and maintenance efforts to the General Plan must be estimated. For jurisdictions with large amounts of undeveloped land available or considerable amounts of intensification of development occurring, the impact is typically considered higher than for jurisdictions that are closer to “build-out” of available land resources or development capacity. This fee should apply to projects with the largest relative impact on the maintenance, update, and use of the City’s General Plan, and the remaining unfunded amount would be subsidized by other City revenue sources such as the general fund for the general community benefit received from the plan, as well as for the use of the Plan by other departments such as public safety and utilities.

The following table presents four options for fee amounts based on 100%, as well as stages of less than 100% recovery of General Plan costs on top of selected Building and Planning fees for services.

Table 28. General Plan Maintenance Fee Calculation

	100% Recovery	75% Recovery	50% Recovery	25% Recovery
Annual Costs Targeted for Recovery in Fee	\$ 271,214	\$ 203,411	\$ 135,607	\$ 67,804
Applicable Fee Revenues:				
Planning (selected application types)	\$ 914,848	\$ 914,848	\$ 914,848	\$ 914,848
Building (PC and Permit Fees >\$100K Construction Value)	\$ 3,180,277	\$ 3,180,277	\$ 3,180,277	\$ 3,180,277
Total Applicable Fee Revenues	\$ 4,095,124	\$ 4,095,124	\$ 4,095,124	\$ 4,095,124
General Plan Maintenance Fee	6.62%	4.97%	3.31%	1.66%

The proposed fee is a percentage charged on top of the fee collected by the Planning and Building divisions for each identified relevant fee type. Relevant fee types include the following list of applications and permits:

- Planning
 - Administrative Site Plan Review (ASPR)
 - Administrative Modifications
 - Administrative Use Permits
 - Adult Use Development Permit
 - Annexation/De-Annexation
 - Appeal Fees
 - Certificate of Compliance
 - Comprehensive Plan
 - Conditional Use Permit (CUP)
 - Conformance Reviews
 - Covenant and Agreement
 - Density and Other Bonus Incentives (DOBI)
 - Development Agreement
 - Environmental Analysis
 - Fence Permits
 - Fence Waiver Application

- General Plan Amendment
 - Height Exception
 - Historic Preservation Certificate of Appropriateness
 - Landscape Plan Checks
 - Master Sign Program (MSP)
 - Multiple Business Sign Program
 - Parking Plan Review
 - SB 35 Application
 - Sign Permit
 - Site Plan Review (SPR)
 - Specific (or Precise) Plan
 - Street Name (Change or new if not part of the subdivision map process)
 - Subdivision of Land
 - Temporary Use Permit
 - Variance
 - Zone Code Amendment (ZCA)
 - Zoning Confirmation Letter
 - Zoning Clearance Letter
- Building - All residential and commercial building permit and plan check fees for projects that are greater than \$100,000 in value.

15.3 Cost Recovery Evaluation

The City does not currently charge a General Plan Maintenance Fee. The proposed fee would apply to selected types of planning and building applications as discussed above.

Table 29. Cost Recovery Outcome

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
General Plan Maintenance Fee	-	271,214	(271,214)	0%	135,607	50%

NBS provided a full cost of service evaluation and the framework for considering fees, while the City determined the appropriate cost recovery levels at or below full cost amounts. Staff’s initial recommendation is to recover 50% of the total costs. At 50% cost recovery, the fee would recover approximately \$136,000 annually.

16. TECHNOLOGY FEE

Council Resolution 2005-R040 established a permit fee surcharge to fund the costs of digital imaging, storage of plans and documents, and technology improvements related to development permit issuance and records management. The adopted surcharge is equal to 4% of any building, plumbing, mechanical, electrical permit and plan check fee, Planning discretionary review fee, Planning permit and plan check fee, Fire prevention permit fee, and Engineering permit and plan check fee. Surcharge revenues are tracked to a separate fund and are designated solely for the purpose of digital imaging, storage of plans and documents, and technology maintenance, update and replacements to enhance customer service.

16.1 Cost of Service Analysis

As part of this study NBS analyzed the basis and fee amount for the technology fee. According to the City’s Finance and Information Technology departments, the following Tables 30 and 31 identify the technology improvement investments targeted for funding from fee revenues (Fund 412):

Table 30. Periodic Replacement Costs

Technology Requirement	Cost	Life (yrs)	Average Repl. Cost / Year
Software			
<i>Accela SaaS</i>	\$ 209,502	10	\$ 20,950
<i>Accela Enhanced Reporting DB</i>	8,206	10	821
<i>DigEPlan SaaS</i>	28,750	10	2,875
Professional Services			
<i>Accela Migration</i>	\$ 56,525	10	\$ 5,653
<i>TruePoint DigEPlan Implementation</i>	56,280	10	5,628
Hardware			
Dell DigEPlan Upgrade (98 monitors, 54 PC's)	\$ 102,436	6	\$ 17,073
Surge Protectors for Upgraded PC's	700	6	117
Less Existing Fund Balance - FYE 23	(298,448)	10	(29,845)
Total Technology Improvement Requirements	\$ 163,951		\$ 23,271

Table 31. Recurring Maintenance Costs

Technology Requirement	Annual Cost	Life (yrs)	Average Repl. Cost / Year
<i>Ongoing Staff Support</i>	\$ 190,525	1	\$ 190,525
Software			
<i>Accela SaaS (max per Staff Report #22-1091)</i>	\$ 228,928	1	\$ 228,928
<i>Velosimo (Adobe eSignature)</i>	10,000	1	10,000
<i>TruPoint/DigEPlan</i>	28,750	1	28,750
<i>Digitization of plans</i>	75,000	1	75,000
Hardware			
<i>Printer at Counter, Replacement Parts</i>	\$ 137	1	\$ 137
<i>Inspector iPads, Replacement Parts</i>	100	1	100
Cellular Data			
<i>Annual Cellular Charges</i>	\$ 5,040	1	\$ 5,040
Total Technology Maintenance Requirements	\$ 538,480		\$ 538,480

As shown in Tables 30 and 31, the City’s cost estimate for the permitting system’s replacement is approximately \$164,000 every six to ten years, with on-going software licensing and maintenance of \$538,000 each year. The average annual funding requirements for the system is approximately \$562,000 per year.

16.2 Fee Establishment

The main users of the permitting system for development review include the Building, Planning, Fire and Engineering fee programs. The following table shows the projected annual eligible permit fee revenue, per department, that the technology fee would apply to and shows the options for implementation of a revised Technology Fee either at, or below, the 100% estimated cost recovery amount.

Table 32. Annual Eligible Permit Fee Revenue

	100% Recovery	75% Recovery	50% Recovery	25% Recovery
Annual Costs Targeted for Recovery in Fee	\$ 561,751	\$ 421,313	\$ 280,875	\$ 140,438
Average Eligible Permit Fee Revenue ¹				
<i>Building</i>	\$ 5,576,989	\$ 5,576,989	\$ 5,576,989	\$ 5,576,989
<i>Planning</i>	1,527,903	1,527,903	1,527,903	1,527,903
<i>Fire ²</i>	1,768,305	1,768,305	1,768,305	1,768,305
<i>Engineering ³</i>	1,293,950	1,293,950	1,293,950	1,293,950
Subtotal	\$ 10,167,146	\$ 10,167,146	\$ 10,167,146	\$ 10,167,146
Technology Fee	5.53%	4.14%	2.76%	1.38%

1. Based on recommended recovery fee revenue calculated in this Fee Study

2. Includes sprinkler, alarm and building plan review/inspection revenues only. Excludes annual permitting activity

3. Includes PW Engineering & Maintenance Operations & Mobility & Traffic Engineering

It should be noted that calculation of the fee will be affected by the actual fee-setting action determined by the local decision making authority. The table above assumes a calculation based on annual projected recommended fee revenue amounts, which may increase or decrease significantly based on Council’s action related to this study’s results.

Based on the ratio of annual funding needs for the permitting system and the estimated revenue to be collected for eligible projects, to recover 100% of the costs for maintaining and replacing the City’s land management software system, a 5.53% fee would need to be applied to eligible projects. Should the City recommend a cost recovery level less than 100%, the table above also provides the fee amount at varied recovery levels.

16.3 Cost Recovery Evaluation

Currently, the City is recovering approximately 37% of the total cost of providing services from fees. As the table below shows, the City collects approximately \$208,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$562,000.

Table 33. Cost Recovery Outcome

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Technology Fee	208,013	561,751	(353,738)	37%	561,751	100%

NBS provided a full cost of service evaluation and the framework for considering fees, while the City determined the appropriate cost recovery levels at or below full cost amounts. Staff’s initial recommendation is to recover 100% of the total costs.

17. CONCLUSION

Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, the proposed Master Fee Schedule has been prepared by the City for implementation and included in the accompanying Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve the City's recovery of costs incurred to provide individual services, as well as adjust fees where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect City revenues is difficult to quantify. For the near-term, the City should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should enhance the City's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

The City's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the City Council, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, the City could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.

APPENDIX A.1

Cost of Service Analysis – Finance Department Treasury Division

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
TREASURY DIVISION														
1	General Fees													
	First Returned Item	each	[7]				\$ 35		\$ 25					
	Each Additional Item	each					\$ 35		\$ 35					
2	Business Tax Certificate Application & Renewals (CCMC 11.01.220 & 11.01.030)													
	Business Tax Certificate Applications Processing Fee													
	City			0.25	\$ 154	\$ 38	\$ 77		\$ 38					
	Contract Services			n/a		\$ 14			\$ 14					
	Subtotal	each	[9]	0.25		\$ 52	\$ 77	148%	\$ 52	100%	1,511	\$ 116,347	\$ 78,675	\$ 78,675
	Business Tax Certificate Renewal Processing Fee													
	City			0.08	\$ 154	\$ 12	\$ 67		\$ 12					
	Contract Services			n/a		\$ 14			\$ 14					
	Subtotal	each	[9]	0.08		\$ 26	\$ 67	258%	\$ 26	100%	9,212	\$ 617,204	\$ 238,869	\$ 238,869
	Business Planning Review Fee	each	[1]				\$ 25		See Planning Division fee schedule					
	Business Transfer or Assignment of tax certificate (outside of renewal process)	each		0.25	\$ 154	\$ 38	\$ 40	104%	\$ 38	100%	10	\$ 400	\$ 384	\$ 384
	Business Transfer or Assignment of tax certificate (if done during renewal process)	each	[9]				No Fee		No Fee					
	Replacement of lost or destroyed certificate or permit	each		0.08	\$ 154	\$ 13	\$ 20	156%	\$ 13	100%	10	\$ 200	\$ 128	\$ 128
	Copy of application, or prior years' renewal (per year)	each		0.25	\$ 154	\$ 38	\$ 20	52%	\$ 38	100%	20	\$ 400	\$ 769	\$ 769
3	Taxi Permit Fees & Business Taxes (CCMC 11.10.070)													
	<i>All fees are annual, unless otherwise specified</i>													
	Initial application fee for permit to conduct a taxicab business (per company)	per company												
	Finance			5.00	\$ 154	\$ 769								
	Police			0.75	\$ 229	\$ 172								
	Subtotal			5.75		\$ 940	\$ 1,000	106%	\$ 940	100%	0	\$ -	\$ -	\$ -
	Taxicab inspection and license fee for each cab	per cab	[2]	2.00	\$ 229	\$ 457	\$ 400	87%	\$ 457	100%		\$ -	\$ -	\$ -
	Driver annual permit fee	annually		0.08	\$ 154	\$ 13	\$ 30	234%	\$ 13	100%	5	\$ 150	\$ 64	\$ 64
	Annual fingerprint fee	annually	[2]				See Police Dept. fee schedule		See Police Dept. fee schedule					
	Annual Taxicab Permit Renewal Fee	annually		2.00	\$ 154	\$ 308	\$ 250	81%	\$ 308	100%	1	\$ 250	\$ 308	\$ 308
4	Tobacco Retailer License (CCMC 11.15.025)													
	Annual Tobacco Retailer Licensing Fee (refer to Resolution 2009-R053)	each		0.50	\$ 154	\$ 77	\$ 235	306%	\$ 77	100%	52	\$ 12,220	\$ 3,998	\$ 3,998
5	Consideration by Committee on Permits & Licenses (COPL)													
	Business Permit Application Fee	per permit												
	Finance			0.50	\$ 154	\$ 77								
	Police			0.25	\$ 229	\$ 57								
	Fire			0.25	\$ 196	\$ 49								
	Planning			0.25	\$ 267	\$ 67								
	Subtotal			1.25		\$ 250	\$ 30	12%	\$ 250	100%	22	\$ 660	\$ 5,494	\$ 5,494

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
	Transfer of Business Location or DBA Change	per permit		0.25	\$ 154	\$ 38	\$ 20	52%	\$ 38	100%	10	\$ 200	\$ 384	\$ 384
6	Annual Administrative Review Fee for Massage Facilities	annually		1.50	\$ 154	\$ 231	\$ 208	90%	\$ 231	100%	19	\$ 3,952	\$ 4,382	\$ 4,382
7	Games, Amusements & Entertainment Fees and Deposits (CCMC 11.06.120 & 11.06.135)													
	Cardrooms (per location)													
	Initial Application Fee	each												
		Finance		1.00	\$ 154	\$ 154								
		Police		2.00	\$ 229	\$ 457								
		Fire		2.00	\$ 196	\$ 392								
		Planning		3.00	\$ 267	\$ 801								
	Subtotal			8.00		\$ 1,803	\$ 2,228	124%	\$ 1,803	100%	0	\$ -	\$ -	\$ -
	Annual Renewal	annually												
		Finance		1.00	\$ 154	\$ 154								
		Police		0.50	\$ 229	\$ 114								
		Fire		0.50	\$ 196	\$ 98								
		Planning		1.00	\$ 267	\$ 267								
	Subtotal			3.00		\$ 633	\$ 203	32%	\$ 633	100%	0	\$ -	\$ -	\$ -
	Fortune Teller (per location)													
	Initial Application Fee	each												
		Finance		0.50	\$ 154	\$ 77								
		Police		1.00	\$ 229	\$ 229								
		Fire		1.00	\$ 196	\$ 196								
		Planning		1.50	\$ 267	\$ 400								
	Subtotal			4.00		\$ 902	\$ 2,228	247%	\$ 902	100%	0	\$ -	\$ -	\$ -
	Annual Renewal	annually												
		Finance		0.50	\$ 154	\$ 77								
	Subtotal			0.50		\$ 77	\$ 203	264%	\$ 77	100%	1	\$ 203	\$ 77	\$ 77
	Figure Studios & figure Modeling Fees (CCMC 11.08.035) (per location)													
	First Year Fee	each												
		Finance		2.00	\$ 154	\$ 308								
		Police		4.00	\$ 229	\$ 915								
		Planning		1.30	\$ 267	\$ 347								
	Subtotal			7.30		\$ 1,569	\$ 540	34%	\$ 1,569	100%	0	\$ -	\$ -	\$ -
	Each Annual Renewal	each												
		Finance		1.10	\$ 154	\$ 169								
		Police		2.19	\$ 229	\$ 501								
		Planning		0.71	\$ 267	\$ 189								
	Subtotal			4.00		\$ 859	\$ 506	59%	\$ 859	100%	0	\$ -	\$ -	\$ -
	Event Permit Fee - Applicant address inside Culver City	per permit	[3, 6]											
		Finance		0.50	\$ 154	\$ 77								
		Police		0.50	\$ 229	\$ 114								
		Fire		0.25	\$ 196	\$ 49								
		Planning		0.25	\$ 267	\$ 67								
	Subtotal			1.50		\$ 307	\$ 30	10%	\$ 307	100%	106	\$ 3,180	\$ 32,532	\$ 32,532

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
	Event Permit Fee - Applicant address outside Culver City	per permit												
	Finance			0.50	\$ 154	\$ 77								
	Police			0.50	\$ 229	\$ 114								
	Planning			0.25	\$ 267	\$ 67								
	Subtotal			1.25		\$ 258	\$ 50	19%	\$ 258	100%	0	\$ -	\$ -	\$ -
	Late Penalties, if applicable:													
	Application submitted less than one week prior to event: (each subsequent instance)	each	[8]				\$ 100		\$ 100					
	Application submitted less than one week prior to event: (first Instance)	each	[8]				\$ 250		\$ 250					
8	Sidewalk Vending Permit	each												
	New Permit Application													
	Finance			4.00	\$ 154	\$ 615								
	Public Works			1.00	\$ 202	\$ 202								
	Fire			0.50	\$ 196	\$ 98								
	Housing (Code Enforcement)			3.00	\$ 81	\$ 242								
	Human Resources			0.50	\$ 139	\$ 69								
	Subtotal			9.00		\$ 1,226	\$ 150	12%	\$ 150	12%	0	\$ -	\$ -	\$ -
	Renewal													
	Finance			4.00	\$ 154	\$ 615								
	Public Works			1.00	\$ 202	\$ 202								
	Fire			0.50	\$ 196	\$ 98								
	Housing (Code Enforcement)			3.00	\$ 81	\$ 242								
	Human Resources			0.50	\$ 139	\$ 69								
	Subtotal			9.00		\$ 1,226	\$ 150	12%	\$ 150	12%	0	\$ -	\$ -	\$ -
9	Local Tax Appeal		[4] [5]											
	Business Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	Real Property Transfer Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	Transient Occupancy Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	Utility Users Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
	All Other Local Taxes	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	<i>NOTE: Fee only applies to an appeal of an official decision by the Tax Administrator to deny a tax refund or exemption request. There is no fee associated with submitting the initial request.</i>													
10	Credit Card Transaction Fee	each	[9]				NEW		Actual Cost					
11	E-Check (ACH online payment) Fee	each	[9]				NEW		Actual Cost					
12	Fees for Services Otherwise not Listed	hourly		1.00	\$ 154	\$ 154	NEW	%	\$ 154	100%	0	\$ -	\$ -	\$ -
TOTAL FINANCE											\$ 755,391	\$ 366,064	\$ 366,064	

Notes

- [1] See Planning Division Fee Schedule
- [2] See Police Department Fee Schedule
- [3] NOTE: Block Parties that require review by the COPL are exempt from the permit application and public notification fees.
- [4] NOTE: Fee only applies to an appeal of an official decision by the Tax Administrator to deny a tax refund or exemption request. There is no fee associated with submitting the initial request.
- [5] Processing fee is a new fee added for this study. Fee will require the processing fee plus 50% of the amount being Appealed, not to exceed \$725, per City policy.
- [6] Application fee only. Other fees for event facilitation per department may apply
- [7] Fees set by California Civil Code Ch. 522 Sec. 1719. Additional charges may apply if not paid within 30 days of the receipt of the letter. See CA Civil Code Ch. 552 Sec. 1719.
- [8] Fees/Penalties set per City Policy. NBS did not evaluate.
- [9] NBS did not evaluate

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APPENDIX A.2

Cost of Service Analysis – Cannabis Business Permit Program

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis							Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)							Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Building	Enfor. Services	EPO	Finance	Fire	Planning	Police							Current Fee	Full Cost Recovery Fee	Recommended Fee
				\$ 152	\$ 212	\$ 267	\$ 154	\$ 196	\$ 300	\$ 269									
CANNABIS BUSINESS PERMIT																			
1	Cannabis Business Permit																		
	Step 1 Fee		[1]																
	First permit category applied for:	each		0.00	2.00	2.00	6.00	2.00	1.00	2.00	\$ 3,112	\$ 7,879	253%	\$ 3,112	100%	0	\$ -	\$ -	\$ -
	for Storefront Retail, add:	each		1.00	0.00	0.00	2.00	1.00	7.00	1.00	\$ 3,028	\$ 2,393	79%	\$ 3,028	100%	0	\$ -	\$ -	\$ -
	for Manufacturing, add:	each	[2]	0.00	0.00	0.00	0.25	8.00	0.00	0.00	\$ 1,606	\$ 887	55%	\$ 1,606	100%	0	\$ -	\$ -	\$ -
	for Cultivation, add:	each	[3]	0.00	0.00	1.00	0.25	1.00	0.00	0.00	\$ 502	\$ 463	92%	\$ 502	100%	0	\$ -	\$ -	\$ -
	for each additional permit category applied for simultaneously, add:	each		1.00	0.50	1.00	2.00	1.00	1.00	3.00	\$ 2,137	\$ 5,379	252%	\$ 2,137	100%	0	\$ -	\$ -	\$ -
	Background Check (per Responsible Person)																		
	Manufacturing, Cultivation, Delivery-only retail, Distribution, Laboratory Testing	per person		0.00	0.00	0.00	0.25	0.00	0.00	1.00	\$ 308	\$ 544	177%	\$ 308	100%	0	\$ -	\$ -	\$ -
	Storefront Retail	per person		0.00	0.00	0.00	0.25	0.00	0.00	1.00	\$ 308	\$ 1,405	457%	\$ 308	100%	0	\$ -	\$ -	\$ -
	Step 1(a) Fee: (Applicable to Storefront Retail only)	each	[4]	0.00	0.00	0.00	2.00	0.00	8.00	4.00	\$ 3,789	\$ 5,595	148%	\$ 3,789	100%	0	\$ -	\$ -	\$ -
	Step 1(b) Fee: (Applicable to Storefront Retail only)	each	[5]	0.00	0.00	0.00	9.00	5.00	5.00	5.00	\$ 5,212	\$ 12,794	245%	\$ 5,212	100%	0	\$ -	\$ -	\$ -
	Step 2 Fee (Not applicable to Storefront Retail)		[6]																
	First permit category applied for:	each		0.00	0.00	0.00	2.00	0.00	0.00	0.00	\$ 308	\$ 3,061	995%	\$ 308	100%	0	\$ -	\$ -	\$ -
	for each additional permit category applied for simultaneously, add:	each		0.00	0.00	0.00	1.00	0.00	0.00	0.00	\$ 154	\$ 1,703	1108%	\$ 154	100%	0	\$ -	\$ -	\$ -
	Step 3 Fee		[7]																
	First permit category applied for:	each		3.00	1.00	0.00	3.00	1.50	0.00	1.00	\$ 1,691	\$ 1,921	%	\$ 1,691	100%	0	\$ -	\$ -	\$ -
	Each additional permit category applied for simultaneously, add:	each		1.00	0.50	0.00	1.00	1.00	0.00	0.00	\$ 607	\$ 1,382	%	\$ 607	100%	0	\$ -	\$ -	\$ -
	Annual Fee																		
	First permit category permitted:	each	[8]																
	City Staff Review/Processing			2.00	1.00	0.75	3.00	1.00	1.00	2.00	\$ 2,212								
	3rd Party Revenue Audit										\$ 7,500								
	Subtotal										\$ 9,712	\$ 27,771	286%	\$ 9,712	100%	4	\$ 111,084	\$ 38,848	\$ 38,848
	For each additional permit category permitted, add:	each		1.00	0.50	0.00	2.00	1.00	0.00	3.00	\$ 1,569	\$ 12,788	815%	\$ 1,569	100%	3	\$ 38,364	\$ 4,707	\$ 4,707
	Miscellaneous Fees																		
	Amendment and Reissuance of Permit for Change in Form of Ownership	each		0.00	0.00	0.00	2.00	0.00	0.00	0.00	\$ 308	\$ 1,678	546%	\$ 308	100%	2	\$ 3,356	\$ 615	\$ 615
	Name Change	each		0.00	0.00	0.00	0.50	0.00	0.00	0.00	\$ 77	NEW	%	\$ 77	100%	0	\$ -	\$ -	\$ -
	Large Cash Payment Surcharge (applied to any cash payment over \$1,000)	each		0.00	0.00	0.00	0.50	0.00	0.00	1.00	\$ 346	\$ 607	175%	\$ 346	100%	10	\$ 6,070	\$ 3,462	\$ 3,462
TOTAL CANNABIS BUSINESS PERMIT																\$ 158,874	\$ 47,632	\$ 47,632	

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- Notes**
- [1] Step 1: Application intake, completeness review, base application review, approval letter, including staff review of the applications, supporting documents, and background check
 - [2] Additional time spent for manufacturers (lengthy addendums, Fire Dept reviews schematics of high pressure systems)
 - [3] Additional time spent for cultivators (extra staff time in PW reviewing the water usage and drainage, sewer connections to meet the need of the cultivator)
 - [4] Step 1(a): Involves review of application by a 3-person panel comprised of City staff members appointed by City Manager
 - [5] Step 1(b): A 5-person review committee comprised of City staff members appointed by City Manager interviews with each remaining applicant
 - [6] Step 2: Applicant applies for city business tax certificate as well as all other regulatory city permits (planning, building, electrical, plumbing, fire sprinkler, fire alarm, signs, etc)
 - [7] Step 3: Applicant completes the build out, gets sign off from building inspector, certificate of occupancy, readies the site for opening
 - [8] Application intake, inspections, staff renewal of application process, supporting docs, approval letter

APPENDIX A.3

Cost of Service Analysis – Current Planning Division

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
CURRENT PLANNING DIVISION														
1	Address Assignment	each		2.50	\$ 300	\$ 751	\$ 341	45%	\$ 563	75%	107	\$ 36,487	\$ 80,383	\$ 60,241
2	Administrative Site Plan Review [ASPR]	each	[7]	70.00	\$ 300	\$ 21,035	\$ 4,241	20%	\$ 8,482	40%	2	\$ 8,482	\$ 42,069	\$ 16,964
3	Administrative Use Permit		[7]											
	Restaurant Alcohol Sales and /or Outdoor Dining	each		30.00	\$ 300	\$ 9,015	\$ 4,411	49%	\$ 4,958	55%	0	\$ -	\$ -	\$ -
	Outdoor Display Permit	each		2.50	\$ 300	\$ 751	\$ 266	35%	\$ 751	100%	0	\$ -	\$ -	\$ -
	Other	each		60.00	\$ 300	\$ 18,030	\$ 4,411	24%	\$ 6,311	35%	16	\$ 70,576	\$ 288,476	\$ 100,976
4	Administrative Modification		[7]											
	Single/Two Family Dwelling	each		30.00	\$ 300	\$ 9,015	\$ 1,074	12%	\$ 1,500	17%	0	\$ -	\$ -	\$ -
	Other	each		30.00	\$ 300	\$ 9,015	\$ 2,456	27%	\$ 3,155	35%	3	\$ 7,368	\$ 27,045	\$ 9,465
5	Adult Use Development Permit	each	[7]	96.00	\$ 300	\$ 28,848	\$ 26,436	92%	\$ 28,848	100%	0	\$ -	\$ -	\$ -
6	After-the-Fact Filing	each	[3]				2 times the current application fee		2 times the current application fee					
7	Annexation / De-Annexation	each	[7]	143.67	\$ 300	\$ 43,172	\$ 39,846	92%	\$ 43,172	100%	0	\$ -	\$ -	\$ -
8	Appeal Fees	each	[7]	50.00	\$ 300	\$ 15,025	1/2 the current application fee or \$1,500, whichever is less	%	1/2 the current application fee or \$1,500, whichever is less	%	1	\$ 1,500	\$ 15,025	\$ 1,500
9	Historic Preservation Certificate of Appropriateness		[7]											
	Historic Minor (by Director)	each		12.50	\$ 300	\$ 3,756	\$ 2,265	60%	\$ 3,756	100%	0	\$ -	\$ -	\$ -
	Historic Major (by Planning Commission)	each		17.50	\$ 300	\$ 5,259	\$ 3,303	63%	\$ 5,259	100%	0	\$ -	\$ -	\$ -
10	Certificate of Compliance	each	[7]	13.67	\$ 300	\$ 4,108	\$ 2,083	51%	\$ 3,081	75%	0	\$ -	\$ -	\$ -
11	Comprehensive Plan	each	[5] [7]	200.00	\$ 300	\$ 60,099	\$ 37,584	63%	\$ 48,079	80%	1	\$ 37,584	\$ 60,099	\$ 48,079
12	Conditional Use Permit (CUP)	each	[4] [7]	100.00	\$ 300	\$ 30,050	\$ 18,655	62%	\$ 19,655	65%	2	\$ 37,310	\$ 60,099	\$ 39,310
13	Covenant and Agreement	each	[7]	4.75	\$ 300	\$ 1,427	\$ 653	46%	\$ 1,427	100%	25	\$ 16,325	\$ 35,684	\$ 35,684
	plus recording fee	each	[3]				Actual Cost of County Fee		Actual Cost of County Fee					
14	Density and Other Bonus Incentives (DOBI)	each	[7]	50.00	\$ 300	\$ 15,025	\$ 27,908	186%	\$ 15,025	100%	0	\$ -	\$ -	\$ -
15	Development Agreement	each	[7]	143.67	\$ 300	\$ 43,172	\$ 35,862	83%	\$ 43,172	100%	0	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
												Current Fee	Full Cost Recovery Fee	Recommended Fee	
16	Projects With Combined Applications (except Administrative Applications)	each	[3]				NEW			Each application at 100% of the highest fee and 50% of each additional fee.					
17	Environmental Analysis		[7]												
	Categorical Exemption	each		2.00	\$ 300	\$ 601	\$ 230	38%	\$ 601	100%	31	\$ 7,130	\$ 18,631	\$ 18,631	
	Class 32 Exemption														
	City Administrative Fee	flat rate		25.00	\$ 300	\$ 7,512	NEW	%	\$ 4,907	65%	0	\$ -	\$ -	\$ -	
	Contractor	each	[2]				Actual Cost		Actual Cost						
	Negative Declaration (including Mitigated Neg. Dec.)														
	City Administrative Fee	flat rate		60.00	\$ 300	\$ 18,030	\$ 6,045	34%	\$ 18,030	100%	2	\$ 12,090	\$ 36,059	\$ 36,059	
	Contractor	each	[2]				Actual Cost		Actual Cost						
	Environmental Impact Report														
	City Administrative Fee	flat rate					25% of consultant cost		25% of consultant cost						
	Contractor	each	[2]				Actual Cost		Actual Cost						
18	Preparation of Special/Technical Studies	each													
	City Administrative Fee	flat rate					NEW		25% of consultant cost						
	Contractor	each	[2]				Actual Cost		Actual Cost						
19	Extension of Time														
	Administrative	each		2.50	\$ 300	\$ 751	\$ 358	48%	\$ 450	60%	3	\$ 1,074	\$ 2,254	\$ 1,350	
	Planning Commission	each		25.00	\$ 300	\$ 7,512	1/2 current app. fee	%	\$ 4,507	60%	0	\$ -	\$ -	\$ -	
							Consultant Cost + 25%		Consultant Cost + 25%						
20	Fee for Service Contract Planner	per planner	[2] [3]												
21	Fence Permit		[7]												
	Permanent	each		5.00	\$ 300	\$ 1,502	NEW	%	\$ 981	65%	0	\$ -	\$ -	\$ -	
	Temporary	each		5.00	\$ 300	\$ 1,502	NEW	%	\$ 981	65%	0	\$ -	\$ -	\$ -	
22	Fence Waiver Application	each	[7]	10.00	\$ 300	\$ 3,005	NEW	%	\$ 1,963	65%	45	\$ -	\$ 135,223	\$ 88,335	
23	General Plan Amendment	each	[5] [6] [7]	75.00	\$ 300	\$ 22,537	\$ 29,144	129%	\$ 22,537	100%	1	\$ 29,144	\$ 22,537	\$ 22,537	
24	Height Exception	each	[7]	140.00	\$ 300	\$ 42,069	\$ 27,908	66%	\$ 42,069	100%	0	\$ -	\$ -	\$ -	
25	Inspections by Planning Division Staff														
	Per inspection, in excess of 2 hours	per inspection		1.00	\$ 300	\$ 300	\$ 163	54%	\$ 300	100%	0	\$ -	\$ -	\$ -	

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
26	Landscape Plan Check		[7]											
	Residential Development of 0 - 15,000 sf													
	City Administrative Fee	per project		2.00	\$ 300	\$ 601								
	Contractor	per project		4.00	\$ 170	\$ 680								
	Subtotal			6.00		\$ 1,281	NEW	%	\$ 1,281	100%	0	\$ -	\$ -	\$ -
	Any Mixed Use & Non-Residential Development and Residential > 15,000 sf, up to 1 acre													
	City Administrative Fee	per project		4.00	\$ 300	\$ 1,202								
	Contractor	per project		8.00	\$ 170	\$ 1,360								
	Subtotal			12.00		\$ 2,562	NEW	%	\$ 2,562	100%	0	\$ -	\$ -	\$ -
	Projects larger than 1 acre													
	City Administrative Fee	per project		6.00	\$ 300	\$ 1,803								
	Contractor	per project		12.00	\$ 170	\$ 2,040								
	Subtotal			18.00		\$ 3,843	NEW	%	\$ 3,843	100%	0	\$ -	\$ -	\$ -
27	Master Sign Program (MSP)		[7]											
	New Application	each		25.00	\$ 300	\$ 7,512	\$ 1,797	24%	\$ 2,944	39%	1	\$ 1,797	\$ 7,512	\$ 2,944
28	Multiple Business Sign Program		[7]											
	New Application	each		15.00	\$ 300	\$ 4,507	\$ 812	18%	\$ 1,766	39%	5	\$ 4,060	\$ 22,537	\$ 8,830
29	Modification of previously approved request:													
	Minimal	each		6.00	\$ 300	\$ 1,803	1/2 the current app fee	%	\$ 1,803	100%	0	\$ -	\$ -	\$ -
	Minor	each		25.00	\$ 300	\$ 7,512	1/2 the current app fee	%	\$ 2,943	39%	7	\$ 37,518	\$ 52,587	\$ 20,601
	Major	each		40.00	\$ 300	\$ 12,020	Full cost of current app	%	\$ 6,010	50%	0	\$ -	\$ -	\$ -
30	Oil Well Permit													
	Annual Renewal - per well	per well		7.00	\$ 300	\$ 2,103	\$ 1,516	72%	\$ 2,103	100%	0	\$ -	\$ -	\$ -
	Abandonment Permit - per well	per well		2.50	\$ 300	\$ 751	\$ 554	74%	\$ 751	100%	0	\$ -	\$ -	\$ -
31	Parking Plan Review		[7]											
		each		15.00	\$ 300	\$ 4,507	NEW	%	\$ 1,744	39%	0	\$ -	\$ -	\$ -
32	Conformance Review		[7]											
	Administrative	each		70.00	\$ 300	\$ 21,035	NEW	%	\$ 8,482	40%	0	\$ -	\$ -	\$ -
	Discretionary	each		90.00	\$ 300	\$ 27,045	NEW	%	\$ 22,538	83%	0	\$ -	\$ -	\$ -
33	Public Notification Fee for Public Notification Required by Zoning Code		[3]											
	Public Notice in Adjudicated Newspaper													
	1/4 page	each					Actual Cost		\$ 310					
	1/2 page	each					Actual Cost		\$ 515					
	Post Cards/Informational Mailings (per 50 Mailings)	per 50 Mailings					\$25 per 50 mailings		\$25 per 50 mailings					

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
34	Preliminary Project Review (PPR)	each		35.00	\$ 300	\$ 10,517	\$ 2,300	22%	\$ 4,122	39%	11	\$ 25,300	\$ 115,691	\$ 45,342
35	Residential Property Reports	each		2.00	\$ 300	\$ 601	NEW	%	\$ 601	100%	560	\$ -	\$ 336,555	\$ 336,555
36	Sign Permit	per permit	[7]	5.00	\$ 300	\$ 1,502	\$ 202	13%	\$ 589	39%	60	\$ 12,120	\$ 90,149	\$ 35,340
37	Site Plan Review (SPR)	each	[4] [7]	100.00	\$ 300	\$ 30,050	\$ 19,751	66%	\$ 22,538	75%	6	\$ 118,506	\$ 180,297	\$ 135,228
38	Special Research by Planning Division Staff Per hour, in excess of 1 hour	per hour		1.00	\$ 300	\$ 300	\$ 163	54%	\$ 300	100%	1	\$ 163	\$ 300	\$ 300
39	Specific (or Precise) Plan	each	[7]	250.00	\$ 300	\$ 75,124	\$ 46,954	63%	\$ 56,343	75%	0	\$ -	\$ -	\$ -
40	Street Name (Change or new if not part of the subdivision map process)	each	[7]	50.00	\$ 300	\$ 15,025	\$ 24,287	162%	\$ 15,025	100%	0	\$ -	\$ -	\$ -
41	Subdivision of Land		[7]											
	Lot Line Adjustment	each		10.00	\$ 300	\$ 3,005	\$ 1,372	46%	\$ 3,005	100%	1	\$ 1,372	\$ 3,005	\$ 3,005
	Tentative Parcel Map (TPM)	each		50.00	\$ 300	\$ 15,025	\$ 15,130	101%	\$ 15,025	100%	6	\$ 90,780	\$ 90,149	\$ 90,149
	Tentative Tract Map (TTM)	each		60.00	\$ 300	\$ 18,030	\$ 15,708	87%	\$ 18,030	100%	6	\$ 94,248	\$ 108,178	\$ 108,178
42	Temporary Banner Permit On building or private property	each		2.00	\$ 300	\$ 601	\$ 67	11%	\$ 150	25%	4	\$ 268	\$ 2,404	\$ 600
43	Temporary Use Permit	each	[7]	20.00	\$ 300	\$ 6,010	\$ 917	15%	\$ 1,500	25%	6	\$ 5,502	\$ 36,059	\$ 9,000
44	Variance		[7]											
	Single/Two Family Dwelling	each		100.00	\$ 300	\$ 30,050	\$ 17,147	57%	\$ 30,050	100%	0	\$ -	\$ -	\$ -
	Other	each		100.00	\$ 300	\$ 30,050	\$ 17,147	57%	\$ 30,050	100%	0	\$ -	\$ -	\$ -
45	Zone Code Amendment (ZCA)	each	[5] [6] [7]	100.00	\$ 300	\$ 30,050	\$ 27,526	92%	\$ 30,050	100%	1	\$ 27,526	\$ 30,050	\$ 30,050
46	Zoning Confirmation Letter	each	[7]	8.00	\$ 300	\$ 2,404	\$ 506	21%	\$ 942	39%	46	\$ 23,276	\$ 110,582	\$ 43,332
47	Zoning Clearance Letter	each	[7]	5.00	\$ 300	\$ 1,502	NEW	%	\$ 589	39%	0	\$ -	\$ -	\$ -
48	Plan Check for Building Permits													
	Major (New Multi-Family or Mixed-Use)	each		12.00	\$ 300	\$ 3,606	NEW	%	\$ 3,606	100%	0	\$ -	\$ -	\$ -
	Major (New Non-Residential)	each		8.00	\$ 300	\$ 2,404	NEW	%	\$ 2,404	100%	0	\$ -	\$ -	\$ -
	Moderate (New Single-Family house, Non-Residential additions/alteration)	each		6.00	\$ 300	\$ 1,803	NEW	%	\$ 1,803	100%	0	\$ -	\$ -	\$ -
	Minor (Single-Family additions, Accessory Dwelling Units, Non-Residential TI)	each		4.00	\$ 300	\$ 1,202	NEW	%	\$ 1,202	100%	0	\$ -	\$ -	\$ -
49	SB 35 Application	each	[7]	80.00	\$ 300	\$ 24,040	NEW	%	\$ 15,626	65%	2	\$ -	\$ 48,079	\$ 31,252

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				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
50	General Plan Maintenance Fee	per permit	[7]				NEW		3.31%					
51	Technology Fee	per permit	[1]				4%		5.53%					
52	Fees for Services Otherwise not Listed	hourly		1.00	\$ 300	\$ 300	NEW	%	\$ 300	100%	0	\$ -	\$ -	\$ -
TOTAL CURRENT PLANNING DIVISION											\$ 738,175	\$ 2,262,056	\$ 1,527,903	

Notes

- [1] All Planning Fees are subject to this Technology Fee except for No: 17, 18, 20, 25, 26, 33 and 50.
- [2] Plus 25% of City Contract administration and document Review.
- [3] Penalty or policy not subject to fee analysis by NBS. Placeholder for Master Fee Schedule
- [4] Projects including both Site Plan Review and a Conditional Use Permit will incur the fee for a Conditional Use Permit at 50% of that fee.
- [5] Projects including a Comprehensive Plan, Zoning Code Map Amendment and/or General Plan Map Amendment will be charged charge 50% of map amendment fee and 50% of a subdivision fee
- [6] Projects including both a Zoning Code Map Amendment and General Plan Map Amendment will be charged one fee for a General Plan Map Amendment
- [7] General Plan Maintenance Fee applies to selected Planning application fees as noted above

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APPENDIX A.4

Cost of Service Analysis – Building Safety Division

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$	\$	\$										
BUILDING SAFETY DIVISION				[1]												
BUILDING PERMIT AND PLAN CHECK FEES																
1	Building Permit															
	\$ 500	base fee up to \$500		0.75	n/a	0.25	1.00	\$ 152	\$ 32	21%	\$ 152	100%	18	\$ 569	\$ 2,729	\$ 2,729
	\$ 501	base @ \$501		0.75	n/a	0.25	1.00	\$ 152	\$ 32	21%	\$ 152	100%	46	\$ 1,455	\$ 6,974	\$ 6,974
		each additional \$100 or fraction thereof		0.0167	n/a	0.0167	0.03	\$ 5.05	\$ 3.88	n/a	\$ 5.05	n/a	44	\$ 172	\$ 224	\$ 224
	\$ 2,001	base fee @ 2,001		1.00	n/a	0.50	1.50	\$ 227	\$ 90	39%	\$ 227	100%	470	\$ 42,187	\$ 106,885	\$ 106,885
		each additional \$1000 or fraction thereof		0.0000	n/a	0.0870	0.09	\$ 13.18	\$ 20.81	n/a	\$ 13.18	n/a	3,777	\$ 78,609	\$ 49,800	\$ 49,800
	\$ 25,001	base fee @ \$25,001		1.00	n/a	2.50	3.50	\$ 531	\$ 568	107%	\$ 531	100%	80	\$ 45,467	\$ 42,451	\$ 42,451
		each additional \$1000 or fraction thereof		0.0000	n/a	0.1400	0.14	\$ 21.23	\$ 14.69	n/a	\$ 21.23	n/a	1,080	\$ 15,863	\$ 22,920	\$ 22,920
	\$ 50,001	base fee @ \$50,001		1.00	n/a	6.00	7.00	\$ 1,061	\$ 936	88%	\$ 1,061	100%	70	\$ 65,488	\$ 74,289	\$ 74,289
		each additional \$1000 or fraction thereof		0.0000	n/a	0.0800	0.08	\$ 12.13	\$ 10.66	n/a	\$ 12.13	n/a	1,713	\$ 18,259	\$ 20,775	\$ 20,775
	\$ 100,001	base fee @ \$100,001	[8]	1.00	n/a	10.00	11.00	\$ 1,668	\$ 1,468	88%	\$ 1,668	100%	132	\$ 193,841	\$ 220,138	\$ 220,138
		each additional \$1000 or fraction thereof	[8]	0.0025	n/a	0.0550	0.06	\$ 8.72	\$ 14.28	n/a	\$ 8.72	n/a	18,431	\$ 263,194	\$ 160,674	\$ 160,674
	\$ 500,001	base fee @ \$500,001	[8]	2.00	n/a	32.00	34.00	\$ 5,155	\$ 7,180	139%	\$ 5,155	100%	29	\$ 208,234	\$ 149,488	\$ 149,488
		each additional \$1000 or fraction thereof	[8]	0.0040	n/a	0.0760	0.08	\$ 12.13	\$ 12.24	n/a	\$ 12.13	n/a	5,538	\$ 67,782	\$ 67,166	\$ 67,166
	\$ 1,000,001	base fee @ 1,000,001	[8]	4.00	n/a	70.00	74.00	\$ 11,219	\$ 13,300	119%	\$ 11,219	100%	11	\$ 146,305	\$ 123,411	\$ 123,411
		each additional \$1000 or fraction thereof	[8]	0.0010	n/a	0.0650	0.07	\$ 10.01	\$ 12.24	n/a	\$ 10.01	n/a	15,251	\$ 186,669	\$ 152,603	\$ 152,603
	\$ 5,000,001	base fee @ \$5,000,001	[8]	8.00	n/a	330.00	338.00	\$ 51,244	\$ 62,260	121%	\$ 51,244	100%	5	\$ 311,302	\$ 256,222	\$ 256,222
		each additional \$1000 or fraction thereof	[8]	0.0004	n/a	0.0570	0.06	\$ 8.70	\$ 12.24	n/a	\$ 8.70	n/a	9,973	\$ 122,064	\$ 86,785	\$ 86,785
	\$ 10,000,001	base fee @ \$10,000,001	[8]	10.00	n/a	615.00	625.00	\$ 94,757	\$ 123,460	130%	\$ 94,757	100%	4	\$ 493,842	\$ 379,026	\$ 379,026
		each additional \$1000 or fraction thereof	[8]	0.0001	n/a	0.0596	0.06	\$ 9.05	\$ 12.24	n/a	\$ 9.05	n/a	32,353	\$ 396,004	\$ 292,712	\$ 292,712
	\$ 50,000,001	base fee @ \$50,000,001	[8]	12.00	n/a	3,000.00	3,012.00	\$ 456,651	\$ 613,060	134%	\$ 456,651	100%	-	\$ -	\$ -	\$ -
		each additional \$1000 or fraction thereof	[8]	0.0002	n/a	0.0600	0.06	\$ 9.13	\$ 12.24	n/a	\$ 9.13	n/a	-	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
2	Building Plan Check							75% of Permit Fee								
	\$ 500	base fee up to \$500		0.25	0.50	n/a	0.75	\$ 114	\$ 24	21%	\$ 114	100%	99	\$ 2,348	\$ 11,257	\$ 11,257
	\$ 501	base @ \$501		0.25	0.50	n/a	0.75	\$ 114	\$ 24	21%	\$ 114	100%	31	\$ 735	\$ 3,525	\$ 3,525
		each additional \$100 or fraction thereof		0.0000	0.0333	n/a	0.03	\$ 5.05	\$ 2.91	n/a	\$ 5.05	n/a	30	\$ 89	\$ 154	\$ 154
	\$ 2,001	base fee @ 2,001		0.25	1.00	n/a	1.25	\$ 190	\$ 67	36%	\$ 190	100%	233	\$ 15,688	\$ 44,164	\$ 44,164
		each additional \$1000 or fraction thereof		0.0326	0.2174	n/a	0.25	\$ 37.90	\$ 15.61	n/a	\$ 37.90	n/a	1,713	\$ 26,730	\$ 64,913	\$ 64,913
	\$ 25,001	base fee @ \$25,001		1.00	6.00	n/a	7.00	\$ 1,061	\$ 426	40%	\$ 1,061	100%	56	\$ 23,716	\$ 59,046	\$ 59,046
		each additional \$1000 or fraction thereof		0.0000	0.0800	n/a	0.08	\$ 12.13	\$ 11.02	n/a	\$ 12.13	n/a	899	\$ 9,904	\$ 10,903	\$ 10,903
	\$ 50,001	base fee @ \$50,001		1.00	8.00	n/a	9.00	\$ 1,364	\$ 702	51%	\$ 1,364	100%	56	\$ 38,953	\$ 75,752	\$ 75,752
		each additional \$1000 or fraction thereof		0.0200	0.0400	n/a	0.06	\$ 9.10	\$ 8.00	n/a	\$ 9.10	n/a	1,756	\$ 14,037	\$ 15,971	\$ 15,971
	\$ 100,001	base fee @ \$100,001	[8]	2.00	10.00	n/a	12.00	\$ 1,819	\$ 1,101	61%	\$ 1,819	100%	116	\$ 127,747	\$ 211,022	\$ 211,022
		each additional \$1000 or fraction thereof	[8]	0.0000	0.0550	n/a	0.06	\$ 8.34	\$ 10.71	n/a	\$ 8.34	n/a	14,621	\$ 156,587	\$ 121,915	\$ 121,915
	\$ 500,001	base fee @ \$500,001	[8]	2.00	32.00	n/a	34.00	\$ 5,155	\$ 5,385	104%	\$ 5,155	100%	26	\$ 141,085	\$ 135,043	\$ 135,043
		each additional \$1000 or fraction thereof	[8]	0.0040	0.0360	n/a	0.04	\$ 6.06	\$ 9.18	n/a	\$ 6.06	n/a	7,283	\$ 66,861	\$ 44,169	\$ 44,169
	\$ 1,000,001	base fee @ 1,000,001	[8]	4.00	50.00	n/a	54.00	\$ 8,187	\$ 9,975	122%	\$ 8,187	100%	10	\$ 104,139	\$ 85,468	\$ 85,468
		each additional \$1000 or fraction thereof	[8]	0.0020	0.0425	n/a	0.04	\$ 6.75	\$ 9.18	n/a	\$ 6.75	n/a	15,760	\$ 144,674	\$ 106,325	\$ 106,325
	\$ 5,000,001	base fee @ \$5,000,001	[8]	12.00	220.00	n/a	232.00	\$ 35,174	\$ 54,875	156%	\$ 35,174	100%	3	\$ 188,748	\$ 120,982	\$ 120,982
		each additional \$1000 or fraction thereof	[8]	0.0004	0.0360	n/a	0.04	\$ 5.52	\$ 9.18	n/a	\$ 5.52	n/a	12,037	\$ 110,503	\$ 66,430	\$ 66,430
	\$ 10,000,001	base fee @ \$10,000,001	[8]	14.00	400.00	n/a	414.00	\$ 62,767	\$ 100,775	161%	\$ 62,767	100%	3	\$ 346,624	\$ 215,890	\$ 215,890
		each additional \$1000 or fraction thereof	[8]	0.0002	0.0438	n/a	0.04	\$ 6.66	\$ 9.18	n/a	\$ 6.66	n/a	27,767	\$ 254,897	\$ 184,806	\$ 184,806
	\$ 50,000,001	base fee @ \$50,000,001	[8]	20.00	2,150.00	n/a	2,170.00	\$ 328,995	\$ 467,975	142%	\$ 328,995	100%	-	\$ -	\$ -	\$ -
		each additional \$1000 or fraction thereof	[8]	0.0004	0.0430	n/a	0.04	\$ 6.58	\$ 9.18	n/a	\$ 6.58	n/a	-	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
3	Additional Plan Check Fee: for revisions and addendums	per hour	[2]	0.00	1.00	n/a	1.00	\$ 152	\$ 112	74%	\$ 152	100%	118	\$ 13,268	\$ 17,890	\$ 17,890
4	Accessibility Hardship Review	per project		0.00	3.00	n/a	3.00	\$ 455	NEW	%	\$ 455	100%	-	\$ -	\$ -	\$ -
5	Technology Fee	per permit	[6]						4% of all permit and plan check fees		5.53%					
6	School Fees															
	Residential - 500 sq. ft. and over	per sq. ft.						\$ 4			\$ 4					
	Commercial - 500 sq. ft. and over	per sq. ft.						\$ 1			\$ 1					
7	Seismic Fees															
	Residential (3 stories or less)	per building							valuation X .00013		per State fee					
	Residential (over 3 story) and Commercial	per building							valuation X .00028		per State fee					
8	Commercial/Industrial Tax		[3]													
	First \$250,000 (of total valuation)	per building						\$ 25			\$ 25					
	Plus any amount > \$250,000	per building						1.5%			1.5%					
9	Demolition Permit Fees															
	Residential / Partial	per permit		0.50	0.50	0.25	1.25	\$ 190	\$ 130	69%	\$ 190	100%	6	\$ 780	\$ 1,137	\$ 1,137
	Residential / Full	per permit		0.50	0.75	0.40	1.65	\$ 250	\$ 260	104%	\$ 250	100%	21	\$ 5,460	\$ 5,253	\$ 5,253
	Commercial / Partial	per permit		0.50	1.00	0.50	2.00	\$ 303	\$ 305	101%	\$ 303	100%	5	\$ 1,525	\$ 1,516	\$ 1,516
	Commercial / Full	per permit		0.50	2.00	1.00	3.50	\$ 531	\$ 600	113%	\$ 531	100%	2	\$ 1,200	\$ 1,061	\$ 1,061
10	Sandblasting Permit Fee	per permit		0.50	0.25	0.30	1.05	\$ 159	\$ 47	30%	\$ 159	100%	10	\$ 473	\$ 1,592	\$ 1,592
11	Solar/Photovoltaic - per GC 66015															
	Residential Photovoltaic (Up to 15kW)	per permit		0.75	1.00	1.50	3.25	\$ 493	Waived up to \$5K in valuation % of valuation	%	\$ 450	91%	150	\$ -	\$ 73,910	\$ 67,500
	For each kW over 15 kW	per kW		0.05	0.07	0.10	0.22	\$ 33	% of valuation	%	\$ 15	46%	-	\$ -	\$ -	\$ -
	Residential Thermal (Up to 10kWth)	per permit		0.75	1.00	1.50	3.25	\$ 493	% of valuation	%	\$ 450	91%	-	\$ -	\$ -	\$ -
	For each kWth over 10 kWth	per kWth		0.05	0.07	0.10	0.22	\$ 33	% of valuation	%	\$ 15	46%	-	\$ -	\$ -	\$ -
	Photovoltaic Commercial Systems (Up to 50kW)	per permit		0.75	8.00	8.00	16.75	\$ 2,539	% of valuation	%	\$ 1,000	39%	-	\$ -	\$ -	\$ -
	between 51kW and 250kW	per kW		0.02	0.16	0.16	0.34	\$ 51	% of valuation	%	\$ 7	14%	-	\$ -	\$ -	\$ -
	for each kw over 250 kW	per kW		0.00	0.04	0.06	0.10	\$ 16	% of valuation	%	\$ 5	32%	-	\$ -	\$ -	\$ -
	Photovoltaic Commercial Thermal Systems (Up to 30kWth)	per permit		0.75	6.00	8.00	14.75	\$ 2,236	% of valuation	%	\$ 1,000	45%	-	\$ -	\$ -	\$ -
	between 30kWth and 260kWth	per permit		0.03	0.20	0.27	0.49	\$ 75	% of valuation	%	\$ 7	9%	-	\$ -	\$ -	\$ -
	for each kWth over 260 kWth	per kWth		0.00	0.04	0.06	0.10	\$ 16	% of valuation	%	\$ 5	32%	-	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
12	Permit Extension/Renewal	per permit		0.50	0.00	1.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
13	Plan Authorization Processing Fee	hourly		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
14	Peer Review	hourly		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
15	Code Modification / Alternate Means and Method fees (min 4 hours)	hourly		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
16	Change of Contractor/Engineer/Architect	per request		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
17	Construction Management Plan	per project		1.25	8.00	0.00	9.25	\$ 1,402	NEW	%	\$ 1,402	100%	-	\$ -	\$ -	\$ -
18	Restamp of Lost Job Site Plans															
	Processing Fee	per request		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
	Plan Check when Required	per hour		0.50	1.00	0.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
19	Replacement of Signatures on Job Card															
	Processing Fee	per request		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
	Plan Check when Required	per hour		0.50	1.00	0.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
20	Hillside Grading Review	hourly		0.00	1.00	0.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -
21	Soft Story Seismic Retrofit															
	Screening Form	each		1.00	1.00	0.00	2.00	\$ 303	NEW	%	\$ 303	100%	-	\$ -	\$ -	\$ -
	TIMP								per Housing		per Housing					
	Certificate of Completion	each		0.50	1.00	0.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
22	Investigation Fee - penalty for working without permit	each	[4]					\$ 275			\$ 275					
23	Appeal Fee	each		2.00	4.00	0.00	6.00	\$ 910	\$ 275	30%	\$ 910	100%	-	\$ -	\$ -	\$ -
24	Inspection Fees															
	Inspections outside of normal working hours (2 hour minimum)	per hour		1.00	0.00	0.00	1.00	\$ 165	\$ 103	63%	\$ 165	100%	-	\$ -	\$ -	\$ -
	Re-inspection (1 hour minimum)	per hour		1.00	0.00	0.00	1.00	\$ 152	\$ 103	68%	\$ 152	100%	-	\$ -	\$ -	\$ -
25	Fee for Property Report Title															
	Residential	each		1.00	0.00	0.00	1.00	\$ 152	\$ 96	63%	\$ 152	100%	-	\$ -	\$ -	\$ -
	Commercial	each		2.00	0.00	0.00	2.00	\$ 303	\$ 128	42%	\$ 303	100%	-	\$ -	\$ -	\$ -
26	Temporary Certificate of Occupancy	each		4.00	0.00	0.00	4.00	\$ 606	\$ 500	82%	\$ 606	100%	5	\$ 2,500	\$ 3,032	\$ 3,032
27	Temporary Certificate of Occupancy Extension	each		1.00	0.00	0.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -
28	Condominium Tax	per unit						\$ 1,000			\$ 1,000					

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
29	Art in Public Places Fee	each						per City policy/Reso		per City policy/Reso						
30	General Plan Maintenance Fee	per permit	[8]					NEW		3.31%						
ELECTRICAL, MECHANICAL, PLUMBING PERMIT FEES																
	Not associated with a building permit															
31	Electrical Permit															
	Issuance fee	each		0.75	0.00	0.00	0.75	\$ 114	\$ 63	55%	\$ 114	100%	1,110	\$ 69,651	\$ 126,193	\$ 126,193
	120 volt branch circuit	each		0.00	0.01	0.10	0.11	\$ 17	\$ 27	159%	\$ 17	100%	11,531	\$ 306,148	\$ 192,304	\$ 192,304
	208,340,377,480 volt branch circuit	each		0.00	0.02	0.15	0.17	\$ 26	\$ 39	150%	\$ 26	100%	2,535	\$ 97,902	\$ 65,337	\$ 65,337
	Electrical device (light switch, etc.) up to 10	each		0.00	0.01	0.01	0.02	\$ 3	\$ 3	90%	\$ 3	100%	4,010	\$ 10,907	\$ 12,159	\$ 12,159
	Electrical device (light switch, etc.) over 10	each		0.00	0.01	0.01	0.02	\$ 3	\$ 2	65%	\$ 3	100%	42,866	\$ 84,447	\$ 129,979	\$ 129,979
	Flood Light Pole	each		0.00	0.05	0.10	0.15	\$ 23	\$ 27	117%	\$ 23	100%	237	\$ 6,292	\$ 5,390	\$ 5,390
	Illuminated Sign	each		0.00	0.15	0.15	0.30	\$ 45	\$ 51	111%	\$ 45	100%	71	\$ 3,598	\$ 3,229	\$ 3,229
	Low Voltage/Data Cabling	each							1% of Valuation		per valuation scaled fee table					
	Miscellaneous	each							1% of Valuation		per valuation scaled fee table					
	Motor/Heater/Transformer/Generator															
	up to 3 HP	each		0.00	0.01	0.20	0.21	\$ 32	\$ 27	83%	\$ 32	100%	668	\$ 17,735	\$ 21,268	\$ 21,268
	3.1 - 5 HP	each		0.00	0.01	0.20	0.21	\$ 32	\$ 34	106%	\$ 32	100%	99	\$ 3,347	\$ 3,152	\$ 3,152
	5.1 - 15 HP	each		0.00	0.05	0.20	0.25	\$ 38	\$ 43	115%	\$ 38	100%	196	\$ 8,522	\$ 7,429	\$ 7,429
	15.1 - 50 HP	each		0.00	0.05	0.25	0.30	\$ 45	\$ 51	111%	\$ 45	100%	41	\$ 2,077	\$ 1,865	\$ 1,865
	50.1 - 200 HP	each		0.00	0.20	0.30	0.50	\$ 76	\$ 101	134%	\$ 76	100%	719	\$ 72,941	\$ 54,529	\$ 54,529
	over 200 HP	each		0.00	0.25	0.50	0.75	\$ 114	\$ 150	132%	\$ 114	100%	6	\$ 898	\$ 682	\$ 682
	Photovoltaic-ESS	each		0.00	0.05	0.20	0.25	\$ 38	NEW	%	\$ 38	100%		\$ -	\$ -	\$ -
	Private/Residential Pool/ Spa/Hot Tub	each		0.00	0.25	0.50	0.75	\$ 114	\$ 123	108%	\$ 114	100%	21	\$ 2,585	\$ 2,388	\$ 2,388
	Public/Commercial Pool/ Spa/Hot Tub	each		0.00	0.25	0.75	1.00	\$ 152	\$ 174	115%	\$ 152	100%	1	\$ 174	\$ 152	\$ 152
	Service Panel / Sub-panel:															
	up to 200 amps	each		0.00	0.05	0.30	0.35	\$ 53	\$ 63	118%	\$ 53	100%	1,130	\$ 70,955	\$ 59,983	\$ 59,983
	201 - 600 amps	each		0.00	0.05	0.30	0.35	\$ 53	\$ 63	118%	\$ 53	100%	204	\$ 12,818	\$ 10,836	\$ 10,836
	601 - 1200 amps	each		0.00	0.25	0.30	0.55	\$ 83	\$ 101	122%	\$ 83	100%	18	\$ 1,825	\$ 1,501	\$ 1,501
	over 1200 amps	each		0.00	0.50	0.30	0.80	\$ 121	\$ 150	123%	\$ 121	100%	8	\$ 1,197	\$ 970	\$ 970
	Temporary lighting circuit	each		0.00	0.05	0.20	0.25	\$ 38	\$ 43	115%	\$ 38	100%	1	\$ 43	\$ 38	\$ 38
	Temporary Service / Power pole	each		0.00	0.30	0.30	0.60	\$ 91	\$ 63	69%	\$ 91	100%	46	\$ 2,900	\$ 4,203	\$ 4,203
	Time clock	each		0.00	0.20	0.05	0.25	\$ 38	\$ 12	32%	\$ 38	100%	36	\$ 434	\$ 1,364	\$ 1,364

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended	
				\$ 152	\$ 152	\$ 152											
32	Mechanical Permit																
	Issuance fee	each		0.75	0.00	0.00	0.75	\$ 114	\$ 63	55%	\$ 114	100%	513	\$ 32,196	\$ 58,332	\$ 58,332	
	Absorption system up to 600,000 BTU	each		0.00	0.15	0.30	0.45	\$ 68	\$ 63	92%	\$ 68	100%	5	\$ 314	\$ 341	\$ 341	
	Absorption system over 600,000 BTU	each		0.00	0.20	0.40	0.60	\$ 91	\$ 91	100%	\$ 91	100%	-	\$ -	\$ -	\$ -	
	Air handling unit up to 1200 CFM	each		0.00	0.20	0.40	0.60	\$ 91	\$ 114	125%	\$ 91	100%	866	\$ 98,317	\$ 78,777	\$ 78,777	
	Air handling unit 1201 - 6000 CFM	each		0.00	0.30	0.50	0.80	\$ 121	\$ 176	145%	\$ 121	100%	199	\$ 35,080	\$ 24,136	\$ 24,136	
	Air handling unit over 6000 CFM	each		0.00	0.50	1.00	1.50	\$ 227	\$ 248	109%	\$ 227	100%	25	\$ 6,199	\$ 5,685	\$ 5,685	
	Appliance Gas Vent	each		0.00	0.15	0.30	0.45	\$ 68	\$ 63	92%	\$ 68	100%	59	\$ 3,701	\$ 4,025	\$ 4,025	
	Boiler/compressor up to 3 ton	each		0.00	0.15	0.30	0.45	\$ 68	\$ 63	92%	\$ 68	100%	270	\$ 16,937	\$ 18,421	\$ 18,421	
	Boiler/compressor 3.1 - 15 ton	each		0.00	0.20	0.35	0.55	\$ 83	\$ 91	109%	\$ 83	100%	188	\$ 17,149	\$ 15,677	\$ 15,677	
	Boiler/compressor 15.1 - 30 ton	each		0.00	0.25	0.40	0.65	\$ 99	\$ 128	130%	\$ 99	100%	5	\$ 642	\$ 493	\$ 493	
	Boiler/compressor 30.1 -50 ton	each		0.00	0.50	0.75	1.25	\$ 190	\$ 206	109%	\$ 190	100%	1	\$ 206	\$ 190	\$ 190	
	Boiler/compressor over 50 ton	each		0.00	0.75	1.00	1.75	\$ 265	\$ 302	114%	\$ 265	100%	3	\$ 906	\$ 796	\$ 796	
	Commercial/industrial oven/incinerator	each							1% of Valuation		per valuation scaled fee table						
	Duct or area smoke detectors	each		0.00	0.10	0.15	0.25	\$ 38	\$ 39	102%	\$ 38	100%	593	\$ 23,020	\$ 22,476	\$ 22,476	
	Evaporation cooler/make up air	each		0.00	0.15	0.15	0.30	\$ 45	\$ 48	105%	\$ 45	100%	30	\$ 1,434	\$ 1,364	\$ 1,364	
	Fire/Smoke or fire dampers	each		0.00	0.10	0.15	0.25	\$ 38	\$ 39	102%	\$ 38	100%	-	\$ -	\$ -	\$ -	
	Fireplace	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	28	\$ 1,756	\$ 1,486	\$ 1,486	
	Furnace up to 100,000 BTU	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	153	\$ 9,598	\$ 8,119	\$ 8,119	
	Furnace over 100,000 BTU	each		0.00	0.20	0.30	0.50	\$ 76	\$ 91	120%	\$ 76	100%	7	\$ 639	\$ 531	\$ 531	
	Gas system up to 5 outlets	per 5 outlets		0.00	0.15	0.20	0.35	\$ 53	\$ 54	101%	\$ 53	100%	42	\$ 2,259	\$ 2,229	\$ 2,229	
	Gas system over 5 outlets	each		0.00	0.20	0.30	0.50	\$ 76	\$ 9	12%	\$ 76	100%	7	\$ 63	\$ 531	\$ 531	
	Heater: floor/unit/recessed wall	each		0.00	0.15	0.25	0.40	\$ 61	\$ 63	103%	\$ 61	100%	15	\$ 941	\$ 910	\$ 910	
	Heat Pump	each		0.00	0.50	1.50	2.00	\$ 303	NEW	%	\$ 303	100%	-	\$ -	\$ -	\$ -	
	Mechanical exhaust hood/system	each							1% of Valuation		per valuation scaled fee table						
	Mini Split	each		0.00	0.00	1.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -	
	Miscellaneous	each							1% of Valuation		per valuation scaled fee table						
	Registers (supplies and returns)	each		0.00	0.10	0.10	0.20	\$ 30	\$ 18	59%	\$ 30	100%	9,515	\$ 170,509	\$ 288,515	\$ 288,515	
	Repair/alteration to existing system	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	108	\$ 6,775	\$ 5,731	\$ 5,731	
	Single duct vent/exhaust/supply fan	each		0.00	0.10	0.15	0.25	\$ 38	\$ 42	110%	\$ 38	100%	1,039	\$ 43,482	\$ 39,381	\$ 39,381	
	Test witness fee (hood/shut off)	each		0.00	0.00	1.50	1.50	\$ 227	\$ 257	113%	\$ 227	100%	27	\$ 6,938	\$ 6,140	\$ 6,140	
	VAV box	each		0.00	0.05	0.05	0.10	\$ 15	\$ 18	118%	\$ 15	100%	61	\$ 1,093	\$ 925	\$ 925	
	VAV box with heating coil or fan	each		0.00	0.10	0.15	0.25	\$ 38	\$ 39	102%	\$ 38	100%	256	\$ 9,938	\$ 9,703	\$ 9,703	
	VAV box with heating coil and fan	each		0.00	0.15	0.20	0.35	\$ 53	\$ 57	107%	\$ 53	100%	29	\$ 1,645	\$ 1,539	\$ 1,539	
	Ventilation system up to 1000 CFM	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	67	\$ 4,203	\$ 3,555	\$ 3,555	
	Ventilation system 1001 - 3000 CFM	each		0.00	0.25	0.35	0.60	\$ 91	\$ 102	112%	\$ 91	100%	27	\$ 2,743	\$ 2,456	\$ 2,456	
	Ventilation system over 3000 CFM	each		0.00	0.25	0.40	0.65	\$ 99	\$ 128	130%	\$ 99	100%	7	\$ 899	\$ 690	\$ 690	

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues				
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended		
				\$ 152	\$ 152	\$ 152												
33	Plumbing Permit																	
	Issuance fee	each		0.75	0.00	0.00	0.75	\$ 114	\$ 63	55%	\$ 114	100%	641	\$ 40,254	\$ 72,932	\$ 72,932		
	Backflow device	each		0.00	0.05	0.15	0.20	\$ 30	\$ 30	99%	\$ 30	100%	101	\$ 3,019	\$ 3,063	\$ 3,063		
	Bathtub	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	265	\$ 11,090	\$ 10,044	\$ 10,044		
	Bidet	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	4	\$ 167	\$ 152	\$ 152		
	Building sewer	each		0.00	0.25	0.40	0.65	\$ 99	\$ 102	103%	\$ 99	100%	100	\$ 10,158	\$ 9,855	\$ 9,855		
	Clothes washer standpipe	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	292	\$ 12,220	\$ 11,068	\$ 11,068		
	Dental unit/cuspidor	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	3	\$ 126	\$ 114	\$ 114		
	Dishwasher	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	421	\$ 17,619	\$ 15,957	\$ 15,957		
	Drinking fountain	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	28	\$ 1,172	\$ 1,061	\$ 1,061		
	Earthquake valve	each		0.00	0.00	0.20	0.20	\$ 30	\$ 54	177%	\$ 30	100%	221	\$ 11,892	\$ 6,708	\$ 6,708		
	Floor or Area drain	each		0.00	0.05	0.15	0.20	\$ 30	\$ 42	138%	\$ 30	100%	332	\$ 13,894	\$ 10,067	\$ 10,067		
	Food waste disposal	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	189	\$ 7,910	\$ 7,164	\$ 7,164		
	Gas system up to/including 5	each		0.00	0.15	0.20	0.35	\$ 53	\$ 54	101%	\$ 53	100%	193	\$ 10,376	\$ 10,241	\$ 10,241		
	Gas system over 5	each		0.00	0.05	0.05	0.10	\$ 15	\$ 9	59%	\$ 15	100%	131	\$ 1,172	\$ 1,986	\$ 1,986		
	Hose bib	each		0.00	0.01	0.11	0.12	\$ 18	\$ 30	164%	\$ 18	100%	262	\$ 7,831	\$ 4,767	\$ 4,767		
	Industrial waste interceptor/grease trap	each		0.00	0.25	0.50	0.75	\$ 114	\$ 78	68%	\$ 114	100%	14	\$ 1,088	\$ 1,592	\$ 1,592		
	Laundry tray	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	24	\$ 1,004	\$ 910	\$ 910		
	Lavatory	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	1,098	\$ 45,951	\$ 41,617	\$ 41,617		
	Lawn sprinkler control valve (AVB)	each		0.00	0.00	0.15	0.15	\$ 23	\$ 30	131%	\$ 23	100%	29	\$ 867	\$ 660	\$ 660		
	Miscellaneous	each							1% of Valuation		per valuation scaled fee table							
	Private/Residential pool/spa/hot tub	each		0.00	0.00	1.25	1.25	\$ 190	\$ 206	109%	\$ 190	100%	20	\$ 4,123	\$ 3,790	\$ 3,790		
	Public/Commercial pool/spa/hot tub	each		0.00	1.50	2.00	3.50	\$ 531	\$ 305	57%	\$ 531	100%	-	\$ -	\$ -	\$ -		
	Repair/Alteration to existing piping	each		0.00	0.00	0.15	0.15	\$ 23	\$ 30	131%	\$ 23	100%	157	\$ 4,693	\$ 3,570	\$ 3,570		
	Repipe	each							1% of Valuation		per valuation scaled fee table							
	Roof drain	each		0.00	0.05	0.25	0.30	\$ 45	\$ 54	118%	\$ 45	100%	129	\$ 6,935	\$ 5,867	\$ 5,867		
	Sewage ejector	each		0.00	0.50	0.50	1.00	\$ 152	\$ 78	51%	\$ 152	100%	11	\$ 855	\$ 1,668	\$ 1,668		
	Sewer cap	each		0.00	0.00	0.40	0.40	\$ 61	\$ 78	128%	\$ 61	100%	17	\$ 1,321	\$ 1,031	\$ 1,031		
	Shower and/or Pan	each		0.00	0.05	0.25	0.30	\$ 45	\$ 54	118%	\$ 45	100%	496	\$ 26,665	\$ 22,560	\$ 22,560		
	Sinks: Kitchen/Bar/Floor/Service/Slop	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	934	\$ 39,088	\$ 35,401	\$ 35,401		
	Steam unit	each		0.00	0.05	0.20	0.25	\$ 38	\$ 54	142%	\$ 38	100%	1	\$ 54	\$ 38	\$ 38		
	Sump pump	each		0.00	0.05	0.50	0.55	\$ 83	\$ 78	93%	\$ 83	100%	18	\$ 1,399	\$ 1,501	\$ 1,501		
	Trap primer	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	234	\$ 9,793	\$ 8,869	\$ 8,869		
	Urinal	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	67	\$ 2,804	\$ 2,539	\$ 2,539		
	Water Closet	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	953	\$ 39,883	\$ 36,121	\$ 36,121		
	Water heater	each		0.00	0.05	0.25	0.30	\$ 45	\$ 54	118%	\$ 45	100%	375	\$ 20,160	\$ 17,056	\$ 17,056		
	Water heater vent	each		0.00	0.05	0.15	0.20	\$ 30	\$ 30	99%	\$ 30	100%	68	\$ 2,033	\$ 2,062	\$ 2,062		
	Water pressure regulator	each		0.00	0.05	0.15	0.20	\$ 30	\$ 30	99%	\$ 30	100%	80	\$ 2,391	\$ 2,426	\$ 2,426		
	Water service	each		0.00	1.00	1.00	2.00	\$ 303	\$ 54	18%	\$ 303	100%	74	\$ 3,978	\$ 22,438	\$ 22,438		
34	Fees for Services Otherwise not Listed	hourly		1.00	0.00	0.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -		
TOTAL BUILDING SAFETY DIVISION													\$ 6,101,752	\$ 5,583,399	\$ 5,576,989			

- Notes
- [1] Additional Charges from third party consultants or other City Departments may apply
 - [2] One hour minimum
 - [3] Applies to commercial projects only
 - [4] Or an amount equal to permit fee, but not exceeding \$740, whichever is greater
 - [5] Exempt up to \$5000 permit fee
 - [6] Applies to all fees
 - [7] 25% of the permit fee for City Administrative Processing and Review Plus Outside Consultant Direct Cost
 - [8] General Plan Maintenance Fee applies to Building Safety PC and Permit Fees >\$100K Construction Value)

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APPENDIX A.5

Cost of Service Analysis – Enforcement Services Division

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
ENFORCEMENT SERVICES DIVISION														
1	Administrative Citation - Late fee processing per citation	per citation	[1]	0.50	\$ 212	\$ 106	\$ 35	33%	\$ 35	33%	16	\$ 560	\$ 1,697	\$ 560
2	Administrative Penalty Repayment Agreement:		[1]											
	For fines up to \$500	each		1.50	\$ 212	\$ 318	\$ 50	16%	\$ 50	16%	0	\$ -	\$ -	\$ -
	For fines \$501 and up	each		7.00	\$ 212	\$ 1,485	\$ 100	7%	\$ 100	7%	0	\$ -	\$ -	\$ -
3	Covenant and Agreement	each	[2]	4.00	\$ 212	\$ 848	\$ 653	77%	\$ 653	77%	0	\$ -	\$ -	\$ -
	+ recording fee (each)	each					Actual Cost of County Fee		Actual Cost of County Fee					
4	Covenant Extinguishment	each	[2]	3.00	\$ 212	\$ 636	\$ 125	20%	\$ 125	20%	6	\$ 750	\$ 3,817	\$ 750
	+ recording fee (each)	new					Actual Cost of County Fee		Actual Cost of County Fee					
5	MCAC Appeal	each												
	City Cost			17.00	\$ 212	\$ 3,605	1/2 current app. Fee or \$1,500, whichever is less		1/2 current app. Fee or \$1,500, whichever is less		0	\$ -	\$ -	\$ -
6	Non-compliance fee - per reinspection	each		1.00	\$ 212	\$ 212	\$ 125	59%	\$ 125	59%	0	\$ -	\$ -	\$ -
7	Public Notification Fee for MCAC appeals:		[2]											
	Public Notice in Adjudicated Newspaper													
	1/4 page	each					Actual Cost		Actual Cost					
	1/2 page	each					Actual Cost		Actual Cost					
8	Fees for Services Otherwise not Listed	hourly		1.00	\$ 212	\$ 212	NEW	0%	\$ 212	100%	0	\$ -	\$ -	\$ -
TOTAL ENFORCEMENT SERVICES DIVISION												\$ 1,310	\$ 5,514	\$ 1,310

Notes

- [1] Penalty - policy not subject to fee analysis. Placeholder for MFS
- [2] Not Evaluated by NBS

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APPENDIX A.6

Cost of Service Analysis – PW – Engineering Division

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
ENGINEERING DIVISION																
1	Permit Issuance Fee	per permit	[1]	1.00	0.00	0.00	1.00	\$ 259	\$ 50	19%	\$ 259	100%	802	\$ 40,100	\$ 207,544	\$ 207,544
2	Street Use (includes the following project types) <i>All fees are minimum fees for plan check and inspection. Additional hourly charges inspection services may apply for excessive reinspections, or extraordinary project conditions</i>		[4,5]													
	Plan Check	per sheet		0.00	1.00	0.00	1.00	\$ 259	\$ 215	83%	\$ 259	100%		\$ -	\$ -	\$ -
	Inspection															
	Residential Drive Approach (< 100.s.f)	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	46	\$ 5,888	\$ 41,664	\$ 41,664
	Commercial Drive Approach (> 100.s.f)	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%		\$ -	\$ -	\$ -
	Private Property Driveway	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	82	\$ 10,432	\$ 73,818	\$ 73,818
	Sidewalk Paving	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	131	\$ 16,768	\$ 118,652	\$ 118,652
	Curb or Curb and Gutter	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	22	\$ 2,752	\$ 19,473	\$ 19,473
	Parkway Drain / Curb Drain	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	3	\$ 320	\$ 2,264	\$ 2,264
	Annual News Rack Fee	per location	[2]	0.00	0.00	0.25	0.25	\$ 65	\$ 50	77%	\$ 65	100%		\$ -	\$ -	\$ -
	Canopy/Fence/Barricade/Scaffolding	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	68	\$ 8,704	\$ 61,590	\$ 61,590
	Monitoring Well Installation/Removal - in Public ROW	per location/well		0.00	2.00	3.00	5.00	\$ 1,294	\$ 128	10%	\$ 1,294	100%		\$ -	\$ -	\$ -
	Monitoring Well Sampling - in Public ROW - Annual Fee	per location/well		0.00	0.00	1.00	1.00	\$ 259	\$ 128	49%	\$ 259	100%	15	\$ 1,920	\$ 3,882	\$ 3,882
	Utility Inspection							\$ -								
	(up to 30 day duration)	per day		0.00	0.00	0.50	0.50	\$ 129	\$ 128	99%	\$ 129	100%	841	\$ 107,584	\$ 108,754	\$ 108,754
	(Over 30 day duration)	per day		0.00	0.00	0.25	0.25	\$ 65	\$ 128	198%	\$ 65	100%		\$ -	\$ -	\$ -
3	Permit Extension/Reactivation	per permit		0.00	1.00	0.00	1.00	\$ 259	\$ 50	19%	\$ 259	100%		-	-	-
4	Temporary Storefront Encroachment Permit	per permit	[7]	0.00	0.50	2.00	2.50	\$ 647	\$ 50	8%	\$ 647	100%		\$ -	\$ -	\$ -
5	Outdoor Dining Permit: (Outdoor Dining Fees are not subject to waiver)		[8]													
	Application Fee	per permit		0.50	12.00	0.75	13.25	\$ 3,429	\$ 750	22%	\$ 3,429	100%	3	\$ 2,250	\$ 10,287	\$ 10,287
	Outdoor Dining License Fee (annual)	per Sq.ft	[21]					\$ 13	\$ 13							
	Monthly Payment Plan Processing Fee	per month		0.08	0.00	0.00	0.08	\$ 20	\$ 2	8%	\$ 20	100%		\$ -	\$ -	\$ -
	Late Payment Penalty	penalty	[9]						20% of total amount due		20% of total amount due					
	Sidewalk Maintenance Deposit	deposit	[10]						\$ 500		\$ 500					
6	Temporary Banner Permit Over Street		[3,4,5]													
	Fees for Over the Public Right-of-Way Banners:															
	Application Fee	each		1.00	0.00	0.00	1.00	\$ 259	\$ 119	46%	\$ 259	100%		\$ -	\$ -	\$ -
	Installation/Removal Fees:	each							Actual Cost		Actual Cost					

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis			Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level			Current Fee	Full Cost Recovery	Recommended		
				Process	Plan Check	Insp												
				\$ 259	\$ 259	\$ 259												
7	Final Parcel and Tract Maps		[7]															
	Final Parcel Map																	
	1-4 parcels	each		2.00	1.00	0.00	3.00	\$ 776	\$ 2,122	273%	\$ 776	100%		\$ -	\$ -	\$ -		
	Upon 4th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 388	300%	\$ 129	100%		\$ -	\$ -	\$ -		
	Upon 6th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 1,224	946%	\$ 129	100%		\$ -	\$ -	\$ -		
	Upon 8th resubmittal & each resubmittal thereafter	each		0.00	0.50	0.00	0.50	\$ 129	\$ 1,617	1250%	\$ 129	100%		\$ -	\$ -	\$ -		
	Final Tract Map																	
	1-5 lots	each		2.00	1.00	0.00	3.00	\$ 776	\$ 2,560	330%	\$ 776	100%		\$ -	\$ -	\$ -		
	6-10 lots	each		2.00	2.00	0.00	4.00	\$ 1,035	\$ 3,080	298%	\$ 1,035	100%		\$ -	\$ -	\$ -		
	11-25 lots	each		2.00	3.00	0.00	5.00	\$ 1,294	\$ 3,662	283%	\$ 1,294	100%		\$ -	\$ -	\$ -		
	26-50 lots	each		2.00	4.00	0.00	6.00	\$ 1,553	\$ 4,876	314%	\$ 1,553	100%		\$ -	\$ -	\$ -		
	51-100 lots	each		2.00	5.00	0.00	7.00	\$ 1,811	\$ 6,069	335%	\$ 1,811	100%		\$ -	\$ -	\$ -		
	101-150 lots	each		2.00	6.00	0.00	8.00	\$ 2,070	\$ 7,956	384%	\$ 2,070	100%		\$ -	\$ -	\$ -		
	Over 150 lots	each		2.00	7.00	0.00	9.00	\$ 2,329	\$ 9,761	419%	\$ 2,329	100%		\$ -	\$ -	\$ -		
	Upon 4th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 9,761	7544%	\$ 129	100%		\$ -	\$ -	\$ -		
	Upon 6th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 388	300%	\$ 129	100%		\$ -	\$ -	\$ -		
	Upon 8th resubmittal, and each resubmittal thereafter	each		0.00	0.50	0.00	0.50	\$ 129	\$ 1,224	946%	\$ 129	100%		\$ -	\$ -	\$ -		
	Easement Checking	each		0.00	1.00	0.00	1.00	\$ 259	\$ 1,622	627%	\$ 259	100%		\$ -	\$ -	\$ -		
	Monument Inspection	each		0.00	0.00	1.00	1.00	\$ 259	\$ 235	91%	\$ 259	100%		\$ -	\$ -	\$ -		
	Bond/Agreement Processing	each		1.00	0.00	0.00	1.00	\$ 259	\$ 112	43%	\$ 259	100%		\$ -	\$ -	\$ -		
8	Lot Line Adjustment with Certificate of Compliance																	
	City Admin Fee	per project		2.00	1.00	0.00	3.00	\$ 776										
	Contractor Fee	per project		N/A	N/A	N/A	N/A	\$ 2,240										
	Subtotal						3.00	\$ 3,016	\$ 2,437	81%	\$ 3,016	100%		\$ -	\$ -	\$ -		
9	Certificate of Compliance City																	
	City Admin Fee	per project		2.00	1.00	0.00	3.00	\$ 776										
	Contractor Fee	per project		N/A	N/A	N/A	N/A	\$ 2,240										
	Subtotal						3.00	\$ 3,016	\$ 581	19%	\$ 3,016	100%		\$ -	\$ -	\$ -		
10	Street Vacation		[22]															
	Temporary Public Right-of-Way/Property Encroachment	each		5.00	4.00	3.00	12.00	\$ 3,105	\$ 3,927	126%	\$ 3,105	100%		\$ -	\$ -	\$ -		
	Permanent Public Right-of-Way/Property Encroachment	each		10.00	4.00	0.00	14.00	\$ 3,623	NEW	%	\$ 3,623	100%		\$ -	\$ -	\$ -		
11	Public-Right-of-Way Wireless Encroachment Permit - Utility Pole		[22]															
	City Admin Fee	per project		0.00	4.00	0.00	4.00	\$ 1,035										
	Contractor Fee	per project						\$ 2,500										
	Subtotal						4.00	\$ 3,535	\$ 2,849	81%	\$ 2,849	81%		\$ -	\$ -	\$ -		
	<i>note: adopted FCC reasonable rental rate will also apply</i>																	

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis			Estimated Volume of Activity	Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level		Recommended Cost Recovery %	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
12	Public-Right-of-Way Wireless Encroachment Permit - Stand-Alone Pole or City-owned Pole	per project	[22]													
	City Admin Fee			0.00	8.00	0.00	8.00	\$ 2,070								
	Contractor Fee							\$ 2,500								
	Subtotal						8.00	\$ 4,570	\$ 3,429	75%	\$ 3,429	75%	\$ -	\$ -	\$ -	
	<i>note: adopted FCC reasonable rental rate will also apply</i>															
13	On-Site Development Permit		[13]													
	A) Plan Check	per sheet		0.00	1.00	0.00	1.00	\$ 259	varies per cost of improvements MFS H-2	%	\$ 259	100%	\$ -	\$ -	\$ -	
	B) Inspection															
	first 400 CY	per 400 CY		0.00	0.00	4.00	4.00	\$ 1,035	varies per cost of improvements MFS H-2	%	\$ 1,035	100%	\$ -	\$ -	\$ -	
	each additional 400 CY	per 400 CY		0.00	0.00	1.00	1.00	\$ 259			\$ 259	100%	\$ -	\$ -	\$ -	
14	Off-Site Development Permit:		[4, 13]													
	A) Plan Check	per sheet		0.00	1.00	0.00	1.00	\$ 259		\$ 215	83%	\$ 259	100%	\$ -	\$ -	\$ -
	B) Construction Management & Project Inspection (up to 30 day duration)	per day		0.00	0.00	0.50	0.50	\$ 129		\$ 128	99%	\$ 129	100%	\$ -	\$ -	\$ -
	(Over 30 day duration)	per day		0.00	0.00	0.25	0.25	\$ 65		\$ 128	198%	\$ 65	100%	\$ -	\$ -	\$ -
15	Review of Environmental or other special studies:															
	Geotechnical/Soils Report Review	per project		0.00	2.00	0.00	2.00	\$ 518		\$ 430	83%	\$ 518	100%	\$ -	\$ -	\$ -
16	After-the-fact Permit Fee	per permit	[9]						3x the total fee		3x the total fee					
17	Street-Use Permit (Encroachment Permits)															
	Application Fee	each		0.50	0.25	0.50	1.25	\$ 323	NEW	%	\$ 323	100%	\$ -	\$ -	\$ -	
	Plan Check	per sheet		0.50	0.25	0.50	1.25	\$ 323	NEW	%	\$ 323	100%	\$ -	\$ -	\$ -	
18	Utility Permit for Excavation	each		0.50	0.50	0.50	1.50	\$ 388	NEW	%	\$ 388	100%	\$ -	\$ -	\$ -	
19	Annual Utility Permit	per year		0.50	1.00	0.50	2.00	\$ 518	NEW	%	\$ 518	100%	\$ -	\$ -	\$ -	
	<i>Note: If work is on a street on MTE's Arterial list; pay as you go; Traffic control plan approval needed in advance of inspection notification</i>															

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
LOCAL STORM WATER POLLUTION PREVENTION PLAN (LSWPPP) AND STANDARD URBAN STORMWATER MITIGATION PLAN (SUSMP) REVIEW FEES																
20	Local Storm Water Pollution Prevention Plan Fees															
	Plan Check															
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project		0.00	2.00	0.00	2.00	\$ 518	\$ 306	59%	\$ 518	100%		\$ -	\$ -	\$ -
	At least 1 acre (43,560 sq. ft.)	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 1,325	114%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Additional acres, but < 5 acres (217,800 sq. ft.)	per acre		0.00	4.00	0.00	4.00	\$ 1,035	\$ 0.20	0%	\$ 1,035	100%		\$ -	\$ -	\$ -
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 1,700	146%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Additional acres, > 5 acres (217,800 sq. ft.)	per acre		0.00	4.00	0.00	4.00	\$ 1,035	\$ 0.25	0%	\$ 1,035	100%		\$ -	\$ -	\$ -
	Inspection															
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project		0.00	0.00	1.00	1.00	\$ 259	\$ 306	118%	\$ 259	100%		\$ -	\$ -	\$ -
	At least 1 acre (43,560 sq. ft.)	per project		0.00	0.00	2.00	2.00	\$ 518	\$ 1,325	256%	\$ 518	100%		\$ -	\$ -	\$ -
	Additional acres	per acre		0.50	0.00	10.00	10.50	\$ 2,717	\$ 0.20	0%	\$ 2,717	100%		\$ -	\$ -	\$ -
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project		0.00	0.00	3.00	3.00	\$ 776	\$ 1,700	219%	\$ 776	100%		\$ -	\$ -	\$ -
	Additional acres	per acre		0.50	0.00	10.00	10.50	\$ 2,717	\$ 0.20	0%	\$ 2,717	100%		\$ -	\$ -	\$ -
21	SUSMP Plan Check Fees		[20]													
	10 - 49 Residential dwelling units	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 2,203	189%	\$ 1,165	100%	2	\$ 4,406	\$ 2,329	\$ 2,329
	50 or more Residential dwelling units	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 3,305	284%	\$ 1,165	100%		\$ -	\$ -	\$ -
	1 to 5 acres Commercial/Industrial	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 2,203	189%	\$ 1,165	100%		\$ -	\$ -	\$ -
	5 acres or more Commercial/Industrial	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 3,305	284%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Auto Repair Facility	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%	2	\$ 2,754	\$ 1,294	\$ 1,294
	Retail Gasoline Outlet	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Restaurant	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Animal Care	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Commercial or industrial waste handling (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor handling or storage of hazardous materials (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor manufacturing areas (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor food handling or processing (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor horticulture activities (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)															
	Single Family Home	per project		1.00	4.00	0.00	5.00	\$ 1,294	\$ 602	47%	\$ 1,294	100%		\$ -	\$ -	\$ -
	All Others	per project		1.00	4.00	0.00	5.00	\$ 1,294	\$ 1,377	106%	\$ 1,294	100%		\$ -	\$ -	\$ -
	Hillside Projects															
	Less than an acre	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 602	93%	\$ 647	100%		\$ -	\$ -	\$ -
	1 acre or greater	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,051	162%	\$ 647	100%		\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis			Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level			Annual Estimated Revenues	Current Fee	Full Cost Recovery	Recommended
				Process	Plan Check	Insp											
				\$ 259	\$ 259	\$ 259											
22	Inspections																
	10 - 49 Residential dwelling units	per project		0.50	8.00	2.00	10.50	\$ 2,717	\$ 148	5%	\$ 2,717	100%		\$ -	\$ -	\$ -	
	50 or more Residential dwelling units	per project		0.50	8.00	4.00	12.50	\$ 3,235	\$ 148	5%	\$ 3,235	100%		\$ -	\$ -	\$ -	
	1 to 5 acres Commercial/Industrial	per project		0.50	8.00	0.00	8.50	\$ 2,200	\$ 148	7%	\$ 2,200	100%		\$ -	\$ -	\$ -	
	5 acres or more Commercial/Industrial	per project		0.50	8.00	2.00	10.50	\$ 2,717	\$ 148	5%	\$ 2,717	100%		\$ -	\$ -	\$ -	
	Auto Repair Facility	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Retail Gasoline Outlet	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Restaurant	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Animal Care	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Commercial or industrial waste handling (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Outdoor handling or storage of hazardous materials (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Outdoor manufacturing areas (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Outdoor food handling or processing (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Outdoor horticulture activities (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)																
	Single Family Home	per project		1.00	4.00	2.00	7.00	\$ 1,811	\$ 148	8%	\$ 1,811	100%		\$ -	\$ -	\$ -	
	All Others	per project		1.00	4.00	0.00	5.00	\$ 1,294	\$ 148	11%	\$ 1,294	100%		\$ -	\$ -	\$ -	
	Hillside Projects																
	Less than an acre	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -	
	1 acre or greater	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 148	23%	\$ 647	100%		\$ -	\$ -	\$ -	
23	Private Development Construction Encroachment into Public ROW																
	Parkway Permit Fees	per permit		1.00	4.00	0.00	5.00	\$ 1,294	\$ 152	12%	\$ 1,294	100%		\$ -	\$ -	\$ -	
	*parkway permit fees will be effective pending council adoption of an ordinance and standards related to parkways.																
MAINTENANCE OPERATIONS																	
24	Permit Issuance Fee:	per permit	[1]	1.00	0.00	0.00	1.00	\$ 259	\$ 50	19%	\$ 259	100%		\$ -	\$ -	\$ -	
25	Permit Extension/Reactivation	per permit							50% of original permit cost		50% of original permit cost						
26	Tree Removal Fees																
	Application for Removal of a Street Tree	per project		2.75	0.50	0.50	3.75	\$ 970	\$ 75	8%	\$ 970	100%		\$ -	\$ -	\$ -	
	Processing of Appeal for Removal of Street Tree	per request	[17]	2.50	0.00	0.00	2.50	\$ 647	\$ 75	12%	\$ 647	100%		\$ -	\$ -	\$ -	

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis			Estimated Volume of Activity	Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level		Recommended Cost Recovery %	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
27	Removal of Street Tree	each	[3, 18]					Actual Cost		Actual Cost						
28	After-the-fact Permit Fee	per permit						3x the total fee		3x the total fee						
29	Film Production Support	per request						NEW		Actual Cost per Hourly Rates						
30	Special Event Support	per request						NEW		Actual Cost per Hourly Rates						
31	Minimum Charge for Work performed by City Crews	per request						NEW		Actual Cost per Hourly Rates						
32	Crews work on request for private entities	per request						NEW		Actual Cost per Hourly Rates						
MOBILITY AND TRAFFIC ENGINEERING																
*moved to separate worksheet																
MISCELLANEOUS FEES AND CHARGES																
33	Reproduction:		[19]													
	8 1/2 X 11"	each						\$ 0.15		\$ 0.15						
	11 X 17"	each						\$ 0.25		\$ 0.25						
	Oversized Prints (24 X 36" & larger)	per Sq.ft.						\$ 2		\$ 2						
34	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour		0.00	0.50	0.50	1.00	\$ 259	\$ 136	53%	\$ 259	100%	2,244	\$ 304,954	\$ 580,709	\$ 580,709
35	Technology Fee	per permit							4%		5.53%					
TOTAL PUBLIC WORKS ENGINEERING DIVISION													\$ 508,832	\$ 1,232,259	\$ 1,232,259	

Notes
 * See separate Public Works Department supplemental notes page

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APPENDIX A.7

Cost of Service Analysis – PW – Mobility & Traffic Engineering Division

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
MOBILITY AND TRAFFIC ENGINEERING														
1	Permit Issuance Fee	per permit	[1]	0.50	\$ 172	\$ 86	\$ 50	58%	\$ 86	100%		\$ -	\$ -	\$ -
2	Sidewalk Closure													
	Permit Issuance Fee	per project		1.75	\$ 172	\$ 301	\$ 224	75%	\$ 301	100%	55	\$ 12,320	\$ 16,529	\$ 16,529
	Monthly Monitoring	per month		7.24	\$ 172	\$ 1,243	NEW	%	\$ 1,200	97%		\$ -	\$ -	\$ -
3	Traffic Control Plan (TCP)													
	Plan Review (Required: 20 scale D-size sheets) to include original submittal and one revised re-submittal													
	1 sheet to 4 sheets plan set	per set		3.50	\$ 172	\$ 601	NEW	%	\$ 600	100%		\$ -	\$ -	\$ -
	Each additional TCP sheet from 5 and after shall be at the single-sheet rate	per sheet		1.00	\$ 172	\$ 172	NEW	%	\$ 150	87%		\$ -	\$ -	\$ -
	Long-term implementation of TCP, (for durations greater than 2 months)													
	Processing	per project		4.00	\$ 172	\$ 687	NEW	%	\$ 687	100%		\$ -	\$ -	\$ -
	Plan Review	per sheet		1.00	\$ 172	\$ 172	NEW	%	\$ 172	100%		\$ -	\$ -	\$ -
	Inspection	per day		0.33	\$ 172	\$ 57	NEW	%	\$ 57	100%		\$ -	\$ -	\$ -
4	Plan Review (non TCP)													
	Per sheet; Original submittal and one revised re-submittal	per sheet		1.00	\$ 172	\$ 172	NEW	%	\$ 172	100%		\$ -	\$ -	\$ -
5	Block Party - Street Closure	per project		1.50	\$ 172	\$ 258	n/a	%	\$ 150	58%		\$ -	\$ -	\$ -
6	Permit Extension/Reactivation	per permit					50% of original permit cost		50% of original permit cost					
7	After-the-fact Permit Fee:	per permit					3x the total fee		3x the total fee					
8	Transportation Permit (State Mandated Fee):													
	One Way	each	[14]				\$ 16		\$ 16					
	Two Way	each					\$ 32		\$ 32					
9	Major Street Closure for Special Events:		[1,4,23]											
	TCP Review	per event					NEW		See TCP Fees					
	Staff time, if MTE presence is required	hourly (4 hr. min.)		1.00	\$ 172	\$ 172	\$ 128	75%	\$ 172	100%	18	\$ 2,304	\$ 3,091	\$ 3,091
10	Crane Permit	per event	[1,4,5,6,24]	1.50	\$ 172	\$ 258	\$ 128	50%	\$ 250	97%	30	\$ 3,840	\$ 7,728	\$ 7,500
11	Memorandum of Understanding Review for Traffic Impact Analysis	per project		10.00	\$ 172	\$ 1,717	\$ 1,000	58%	\$ 1,500	87%		\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
12	Traffic Impact Analysis Report Review More than 250 new daily trips	per project		20.00	\$ 172	\$ 3,435	\$ 4,000	116%	\$ 3,400	99%		\$ -	\$ -	\$ -
13	Residential Parking Permit Districts													
	1st Annual Resident's Parking Permit	each	[13a]	1.50	\$ 172	\$ 258	\$ 20	8%	\$ 26	10%		\$ -	\$ -	\$ -
	2nd Annual Resident's Parking Permit	each	[13a]	1.50	\$ 172	\$ 258	\$ 20	8%	\$ 39	15%		\$ -	\$ -	\$ -
	3rd Annual Resident's Parking Permit		[13a]											
	If there is a third California licensed driver in home	each	[13b]	1.50	\$ 172	\$ 258	\$ 100	39%	\$ 103	40%		\$ -	\$ -	\$ -
	If there is not a third California licensed driver in home	each	[13d]	1.50	\$ 172	\$ 258	\$ 222	86%	\$ 258	100%		\$ -	\$ -	\$ -
	4th Annual Resident's Parking Permit		[13a]											
	If there is a fourth California licensed driver in home	each	[13c]	1.50	\$ 172	\$ 258	\$ 150	58%	\$ 154	60%		\$ -	\$ -	\$ -
	If there is not a fourth California licensed driver in home	each	[13d]	1.50	\$ 172	\$ 258	\$ 222	86%	\$ 258	100%		\$ -	\$ -	\$ -
	Up to 5 Annual Visitor's Parking Permits	each		1.50	\$ 172	\$ 258	\$ 50	19%	\$ 52	20%		\$ -	\$ -	\$ -
	Visitor paper passes													
	12 one-day OR 4 three-day per month, distributed quarterly	each		1.50	\$ 172	\$ 258	no charge	%	\$ 5	2%		\$ -	\$ -	\$ -
	Additional 12 one-day OR 4 three-day per month	each		1.50	\$ 172	\$ 258	\$ 12	5%	\$ 20	8%		\$ -	\$ -	\$ -
	Up to 25 one-day, per calendar quarter for special events	each		1.50	\$ 172	\$ 258	\$ 25	10%	\$ 25	10%		\$ -	\$ -	\$ -
	Up to 25 one-day, pre-dated per calendar year for funeral receptions, memorial services and the like	each		1.50	\$ 172	\$ 258	no charge	%	\$ 25	10%		\$ -	\$ -	\$ -
	30-day Contractor/Construction Worker Permit			1.50	\$ 172	\$ 258	\$ 50	19%	\$ 60	23%		\$ -	\$ -	\$ -
	Consideration of temporary suspension of a one-block permit parking zone for the duration of one day, and coordination with the Police Department, at least 31 days prior to requested date	per request	[13e]	4.00	\$ 172	\$ 687	\$ 150	22%	\$ 500	73%		\$ -	\$ -	\$ -
	Appeal of a determination or decision of the City Engineer to the City Council, minimum; actual time above minimum will be charged (min. 3 hrs. report preparation, 3 hrs. City Council meeting attendance)	per appeal		6.00	\$ 172	\$ 1,030	\$ 888	86%	\$ 1,000	97%		\$ -	\$ -	\$ -
14	Citywide Valet Parking Program - Small Business Participants		[15]											
	Application fee (for the initial Sponsor application)	per application		1.50	\$ 172	\$ 258	\$ 168	65%	\$ 250	97%	3	\$ 504	\$ 773	\$ 750
	Valet Space Rental Fees		[6]											
	Annual Fee - Payable in advance each FY													
	For Other Than Downtown													
	Each valet station of up to 100' long	per year					\$ 1,040		\$ 3,650					
	For an additional 20' beyond 100'	per year					\$ 1,040		\$ 1,825					
	For an additional 40' beyond 100'	per year					\$ 1,300		\$ 1,825					
	For Downtown													
	Each valet station of up to 100' long	per year					\$ 1,040		\$ 5,475					
	For an additional 20' beyond 100'	per year					\$ 1,040		\$ 2,737					
	For an additional 40' beyond 100'	per year					\$ 1,300		\$ 2,737					
	New Applications mid fiscal year		[9]				10% of monthly fee per day, not to exceed 50% of monthly fee		Prorated by month					

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
	Annual Renewal Fee	per permit		2.00	\$ 172	\$ 343	\$ 306	89%	\$ 125	36%		\$ -	\$ -	\$ -
	Sign fee	per project (2 sign min)		2.00	\$ 172	\$ 343	\$ 55	16%	\$ 120	35%		\$ -	\$ -	\$ -
	Operating without a permit (plus Annual Permit fee)		[9]				2X the Non-Small Business Participant Application fee		2X the Non-Small Business Participant Application fee					
15	Curb Painting:		[16]											
	Application Fee	per application		1.50	\$ 172	\$ 258	\$ 204	79%	\$ 50	19%		\$ -	\$ -	\$ -
16	Temporary No Parking Sign													
	Per project applicant (1-4 signs)	per sign		0.08	\$ 172	\$ 14	\$ 4	31%	\$ 6	44%	482	\$ 2,049	\$ 6,622	\$ 2,892
	5th and subsequent signs	per sign		0.03	\$ 172	\$ 5	NEW	%	\$ 4	78%	482	\$ -	\$ 2,483	\$ 1,928
17	Parking Space Rental Fees		[6]											
	Meters (other than Downtown)	per day					\$ 16		\$ 20					
	Non-metered (other than Downtown)	per day					\$ 8		\$ 10					
	Meters (Downtown)	per day					\$ 22		\$ 30					
	Non-metered (Downtown)	per day					\$ 11		\$ 15					
	Long term (Months 1 and 2 at regular rate, and 3rd month and following at long-term rate)	per day					40% less than daily rental rate, starting the 3rd month.		40% less than daily rental rate, starting the 3rd month.					
18	Removal of parking meter from operations													
	The cost of revenue loss for the first 5 years of its removal	per meter					NEW		Per City Policy					
	Removal of parking meter pole	per meter					NEW		Actual Cost					
19	Replacement cost for non-returned or damaged barricades	each	[9]				\$ 100		\$100 Penalty					
20	Encroachment into Public ROW													
	Dumpster (30 days duration)	per permit		1.50	\$ 172	\$ 258	\$ 128	50%	\$ 200	78%	145	\$ 18,560	\$ 37,351	\$ 29,000
	Each additional 30 days	per permit		1.00	\$ 172	\$ 172	\$ 128	75%	\$ 150	87%		\$ -	\$ -	\$ -
	Moving POD, max of 3 days	per permit		1.50	\$ 172	\$ 258	NEW	%	\$ 150	58%		\$ -	\$ -	\$ -
21	Technology Fee	per permit					4%		5.53%					
22	Fees for Services Otherwise not Listed	hourly		1.00	\$ 172	\$ 172	\$ 128	75%	\$ 172	100%		\$ -	\$ -	\$ -
TOTAL PUBLIC WORKS MOBILITY AND TRAFFIC DIVISION												\$ 39,577	\$ 74,577	\$ 61,690

Notes
 * See separate Public Works Department supplemental notes page

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Notes

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- [1] Overtime Rates may apply: Time and a half, minimum of 4 hours. Time and a half is applied to hourly salary only, it is not applied to benefit or admin rate
- [2] News Rack Regulations CCMC 9.08.600-675
- [3] New Fee Item
- [4] Traffic Control Plan Review fees may apply.
- [5] Performance Deposit may apply, plus any additional processing fees. Deposit amount is determined by City policy not subject to fee analysis.
- [6] For non-marked parking spaces, 1 space = 18-20 ft. Parking Space Rental, Valet Space Rental and Meter fees; These fees are not subject to NBS fee analysis.
- [7] Refer to Resolution 2010-R010
- [8] Refer to resolution 2009-R008 for applicable outdoor dining standards.
- [9] Penalty - policy not subject to fee analysis. Placeholder for MFS
- [10] As determined by the Public Works Director/City Engineer to replace sidewalk pavement and fixtures, but not less than the sum of \$500.00
Review of final and parcel maps may be undertaken by a consultant/contractor. Fees shall be based on full cost recovery, in addition to the above City administrative fees per project. If map
- [11] is reviewed by Los Angeles County, then applicant shall pay the County's fee directly to the County, plus the above City fee for administrative costs. If map is reviewed solely by City staff, a deposit equal to the City administrative fee plus time and materials billing based on hourly rates applies
A deposit based on actual or anticipated costs will be required.
- [12] Payment schedule will be based on the complexity of each project and determined during the preliminary project review process. Fee for consultant or contractor review shall be full cost recovery plus a 25% administration charge.
- [13] 50% of cash fees for Improvement Plan Check shall be paid to the City upon first submittal of plans for checking. An additional plan check fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter. Initial plan check fee shall be submitted at first plan check. 100% of cash fees shall be paid to the City upon issuance of permit.
- [13a] Prorated quarterly, but no less than \$10
- [13b] Prorated quarterly, but no less than \$50
- [13c] Prorated quarterly, but no less than \$75
- [13d] Prorated quarterly, but no less than \$111
- [13e] This fee will be waived for temporary suspension requests for the purpose of a block party
- [14] Set by Cal. Code Regs. tit. 21 § 1411.3
- [15] Refer to Resolution 2009-R052 for Procedures and Regulations
- [16] (Additional maintenance fee charged for painting of curb zones includes installation of any signs, if necessary. Fee would apply whether or not there is a parking meter at the space.)
Red Curb zones are subject to the fees only if they are not necessitated by safety considerations.
Blue Curb zones (parking for disabled persons) incur no fee
Repainting an existing parking zone for maintenance purposes incur no fee
All future curb painting, except Red Zones for safety purposes, would be subject to Traffic Engineering Division staff review considering identifiable need, locations or parking zones similar to that being requested, and utilization of nearby street parking. If City staff review leads to a positive recommendation, the Public Works Director/City Engineer may order the installation. The exception for red safety zones is to assure optimum response time in reducing the potential for hazard. The Public Works Director/City Engineer will order red safety zones whenever the need for such is identified.
- [17] Appeal the Public Works Director decision to the City Council. These fees are non-refundable; provided that, if permit is issued to the applicant or appellant, all the fees paid shall be credited toward the payment of the cost required pursuant to the City Code. If an appellant is a City Official acting within the course and scope of the official's duties, no fee is required.
- [18] No fee for tree removal is charged to the first 25 approved applications per calendar year
- [19] Fee reflects cost of materials only, per CA PRA. NBS did not evaluate.
- [20] An additional plan check fee equal to 25% of the total fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter
- [21] Charge established for "rental" of sidewalk. Not evaluated in fee study.
- [22] (All required Title Reports or other studies to be provided by the applicant)
- [23] Staff time at actual cost plus any additional charges per city policy.
- [24] Additional Parking charges may apply.

APPENDIX A.8

Cost of Service Analysis – PW Environmental Programs & Operations Division

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues				
												Current Fee	Full Cost Recovery	Recommended		
ENVIRONMENTAL PROGRAMS AND OPERATIONS																
1	Waste Plan Permit Fee for Special Events															
	No Food / Beverage served	per permit		1.00	\$ 267	\$ 267	\$ 47	18%	\$ 267	100%	22	\$ 1,034	\$ 5,878	\$ 5,878		
	With Food / Beverage served	per permit		2.00	\$ 267	\$ 534	\$ 66	12%	\$ 534	100%	40	\$ 2,640	\$ 21,376	\$ 21,376		
2	Staff Driver/Laborer (if required) min 2 hours	per hour		1.00	\$ 267	\$ 267	\$ 66	25%	\$ 267	100%		\$ -	\$ -	\$ -		
3	Large Venue Event Waste & Recycling Plan Consultation	per hour		1.00	\$ 267	\$ 267	\$ 127	48%	\$ 267	100%	20	\$ 2,540	\$ 5,344	\$ 5,344		
4	Trash Enclosure Plan Review	each		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -		
5	Storm Water Master Plan Check Fee	each		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -		
6	Container Cleaning Fee	each		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -		
7	Container Exchange Fee	each		1.50	\$ 267	\$ 401	NEW	%	\$ 401	100%		\$ -	\$ -	\$ -		
8	Residential Extra Pick-up Fee	per pick up		0.50	\$ 267	\$ 134	NEW	%	\$ 134	100%		\$ -	\$ -	\$ -		
9	Late Container Set Out Fee															
	Business	each		0.50	\$ 267	\$ 134	NEW	%	\$ 134	100%		\$ -	\$ -	\$ -		
	Resident	each		0.50	\$ 267	\$ 134	NEW	%	\$ 134	100%		\$ -	\$ -	\$ -		
10	Damaged Equipment	each					NEW - Actual Cost		Actual Cost							
11	C&D Administration Fee	per month		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -		
12	C&D Deposit	each					NEW		Set by City's Policy							
13	NPDES Commercial/Industrial - MS4 Permit Monitoring	per inspection		2.25	\$ 267	\$ 601	NEW	%	\$ 601	100%	300	\$ -	\$ 180,360	\$ 180,360		
14	Construction BMP Inspection	per inspection		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -		
15	Residential Inspection LID Program	per inspection		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -		
16	Hard to Handle Load Fee	each		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -		
17	Birthday Truck Fee	each		3.00	\$ 267	\$ 802	NEW	%	\$ 802	100%		\$ -	\$ -	\$ -		
18	Staff Driver/Laborer (if required)	per hour		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -		
19	Refuse Collection Rates (see Rates Sheet)	each					NEW		See City's Rates Sheet							
20	Fees for Services Otherwise not Listed	hourly		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -		
TOTAL PUBLIC WORKS ENVIRONMENTAL PROGRAMS & OPERATIONS DIVISION												\$ 6,214	\$ 212,958	\$ 212,958		

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APPENDIX A.9

Cost of Service Analysis – Transportation Department

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
TRANSPORTATION														
1	Trip Reduction Plan	per project		5.00	\$ 119	\$ 595	NEW	%	\$ 595	100%	4	\$ -	\$ 2,380	\$ 2,380
2	Filming Permit Review - Evaluation of Filming Event in preparation prior to the event, to determine impacts to Transportation services.	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	6	\$ -	\$ 1,428	\$ 1,428
3	Filming Event - Support during filming event will be charged at actual time at burden rate cost. Actual time at burden rate cost during regular business day; 4 hours minimum at burden rate cost per staff during non-workina hours.	per hour, per staff person		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%		\$ -	\$ -	\$ -
4	Special Event Review - Evaluation of Special Event in preparation prior to the event, to determine impacts to Transportation services.	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%		\$ -	\$ -	\$ -
5	Special Event - Revision to service routes, bus stop relocations, and other impacts from Special Events, on the day of the Special Event. Actual time at burden rate cost and materials cost to be charged.	per hour, per staff person		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%		\$ -	\$ -	\$ -
6	Support to Planning Project Review													
	Administrative Site Plan Review [ASPR]	per project		2.50	\$ 119	\$ 297	NEW	%	\$ 297	100%	4	\$ -	\$ 1,190	\$ 1,190
	Comprehensive Plan - Hours shown are minimum; actual time at burden rate cost to be charged.	per project		18.00	\$ 119	\$ 2,142	NEW	%	\$ 2,142	100%	2	\$ -	\$ 4,284	\$ 4,284
	Development Agreement	per project		5.00	\$ 119	\$ 595	NEW	%	\$ 595	100%	1	\$ -	\$ 595	\$ 595
	Parking Plan Review	per project		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%	10	\$ -	\$ 1,190	\$ 1,190
	Preliminary Project Review (PPR)	per project		2.50	\$ 119	\$ 297	NEW	%	\$ 297	100%	22	\$ -	\$ 6,545	\$ 6,545
	Site Plan Review (SPR) - Hours shown are minimum; actual time at burden rate cost to be charged.	per project		18.00	\$ 119	\$ 2,142	NEW	%	\$ 2,142	100%	4	\$ -	\$ 8,567	\$ 8,567
	Specific (or Precise) Plan	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	8	\$ -	\$ 1,904	\$ 1,904
7	Building Review													
	Plan Review	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	0	\$ -	\$ -	\$ -
	Inspection	per inspection		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	0	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
8	Services provided by Consultants	per project	[1]				Actual Cost plus administration based on burden rate		Actual Cost plus administration based on burden rate					
9	Bus Stop Closures - Bus stop closures and bus stop relocations due to impacts other than from Special Events.	per project		3.00	\$ 119	\$ 357	NEW	%	\$ 357	100%	8	\$ -	\$ 2,856	\$ 2,856
10	Bus Video Request	per project		2.00	\$ 119	\$ 238	\$ 35	15%	\$ 238	100%	18	\$ 630	\$ 4,284	\$ 4,284
11	Fees for Services Otherwise not Listed	hourly		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%	0	\$ -	\$ -	\$ -
TOTAL TRANSPORTATION DEPARTMENT											\$ 630	\$ 35,222	\$ 35,222	

Notes

[1] NBS did not evaluate

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APPENDIX A.10

Cost of Service Analysis – Fire Department

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
Community Risk Reduction																	
1	Detection/Suppression Permit Fees (Includes on-site inspections)																
	Issuance Fee	per project		0.50	0.00	0.00	0.50	\$ 196	\$ 98	\$ 43	44%	\$ 98	100%	173	\$ 7,439	\$ 16,946	\$ 16,946
	New Fire Service Connection	per project		0.10	1.50	2.00	3.60	\$ 196	\$ 705	\$ 118	17%	\$ 705	100%	6	\$ 709	\$ 4,232	\$ 4,232
	New , Add, Alter, Repair Existing System	per project		0.17	0.00	0.50	0.67	\$ 196	\$ 131	\$ 123	94%	\$ 131	100%	171	\$ 21,088	\$ 22,445	\$ 22,445
	Standpipe riser	each		0.00	0.50	0.25	0.75	\$ 196	\$ 147	\$ 45	31%	\$ 147	100%	4	\$ 180	\$ 588	\$ 588
2	No. of sprinkler heads:																
	1-10	per project		0.10	0.50	0.50	1.10	\$ 196	\$ 215	\$ 94	44%	\$ 215	100%	20	\$ 1,881	\$ 4,310	\$ 4,310
	11-25	per project		0.16	0.75	0.50	1.41	\$ 196	\$ 276	\$ 120	43%	\$ 276	100%	30	\$ 3,591	\$ 8,287	\$ 8,287
	26-50	per project		0.20	1.00	0.50	1.70	\$ 196	\$ 333	\$ 200	60%	\$ 333	100%	32	\$ 6,412	\$ 10,657	\$ 10,657
	51-100	per project		0.33	1.50	1.00	2.83	\$ 196	\$ 554	\$ 359	65%	\$ 554	100%	10	\$ 3,591	\$ 5,544	\$ 5,544
	101-200	per project		0.40	2.50	2.00	4.90	\$ 196	\$ 960	\$ 539	56%	\$ 960	100%	8	\$ 4,309	\$ 7,680	\$ 7,680
	201-300	per project		0.50	3.00	2.00	5.50	\$ 196	\$ 1,077	\$ 744	69%	\$ 1,077	100%	2	\$ 1,488	\$ 2,155	\$ 2,155
	301-500	per project		0.75	3.50	3.00	7.25	\$ 196	\$ 1,420	\$ 1,052	74%	\$ 1,420	100%	2	\$ 2,103	\$ 2,841	\$ 2,841
	501-1,000	per project		1.00	3.50	6.00	10.50	\$ 196	\$ 2,057	\$ 1,520	74%	\$ 2,057	100%	1	\$ 1,520	\$ 2,057	\$ 2,057
	1,001-2,000	per project		1.00	3.50	6.00	10.50	\$ 196	\$ 2,057	\$ 2,462	120%	\$ 2,057	100%	1	\$ 2,462	\$ 2,057	\$ 2,057
	Each additional 100 heads	per 100 heads		0.00	0.50	0.50	1.00	\$ 196	\$ 196	\$ 58	30%	\$ 196	100%	0	\$ -	\$ -	\$ -
3	Dry or Wet Chemical Hood Systems (Includes on-site inspections)																
	Issuance Fee	per project		0.50	0.00	0.00	0.50	\$ 196	\$ 98	\$ 43	44%	\$ 98	100%	2	\$ 86	\$ 196	\$ 196
	New , Add, Alter, Repair Existing System	per project		0.17	0.00	0.50	0.67	\$ 196	\$ 131	\$ 123	94%	\$ 131	100%		\$ -	\$ -	\$ -
	System Permit Fee (includes one system)	per project		0.25	1.00	1.00	2.25	\$ 196	\$ 441	\$ 287	65%	\$ 441	100%	0	\$ -	\$ -	\$ -
	Add'l. System	per each add'l system		0.10	0.50	0.50	1.10	\$ 196	\$ 215	\$ 120	56%	\$ 215	100%	0	\$ -	\$ -	\$ -
4	Fire Alarm System (Includes on-site inspections)																
	Issuance Fee	per project		0.50	0.00	0.00	0.50	\$ 196	\$ 98	\$ 43	44%	\$ 98	100%	0	\$ -	\$ -	\$ -
	New , Add, Alter, Repair Existing System	per project		0.17	0.00	0.50	0.67	\$ 196	\$ 131	\$ 123	94%	\$ 131	100%	0	\$ -	\$ -	\$ -
	System Permit Fee (includes first panel and up to 25 devices)	per project		0.25	1.00	1.50	2.75	\$ 196	\$ 539	\$ 258	48%	\$ 539	100%	0	\$ -	\$ -	\$ -
	Add'l. Annunciator Panel/FACP/Power Supply (each)	each		0.05	0.50	1.00	1.55	\$ 196	\$ 304	\$ 71	23%	\$ 304	100%	52	\$ 3,692	\$ 15,790	\$ 15,790
	Add'l Devices, 26-50	per add'l 26-50 devices		0.17	0.50	0.75	1.42	\$ 196	\$ 278	\$ 228	82%	\$ 278	100%	0	\$ -	\$ -	\$ -
	Add'l. Devices 51- 100	per add'l 51-100 devices		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 453	132%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Add'l Devices >100	per add'l 100 devices		0.50	1.00	2.00	3.50	\$ 196	\$ 686	\$ 600	88%	\$ 686	100%	0	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
5	Fire Protection System Verification Fee																
	City Staff Report Review	per report		0.25	0.00	0.00	0.25	\$ 196	\$ 49	NEW	\$ 49	100%	0	\$ -	\$ -	\$ -	
6	Building Construction Plan Review and Inspection																
	Total valuation (in dollars)								16% of building permit fee								
	\$0-\$500	per project		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 8	3%	\$ 294	100%	4	\$ 31	\$ 1,175	\$ 1,175
	\$501-\$2,000	per project		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 50	17%	\$ 294	100%	78	\$ 3,869	\$ 22,921	\$ 22,921
	\$2,001-\$25,000	per project		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 113	33%	\$ 343	100%	81	\$ 9,153	\$ 27,770	\$ 27,770
	\$25,001-\$50,000	per project		0.25	0.75	1.50	2.50	\$ 196	\$ 490	\$ 180	37%	\$ 490	100%	90	\$ 16,200	\$ 44,079	\$ 44,079
	\$50,001-\$100,000	per project		0.25	1.00	1.75	3.00	\$ 196	\$ 588	\$ 490	83%	\$ 588	100%	184	\$ 90,160	\$ 108,140	\$ 108,140
	\$100,001-\$500,000	per project		0.50	2.00	3.00	5.50	\$ 196	\$ 1,077	\$ 1,443	134%	\$ 1,077	100%	47	\$ 67,821	\$ 50,642	\$ 50,642
	\$500,001 or greater	per project		0.50	3.00	5.00	8.50	\$ 196	\$ 1,665	\$ 14,926	896%	\$ 1,665	100%	26	\$ 388,076	\$ 43,295	\$ 43,295
7	Resubmittal of Plans	per resubmittal		0.25	1.00	1.50	2.75	\$ 196	\$ 539	\$ 94	17%	\$ 539	100%	10	\$ 941	\$ 5,387	\$ 5,387
8	After hours/Weekend Inspections (minimum of 8 hours)	per hour		0.25	0.00	1.00	1.25	\$ 228	\$ 285	\$ 148	52%	\$ 285	100%	64	\$ 9,472	\$ 18,243	\$ 18,243
9	Hydrant Flow Testing (minimum of 4 hours)	per hour		n/a	n/a	n/a	1.00	\$ 196	\$ 196	\$ 148	76%	\$ 196	100%	0	\$ -	\$ -	\$ -
10	Other or Miscellaneous Inspections																
	first hour	each		0.25	0.00	1.00	1.25	\$ 196	\$ 245	\$ 148	60%	\$ 245	100%	92	\$ 13,556	\$ 22,430	\$ 22,430
	each additional hour	each		0.00	0.00	1.00	1.00	\$ 196	\$ 196	\$ 148	76%	\$ 196	100%	0	\$ -	\$ -	\$ -
11	SPECIAL PERMIT FEES																
	Christmas Tree Lot	each		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 192	56%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Day Care Centers																
	< 49 Children	per facility		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 58	17%	\$ 343	100%	0	\$ -	\$ -	\$ -
	50 or more Children	per facility		0.25	1.00	2.00	3.25	\$ 196	\$ 637	\$ 101	16%	\$ 637	100%	0	\$ -	\$ -	\$ -
	Environmental Equip./Soil Remediation	each		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 556	162%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Oil Well	each		0.25	1.00	2.00	3.25	\$ 196	\$ 637	\$ 556	87%	\$ 637	100%	21	\$ 11,668	\$ 13,371	\$ 13,371
	Explosives - Storage/Sell/Display	each		0.25	1.00	2.00	3.25	\$ 196	\$ 637	\$ 257	40%	\$ 637	100%	21	\$ 5,387	\$ 13,371	\$ 13,371
	Location Filming - Spot Check	per day		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 95	28%	\$ 343	100%	9	\$ 853	\$ 3,086	\$ 3,086
	Fire Department Lock	each		0.25	0.00	1.00	1.25	\$ 196	\$ 245	\$ 29	12%	\$ 245	100%	0	\$ -	\$ -	\$ -
	Fire Road Use	per day		0.25	0.00	0.50	0.75	\$ 196	\$ 147	\$ 31	21%	\$ 147	100%	0	\$ -	\$ -	\$ -
	Helicopter Lifts, Landing, Etc.	each		0.50	1.00	1.50	3.00	\$ 196	\$ 588	\$ 298	51%	\$ 588	100%	0	\$ -	\$ -	\$ -
	Mall (covered) Annual Permit Kiosks/Display	per year		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 359	122%	\$ 294	100%	0	\$ -	\$ -	\$ -
	Booths/Liquid or Gas-Fueled Equip	per year		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 359	122%	\$ 294	100%	0	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Proc	Pln Chk	Insp								Estimated Average Labor Time Per Activity (hours)	Current Fee	Full Cost Recovery	Recommended Fee
	Open Flame - Candles																
	Candles in public assembly Buildings	per permit		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 87	29%	\$ 294	100%	0	\$ -	\$ -	\$ -
	Open flame/burning	per permit		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 96	33%	\$ 294	100%	25	\$ 2,405	\$ 7,346	\$ 7,346
	Pit Barbecue	per permit		0.25	0.25	0.75	1.25	\$ 196	\$ 245	\$ 50	20%	\$ 245	100%	0	\$ -	\$ -	\$ -
	Special Effects/Pyrotechnics/Vehicle on Set	per event		0.25	0.50	1.25	2.00	\$ 196	\$ 392	\$ 128	33%	\$ 392	100%	12	\$ 1,539	\$ 4,702	\$ 4,702
	Special Events: Pre-event Inspection	per event		0.25	0.50	1.50	2.25	\$ 196	\$ 441	\$ 128	29%	\$ 441	100%	0	\$ -	\$ -	\$ -
	Spray Finishing																
	Frontal Area < 9 sq. ft.	per permit		0.25	0.50	1.50	2.25	\$ 196	\$ 441	\$ 87	20%	\$ 441	100%	0	\$ -	\$ -	\$ -
	Frontal Area > 9 sq. ft.	per permit		0.25	0.75	1.75	2.75	\$ 196	\$ 539	\$ 173	32%	\$ 539	100%	0	\$ -	\$ -	\$ -
	Tank Truck/Flammable Liquids	per permit		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 248	72%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Tank Removal/Installation																
	Above Ground	per tank		0.25	0.50	3.00	3.75	\$ 196	\$ 735	\$ 255	35%	\$ 735	100%	0	\$ -	\$ -	\$ -
	Below Ground	per tank		0.25	0.50	3.00	3.75	\$ 196	\$ 735	\$ 255	35%	\$ 735	100%	0	\$ -	\$ -	\$ -
	Tents and Air Supported Structures																
	401-700 sq. ft.	per permit		0.25	0.50	0.75	1.50	\$ 196	\$ 294	\$ 53	18%	\$ 294	100%	15	\$ 794	\$ 4,408	\$ 4,408
	701-1,200 sq. ft.	per permit		0.25	0.75	1.00	2.00	\$ 196	\$ 392	\$ 118	30%	\$ 392	100%	0	\$ -	\$ -	\$ -
	Over 1,201 sq. ft.	per permit		0.25	1.00	1.50	2.75	\$ 196	\$ 539	\$ 150	28%	\$ 539	100%	0	\$ -	\$ -	\$ -
	Title 19 - Five Year Sprinkler/Standpipe Test	per test		0.25	0.00	0.75	1.00	\$ 196	\$ 196	\$ 130	67%	\$ 196	100%	36	\$ 4,695	\$ 7,053	\$ 7,053
	Welding/Cutting	per permit		0.25	0.50	2.00	2.75	\$ 196	\$ 539	\$ 128	24%	\$ 539	100%	0	\$ -	\$ -	\$ -
	Heliport	per permit		0.25	1.50	3.00	4.75	\$ 196	\$ 931	\$ 200	22%	\$ 931	100%	0	\$ -	\$ -	\$ -
	Incident Report Copies	per copy		0.15	0.00	0.05	0.20	\$ 196	\$ 39	\$ 5	13%	\$ 39	100%	0	\$ -	\$ -	\$ -
12	HAZARDOUS MATERIALS FEES		[6]														
	Category I Businesses	per year		0.50	0.00	0.50	1.00	\$ 196	\$ 196	\$ 245	125%	\$ 196	100%	58	\$ 14,210	\$ 11,363	\$ 11,363
	Category II Businesses	per year		1.00	0.00	1.00	2.00	\$ 196	\$ 392	\$ 551	141%	\$ 392	100%	110	\$ 60,610	\$ 43,099	\$ 43,099
	Category III Businesses	per year		1.50	0.00	1.50	3.00	\$ 196	\$ 588	\$ 1,685	287%	\$ 588	100%	17	\$ 28,645	\$ 9,991	\$ 9,991
	Category IV Businesses	per year		2.00	0.00	2.00	4.00	\$ 196	\$ 784	NEW	%	\$ 784	100%	10	\$ -	\$ 7,836	\$ 7,836
	Additional fee for CalARP program implementation	per year		4.00	0.00	4.00	8.00	\$ 196	\$ 1,567	NEW	%	\$ 1,567	100%	0	\$ -	\$ -	\$ -
	Late filing fee	each	[8]							40% of Base fee		40% of Base fee					

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Proc	Pln Chk	Insp								Estimated Average Labor Time Per Activity (hours)	Current Fee	Full Cost Recovery	Recommended Fee
13	FIRE INSPECTION FEES		[4]														
	Commercial Businesses																
	500 sq. ft. or less	per annual insp.		0.25	0.25	2.25	2.75	\$ 196	\$ 539	\$ 101	19%	\$ 539	100%	0	\$ -	\$ -	\$ -
	From 501 to 999 sq. ft.	per annual insp.		0.25	0.25	3.00	3.50	\$ 196	\$ 686	\$ 131	19%	\$ 686	100%	0	\$ -	\$ -	\$ -
	From 1,000 to 1,999 sq. ft.	per annual insp.		0.25	0.25	3.75	4.25	\$ 196	\$ 833	\$ 163	20%	\$ 833	100%	0	\$ -	\$ -	\$ -
	From 2,000 to 4,999 sq. ft.	per annual insp.		0.25	0.25	4.50	5.00	\$ 196	\$ 980	\$ 231	24%	\$ 980	100%	608	\$ 140,355	\$ 595,554	\$ 595,554
	From 5,000 to 9,999 sq. ft.	per annual insp.		0.25	0.50	5.25	6.00	\$ 196	\$ 1,175	\$ 333	28%	\$ 1,175	100%	259	\$ 86,345	\$ 304,438	\$ 304,438
	From 10,000 to 19,999 sq. ft.	per annual insp.		0.25	0.50	6.00	6.75	\$ 196	\$ 1,322	\$ 576	44%	\$ 1,322	100%	158	\$ 90,968	\$ 208,934	\$ 208,934
	From 20,000 to 29,999 sq. ft.	per annual insp.		0.25	0.75	7.50	8.50	\$ 196	\$ 1,665	\$ 633	38%	\$ 1,665	100%	52	\$ 32,933	\$ 86,590	\$ 86,590
	From 30,000 to 49,999 sq. ft.	per annual insp.		0.25	0.75	8.25	9.25	\$ 196	\$ 1,812	\$ 697	38%	\$ 1,812	100%	37	\$ 25,776	\$ 67,049	\$ 67,049
	50,000 sq. ft. or more	per annual insp.		0.25	1.00	9.00	10.25	\$ 196	\$ 2,008	\$ 766	38%	\$ 2,008	100%	49	\$ 37,550	\$ 98,394	\$ 98,394
	Apartment Complexes																
	Under 8 Units	per annual insp.		0.25	0.25	0.75	1.25	\$ 196	\$ 245	\$ 163	67%	\$ 245	100%	0	\$ -	\$ -	\$ -
	8-19 Units	per annual insp.		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 231	79%	\$ 294	100%	81	\$ 18,699	\$ 23,803	\$ 23,803
	20-39 Units	per annual insp.		0.25	0.25	1.50	2.00	\$ 196	\$ 392	\$ 333	85%	\$ 392	100%	0	\$ -	\$ -	\$ -
	40-99 Units	per annual insp.		0.25	0.25	2.00	2.50	\$ 196	\$ 490	\$ 576	118%	\$ 490	100%	0	\$ -	\$ -	\$ -
	100-199 Units	per annual insp.		0.25	0.25	3.00	3.50	\$ 196	\$ 686	\$ 1,132	165%	\$ 686	100%	0	\$ -	\$ -	\$ -
	200-299 Units	per annual insp.		0.25	0.50	3.50	4.25	\$ 196	\$ 833	\$ 1,698	204%	\$ 833	100%	0	\$ -	\$ -	\$ -
	300-399 Units	per annual insp.		0.25	0.50	4.50	5.25	\$ 196	\$ 1,029	\$ 2,264	220%	\$ 1,029	100%	0	\$ -	\$ -	\$ -
	400 Units and over	per annual insp.		0.25	0.50	6.00	6.75	\$ 196	\$ 1,322	\$ 2,707	205%	\$ 1,322	100%	0	\$ -	\$ -	\$ -
14	High Rise Inspections (minimum of 8 hours)	per hour		0.25	0.00	1.00	1.25	\$ 228	\$ 285	\$ 148	52%	\$ 285	100%	0	\$ -	\$ -	\$ -
15	Weed Abatement High Severity Zone Inspection																
	3rd and subsequent reinspection	per inspection		0.00	0.00	1.00	1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Proc	Pln Chk	Insp								Estimated Average Labor Time Per Activity (hours)	Current Fee	Full Cost Recovery	Recommended Fee
16	EMERGENCY TRANSPORTATION FOR BASIC LIFE SUPPORT (BLS)		[3]														
	Transport Fee for BLS and Special Ancillary Services		[1]														
	Per person transported	per person						\$ 1,010		\$ 1,010							
	Code 3 (lights and sirens)	per person						\$ 128		\$ 128							
	Oxygen	per person						\$ 64		\$ 64							
	Per mile	per mile						\$ 19		\$ 19							
17	EMERGENCY TRANSPORTATION FOR ADVANCED LIFE SUPPORT (ALS)		[3]														
	Transport Fee for Advanced Life Support (ALS) and Special Ancillary Services		[1]														
	Per person transported	per person						\$ 1,412		\$ 1,412							
	Code 3 (lights and sirens)	per person						\$ 128		\$ 128							
	Oxygen	per person						\$ 64		\$ 64							
	Per mile	per mile						\$ 19		\$ 19							
18	Fire Personnel for Filming Activity and Special Event Permittees		[7]														
	Fire Safety Officer (Mon-Fri)	per inspection		0.00	0.00	1.00	1.00	\$ 196	\$ 196	\$ 695	355%	\$ 196	100%	0	\$ -	\$ -	\$ -
	Fire Safety Officer (Sat/Sun/Holidays)	per inspection		0.00	0.00	1.00	1.00	\$ 228	\$ 228	\$ 925	406%	\$ 228	100%	0	\$ -	\$ -	\$ -
	Life Safety Officer (Mon-Fri)	per inspection		0.00	0.00	1.00	1.00	\$ 196	\$ 196	\$ 500	255%	\$ 196	100%	0	\$ -	\$ -	\$ -
	Life Safety Officer (Sat/Sun/Holidays)	per inspection		0.00	0.00	1.00	1.00	\$ 228	\$ 228	\$ 500	219%	\$ 228	100%	0	\$ -	\$ -	\$ -
19	Fee for which a fee item is not listed	hourly					1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -
PLANNING SUPPORT																	
1	Address Assignment	each					0.25	\$ 196	\$ 49	NEW	%	\$ 49	100%	107	\$ -	\$ 5,240	\$ 5,240
2	Administrative Site Plan Review [ASPR]						2.00	\$ 196	\$ 392	NEW	%	\$ 392	100%	2	\$ -	\$ 784	\$ 784
	New Application	each	[1]												\$ -	\$ -	\$ -
3	Administrative Use Permit						1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	16	\$ -	\$ 3,134	\$ 3,134
	New Application	each	[1]												\$ -	\$ -	\$ -
4	Annexation / De-Annexation	each	[1]				1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -
			[1]														
5	Comprehensive Plan		[6]				3.00	\$ 196	\$ 588	NEW	%	\$ 588	100%	1	\$ -	\$ 588	\$ 588
	New Application	each															
6	Conditional Use Permit (CUP) - Single Family/Two Family Caretaker or Superintendant Dwelling Unit in Industrial Zones						2.00	\$ 196	\$ 392	NEW	%	\$ 392	100%	0	\$ -	\$ -	\$ -
	New Application	each	[1] [5]														

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Proc	Pln Chk	Insp								Estimated Average Labor Time Per Activity (hours)	Current Fee	Full Cost Recovery	Recommended Fee
7	Development Agreement	each	[1]				1.00	\$ 196	\$ 196	NEW	%	\$ -	100%	0	\$ -	\$ -	\$ -
8	Height Exception	each	[1]				0.50	\$ 196	\$ 98	NEW	%	\$ -	100%	0	\$ -	\$ -	\$ -
9	Preliminary Project Review (PPR) Other Preliminary Project Review	each	[1]				2.00	\$ 196	\$ 392	NEW	%	\$ -	100%	11	\$ -	\$ 4,310	\$ 4,310
10	Site Plan Review (SPR) New Application	each	[1] [5]				3.00	\$ 196	\$ 588	NEW	%	\$ -	100%	6	\$ -	\$ 3,526	\$ 3,526
11	Specific (or Precise) Plan	each	[1]				4.00	\$ 196	\$ 784	NEW	%	\$ -	100%	0	\$ -	\$ -	\$ -
12	Subdivision of Land Tentative Tract Map (TTM)	each	[1]				4.00	\$ 196	\$ 784	NEW	%	\$ -	100%	0	\$ -	\$ -	\$ -
13	Temporary Use Permit	each	[1]				1.00	\$ 196	\$ 196	NEW	%	\$ -	100%	6	\$ -	\$ 1,175	\$ 1,175
14	Planning Review for Applications/Permits not Listed	hourly					1.00	\$ 196	\$ 196	NEW	%	\$ -	100%	0	\$ -	\$ -	\$ -
TOTAL FIRE DEPARTMENT - COMMUNITY RISK REDUCTION DIVISION														\$ 1,243,376	\$ 1,979,008	\$ 1,979,008	

Notes

- [1] Transport fees, mileage and oxygen shall be adjusted annually in accordance with the fee schedule approved by the L.A. County General Public Allowable Rate Schedule. The fees shown reflect the current fees at the time this schedule is adopted. Fees are subject to change as L.A. County fees change. See L.A. County Ordinance Sections 7.16.280 and 7.16.310 for current rates in effect.
- [2] Supplies and medications will be adjusted annually in accordance with price increases.
- [3] Notwithstanding the above fees, the Fire Chief, or his/her designee, is authorized to waive fees for Emergency Transportation services.
- [4] Fire Inspection Fees shall be included in the Business Tax renewal process and, for billing purposes, shall be subject to the same payment deadlines and late fees as the Business Tax Certificate renewals. If, for any reason, the Fire Inspection fee is billed separately from the Business Tax renewal process, the Fire Inspection fee is payable within 60 calendar days of issuance of the bill and is subject to the same late fees as the Business Tax Certificate Renewal if not
- [5] Refund requests must be submitted in writing and will be subject to the Fire Marshal's approval
- [6] See attachment for description of categories
 * Fire Marshal can alter the fee for service required in excess of standard - APPLIES TO ALL CATEGORIES.
- [7] Source: Resolution NO. 2016-R 044 ; CCMC Sections 11.14.035 and 17.520.030
- [8] LA County Processes and Charges fees

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APPENDIX A.11

Cost of Service Analysis – Police

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
POLICE DEPARTMENT														
ALARM SYSTEMS														
	<i>The following fees and charges are established for, and applicable to, Alarm Permits for alarm systems, including late payment of an alarm permit renewal and miscellaneous charges as described in Chapter 11.04 of the Culver City Municipal Code. Additional charges may apply from the City's contract billing administrator.</i>													
1	Initial Application Fee													
	Sworn			0.003	\$ 269	\$ 1	15							
	Contract Services			n/a		\$ 3	3							
	Subtotal	each		0.003		\$ 4	\$ 18	459%	\$ 4	100%	203	\$ 3,654	\$ 795	\$ 795
2	Initial Application Fee													
	Residence w/non-monitored alarms													
	Sworn			0.003	\$ 269	\$ 1	8							
	Contract Services			n/a		\$ 3	2							
	Subtotal	each		0.003		\$ 4	\$ 10	255%	\$ 4	100%	11	\$ 110	\$ 43	\$ 43
3	Annual Renewal Fee													
	Sworn			0.003	\$ 269	\$ 1	15							
	Contract Services			n/a		\$ 3	3							
	Subtotal	each		0.003		\$ 4	\$ 18	459%	\$ 4	100%	2,634	\$ 47,412	\$ 10,322	\$ 10,322
4	Annual Renewal Fee													
	Residence w/non-monitored alarms													
	Sworn			0.003	\$ 269	\$ 1	8							
	Contract Services			n/a		\$ 3	2							
	Subtotal	each		0.003		\$ 4	\$ 10	255%	\$ 4	100%	5	\$ 50	\$ 20	\$ 20
5	Service Charge for Late Renewal													
	Sworn			0.003	\$ 269	\$ 1	12							
	Contract Services			n/a		\$ 3	3							
	Subtotal	each		0.003		\$ 4	\$ 15	383%	\$ 4	100%	590	\$ 8,850	\$ 2,312	\$ 2,312
6	Fee to Appeal Suspension or Revocation of Alarm Permit	per permit	[7]				\$ 150		\$ 150					
7	False Alarm Charge - Permit Holders - First Chargeable Response													
	Sworn			1.29	\$ 269	\$ 349	98							
	Contract Services			n/a		\$ 32	22							
	Subtotal	each		1.29		\$ 381	\$ 120	32%	\$ 120	32%	202	\$ 24,240	\$ 76,863	\$ 24,240
8	False Alarm Charge - Permit Holders - All Other Chargeable Responses													
	Sworn			1.29	\$ 269	\$ 349	193							
	Contract Services			n/a		\$ 32	42							
	Subtotal	each		1.29		\$ 381	\$ 235	62%	\$ 235	62%	715	\$ 168,025	\$ 272,066	\$ 168,025

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis			Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
9	False Alarm Charge for No Permit, Suspended or Revoked Permit													
	Sworn			1.29	\$ 269	\$ 349	193							
	Contract Services			n/a		\$ 32	42							
	Subtotal	each		1.29		\$ 381	\$ 235	62%	\$ 235	62%	0	\$ -	\$ -	\$ -
10	Fee to Appeal False Alarm Charge													
	Sworn			1.00	\$ 269	\$ 269								
	Contract Services			n/a										
	Subtotal	each		1.00		\$ 269	NEW	%	\$ 269	100%	0	\$ -	\$ -	\$ -
11	Service Charge for Late Payment	each	[8]				\$ 15		\$ 15		947			
12	Failure to Respond Charge													
	Sworn			1.00	\$ 269	\$ 269	12							
	Contract Services			n/a			3							
	Subtotal	each		1.00		\$ 269	\$ 15	6%	\$ 269	100%	0	\$ -	\$ -	\$ -
FILM PERMITS														
<i>The following fees are established for, and applicable to, Film Permits for filming activity as described in Chapter 11.14 of the Culver City Municipal Code.</i>														
13	City Film Permit Approval*													
	Police			1.00	\$ 269	\$ 269								
	Fire			0.25	\$ 196	\$ 49								
	Subtotal	per permit		1.25		\$ 318	\$ 165	52%	\$ 318	100%	300	\$ 49,500	\$ 95,492	\$ 95,492
* For filming events with lane or street closures, or activity on CC Parks and Recreation Properties, additional fees apply, see Mobility and Traffic, Transportation, and Parks and Recreation Fee Schedules														

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
14	Other Filming Fees:		[7]											
	Film LA Application Fee	each					\$ 660		\$660 or Current Rate Set by Film LA Agreement					
	Film LA Rider Fee	each (plus City Permit Change Fee)					\$ 105		\$105 or Current Rate Set by Film LA Agreement					
	Day Use For Motion Filming	per day					\$ 350		\$350 or Current Rate Set per City Policy for Site Use					
	Day Use For Still Photography	per day					\$ 75		\$75 or Current Rate Set per City Policy for Site Use					
	Parking Space Rental Fees	per day					See Public Works Mobility & Traffic fee schedule		See Public Works Mobility & Traffic fee schedule					
	Site Usage Fees (City or Redevelopment Agency-owned property)													
	Main Street	per day					\$ 400		\$400 or Current Rate Set per City Policy for Site Use					
	Civic Center (Exterior)	per day					\$ 500		\$500 or Current Rate Set per City Policy for Site Use					
	Civic Center (Interior)	per day					\$ 750		\$750 or Current Rate Set per City Policy for Site Use					
	Town Plaza	per day					\$ 500		\$500 or Current Rate Set per City Policy for Site Use					
	All Other Properties	per day					\$ 350		\$350 or Current Rate Set per City Policy for Site Use					

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
												Current Fee	Full Cost Recovery	Recommended Fee	
15	Filming Assignments - Police Officer Per Day Monday - Friday		[11]												
	Minimum	Per Assignment		8.00	\$ 312	\$ 2,493	\$ 863	35%	\$ 2,493	100%	0	\$ -	\$ -	\$ -	
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 312	\$ 312	\$ 108	35%	\$ 312	100%	0	\$ -	\$ -	\$ -	
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 312	\$ 1,246	\$ 432	35%	\$ 1,246	100%	0	\$ -	\$ -	\$ -	
16	Filming Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours		[11]												
	Minimum	Per Assignment		8.00	\$ 354	\$ 2,831	\$ 863	30%	\$ 2,831	100%	0	\$ -	\$ -	\$ -	
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 354	\$ 354	\$ 108	30%	\$ 354	100%	0	\$ -	\$ -	\$ -	
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 354	\$ 1,415	\$ 432	30%	\$ 1,415	100%	0	\$ -	\$ -	\$ -	
REPORT COPIES															
17	Traffic Accident Report:		[2]												
	By mail, per copy (No Charge to parties involved)	each					no charge		no charge						
	Others, base fee														
	Sworn			0.00	\$ 269	\$ -									
	Non-sworn			0.33	\$ 119	\$ 39									
	Subtotal	each		0.33		\$ 39	\$ 15	38%	\$ 39	100%	607	\$ 9,105	\$ 23,760	\$ 23,760	
	Each additional page	each					\$ 0.10		\$ 0.10						
18	Crime Report:		[2]												
	By mail, per copy (No Charge to victim)	each					no charge		no charge						
	Others, base fee														
	Sworn			0.00	\$ 269	\$ -									
	Non-sworn			0.33	\$ 119	\$ 39									
	Subtotal	each		0.33		\$ 39	\$ 15	38%	\$ 39	100%	0	\$ -	\$ -	\$ -	
	Each additional page	each					\$ 0.10		\$ 0.10						
	Expedited commercial request for report (additional fee)	each					\$ 10.00		\$ 10.00						
19	Clearance Letters		[4]												
	Sworn			0.00	\$ 269	\$ -									
	Non-sworn			0.25	\$ 119	\$ 30									
	Subtotal	per letter		0.25		\$ 30	\$ 20	67%	\$ 30	100%	22	\$ 440	\$ 652	\$ 652	
20	Copy of DVD, CD, Flash Drive (per disk)	each	[5]				\$ 10		\$ 10						
21	Subpoena Reproduction Costs														
	Sworn			0.00	\$ 269	\$ -									
	Non-sworn			0.25	\$ 119	\$ 30									
	Subtotal	each		0.25		\$ 30	\$ 15	51%	\$ 30	100%	7	\$ 105	\$ 208	\$ 208	
22	Other Report Reproduction / Copy Requests	each	[5]				Refer to City Clerk General Copying Fee		Refer to City Clerk General Copying Fee						

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
23	Police Record Sealing Request (per request)													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			1.00	\$ 119	119								
	Subtotal	per request		1.00		\$ 119	\$ 40	34%	\$ 119	100%	5	\$ 200	\$ 593	\$ 593
24	Report Certification													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	30								
	Subtotal	each		0.25		\$ 30	\$ 4	13%	\$ 30	100%	0	\$ -	\$ -	\$ -
25	Repossession Fee													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	30								
	Subtotal	each		0.25		\$ 30	\$ 15	51%	\$ 30	100%	34	\$ 510	\$ 1,008	\$ 1,008
26	Arrest Package													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	per package		0.33		\$ 39	\$ 20	51%	\$ 39	100%	13	\$ 260	\$ 509	\$ 509
27	Taking the Fingerprinting impression of the appendages of both hands on a single fingerprint card (Ink):													
	First Card													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		0.33		\$ 39	\$ 17	43%	\$ 39	100%	0	\$ -	\$ -	\$ -
	Each Additional Card													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		0.33		\$ 39	\$ 17	43%	\$ 39	100%	0	\$ -	\$ -	\$ -
	Fingerprints by Livescan (City Service fee)		[3]											
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.50	\$ 119	59								
	Subtotal	each		0.50		\$ 59	\$ 40	67%	\$ 59	100%	20	\$ 800	\$ 1,186	\$ 1,186
MISCELLANEOUS FEES														
28	Correctable Citation Sign-off													
	Sworn			0.25	\$ 269	\$ 67								
	Non-sworn			0.00	\$ 119	-								
	Subtotal	each		0.25		\$ 67	\$ 10	15%	\$ 10	15%	9	\$ 90	\$ 606	\$ 90
29	Copy of Lost Citation													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	30								
	Subtotal	each		0.25		\$ 30	\$ 2	7%	\$ 30	100%	0	\$ -	\$ -	\$ -
30	DUI Collision (per GC 53150)													
	Per response	each					Actual Cost		Actual Cost					
	Maximum						\$ 12,000		\$ 12,000					

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
31	Hit and Run Accident Investigation (per GC 53150)													
	Per response	each					Actual Cost							
	Maximum						\$ 12,000							
32	Police Pursuits Cost Recovery (per GC 53150)													
	Per response	each					Actual Cost							
	Maximum						\$ 12,000							
33	Vehicle Release for Impounded Vehicle *No Charge to Victim													
	Non-commercial passenger vehicles													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 175	57%	\$ 175	57%	310	\$ 54,250	\$ 95,627	\$ 54,250
	Commercial vehicles (GVWR in excess of 10,000 lbs.)													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 225	73%	\$ 225	73%		\$ -	\$ -	\$ -
	Investigative impound													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 200	65%	\$ 200	65%		\$ -	\$ -	\$ -
34	Vehicle Release for Stored Vehicles (No charge for GTA victims)													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 100	32%	\$ 308	100%		\$ -	\$ -	\$ -
35	Police billable services (per officer, per hour)													
	Sworn	per hour		1.00	\$ 269	\$ 269	\$ 100	37%	\$ 269	100%		\$ -	\$ -	\$ -
	Non-sworn	per hour		1.00	\$ 119	\$ 119	\$ 100	84%	\$ 119	100%		\$ -	\$ -	\$ -
	Sworn - OT	per hour		1.00	\$ 312	\$ 312	\$ 100	32%	\$ 312	100%		\$ -	\$ -	\$ -
	Non-sworn - OT	per hour		1.00	\$ 140	\$ 140	\$ 100	72%	\$ 140	100%		\$ -	\$ -	\$ -
36	Court Commitment Fee													
	Sworn			0.25	\$ 269	\$ 67								
	Non-sworn			5.88	\$ 119	697								
	Subtotal	per day or portion thereof		6.13		\$ 764	\$ 110	14%	\$ 750	98%	0	\$ -	\$ -	\$ -
37	Jail Booking Fee (per booking upon conviction)													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.50	\$ 119	59								
	Subtotal	per booking		0.50		\$ 59	\$ 220	371%	\$ 59	100%	0	\$ -	\$ -	\$ -
38	Conceal and Carry Permit		[9]											
	Sworn			3.00	\$ 269	\$ 808								
	Non-sworn			1.00	\$ 119	119								
	Subtotal	per permit		4.00		\$ 927	\$ 150	16%	\$ 350	38%	35	\$ 5,250	\$ 32,431	\$ 12,250

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Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
39	WITNESS FEES (Per Government Code Section 68097.2) *Officer attendance pursuant to subpoena	per day, per officer	[6]				\$ 275		\$ 275					
40	Special Event Permit Application Review		[10]											
	Sworn			2.00	\$ 269	\$ 539								
	Non-sworn			1.00	\$ 119	119								
	Subtotal	per permit		3.00		\$ 657	NEW	%	\$ 657	100%	280	\$ -	\$ 184,037	\$ 184,037
41	Special Event Assignments - Police Officer Per Day Monday - Friday		[11]											
	Minimum	Per Assignment		6.00	\$ 312	\$ 1,870	\$ 647	35%	\$ 1,870	100%	0	\$ -	\$ -	\$ -
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 312	\$ 312	\$ 108	35%	\$ 312	100%	0	\$ -	\$ -	\$ -
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 312	\$ 1,246	\$ 432	35%	\$ 1,246	100%	0	\$ -	\$ -	\$ -
42	Special Event Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours		[11]											
	Minimum	Per Assignment		6.00	\$ 354	\$ 2,123	\$ 647	30%	\$ 2,123	100%	0	\$ -	\$ -	\$ -
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 354	\$ 354	\$ 108	30%	\$ 354	100%	0	\$ -	\$ -	\$ -
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 354	\$ 1,415	\$ 432	30%	\$ 1,415	100%	0	\$ -	\$ -	\$ -
43	Firearms Permitting Fee													
	Sworn			4.50	\$ 269	\$ 1,212								
	Non-sworn			0.00	\$ 269	-								
	Current Planning Manager			1.00	\$ 267	267								
	Finance Manager			0.25	\$ 154	38								
	Subtotal	per permit		5.75		\$ 1,517	NEW	%	\$ 1,517	100%	0	\$ -	\$ -	\$ -
44	Fees for Services Otherwise not Listed, per hour													
	During Normal Business Hours													
	Sworn	per hour		1.00	\$ 269	\$ 269	\$ 100	37%	\$ 269	100%	0	\$ -	\$ -	\$ -
	Non-sworn	per hour		1.00	\$ 119	119	\$ 100	84%	\$ 119	100%	0	\$ -	\$ -	\$ -
	After Normal Business Hours													
	Sworn	per hour		1.00	\$ 312	\$ 312	\$ 100	32%	\$ 312	100%	0	\$ -	\$ -	\$ -
	Non-sworn	per hour		1.00	\$ 140	140	\$ 100	72%	\$ 140	100%	0	\$ -	\$ -	\$ -
TOTAL POLICE DEPARTMENT											\$ 372,851	\$ 798,531	\$ 579,792	

Notes

- [1] Business taxes are also applicable pursuant to Chapter 11.01 of the Culver City Municipal Code
- [2] Set per review of City Attorney to comply with CPRA limitations. Not reviewed as part of this study.
- [3] Additional DOJ fee applies.
- [4] Fee not to exceed \$25, per Penal Code 13322
- [5] Refer to General City Copying Services section of the Master Fee Schedule
- [6] This fee is listed for informational purposes only and is subject to change without further action of the City Council. The actual fee charged shall be the then current fee set forth in Government Code Section 68097.2.
- [7] NBS did not evaluate
- [8] Penalty - policy not subject to fee analysis. Placeholder for MFS
- [9] Fee is per State Penal Code section 26150
- [10] Hourly fee for Personnel will be charged separately at the City's Fully Burdened Hourly Rate
- [11] Hourly rate for Filming and Special Event Support calculated per POA MOU

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APPENDIX A.12

Cost of Service Analysis – Animal Services

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Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
POLICE DEPARTMENT - ANIMAL SERVICES														
1	ANIMAL CONTROL FEES													
	Humane Cat Trap Rental Fee													
	Application Processing / Equipment Rental	per week		1.33	\$ 138	\$ 183	\$ 25	14%	\$ 183	100%	0	\$ -	\$ -	\$ -
	Removal of Animal	per request		1.58	\$ 138	\$ 218	NEW	0%	\$ 218	100%	0	\$ -	\$ -	\$ -
	Deceased Animal Disposal (charged to owner)													
	Small Animals	each		0.92	\$ 138	\$ 126	\$ 40	32%	\$ 126	100%	0	\$ -	\$ -	\$ -
	Large Animals	each		0.92	\$ 138	\$ 126	\$ 60	48%	\$ 126	100%	0	\$ -	\$ -	\$ -
	Live Animal Relinquishment Fee (charged to owner)													
	City Field Service	each		1.42	\$ 138	\$ 195	\$ 30	15%	\$ 195	100%	0	\$ -	\$ -	\$ -
	SPCA Fee (per day, per animal when held in excess of mandated holding period)	per day, per animal	[3]				\$ 50		\$ 100					
	Altered Dog and Cat Impounds		[3]											
	1st Impound (return animal to owner in the field)	each		1.00	\$ 138	\$ 138	\$ 35	25%	\$ 138	100%	3	\$ 105	\$ 413	\$ 413
	2nd Impound (in a 12 month period)	each		1.00	\$ 138	\$ 138	\$ 50	36%	\$ 138	100%	0	\$ -	\$ -	\$ -
	3rd Impound (in a 12 month period)	each		1.00	\$ 138	\$ 138	\$ 100	73%	\$ 138	100%	0	\$ -	\$ -	\$ -
	Unaltered Dog and Cat Impounds		[3] [5]											
	1st Impound Civil Penalty (return animal to owner in the field)	each					\$ 60		\$ 35					
	2nd Impound Civil Penalty (in a 12 month period)	each					\$ 100		\$ 50					
	3rd Impound Civil Penalty (in a 12 month period)	each					\$ 150		\$ 100					
	Potentially Dangerous or Vicious Dog Investigation		[3]											
	1st Incident Investigation (upon determination of dog as dangerous/vicious)	each					\$ 500		\$ 500					
	2nd Incident Investigation (upon determination of dog as dangerous/vicious)	each					\$ 700		\$ 700					
	3rd Incident Investigation (upon determination of dog as dangerous/vicious)	each					\$ 1,000		\$ 1,000					

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Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
2	DOG AND CAT LICENSING FEES		[1]											
	A. Dog License - Pursuant to Section 9.01.305 of the Culver City Municipal Code.													
	Annual Dog License & Tag Fee - Per Year													
	City Animal Control Staff			0.02	\$ 138	\$ 2								
	Contract Administrator			n/a	n/a	4.20								
	Subtotal	each		0.02	\$ 6	\$ 50	784%	\$ 6	100%	820	\$ 41,021	\$ 5,234	\$ 5,234	
	Dog license w/ spay or neuter certificate from licensed Vet	each	[3] [4]			\$ 25		\$ 25						
	Service Dog Tags	each	[3] [4]			\$ 7		\$ 7						
	All replacement tags													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	3.85								
	Subtotal	each		0.02	\$ 6	\$ 7	116%	\$ 6	100%	0	\$ -	\$ -	\$ -	
	B. Voluntary Cat License - Pursuant to Section 9.01.400-405 of the Culver City Municipal Code.													
	Annual Cat License & Tag Fee - First Year													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	3.85								
	Subtotal	each		0.02	\$ 6	\$ 20	332%	\$ 6	100%	0	\$ -	\$ -	\$ -	
	Annual Cat License & Tag Fee - Each Additional Year													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	2.00								
	Subtotal	per year		0.02	\$ 4	\$ 20	478%	\$ 4	100%	0	\$ -	\$ -	\$ -	
	All replacement tags													
City Animal Control Staff			0.02	\$ 138	\$ 2.18									
Contract Administrator			n/a	n/a	3.85									
Subtotal	each		0.02	\$ 6	\$ 7	116%	\$ 6	100%	0	\$ -	\$ -	\$ -		

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Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
3	Licensing Fee Policies and Exemptions													
	A. Senior Citizens - Residents of Culver City aged 60 years old whose total adjusted gross income, as used for purposes of the California Personal Income Tax Law, was no more than \$18,200 for the last calendar year, and the combined adjusted gross income of all members of the household in which an individual resides was no more than \$21,500 are exempt from paying a license fee for the first dog and first cat, with all subsequent dogs and cats requiring a license and tag fee of 50% of the fees established in Section 1 of this Exhibit. The income amounts set forth in this Section shall be subject to adjustment as provided from time to time by the County of Los Angeles setting the income qualifications for "low income" or from some other bona-fide source, both subject to approval of the City Manager.													
	B. Disability - Culver City residents who meet the criteria of Disability as established by the Social Security Administration's Supplemental Security Income (SSI) Program for the Aged, Blind and Disabled (Title XVI of the Social Security Act as amended), without regard to age, are exempt from paying a license fee for the first dog and first cat, with all subsequent dogs and cats requiring a license and tag fee of 50% of the fees established in Section 1 of this Exhibit.													
	If exempt, license fee for first dog and cat is free (see above for exemption qualifications), all subsequent licenses as follows:		[4]											
	a) Annual Dog License & Tag Fee	annually				\$ 25		\$ 25						
	b) Dog license w/ spay or neuter certificate from licensed Vet	each				\$ 13		\$ 13						
	c) Annual Voluntary Cat License & Tag Fee	annually				\$ 10		\$ 10						
	d) Cat license w/ spay or neuter certificate from licensed Vet	each				\$ 5		\$ 5						

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Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
	C. Armed Forces, Law Enforcement, and Service Dogs - A license and tag of indefinite duration shall be issued, without fee, for any dog which has been honorably discharged from the armed forces of the United States, or for any dog during such time as the dog is serving as a law enforcement dog, or for any dog during such time as the dog is owned and used by a disabled person as a certified service dog.													
4	Penalty for Late Payment		[2,3]											
	A. Penalty (in addition to license fee)	each				\$ 25		\$ 25						
5	Fees for Services Otherwise not Listed	hourly		1.00	\$ 138	\$ 138	NEW	0%	\$ 138	100%	0	\$ -	\$ -	\$ -
TOTAL POLICE DEPARTMENT - ANIMAL SERVICES											\$ 41,126	\$ 5,647	\$ 5,647	

Notes

- [1] The fee shall be collected and tags issued by the City of Culver City.
- [2] Any existing license for which the licensing period of one year has elapsed. The penalty shall be added to the license fee starting on the first day that the license is considered expired and has not been renewed, or any new license which is not paid within thirty (30) days of the invoice notice.
- [3] Penalty - policy not subject to fee analysis. Placeholder for MFS. Any cost analysis shown is for informational purposes to assist decision making.
- [4] Discounted fee amount per City policy
- [5] Fines Imposed by City Council per code (Ord. 07-72 S 4)

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APPENDIX B.1

Comparative Fee Survey – Finance Department Treasury Division

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TREASURY DIVISION										
1	General Fees									
	First Returned Item	each	\$ 35		\$ 25	\$ 47	First NSF: \$25 Subsequent NSF: \$35 License Fees: \$10	\$ 44	1st Returned Check: \$25 Each Subsequent check: \$35	no comparison
	Each Additional Item	each	\$ 35		\$ 35					
2	Business Tax Certificate Application & Renewals (CCMC 11.01.220 & 11.01.030)									
	Business Tax Certificate Applications Processing Fee	each	\$ 77	\$ 52	\$ 52	no comparison	\$ 75	\$ 29	\$ 36	no comparison
	Business Tax Certificate Renewal Processing Fee	each	\$ 67	\$ 26	\$ 26		no comparison	no comparison	no comparison	
	Business Planning Review Fee	each	\$ 25		See Planning Division fee schedule		Zoning Conformance Review fee: \$48.64	no comparison	no comparison	
	Transfer or Assignment of tax certificate	each	\$ 40	\$ 38	\$ 38		no comparison	no comparison	\$ 36	
	Transfer or Assignment of tax certificate (if at same time as renewal)	each	No Fee		No Fee		no comparison	no comparison	\$ 36	
	Replacement of lost or destroyed certificate or permit	each	\$ 20	\$ 13	\$ 13		no comparison	no comparison	\$ 36	
	Copy of application, or prior years' renewal (per year)	each	\$ 20	\$ 38	\$ 38	no comparison	no comparison	no comparison		
3	Taxi Permit Fees & Business Taxes (CCMC 11.10.070) <i>All fees are annual, unless otherwise specified</i>									
	Initial application fee for permit to conduct a taxicab business (per company)	per company	\$ 1,000	\$ 940	\$ 940	no comparison	\$ 5,000		\$ 181	no comparison
	Driver annual permit fee	annually	\$ 30	\$ 13	\$ 13		\$ 54	no comparison	Annual License: \$144.80 Permit Fee: \$180.65 Test Fee: \$29.95 per inspection	
	Annual fingerprint fee	annually	See Police Dept. fee schedule		See Police Dept. fee schedule		no comparison		Not to exceed \$118.32	
	Annual Taxicab Permit Renewal Fee	annually	\$ 250	\$ 308	\$ 308		\$ 81		\$ 479	
4	Tobacco Retailer License (CCMC 11.15.025)									
	Annual Tobacco Retailer Licensing Fee (refer to Resolution 2009-R053)	each	\$ 235	\$ 77	\$ 77	\$ 372	no comparison	no comparison	License: \$152.65 Permit: \$66.55	\$ 437
5	Consideration by Committee on Permits & Licenses (COPL)									
	Business Permit Application Fee	per permit	\$ 30	\$ 250	\$ 250	no comparison	no comparison	no comparison	no comparison	no comparison
	Transfer of Business Location or DBA Change	per permit	\$ 20	\$ 38	\$ 38	no comparison	no comparison	no comparison	no comparison	no comparison
6	Annual Administrative Review Fee for Massage Facilities	annually	\$ 208	\$ 231	\$ 231	New Permit: \$1,171 Renewal: \$693	New Permit: \$117.65 Renewal: \$78.57 Establishment permit: \$290.09	no comparison	License: \$152.65 Permit: \$66.55	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TREASURY DIVISION										
7	Games, Amusements & Entertainment Fees and Deposits (CCMC									
	Cardrooms (per location)									
	Initial Application Fee	each	\$ 2,228	\$ 1,803	\$ 1,803	Bingo: \$50	no comparison	Bingo: \$150	Simple License: \$152.65 Permit: \$66.55	no comparison
	Annual Renewal	annually	\$ 203	\$ 633	\$ 633	Bingo: \$50	no comparison	Bingo: \$100		no comparison
	Fortune Teller (per location)								Moderate License: \$207.75 Permit: \$120.55	no comparison
	Initial Application Fee	each	\$ 2,228	\$ 902	\$ 902	\$ 1,171	no comparison	no comparison		no comparison
	Annual Renewal	annually	\$ 203	\$ 77	\$ 77	\$ 693	no comparison	no comparison	no comparison	no comparison
	Figure Studios & figure Modeling Fees (CCMC 11.08.035) (per								Complex License: \$311.10 Permit: \$219.20	no comparison
	First Year Fee	each	\$ 540	\$ 1,569	\$ 1,569	no comparison	no comparison	no comparison		no comparison
	Each Annual Renewal	each	\$ 506	\$ 859	\$ 859	no comparison	no comparison	no comparison	Annually	no comparison
	Event Permit Fee - Applicant address inside Culver City	per permit	\$ 30	\$ 307	\$ 307	no comparison	no comparison	Low impact/Minor 10+ days before event: \$200 9-5 days before event: \$250 <5 days before event: \$300 High impact Minor/Major 30+days before event: \$1,000/\$2,500 29-15 days before event: \$1,250/\$5,000 <15 days before event: \$1,500/\$2,500	\$234.15 per day	no comparison
	Event Permit Fee - Applicant address outside Culver City	per permit	\$ 50	\$ 258	\$ 258	no comparison	no comparison	Low impact/Minor 10+ days before event: \$200 9-5 days before event: \$250 <5 days before event: \$300 High impact Minor/Major 30+days before event: \$1,000/\$2,500 29-15 days before event: \$1,250/\$5,000 <15 days before event: \$1,500/\$2,500	no comparison	no comparison
	Late Penalties, if applicable:									
	Application submitted less than one weeks prior to event: (first Instance)	each	\$ 100		\$ 100	no comparison	no comparison	no comparison	no comparison	
	Application submitted less than one weeks prior to event: (each subsequent instance)	each	\$ 250		\$ 250	no comparison	no comparison	no comparison	no comparison	\$ 312

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TREASURY DIVISION										
8	Sidewalk Vending Permit									
	New Permit Application	each	\$ 150	\$ 1,226	\$ 150	\$ 165	\$ 73	no comparison	License: \$207.75 Permit: \$120.55	\$ 291
	Renewal	each	\$ 150	\$ 1,226	\$ 150	\$ 165				
9	Local Tax Appeal									
	Business Tax	each	50% of the amount being Appealed, not to exceed \$725	\$ 615	\$ 615	no comparison	no comparison	no comparison	no comparison	no comparison
	Real Property Transfer Tax	each								
	Transient Occupancy Tax	each								
	Utility Users Tax	each								
	All Other Local Taxes	each								
	NOTE: Fee only applies to an appeal of an official decision by the Tax									
10	Credit Card Transaction Fee	each	NEW		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
11	E-Check (ACH online payment) Fee	each	NEW		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
12	Fees for Services Otherwise not Listed	hourly	NEW		\$ 154	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] Source: "SantaMonica_FeeSchedule-FY22-23_Finance.pdf"
- [3] Source: "CityofWEHO_Approved Fee Schedule FY22.pdf"
- [4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
- [5] Source: "LA_Cannabis Ordinance fees and fines.pdf", "Tobacco Retailer's Permit _ Los Angeles Office of Finance.pdf"

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APPENDIX B.2

Comparative Fee Survey – Cannabis Business Permit Program

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CANNABIS BUSINESS PERMIT										
1	Cannabis Business Permit									
	Step 1 Fee									
	First permit category applied for:	each	\$ 7,879	\$ 3,112	\$ 3,112					
	for Storefront Retail, add:	each	\$ 2,393	\$ 3,028	\$ 3,028					
	for Manufacturing, add:	each	\$ 887	\$ 1,606	\$ 1,606					
	for Cultivation, add:	each	\$ 463	\$ 502	\$ 502					
	for each additional permit category applied for simultaneously, add:	each	\$ 5,379	\$ 2,137	\$ 2,137					
	Background Check (per Responsible Person)									
	Manufacturing, Cultivation, Delivery-only retail, Distribution, Laboratory Testing	per person	\$ 544	\$ 308	\$ 308					
	Storefront Retail	per person	\$ 1,405	\$ 308	\$ 308					
	Step 1(a) Fee: (Applicable to Storefront Retail only)	each	\$ 5,595	\$ 3,789	\$ 3,789					
	Step 1(b) Fee: (Applicable to Storefront Retail only)	each	\$ 12,794	\$ 5,212	\$ 5,212					
	Step 2 Fee (Not applicable to Storefront Retail)									
	First permit category applied for:	each	\$ 3,061	\$ 308	\$ 308					
	for each additional permit category applied for simultaneously, add:	each	\$ 1,703	\$ 154	\$ 154					
	Step 3 Fee									
	First permit category applied for:	each	\$ 1,921	\$ 1,691	\$ 1,691					
	Each additional permit category applied for simultaneously, add:	each	\$ 1,382	\$ 607	\$ 607					
	Annual Fee									
	First permit category permitted:	each	\$ 27,771	\$ 9,712	\$ 9,712					
	For each additional permit category permitted, add:	each	\$ 12,788	\$ 1,569	\$ 1,569					
	Miscellaneous Fees									
	Amendment and Reissuance of Permit for Change in Form of Ownership	each	\$ 1,678	\$ 308	\$ 308					
	Name Change	each	NEW	\$ 77	\$ 77					
	Large Cash Payment Surcharge (applied to any cash payment over \$1,000)	each	\$ 607	\$ 346	\$ 346					

no comparison - current ordinance prohibits the sale of marijuana in the City

Medical Cannabis Light Manufacturer*: \$122.44
 New: July-Sept (4 inspections): \$1,845.12
 New: Oct-Dec (3 inspections) \$1,410.90
 New: Jan-Mar (2 inspections): \$976.67
 New: Apr-Jun (1 inspection) \$542.45
 Renewal: \$1,845.12

Cannabis Business License - (Adult-use Retail, Legacy Medical, Medical Dispensary, and Consumption Areas)
 Application: \$9,880
 Initial License: \$4,035
 Annual Renewal: \$2,070
 Cannabis Delivery Business License (Business Located in the City)
 Application: \$5,025
 Initial License: \$2,735
 Cannabis Delivery Business License (Business Located outside the City)
 Application: \$690
 Initial License: \$295

no comparison - current ordinance prohibits the sale of marijuana in the City

PreApp Review: \$ 597
 Temp Approval App (TAA): \$5,720
 Annual License App: \$7,691
 EMMD (TAA): \$9,360
 Sec. 104.08(TAA): \$11,806
 SEP (TAA) Section 104.06b: \$8,059
 SEP (TAA) Section 104.06 c-f: \$6,969
 LAFD Inspection: Actual cost
 Annual Primary Personnel LiveScan Review: \$450
 Primary Personnel Background Review: \$614
 SEIA Eligibility Verification: \$597
 TAA renewal: \$4,233
 License Renewal: \$ 8,486
 SEP Renewal: \$9,735

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Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] Source: "SantaMonica_FeeSchedule-FY22-23_Finance.pdf"
- [3] Source: "CityofWEHO_Approved Fee Schedule FY22.pdf"
- [4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
- [5] Source: "LA_Cannabis Ordinance fees and fines.pdf", "Tobacco Retailer's Permit _ Los Angeles Office of Finance.pdf"

APPENDIX B.3

Comparative Fee Survey – Current Planning Division

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
1	Address Assignment	each	\$ 341	\$ 751	\$ 563	no comparison	\$ 420	no comparison	no comparison	no comparison
2	Administrative Site Plan Review [ASPR]	each	\$ 4,241	\$ 21,035	\$ 8,482	no comparison	no comparison	no comparison	no comparison	no comparison
3	Administrative Use Permit									
	Restaurant Alcohol Sales and /or Outdoor Dining	each	\$ 4,411	\$ 9,015	\$ 4,958	no comparison	no comparison	\$ 1,681	AUP \$3004.9 AUP Comm Child Care: \$2,051 AUP-Home Occupation: \$1,293 All other: \$2,051.20	no comparison
	Outdoor Display Permit	each	\$ 266	\$ 751	\$ 751					
	Other	each	\$ 4,411	\$ 18,030	\$ 6,311					
4	Administrative Modification									
	Single/Two Family Dwelling	each	\$ 1,074	\$ 9,015	\$ 1,500	no comparison	no comparison	no comparison	no comparison	no comparison
	Other	each	\$ 2,456	\$ 9,015	\$ 3,155	no comparison	no comparison	no comparison	no comparison	no comparison
5	Adult Use Development Permit	each	\$ 26,436	\$ 28,848	\$ 28,848	no comparison	no comparison	no comparison	no comparison	\$ 10,886
6	After-the-Fact Filing	each	2 times the current application fee		2 times the current application fee	no comparison	no comparison	2X Base Application Fee	no comparison	no comparison
7	Annexation / De-Annexation	each	\$ 39,846	\$ 43,172	\$ 43,172	\$ 24,560	no comparison	no comparison	no comparison	no comparison
8	Appeal Fees	each	1/2 the current application fee or \$1,500, whichever is less	\$ 15,025	1/2 the current application fee or \$1,500, whichever is less	no comparison	\$ 612	1/2 of base fee (min \$437) plus noticing costs	no comparison	Planning commission: Applicant: \$7,395 Applicant (oneor two project conditions): \$916 Large Family Child Care: \$452 Non-Applicant: \$916
9	Historic Preservation Certificate of Appropriateness									
	Historic Minor (by Director)	each	\$ 2,265	\$ 3,756	\$ 3,756	\$ 1,145	waived	no comparison	no comparison	\$ 518
	Historic Major (by Planning Commission)	each	\$ 3,303	\$ 5,259	\$ 5,259	\$ 4,217	waived	no comparison	no comparison	\$ 1,104
10	Certificate of Compliance	each	\$ 2,083	\$ 4,108	\$ 3,081	\$ 3,137	\$ 2,674	no comparison	\$ 1,139	\$ 2,132
11	Comprehensive Plan	each	\$ 37,584	\$ 60,099	\$ 48,079	no comparison	no comparison	no comparison	no comparison	no comparison
12	Conditional Use Permit (CUP)	each	\$ 18,655	\$ 30,050	\$ 19,655	\$ 23,707	Alcohol: \$161.28 All Others: \$8052.02	Major w/ Planning approval: \$9,258 Major w/Tall walls: \$7,872 Minor w/ Director approval: \$6,309	\$ 7,213	CUP: \$10,886 CUP-Landfill Waste: \$5,000 deposit CUP-Minor: \$1,864 CUP-Ecological areas: \$21,27 CUP-Ecological Coastal: \$23,810

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
13	Covenant and Agreement	each	\$ 653	\$ 1,427	\$ 1,427	Actual Cost	no comparison	no comparison	\$ 594	no comparison
	plus recording fee (each)	each	Actual Cost of County Fee		Actual Cost of County Fee	\$ 888	no comparison	no comparison	no comparison	no comparison
14	Density and Other Bonus Incentives (DOBI)		\$ 27,908	\$ 15,025	\$ 15,025	\$ 7,347	no comparison	no comparison	no comparison	no comparison
15	Development Agreement	each	\$ 35,862	\$ 43,172	\$ 43,172	\$5,971 plus actual cost of legal & consulting fees	Deposit: \$50,000 \$254.48 per hour against deposit	Deposit: \$103,100 Amendment: \$26,474	initial deposit: \$16,846 (time and materials)	initial deposit: \$3,000
16	Projects With Combined Applications (except Administrative Applications)	each	NEW		Each application at 100% of the highest fee and 50% of each additional fee	no comparison	100% Initial, 50% thereafter	no comparison	no comparison	no comparison
17	Environmental Analysis									
	Categorical Exemption	each	\$ 230	\$ 601	\$ 601	\$ 321	TPP/Class 31: \$4,117	\$ 72	Environmental Review, including Notice of Categorical Exemptions: Cost (cost shall be the actual cost to City as determined by the City Planner. In the event a consultant is retained, cost shall be the total cost of the services of the consultant and 15% of said cost to cover City analysis and overhead expenses.	\$ 530
	Class 32 Exemption									
	City Administrative Fee	flat rate	NEW	\$ 7,512	\$ 4,907	Deposit equal to 100% of staffs cost estimate plus legal and consultant costs	\$ 18,525	no comparison	no comparison	\$ 4,272
	Contractor	each	Actual Cost		Actual Cost	15% for contract admin and consultant management		no comparison	no comparison	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
	Negative Declaration (including Mitigated Neg. Dec.)									
	City Administrative Fee	flat rate	\$ 6,045	\$ 18,030	\$ 18,030	Deposit equal to 100% of staffs cost estimate plus legal and consultant costs	\$ 69,730	Negative Declaration: \$2,638 with Mitigation: \$3,343	Environmental Assessments (Initial Study): \$8,319 (initial deposit) + time/material costs	EAF/Initial Study leading to ND or MND or Statutory Exemptions (except Sustainable Communities Project Exemption): \$6,588; MND/Expanded Initial Study, Subsequent Approval Review, or Addendum: \$11,595 Subsequent Approval Review or Addendum to ND/MND: \$2,566; Publication Fee for NOI to adopt ND/MND: \$1,700
	Contractor	each	Actual Cost		Actual Cost	15% for contract admin and consultant management	no comparison	no comparison	no comparison	no comparison
	Environmental Impact Report									
	City Administrative Fee	flat rate	25% of consultant cost	\$ -	25% of consultant cost	Deposit equal to 100% of staffs cost estimate plus legal and consultant costs	\$356.92 per hour, deposit of 37% of consultant contract	Fees are negotiated	no comparison	EIR Initial Deposit: \$15,000; SCPE, SCEA, or other CEQA Clearance Deposit: \$10,000; Subsequent Approval to EIR: \$7,500; EIR/SCPE/SCEA/Other CEQA Review Services (hourly): \$199 [5a,b]
	Contractor	each	Actual Cost		Actual Cost	15% for contract admin and consultant management	no comparison	12% of Contract	no comparison	no comparison
18	Preparation of Special/Technical Studies									
	City Administrative Fee	flat rate	NEW		25% of consultant cost	no comparison	no comparison	Fees are negotiated	no comparison	no comparison
	Contractor	each	Actual Cost		Actual Cost					
19	Extension of Time									
	Administrative	each	\$ 358	\$ 751	\$ 450	\$ 1,171	\$ 323	\$ 2,135	no comparison	no comparison
	Planning Commission	each	1/2 current app. fee	\$ 7,512	\$ 4,507	\$ 1,960	no comparison	1/2 of base fee	no comparison	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
20	Fee for Service Contract Planner	per planner	Consultant Cost + 25%		Consultant Cost + 25%	Cost of Consultant, plus, 15% for contract admin and consultant management	Cost of Consultant, plus 37% of consultant contract	Cost plus 12 % of contract	no comparison	no comparison
21	Fence Permit									
	Permanent	each	NEW	\$ 1,502	\$ 981	no comparison	no comparison	no comparison	\$ 55	no comparison
	Temporary	each	NEW	\$ 1,502	\$ 981	no comparison	no comparison	no comparison	\$ 55	no comparison
22	Fence Waiver Application	each	NEW	\$ 3,005	\$ 1,963	no comparison	no comparison	no comparison	Fence Exception Permit: Major: \$2,600.90 Minor: \$784	no comparison
23	General Plan Amendment	each	\$ 29,144	\$ 22,537	\$ 22,537	Deposit determined by staff with charges at the fully burdened rates.	\$ 31,963	\$ 19,495	no comparison	no comparison
24	Height Exception	each	\$ 27,908	\$ 42,069	\$ 42,069	no comparison	no comparison	no comparison	no comparison	no comparison
25	Inspections by Planning Division Staff									
	Per inspection, in excess of 2	per inspection	\$ 163	\$ 300	\$ 300	\$ 444	no comparison	\$ 150	no comparison	no comparison
26	Landscape Plan check									
	Residential Development of 0 - 15,000 sf	per project	NEW	\$ 1,281	\$ 1,281				\$352 per application	
	Any Mixed Use & Non-Residential Development and Residential > 15,000 sf, up to 1 acre	per project	NEW	\$ 2,562	\$ 2,562	no comparison	no comparison	no comparison	\$703 per application	no comparison
	Projects larger than 1 acre	per project	NEW	\$ 3,843	\$ 3,843				no comparison	
27	Master Sign Program (MSP)									
	New Application	each	\$ 1,797	\$ 7,512	\$ 2,944	no comparison	no comparison	no comparison	no comparison	no comparison
28	Multiple Business Sign Program									
	New Application	each	\$ 812	\$ 4,507	\$ 1,766	no comparison	no comparison	Comprehensive : \$3,484	Standard: \$460.90 Planned Dev.: \$921.80	\$1060 Non-Profits: \$685
29	Modification of previously approved request:									
	Minimal	each	1/2 the current app fee	\$ 1,803	\$ 1,803		no comparison			
	Minor	each	1/2 the current app fee	\$ 7,512	\$ 2,943	no comparison	\$ 1,690	\$ 1,532	no comparison	no comparison
	Major	each	Full cost of current app	\$ 12,020	\$ 6,010		\$ 6,458			
30	Oil Well Permit									
	Annual Renewal - per well	per well	\$ 1,516	\$ 2,103	\$ 2,103	no comparison	no comparison	no comparison	no comparison	no comparison
	Abandonment Permit - per well	per well	\$ 554	\$ 751	\$ 751					
31	Parking Plan Review	each	NEW	\$ 4,507	\$ 1,744	Shared Parking Review: \$16,247	no comparison	no comparison	no comparison	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
32	Conformance Review									
	Administrative	each	NEW	\$ 21,035	\$ 8,482	no comparison	no comparison	no comparison	no comparison	no comparison
	Discretionary	each	NEW	\$ 27,045	\$ 22,538	no comparison	no comparison	no comparison	no comparison	no comparison
33	Public Notification Fee for Public Notification Required by Zoning Code									
	Public Notice in Adjudicated Newspaper									
	1/4 page	each	Actual Cost		\$ 310	Actual Cost	no comparison	no comparison	no comparison	no comparison
	1/2 page	each	Actual Cost		\$ 515					
	Post Cards/Informational Mailings (per 50 Mailings)	per 50 Mailings	\$25 per 50 mailings		\$25 per 50 mailings	\$1.45 per mailed notice	no comparison	no comparison	no comparison	no comparison
34	Preliminary Project Review (PPR)	each	\$ 2,300	\$ 10,517	\$ 4,122	no comparison	no comparison	no comparison	\$ 2,936	no comparison
35	Residential Property Reports	each	NEW	\$ 601	\$ 601	no comparison	no comparison	no comparison	no comparison	no comparison
36	Sign Permit	per permit	\$ 202	\$ 1,502	\$ 589	no comparison	no comparison	\$ 100	no comparison	no comparison
37	Site Plan Review (SPR)	each	\$ 19,751	\$ 30,050	\$ 22,538	no comparison	no comparison	no comparison	no comparison	\$253 - \$2783
38	Special Research by Planning Division Staff									
	Per hour, in excess of 1 hour	per hour	\$ 163	\$ 300	\$ 300	\$ 444	\$ 215	no comparison	no comparison	no comparison
39	Specific (or Precise) Plan	each	\$ 46,954	\$ 75,124	\$ 56,343	Deposit determined by staff with charges at the fully burdened rates for the project or contract planner/engineer and legal costs	no comparison	\$ 22,326	no comparison	\$3,000 Deposit
40	Street Name (Change or new if not part of the subdivision map process)	each	\$ 24,287	\$ 15,025	\$ 15,025	\$214 per hour	no comparison	\$ 2,000	no comparison	no comparison
41	Subdivision of Land									
	Lot Line Adjustment	each	\$ 1,372	\$ 3,005	\$ 3,005		\$ 2,674	\$ 1,432	\$ 1,616	3-4 Lots: \$2,983 2 lots: \$1,731
	Tentative Parcel Map (TPM)	each	\$ 15,130	\$ 15,025	\$ 15,025	\$ 22,370	\$ 5,239	\$ 4,211	\$5,346 plus \$63.80 per lot	Tentative Map-Major: \$26,097
	Tentative Tract Map (TTM)	each	\$ 15,708	\$ 18,030	\$ 18,030	\$ 22,370	\$ 5,239	\$ 4,211	\$13,324.30 plus \$63.80 per lot	Tentative Map-Minor: \$18,427
42	Temporary Banner Permit									
	On building or private property	each	\$ 67	\$ 601	\$ 150	no comparison	no comparison	no comparison	no comparison	no comparison
43	Temporary Use Permit	each	\$ 917	\$ 6,010	\$ 1,500	no comparison	Sales & Repeat event: \$438.22 All Others: \$1,022.01	Class A: \$4,582 Class B: \$1,974	no comparison	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
44	Variance									
	Single/Two Family Dwelling	each	\$ 17,147	\$ 30,050	\$ 30,050				\$ 3,554	\$ 10,886
	Other	each	\$ 17,147	\$ 30,050	\$ 30,050	\$ 24,560	\$ 18,326	\$ 8,270	\$ 6,712	
45	Zone Code Amendment (ZCA)	each	\$ 27,526	\$ 30,050	\$ 30,050	no comparison	\$ 31,963	\$ 19,601	no comparison	no comparison
46	Zoning Confirmation Letter	each	\$ 506	\$ 2,404	\$ 942	\$ 711	\$ 503	\$ 230	no comparison	\$ 183
47	Zoning Clearance Letter	each	NEW	\$ 1,502	\$ 589	no comparison	\$ 1,290	no comparison	no comparison	no comparison
48	Plan Check for Building Permits									
	Major (New Multi-Family or Mixed-Use)	each	NEW	\$ 3,606	\$ 3,606					
	Major (New Non-Residential)	each	NEW	\$ 2,404	\$ 2,404	no comparison	no comparison	no comparison	\$413.60 Single Family Residential/Application; \$616 for Other	no comparison
	Moderate (New Single-Family house, Non-Residential additions/alteration)	each	NEW	\$ 1,803	\$ 1,803					
	Minor (Single-Family additions, Accessory Dwelling Units, Non-Residential TI)	each	NEW	\$ 1,202	\$ 1,202					
49	SB 35 Application	each	NEW	\$ 24,040	\$ 15,626	no comparison	no comparison	no comparison	NOI to submit: \$1,929; \$6,200 (initial deposit) + time/material costs	no comparison
50	General Plan Maintenance Fee	per permit	NEW	6.62%	3.31%	0.00167 per dollar of project valuation for all development	7.3%	3%	10% of All Building Permit and Planning Permit Fees	no comparison
51	Technology Fee	per permit	4.00%	5.53%	5.53%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	no comparison	6%
52	Fees for Services Otherwise not Listed	hourly	NEW	\$ 300	\$ 300	\$ 444	\$ 215	no comparison	no comparison	no comparison

Notes

- [1] Source: "CityofBeverlyHills_PlanningFeeScheduleFY2022-23.pdf"
- [2] Source: "SantaMonica_FeeSchedule-FY22-23_CommDevelopment.pdf"
- [3] Source: "WestHollywood_Planning Feesheet_09012208.pdf"
- [4] Source: "Application Forms & Fees - Community Development - City of Burbank.pdf", "Application Forms & Fees - Map&Zone Text Ammendments Community Development - City of Burbank", "Application Forms & Fees - Maps&Subdivisions Community Development - City of Burbank.pdf", "Application Forms & Fees - Other Fees Community Development - City of Burbank.pdf", "Application Forms & Fees - SB-35 Community Development - City of Burbank.pdf", "WestHollywood_Planning Feesheet_09012208.pdf", "Application Forms & Fees -Commercial&Industrial Community Development - City of Burbank.pdf", "Application Forms & Fees -MultiFamilyRes Community Development - City of Burbank.pdf", "CityofBurbank_FY22-23_AdoptedFeesSchedule.pdf"
- [5] Source: "LA Planningfee_20220301.pdf", "09-0969-S3_ord_187237_12-27-2021.pdf"
- [5a] Deposit: An initial deposit as provided in Table 2 below, is required at the time of an application for an EAF, resulting in an Environmental Impact Report (EIR), Sustainable Communities Project Exemption (SCPE), Sustainable Communities Environmental Assessment (SCEA) or any other environmental clearance available in CEQA that is not otherwise expressly listed in Subsections 1 or 2 (Other CEQA Clearance).
- [5b] Full Cost Recovery: For any costs incurred by the City, other than for those CEQA clearances or notices identified in Table 1, above, the applicant is responsible for all of the City's actual costs to comply with CEQA. All other costs shall be paid at the cost invoiced by the City for the City's actual costs.

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APPENDIX B.4

Comparative Fee Survey – Building Safety Division

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]			
BUILDING SAFETY DIVISION													
BUILDING PERMIT AND PLAN CHECK FEES													
1	Building Permit												
	\$	500	base fee up to \$500	\$ 32	\$ 152	\$ 152	\$ 69			\$ 182			
	\$	501	base @ \$501	\$ 32	\$ 152	\$ 152	\$ 69			\$ 182			
	\$	2,001	base fee @ 2,001	\$ 90	\$ 227	\$ 227	\$ 169			\$ 182			
	\$	25,001	base fee @ \$25,001	\$ 568	\$ 531	\$ 531	\$ 1,114			\$ 456			
	\$	50,001	base fee @ \$50,001	\$ 936	\$ 1,061	\$ 1,061	\$ 1,789			\$ 666			
	\$	100,001	base fee @ \$100,001	\$ 1,468	\$ 1,668	\$ 1,668	\$ 2,739	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.			
	\$	500,001	base fee @ \$500,001	\$ 7,180	\$ 5,155	\$ 5,155	\$ 9,939				\$ 3,008		
	\$	1,000,001	base fee @ 1,000,001	\$ 13,300	\$ 11,219	\$ 11,219	\$ 17,439				\$ 5,282		
	\$	5,000,001	base fee @ \$5,000,001	\$ 62,260	\$ 51,244	\$ 51,244	\$ 77,439				\$ 21,242		
	\$	10,000,001	base fee @ \$10,000,001	\$ 123,460	\$ 94,757	\$ 94,757	\$ 152,439				\$ 41,192		
	\$	50,000,001	base fee @ \$50,000,001	\$ 613,060	\$ 456,651	\$ 456,651	\$ 752,439				\$ 200,792		
2	Building Plan Check		75% of Permit Fee										
	\$	500	base fee up to \$500	\$ 24	\$ 114	\$ 114	\$ 55				No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.
	\$	501	base @ \$501	\$ 24	\$ 114	\$ 114	\$ 55						
	\$	2,001	base fee @ 2,001	\$ 67	\$ 190	\$ 190	\$ 135	\$ 83					
	\$	25,001	base fee @ \$25,001	\$ 426	\$ 1,061	\$ 1,061	\$ 1,114	\$ 411					
	\$	50,001	base fee @ \$50,001	\$ 702	\$ 1,364	\$ 1,364	\$ 1,431	\$ 599					
	\$	100,001	base fee @ \$100,001	\$ 1,101	\$ 1,819	\$ 1,819	\$ 2,191	\$ 943					
	\$	500,001	base fee @ \$500,001	\$ 5,385	\$ 5,155	\$ 5,155	\$ 7,951	\$ 2,707					
	\$	1,000,001	base fee @ 1,000,001	\$ 9,975	\$ 8,187	\$ 8,187	\$ 13,951	\$ 4,754					
	\$	5,000,001	base fee @ \$5,000,001	\$ 54,875	\$ 35,174	\$ 35,174	\$ 61,951	\$ 19,118					
	\$	10,000,001	base fee @ \$10,000,001	\$ 100,775	\$ 62,767	\$ 62,767	\$ 121,951	\$ 37,073					
	\$	50,000,001	base fee @ \$50,000,001	\$ 467,975	\$ 328,995	\$ 328,995	\$ 721,951	\$ 180,713					
3	Additional Plan Check Fee: for revisions and addendums	per hour		\$ 112	\$ 152	\$ 152	\$ 273	\$ 282	\$ 182	\$ 225			
4	Accessibility Hardship Review	per project	NEW	\$ 455	\$ 455	\$ 455	\$ 977	\$ 886	No Comparison	No Comparison			

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
5	Technology Fee	per permit	4% of all permit and plan check fees		5.53%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	No Comparison	6%
6	School Fees									
	Residential - 500 sq. ft. and over	per sq. ft.	\$ 4		\$ 4	\$ 4	No Comparison	No Comparison	No Comparison	No Comparison
	Commercial - 500 sq. ft. and over	per sq. ft.	\$ 1		\$ 1	\$ 1	No Comparison	No Comparison	No Comparison	No Comparison
7	Seismic Fees									
	Residential (3 stories or less)	per building	valuation X .00013		per State fee	No Comparison	No Comparison	No Comparison	\$ 322	No Comparison
	Residential (over 3 story) and Commercial	per building	valuation X .00028		per State fee	No Comparison	No Comparison	No Comparison	\$ 643	No Comparison
8	Commercial/Industrial Tax									
	First \$250,000 (of total valuation)	per building	\$ 25		\$ 25	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
	Plus any amount > \$250,000	per building	1.5%		1.5%	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
9	Demolition Permit Fees									
	Residential / Partial	per permit	\$ 130	\$ 190	\$ 190	Part of Building permit Valuation table	\$ 249	\$ 273	\$ 162	Structural Steel: \$6 Non-Struc Partition: \$13 Struct. Concrete: \$7 Struct. Masonry: \$4
	Residential / Full	per permit	\$ 260	\$ 250	\$ 250					
	Commercial / Partial	per permit	\$ 305	\$ 303	\$ 303					
	Commercial / Full	per permit	\$ 600	\$ 531	\$ 531					
10	Sandblasting Permit Fee	per permit	\$ 47	\$ 159	\$ 159	100% of permit	No Comparison	No Comparison	Up to 400 SF: \$80.80 ea addtl 400 SF:\$40.45	No Comparison
11	Solar/Photovoltaic - per GC 66015		Waived up to \$5K in valuation							
	Residential Photovoltaic (Up to 15kW)	per permit	% of valuation	\$ 493	\$ 450	\$ 450	\$ 450	No Comparison	No Comparison	Solar Voltaic System 0-3.0 kW: \$8 3.1-5 kW: \$18 5.1-20 kW: \$27 20.1-50 kW: \$39 50.1-100 kW: \$71.50 over 100 kW: \$111
	For each kW over 15 kW	per kW	% of valuation	\$ 33	\$ 15	\$ 15	\$ 15			
	Residential Thermal (Up to 10kWth)	per permit	% of valuation	\$ 493	\$ 450	No Comparison	\$ 450			
	For each kWth over 10 kWth	per kWth	% of valuation	\$ 33	\$ 15	No Comparison	\$ 15			
	Photovoltaic Commercial Systems (Up to 50kW)	per permit	% of valuation	\$ 2,539	\$ 1,000	\$ 1,000	\$ 1,000			
	between 51kW and 250kW	per permit	% of valuation	\$ 51	\$ 7	\$ 5	\$ 5			
	for each kw over 250 kW	per kW	% of valuation	\$ 16	\$ 5	\$ 7	\$ 7			
	Photovoltaic Commercial Thermal Systems (Up to 30kWth)	per permit	% of valuation	\$ 2,236	\$ 1,000	No Comparison	\$ 1,000			
	between 30kWth and 260kWth	per permit	% of valuation	\$ 75	\$ 7	No Comparison	\$ 7			
	for each kWth over 260 kWth	per kWth	% of valuation	\$ 16	\$ 5	No Comparison	\$ 5			

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
12	Permit Extension/Renewal	per permit	NEW	\$ 227	\$ 227	\$ 116	Final inspection: 20% No inspection: 100% Rough Inspection: 50% of permit	No Comparison	\$ 193	No Comparison
13	Plan Authorization Processing Fee	hourly	NEW	\$ 76	\$ 76	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
14	Peer Review	hourly	NEW	\$ 76	\$ 76	No Comparison	\$ 242	No Comparison	No Comparison	No Comparison
15	Code Modification / Alternate means and Method fees (min 4 hours)	hourly	NEW	\$ 76	\$ 76	No Comparison	\$ 506	No Comparison	No Comparison	No Comparison
16	Change of Contractor/Engineer/Architect	per request	NEW	\$ 76	\$ 76	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
17	Construction Management Plan	per project	NEW	\$ 1,402	\$ 1,402	No Comparison	\$ 1,728	No Comparison	No Comparison	No Comparison
18	Restamp of Lost Job Site Plans									
	Processing Fee	per request	NEW	\$ 76	\$ 76	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
	Plan Check when Required	per hour	NEW	\$ 227	\$ 227				\$193.25 per hour	
19	Replacement of Signatures on Job Card									
	Processing Fee	per request	NEW	\$ 76	\$ 76	No Comparison	\$ 62	No Comparison	\$ 37	No Comparison
	Plan Check when Required	per hour	NEW	\$ 227	\$ 227					
20	Refund Processing Fee	each	NEW	\$ 227	\$ 227	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
21	Hillside Grading Review	per permit	NEW	\$ 152	\$ 152	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
22	Soft Story Seismic Retrofit									
	Screening Form	each	NEW	\$ 303	\$ 303					
	TIMP	each	per Housing		per Housing	No Comparison	Peer Review: \$242.43 Permit: \$35.37 Plan Review: \$394.84	Seismic Study Review: \$5,155	No Comparison	No Comparison
	Certificate of Completion	each	NEW	\$ 227	\$ 227					
23	Investigation Fee - penalty for working without permit	each	\$ 275		\$ 275	Equal to Permit Fee	Actual Cost	Electrical \$541.78 by owner: \$281.04 Plumbing: R3 Occupancies: \$168.96 All others: \$479.32	2X permit fee	No Comparison
24	Appeal Fee	each	\$ 275	\$ 910	\$ 910	No Comparison	\$ 2,748	\$ 717	\$ 124	No Comparison
25	Inspection Fees									
	Inspections outside of normal working hours (2 hour minimum)	per hour	\$ 103	\$ 165	\$ 165	1.5 X Assigned Inspector's hourly rate \$241 per hour (4 hour min)	\$ 281	\$ 182	\$ 648.60 (4 hr. min)	\$ 250
	Re-inspection (1 hour minimum)	per hour	\$ 103	\$ 152	\$ 152	\$ 257	Combo Permit: \$256.30 All others: \$157.80	\$ 164	\$ 163	\$ 250
26	Fee for Report of Building Records									
	Residential	each	\$ 96	\$ 152	\$ 152	Minimum \$30	No Comparison	No Comparison	Admin fee: \$27.25	No Comparison
	Commercial	each	\$ 128	\$ 303	\$ 303	Maximum \$426			Copies: \$1.90 per page	

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
27	Temporary Certificate of Occupancy	each	\$ 500	\$ 606	\$ 606	\$ 1,079	\$ 466	\$ 253	\$ 124	
28	Temporary Certificate of Occupancy Extension	each	NEW	\$ 152	\$ 152	\$ 480	No Comparison	\$ 169	No Comparison	No Comparison
29	Condominium Tax	per unit	\$ 1,000		\$ 1,000	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
30	Art in Public Places Fee	each	per City policy/Reso		per City policy/Reso	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
31	General Plan Maintenance Fee	per permit	NEW	6.62%	3.31%	0.00167 per dollar of project valuation for all development	7.3%	3%	10% of All Building Permit and Planning Permit Fees	No Comparison
ELECTRICAL, MECHANICAL, PLUMBING PERMIT FEES										
Not associated with a building permit										
32	Electrical Permit									
	Issuance fee	each	\$ 63	\$ 114	\$ 114			\$ 46	\$ 48	\$ 23
	120 volt branch circuit	each	\$ 27	\$ 17	\$ 17			\$ 29	No Comparison	1-10 circuits, each: \$17 ea addl from 11-40 \$16 ea addl over 40 \$15
	208,340,377,480 volt branch circuit	each	\$ 39	\$ 26	\$ 26			\$ 46	No Comparison	\$ 30
	Electrical device (light switch, etc.) up to 10	each	\$ 3	\$ 3	\$ 3			\$ 3	0-20 outlets etc.: \$97.15	1-5: \$18 6-10: \$22
	Electrical device (light switch, etc.) over 10	each	\$ 2	\$ 3	\$ 3			\$ 2	ea addtl. 20 outlets etc.: \$48.05	\$ 11
	Flood Light Pole	each	\$ 27	\$ 23	\$ 23			No Comparison	\$ 48	\$ 14
	Illuminated Sign	each	\$ 51	\$ 45	\$ 45			\$ 65	\$ 97	\$ 36
	Low Voltage/Data Cabling	each	1% of Valuation		per valuation scaled fee table			No Comparison	No Comparison	No Comparison
	Miscellaneous	each	1% of Valuation		per valuation scaled fee table			\$ 109	\$ 145	\$ 90
	Motor/Heater/Transformer/Generator									
	up to 3 HP	each	\$ 27	\$ 32	\$ 32			\$ 18	up to 1HP : \$145.25	
	3.1 - 5 HP	each	\$ 34	\$ 32	\$ 32			\$ 33	1-10 HP: \$193.25	
	5.1 - 15 HP	each	\$ 43	\$ 38	\$ 38	No Comparison	No Comparison	\$ 77	11 - 50 HP: \$242.4	No Comparison
	15.1 - 50 HP	each	\$ 51	\$ 45	\$ 45			\$ 77	11 - 50 HP: \$242.4	
	50.1 - 200 HP	each	\$ 101	\$ 76	\$ 76			\$ 144	50 - 100 HP: \$242.4	
	over 200 HP	each	\$ 150	\$ 114	\$ 114			\$ 237	100 + HP: \$242.4	
	Photovoltaic-ESS	each	NEW	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	Private/Residential Pool/ Spa/Hot Tub	each	\$ 123	\$ 114	\$ 114			\$ 148	\$ 145	\$ 65
	Public/Residential Pool/ Spa/Hot Tub	each	\$ 174	\$ 152	\$ 152					
	Service Panel / Sub-panel:									
	up to 200 amps	each	\$ 63	\$ 53	\$ 53			\$ 65		\$ 16
	201 - 600 amps	each	\$ 63	\$ 53	\$ 53			\$ 127		\$ 38
	601 - 1200 amps	each	\$ 101	\$ 83	\$ 83			\$ 127	Panelboards: \$193.25	\$ 48
	over 1200 amps	each	\$ 150	\$ 121	\$ 121			\$ 271		\$ 90
	Temporary lighting circuit	each	\$ 43	\$ 38	\$ 38			\$ 36	600 volts or less up to 1,000 Amps: \$193.25	50 or less \$14 51-100: \$27 101-500: \$48 ea 100 over 500: \$11
	Temporary Service / Power pole	each	\$ 63	\$ 91	\$ 91			\$ 73	600+ volts over 1k Amps: \$242.40	
	Time clock	each	\$ 12	\$ 38	\$ 38			No Comparison	No Comparison	\$ 12

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
33	Mechanical Permit									
	Issuance fee	each	\$ 63	\$ 114	\$ 114			\$ 46	\$ 48	\$ 24
	Absorption system up to 600,000 BTU	each	\$ 63	\$ 68	\$ 68			up to 100k BTU: \$45.12 >100k / <500k BTU: \$87.36	\$ 145	No Comparison
	Absorption system over 600,000 BTU	each	\$ 91	\$ 91	\$ 91			>500k BTU: \$218.40		No Comparison
	Air handling unit up to 1200 CFM	each	\$ 114	\$ 91	\$ 91			up to 2,000 CFM: \$21.36		
	Air handling unit 1201 - 6000 CFM	each	\$ 176	\$ 121	\$ 121			2,001-10,000 CFM: \$64.56	\$ 145	\$ 24
	Air handling unit over 6000 CFM	each	\$ 248	\$ 227	\$ 227			Over 10,000 CFM: \$108.96		
	Appliance Gas Vent	each	\$ 63	\$ 68	\$ 68			\$ 26	\$ 145	\$ 12
	Boiler/compressor up to 3 ton	each	\$ 63	\$ 68	\$ 68					
	Boiler/compressor 3.1 - 15 ton	each	\$ 91	\$ 83	\$ 83					
	Boiler/compressor 15.1 - 30 ton	each	\$ 128	\$ 99	\$ 99					
	Boiler/compressor 30.1 - 50 ton	each	\$ 206	\$ 190	\$ 190					
	Boiler/compressor over 50 ton	each	\$ 302	\$ 265	\$ 265					
	Commercial/industrial oven/incinerator	each	1% of Valuation		per valuation scaled fee table				\$ 242	No Comparison
	Duct or area smoke detectors	each	\$ 39	\$ 38	\$ 38					
	Evaporation cooler/make up air	each	\$ 48	\$ 45	\$ 45			\$ 109	\$ 145	\$ 10
	Fire/Smoke or fire dampers	each	\$ 39	\$ 38	\$ 38			\$ 36	\$ 145	\$ 24
	Fireplace	each	\$ 63	\$ 53	\$ 53			\$ 18	No Comparison	\$ 12
	Furnace up to 100,000 BTU	each	\$ 63	\$ 53	\$ 53			No Comparison	No Comparison	\$ 19
	Furnace over 100,000 BTU	each	\$ 91	\$ 76	\$ 76	No Comparison	No Comparison	up to 100k BTU: \$45.12 >100k / <500k BTU: \$87.36	\$ 145	\$ 19
	Gas system up to 5 outlets	per 5 outlets	\$ 54	\$ 53	\$ 53			>500k BTU: \$218.40		
	Gas system over 5 outlets	each	\$ 9	\$ 76	\$ 76			up to 10 \$26.40	1-2 outlets: \$145.25 Ea addtl outlet: \$48.05	\$ 19
	Heater: floor/unit/recessed wall	each	\$ 63	\$ 61	\$ 61			each over 10: \$9.12		
	Heat Pump	each	NEW	\$ 303	\$ 303			No Comparison	\$ 145	\$ 19
	Mechanical exhaust hood/system	each	1% of Valuation		per valuation scaled fee table			No Comparison		No Comparison
	Mini Split	each	NEW	\$ 152	\$ 152			\$ 109	\$ 242	\$ 33
	Miscellaneous	each	1% of Valuation		per valuation scaled fee table			No Comparison	No Comparison	\$ 90
	Registers (supplies and returns)	each	\$ 18	\$ 30	\$ 30			up to 10: \$26.40 ea add: \$9.12	No Comparison	No Comparison
	Repair/alteration to existing system	each	\$ 63	\$ 53	\$ 53			\$ 45	No Comparison	\$ 24
	Single duct vent/exhaust/supply fan	each	\$ 42	\$ 38	\$ 38			\$ 21	\$ 145	\$ 33
	Test witness fee (hood/shut off)	each	\$ 257	\$ 227	\$ 227			No Comparison	\$ 242	\$ 108
	VAV box	each	\$ 18	\$ 15	\$ 15					
	VAV box with heating coil or fan	each	\$ 39	\$ 38	\$ 38					
	VAV box with heating coil and fan	each	\$ 57	\$ 53	\$ 53					
	Ventilation system up to 1000 CFM	each	\$ 63	\$ 53	\$ 53					
	Ventilation system 1001 - 3000 CFM	each	\$ 102	\$ 91	\$ 91			up to 2,000 CFM: \$21.36 2,001-10,000 CFM: \$64.56	\$ 242	\$ 108
	Ventilation system over 3000 CFM	each	\$ 128	\$ 99	\$ 99			Over 10,000 CFM: \$108.96		

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
34	Plumbing Permit									
	Issuance fee	each	\$ 63	\$ 114	\$ 114			\$ 46	\$ 48	\$ 24
	Backflow device	each	\$ 30	\$ 30	\$ 30			\$ 27	\$ 81	\$ 24
	Bathtub	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Bidet	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Building sewer	each	\$ 102	\$ 99	\$ 99			\$ 78	\$ 121	No Comparison
	Clothes washer standpipe	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Dental unit/cuspidor	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Dishwasher	each	\$ 42	\$ 38	\$ 38			\$ 27	\$ 59	\$ 23
	Drinking fountain	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Earthquake valve	each	\$ 54	\$ 30	\$ 30			No Comparison	No Comparison	\$ 23
	Floor or Area drain	each	\$ 42	\$ 30	\$ 30			No Comparison	\$ 121	\$ 23
	Food waste disposal	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Gas system up to/including 5	each	\$ 54	\$ 53	\$ 53			\$ 27	1-4 outlets: \$157.35	
	Gas system over 5	each	\$ 9	\$ 15	\$ 15			\$ 7	5 or more outlets \$117.25 ea addl 5 or portion of	\$ 23
	Hose bib	each	\$ 30	\$ 18	\$ 18			No Comparison	No Comparison	\$ 7
	Industrial waste interceptor/grease trap	each	\$ 78	\$ 114	\$ 114			No Comparison	\$ 163	\$ 36
	Laundry tray	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Lavatory	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Lawn sprinkler control valve (AVB)	each	\$ 30	\$ 23	\$ 23			\$ 27	\$ 121	\$ 7
	Miscellaneous	each	1% of Valuation		per valuation scaled fee table	No Comparison	No Comparison	for each plumbing fixture \$27.12	No Comparison	\$ 90
	Private/Residential pool/spa/hot tub	each	\$ 206	\$ 190	\$ 190			No Comparison	No Comparison	No Comparison
	Public/Commercial pool/spa/hot tub	each	\$ 305	\$ 531	\$ 531			No Comparison	No Comparison	\$ 242
	Repair/Alteration to existing piping	each	\$ 30	\$ 23	\$ 23			\$ 11		\$ 24
	Repipe	each	1% of Valuation		per valuation scaled fee table			No Comparison	\$ 163	\$ 14
	Roof drain	each	\$ 54	\$ 45	\$ 45			\$ 27	No Comparison	No Comparison
	Sewage ejector	each	\$ 78	\$ 152	\$ 152			No Comparison	No Comparison	\$ 79
	Sewer cap	each	\$ 78	\$ 61	\$ 61			No Comparison	No Comparison	\$ 24
	Shower and/or Pan	each	\$ 54	\$ 45	\$ 45			No Comparison	No Comparison	\$ 23
	Sinks: Kitchen/Bar/Floor/Service/Slop	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Steam unit	each	\$ 54	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	Sump pump	each	\$ 78	\$ 83	\$ 83			No Comparison	No Comparison	\$ 79
	Trap primer	each	\$ 42	\$ 38	\$ 38			\$ 27	\$ 121	\$ 17
	Urinal	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Water Closet	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	Water heater	each	\$ 54	\$ 45	\$ 45			\$ 27	\$ 49	\$ 28
	Water heater vent	each	\$ 30	\$ 30	\$ 30			\$ 27	\$ 121	\$ 28
	Water pressure regulator	each	\$ 30	\$ 30	\$ 30			\$ 27	No Comparison	\$ 23
	Water service	each	\$ 54	\$ 303	\$ 303			No Comparison	\$ 163	\$ 64

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Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
35	Fees for Services Otherwise not Listed	per permit	NEW	\$ 152	\$ 152	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison

Notes

- [1] Source: CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf
- [2] Source: CityofSantaMonica_Fees and Rates 2022-2023.xlsx; SantaMonica_FeeSchedule-FY22-23_CommDevelopment.pdf
- [3] Source: CityofWEHO_Approved Fee Schedule FY22.pdf
- [4] Source: CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf
- [5] Source: building-permit-valuation-table2015.pdf; elevator-amp-pressure-vessel-permit-fee-schedule.16.pdf; fee-schedule-for-grading-report-reviews-pc-grad-feesched17.pdf; mechanical-hvac-permit-fee-schedule.17.pdf; permit-fee-schedule-for-electrical-permits-pc-elec-feesched2016.pdf; plumbing-permit-fee-schedule.17.pdf

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APPENDIX B.5

Comparative Fee Survey – Enforcement Services Division

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Fee No.	Fee Description	Fee Type / Unit	Culver City Current Fee	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
Enforcement Services Division										
1	Administrative Citation - Late fee processing per citation	per citation	\$ 35	\$ 106	\$ 35	no comparison	no comparison	3%	First: \$100 Second: \$200 Third: \$500	no comparison
2	Administrative Penalty Repayment Agreement:									
	For fines up to \$500	each	\$ 50	\$ 318	\$ 50	no comparison	no comparison	no comparison	no comparison	no comparison
	For fines \$501 and up	each	\$ 100	\$ 1,485	\$ 100	no comparison	no comparison	no comparison	no comparison	no comparison
3	Covenant and Agreement	each	\$ 653	\$ 848	\$ 653	Actual Cost			\$ 594	no comparison
	+ recording fee (each)	each	Actual Cost of County Fee		Actual Cost of County Fee	\$ 888	no comparison	no comparison	no comparison	no comparison
4	Covenant Extinguishment	each	\$ 125	\$ 636	\$ 125	no comparison				
	+ recording fee (each)	new	Actual Cost of County Fee		Actual Cost of County Fee	no comparison	no comparison	no comparison	no comparison	no comparison
5	MCAC Appeal									
	City Cost	new	1/2 current app. Fee or \$1,500, whichever is less	\$ 3,605	1/2 current app. Fee or \$1,500, whichever is less	\$ 6,315	no comparison	no comparison	no comparison	no comparison
6	Non-compliance fee - per reinspection	each	\$ 125	\$ 212	\$ 125	\$ 337	no comparison	\$ 100	no comparison	\$ 356
7	Public Notification Fee for MCAC appeals:									
	Public Notice in Adjudicated Newspaper									
	1/4 page	new	Actual Cost		Actual Cost	Actual Cost	no comparison	\$ 120	no comparison	no comparison
	1/2 page	new	Actual Cost		Actual Cost					
8	Fees for Services Otherwise not Listed	hourly	NEW	\$ 212	\$ 212	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] Source: "SantaMonica_FeeSchedule-FY22-23_Finance.pdf"
- [3] Source: "CityofWEHO_Approved Fee Schedule FY22.pdf"
- [4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
- [5] Source: "LA_Cannabis Ordinance fees and fines.pdf", "Tobacco Retailer's Permit _ Los Angeles Office of Finance.pdf"

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APPENDIX B.6

Comparative Fee Survey – PW – Engineering Division

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
ENGINEERING FEES										
1	Permit Issuance Fee	per permit	\$ 50	\$ 259	\$ 259	\$ 82	no comparison	no comparison	no comparison	no comparison
2	Street Use (includes the following project types)									
	<i>All fees are minimum fees for plan check and inspection. Additional hourly charges inspection services may apply for excessive reinspections, or extraordinary project conditions</i>									
	Plan Check Inspection	per sheet	\$ 215	\$ 259	\$ 259	no comparison	\$ 309.04	no comparison	no comparison	\$ 273
	Residential Drive Approach (< 100.s.f)	min fixed fee	\$ 128	\$ 906	\$ 906	\$704 plus \$440 hourly fee for ea addl approach after the first	\$ 628.10	\$ 282	Street Use Permit: SF \$58.50 MF \$111	\$0.85/SF
	Commercial Drive Approach (> 100.s.f)	min fixed fee	\$ 128	\$ 906	\$ 906		\$ 831	\$ 986	<100SF: \$217	\$0.85/SF
	Private Property Driveway	min fixed fee	\$ 128	\$ 906	\$ 906		no comparison	\$ 282	R1 Zones: \$163	\$0.85/SF
	Sidewalk Paving	min fixed fee	\$ 128	\$ 906	\$ 906	\$659 up to 250 sqft \$164 ea addl 250 sqft	\$ 628.10	\$ 282	Other: \$417 plus SF x \$.01 x day	\$0.85/SF
	Curb or Curb and Gutter	min fixed fee	\$ 128	\$ 906	\$ 906	\$659 up to 100 linear ft \$3.20 ea addl linear ft	\$ 628.10	\$ 986		Curb \$3.70 SF Gutter \$0.85 SF
	Parkway Drain / Curb Drain	min fixed fee	\$ 128	\$ 906	\$ 906	\$ 659	\$ 628.10	\$ 986		\$ 16
	Annual News Rack Fee	per location	\$ 50	\$ 65	\$ 65	\$564 permit plus \$35 inspection fee per unit	New install: \$323.06 Annual renewal: \$137.50	\$ 50	Initial: \$108.75 Annual: \$54.50	no comparison
	Canopy/Fence/Barricade/Scaffolding	min fixed fee	\$ 128	\$ 906	\$ 906	\$ 1,948	no comparison	no comparison	Initial: \$134.25- \$202.50/incident; Plus: \$4.50-\$10.75/day	no comparison
	Monitoring Well Installation/Removal - in Public ROW	per location/well	\$ 128	\$ 1,294	\$ 1,294	\$1,057 plus \$734 each addl well	no comparison	no comparison	\$516 plus \$246/well	\$95/hr
	Monitoring Well Sampling - in Public ROW - Annual Fee	per location/well	\$ 128	\$ 259	\$ 259				\$257/well annually	\$95/hr
	Utility Inspection									
	(up to 30 day duration)	per day	\$ 128	\$ 129	\$ 129	Excavation \$220 plus actual costs for insp and plan check, plus any outside costs	no comparison	no comparison	no comparison	1-99 SF: \$114; 100-1,000 SF: \$2.20/SF; >1,000 SF: Actual Cost
	(Over 30 day duration)	per day	\$ 128	\$ 65	\$ 65	Non-Excavation: \$43				
3	Permit Extension/Reactivation	per permit	\$ 50		\$ 259	\$116/application	no comparison	no comparison	\$193.25/hr (2 hr min for 1st request; 1 hr min for subsequent requests)	no comparison

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
4	Temporary Storefront Encroachment Permit	per permit	\$ 50	\$ 647	\$ 647	no comparison	no comparison	no comparison	\$261 (Min \$250 or SF x \$.01 x Day)	\$ 273
5	Outdoor Dining Permit: (Outdoor Dining Fees are not subject to waiver)									
	Application Fee	per permit	\$ 750	\$ 3,429	\$ 3,429	In public right of way: \$629 Commission Level: \$4,940 Staff: \$2,781	Application: \$550;	Application Case Review & Document handling: \$100	\$453 First Year; \$227/year annually plus admin fee	no comparison
	Outdoor Dining License Fee (annual)	per Sq.ft	\$ 13		\$ 13	With barrier: \$19.68/SF Without barrier: \$13.56/SF	Outdoor dining inspection: \$252.66;	\$12/SF	no comparison	
	Monthly Payment Plan Processing Fee	per month	\$ 2	\$ 20	\$ 20	no comparison	Monthly fees (\$/SF) vary depending on location (\$2.12-\$7.05/SF)	Alcohol Serving: \$1.00/SF/month; Non-Alcohol Serving: \$0.50/SF/month	no comparison	
	Late Payment Penalty	penalty	20% of total amount due		20% of total amount due	no comparison		no comparison		
	Sidewalk Maintenance Deposit	deposit	\$ 500		\$ 500	no comparison		no comparison		
6	Temporary Banner Permit Over Street									
	Fees for Over the Public Right-of-Way Banners:									
	Application Fee	each	\$ 119	\$ 259	\$ 259	no comparison	no comparison	no comparison	Horizontal: \$51.50 Vertical: \$6 BWP Electrical charges \$125 per installation in ROW	no comparison
	Installation/Removal Fees:	each	Actual Cost		Actual Cost				Street Use Permit	
7	Final Parcel and Tract Maps									
	Final Parcel Map									
	1-4 parcels	each	\$ 2,122	\$ 776	\$ 776	\$7,314 per map 1st through 3rd; Plus \$535/subsequent submittal	Tentative Map: \$985.10 Tentative Map Revision: \$383.74	Parcel Maps or Tract Maps: \$4,211	Parcel Maps \$4,860 plus \$56/lot	\$ 8,240
	Upon 4th resubmittal	each	\$ 388	\$ 129	\$ 129					\$824 submission more than 3 times, each add'l
	Upon 6th resubmittal	each	\$ 1,224	\$ 129	\$ 129					
	Upon 8th resubmittal & each resubmittal thereafter	each	\$ 1,617	\$ 129	\$ 129					

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Final Tract Map									
	1-5 lots	each	\$ 2,560	\$ 776	\$ 776	\$7,314 per map 1st through 3rd; \$343 per lot over 4 lots; Plus \$535/subsequent submittal	Final Map: \$2,782.86 Final Map Revision: \$1,070.84	Parcel Maps or Tract Maps: \$4,211	Subdivision Maps: \$12,113 plus \$58/lot	\$8,240 for < 20 lots Actual Cost for > 20 lots \$824 submission more than 3 times, each add'l
	6-10 lots	each	\$ 3,080	\$ 1,035	\$ 1,035					
	11-25 lots	each	\$ 3,662	\$ 1,294	\$ 1,294					
	26-50 lots	each	\$ 4,876	\$ 1,553	\$ 1,553					
	51-100 lots	each	\$ 6,069	\$ 1,811	\$ 1,811					
	101-150 lots	each	\$ 7,956	\$ 2,070	\$ 2,070					
	Over 150 lots	each	\$ 9,761	\$ 2,329	\$ 2,329					
	Upon 4th resubmittal	each	\$ 9,761	\$ 129	\$ 129					
	Upon 6th resubmittal	each	\$ 388	\$ 129	\$ 129					
	Upon 8th resubmittal, and each resubmittal thereafter	each	\$ 1,224	\$ 129	\$ 129					
	Easement Checking	each	\$ 1,622	\$ 259	\$ 259	Actual Cost	\$ 1,640.34	no comparison	Residential: \$376; MF/Comm: \$950	no comparison
	Monument Inspection	each	\$ 235	\$ 259	\$ 259	Pass Through	no comparison	no comparison	no comparison	1st inspection: \$279; Each add'l: \$80
	Bond/Agreement Processing	each	\$ 112	\$ 259	\$ 259	Actual Cost	no comparison	no comparison	no comparison	\$ 443
8	Lot Line Adjustment with Certificate of Compliance	per project	\$ 2,437	\$ 3,016	\$ 3,016	\$3,428 per application; plus \$265/subsequent submittal	\$ 1,478.65	\$ 1,432	\$ 1,469.00	2 lots:\$1,731 3 or 4 lots: \$2,983 Plus fire referral: \$262
9	Certificate of Compliance City	per project	\$ 581	\$ 3,016	\$ 3,016	\$ 3,137	\$ 2,122.17	no comparison	\$ 1,035.00	\$2,132 \$588 subsequent requests
10	Street Vacation									
	Temporary Public Right-of-Way/Property Encroachment	each	\$ 3,927	\$ 3,105	\$ 3,105	Actual Cost [1a]	\$309.04/hour	no comparison	Single Family: \$4,035; MultiFamily/ Commercial: \$10,966	Actual Cost
	Permanent Public Right-of-Way/Property Encroachment	each	NEW	\$ 3,623	\$ 3,623					
11	Public-Right-of-Way Wireless Encroachment Permit - Utility Pole	per project	\$ 2,849	\$ 3,535	\$ 2,849	\$1,000 for new pole to support small wireless facility, plus fully burdened hourly rate for review/processing	no comparison	no comparison	no comparison	no comparison
12	Public-Right-of-Way Wireless Encroachment Permit - Stand-Alone Pole or City-Owned Pole	per project	\$ 3,429	\$ 4,570	\$ 3,429		no comparison	no comparison	no comparison	no comparison
13	On-Site Development Permit									
	A) Plan Check	per sheet	varies per cost of improvements MFS H-2	\$ 259	\$ 259	Development Plan Review: Commission Level: \$20,972 Staff Level: \$5,533	\$377.80/hour	no comparison	no comparison	no comparison
	B) Inspection									
	first 400 CY	per 400 CY	varies per cost of improvements MFS H-2	\$ 1,035	\$ 1,035					
	each additional 400 CY	per 400 CY		\$ 259	\$ 259					

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
14	Off Site Development Permit:									
	A) Plan Check	per sheet	\$ 215	\$ 259	\$ 259	Development Plan Review: Commision Level: \$20,972	\$309.04/hour	no comparison	no comparison	no comparison
	B) Construction Management & Project Inspection (up to 30 day duration)	per day	\$ 128	\$ 129	\$ 129					
	(Over 30 day duration)	per day	\$ 128	\$ 65	\$ 65					
15	Review of Environmental or other special studies:									
	Geotechnical/Soils Report Review	per project	\$ 430	\$ 518	\$ 518	no comparison	no comparison	\$ 552.26	\$193.25/hr (4 hr min)	no comparison
16	After-the-fact Permit Fee	per permit	3x the total fee		3x the total fee	no comparison	no comparison	no comparison	no comparison	no comparison
17	Street-Use Permit (Encroachment Permits)									
	Application Fee	each	NEW	\$ 323	\$ 323	\$382 plus fee for each No Parking Sign	\$ 319.58	\$300-\$600	\$417 application/routing/plan check review/approval	no comparison
	Plan Check	per sheet	NEW	\$ 323	\$ 323					\$ 273
18	Utility Permit for Excavation	each	NEW	\$ 388	\$ 388	Excavation: \$220 [1a] Non-Excavation: \$43	Up to 100 feet: \$1,313.81 over 100 feet: \$241.58	no comparison	Single Family: \$58.50; MF/Comm: \$111	\$191-\$438 depending on project size
19	Annual Utility Permit	per year	NEW	\$ 518	\$ 518	no comparison	no comparison	no comparison	no comparison	no comparison
	<i>Note: If work is on a street on MTE's Arterial list; pay as you go; Traffic control plan approval needed in advance of inspection notification</i>									
LOCAL STORM WATER POLLUTION PREVENTION PLAN (LSWPPP) AND STANDARD URBAN STORMWATER MITIGATION PLAN (SUSMP) REVIEW FEES										
20	Local Storm Water Pollution Prevention Plan Fees									
	Plan Check					Stormwater Pollution Prevention Plan: \$885	Review: \$707.12; Onsite Inspection (includes 2): \$176.27; Each addt'l inspection: \$57.79	Storm Water Pollution Prevention Plan (Minor): \$1,408; Storm Water Pollution Prevention Plan (Major): \$2,817	no comparison	
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project	\$ 306	\$ 518	\$ 518					\$721-\$1,030
	At least 1 acre (43,560 sq. ft.)	per project	\$ 1,325	\$ 1,165	\$ 1,165					
	Additional acres, but < 5 acres (217,800 sq. ft.)	per acre	\$ 0.20	\$ 1,035	\$ 1,035					
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project	\$ 1,700	\$ 1,165	\$ 1,165					
	Additional acres, > 5 acres (217,800 sq. ft.)	per acre	\$ 0.25	\$ 1,035	\$ 1,035					
	Inspection									
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project	\$ 306	\$ 259	\$ 259					
	At least 1 acre (43,560 sq. ft.)	per project	\$ 1,325	\$ 518	\$ 518					
	Additional acres	per acre	\$ 0.20	\$ 2,717	\$ 2,717					no comparison
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project	\$ 1,700	\$ 776	\$ 776					
	Additional acres	per acre	\$ 0.20	\$ 2,717	\$ 2,717					

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
21	SUSMP Plan Check Fees									
	10 - 49 Residential dwelling units	per project	\$ 2,203	\$ 1,165	\$ 1,165	no comparison	no comparison	no comparison	no comparison	\$721-\$1,030
	50 or more Residential dwelling units	per project	\$ 3,305	\$ 1,165	\$ 1,165					
	1 to 5 acres Commercial/Industrial	per project	\$ 2,203	\$ 1,165	\$ 1,165					
	5 acres Commercial/Industrial	per project	\$ 3,305	\$ 1,165	\$ 1,165					
	Auto Repair Facility	per project	\$ 1,377	\$ 647	\$ 647					
	Retail Gasoline Outlet	per project	\$ 1,377	\$ 647	\$ 647					
	Restaurant	per project	\$ 1,377	\$ 647	\$ 647					
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project	\$ 1,377	\$ 647	\$ 647					
	Animal Care	per project	\$ 1,377	\$ 647	\$ 647					
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project	\$ 1,377	\$ 647	\$ 647					
	Commercial or industrial waste handling (not classified above)	per project	\$ 1,989	\$ 647	\$ 647	no comparison	no comparison	no comparison	no comparison	\$721-\$1,030
	Outdoor handling or storage of hazardous materials (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Outdoor manufacturing areas (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Outdoor food handling or processing (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Outdoor horticulture activities (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)					no comparison	no comparison	no comparison	no comparison	no comparison
	Single Family Home	per project	\$ 602	\$ 1,294	\$ 1,294					
	All Others	per project	\$ 1,377	\$ 1,294	\$ 1,294					
	Hillside Projects									
	Less than an acre	per project	\$ 602	\$ 647	\$ 647					
	1 acre or greater	per project	\$ 1,051	\$ 647	\$ 647					
22	Inspections									
	10 - 49 Residential dwelling units	per project	\$ 148	\$ 2,717	\$ 2,717	no comparison	no comparison	Storm Water Inspection Fee (Food Related Business, Automotive Business, Minor Industrial Waste Generators): \$239	no comparison	no comparison
	50 or more Residential dwelling units	per project	\$ 148	\$ 3,235	\$ 3,235					
	1 to 5 acres Commercial/Industrial	per project	\$ 148	\$ 2,200	\$ 2,200					
	5 acres Commercial/Industrial	per project	\$ 148	\$ 2,717	\$ 2,717					
	Auto Repair Facility	per project	\$ 148	\$ 1,165	\$ 1,165					
	Retail Gasoline Outlet	per project	\$ 148	\$ 1,165	\$ 1,165					
	Restaurant	per project	\$ 148	\$ 1,165	\$ 1,165					
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project	\$ 148	\$ 1,165	\$ 1,165					
	Animal Care	per project	\$ 148	\$ 1,165	\$ 1,165					
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Commercial or industrial waste handling (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor handling or storage of hazardous materials (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor manufacturing areas (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor food handling or processing (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor horticulture activities (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)									

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Single Family Home	per project	\$ 148	\$ 1,811	\$ 1,811					
	All Others	per project	\$ 148	\$ 1,294	\$ 1,294					
	Hillside Projects					no comparison	no comparison	no comparison	no comparison	no comparison
	Less than an acre	per project	\$ 148	\$ 1,165	\$ 1,165					
	1 acre or greater	per project	\$ 148	\$ 647	\$ 647					
23	Private Development Construction Encroachment into Public ROW									
	Parkway Permit Fees	per permit	\$ 152	\$ 1,294	\$ 1,294	\$ 659	\$ 628.10	\$ 986	\$ 417	\$ 273
	*parkway permit fees will be effective pending council adoption of an ordinance and standards related to parkways.									
MAINTENANCE OPERATIONS										
24	Permit Issuance Fee	per permit	\$ 50	\$ 259	\$ 259	\$ 82	no comparison	no comparison	no comparison	no comparison
25	Permit Extension/Reactivation	per permit	50% of original permit cost		50% of original permit cost	\$116/application	no comparison	no comparison	no comparison	no comparison
26	Tree Removal Fees									
	Application for Removal of a Street Tree	per project	\$ 75	\$ 970	\$ 970	\$631/application	no comparison	no comparison	no comparison	\$343-\$1084
	Processing of Appeal for Removal of Street Tree	per request	\$ 75	\$ 647	\$ 647	no comparison				
27	Removal of Street Tree	each	Actual Cost		Actual Cost	Actual Cost [1a]	0-24 DSH per Inch: \$32.68; >24 /DSH per Inch: \$43.61	Based on valuation methodology	Based on valuation methodology [4a]	\$343-\$1084
28	After-the-fact Permit Fee	per permit	3x the total fee		3x the total fee	no comparison	no comparison	no comparison	no comparison	no comparison
29	Film Production Support	per request	NEW		Actual Cost per Hourly Rates	Resident: \$985 Non-Resident: \$1,947 (8hr min); Hourly rate after 8 hour minimum: Resident/Non-resident: \$211	no comparison	no comparison	100% of staff hourly rate	no comparison
30	Special Event Support	per request	NEW		Actual Cost per Hourly Rates	Fully Burdened Hourly Rates	150-500 people: \$500 501-1000 people: \$1,000 1,000+ people: \$1,500 (deposit)	no comparison	100% of staff hourly rate	<16 hours: \$149/hr; >16 hours: Actual Cost
31	Minimum Charge for Work performed by City Crews	per request	NEW		Actual Cost per Hourly Rates	Fully Burdened Hourly Rates	no comparison	no comparison	no comparison	no comparison
32	Crews work on request for private entities	per request	NEW		Actual Cost per Hourly Rates	no comparison	no comparison	no comparison	no comparison	no comparison

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
MISCELLANEOUS FEES AND CHARGES										
33	Reproduction:									
	8 1/2 X 11"	each	\$ 0.15		\$ 0.15	\$ 0.10	\$ 0.15		<i>no comparison</i>	
	11 X 17"	each	\$ 0.25		\$ 0.25	Price double for documents larger than 8 1/2 x 11	\$ 0.30	\$ 0.25	\$0.75/pg plus \$.10 each additional copy varies by size	<i>no comparison</i>
	Oversized Prints (24 X 36" & larger)	per Sq.ft.	\$ 2		\$ 2		<i>no comparison</i>			
34	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour	\$ 136	\$ 259	\$ 259	Fully Burdened Rate	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<16 hours: \$149/hr; >16 hours: Actual Cost
35	Technology Fee	per permit	4%		5.53%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	<i>No Comparison</i>	6%

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"; "CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf"
- [1a] Deposit determined by staff with charges at the fully burdened hourly rates for all personnel involved plus any outside costs
- [2] "SantaMonica_FeeSchedule-FY22-23_PublicWorks.pdf"; "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "SantaMonic_FeeSchedule-FY22-23_CommDevelopment.pdf"Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [4a] Tree Value = Base Value x Cross-sectional Area x Species Class x Condition Class x Location Class
- [5] "09-0969-S3_ord_187237_12-27-2021.pdf"; Standard Fee List Revised Dec-01-2020.pdf"; "LA Sanitation SUSMP.pdf"

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APPENDIX B.7

Comparative Fee Survey – PW – Mobility & Traffic Engineering Division

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
MOBILITY AND TRAFFIC ENGINEERING										
1	Permit Issuance Fee	per permit	\$ 50	\$ 86	\$ 86	\$ 82	no comparison	no comparison	no comparison	no comparison
2	Sidewalk Closure									
	Permit Issuance Fee	per project	\$ 224	\$ 301	\$ 301	no comparison	no comparison	\$ 282	\$ 200	\$ 273
	Monthly Monitoring	per month	NEW	\$ 1,243	\$ 1,200	no comparison	no comparison	no comparison	no comparison	no comparison
3	Traffic Control Plan (TCP)									
	Plan Review (Required: 20 scale D-size sheets) to include original submittal and one revised re-submittal									
	1 sheet to 4 sheets plan set	per set	NEW	\$ 601	\$ 600	no comparison	First two reviews/page: \$330.03 3rd and subsequent reviews/page: \$349.12	Traffic Studies: 12% Negotiated Consultant Fee Plus % for Contract Administration	\$231.75 per sheet or \$77.50/hr, whichever is more Plus \$93 deposit/sheet	Traffic Management fee, per lane per block: \$283
	Each additional TCP sheet from 5 and after shall be at the single-sheet rate	per sheet	NEW	\$ 172	\$ 150					
	Long-term implementation of TCP, (for durations greater than 2 months)					no comparison				
	Processing	per project	NEW	\$ 687	\$ 687					
	Plan Review	per sheet	NEW	\$ 172	\$ 172					
	Inspection	per day	NEW	\$ 57	\$ 57					
4	Plan Review (non TCP)									
	Per sheet; Original submittal and one revised re-submittal	per sheet	NEW	\$ 172	\$ 172	no comparison	Standard Plan Checks based on # of parking spaces: \$593.67-\$1,333.95	no comparison	\$150 per sheet or \$77.50/hr, whichever is more Plus \$93 deposit/sheet	Traffic Management fee, per lane per block: \$283
5	Block Party - Street Closure	per project	n/a	\$ 258	\$ 150	Small Event: \$856	\$ 67.68	\$ 106	Less than 1 city block (1-100 attendees): \$200; 1 city block (101-500 attendees): \$400	\$ 273
6	Permit Extension/Reactivation	per permit	50% of original permit cost		50% of original permit cost	\$ 116	no comparison	no comparison	\$193.25/hr (2 hr min for 1st request; 1 hr min for subsequent requests)	no comparison
7	After-the-fact Permit Fee	per permit	3x the total fee		3x the total fee	no comparison	no comparison	no comparison	no comparison	no comparison
8	Transportation Permit (State Mandated Fee):									
	One Way	each	\$ 16		\$ 16	Set by Statute	\$ 16	no comparison	no comparison	\$ 72
	Two Way	each	\$ 32		\$ 32		\$ 32	no comparison	no comparison	\$ 72

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
9	Major Street Closure for Special Events:									
	TCP Review	per event	NEW		See TCP Fees	Large Event: \$3,747	no comparison	Residential: \$500/hr Commercial: \$1,000 1st hr \$500/add'l hr	no comparison	Actual Cost
	Staff time, if MTE presence is required	hourly (4 hr. min.)	\$ 128	\$ 172	\$ 172	Traffic Control Officer: \$78/hr		\$77.50/hr		
10	Crane Permit	per event	\$ 128	\$ 258	\$ 250	no comparison	\$323.06/day	\$191/day	no comparison	1st day: \$167 Add'l day/each: \$30
11	Memorandum of Understanding Review for Traffic Impact Analysis	per project	\$ 1,000	\$ 1,717	\$ 1,500	no comparison	no comparison	no comparison	no comparison	no comparison
12	Traffic Impact Analysis Report Review									
	More than 250 new daily trips	per project	\$ 4,000	\$ 3,435	\$ 3,400	no comparison	Traffic Study Review (non-CEQA): \$264.14/hour	Traffic Review: \$275-\$361 (up to 90 mins); \$103/hr	no comparison	By Daily trips 1-1000: \$2,138 1,001-5,000: \$4,274 5,001-10,000: \$5,344 10,001 & over: \$6,410
13	Residential Parking Permit Districts									
	1st Annual Resident's Parking Permit	each	\$ 20	\$ 258	\$ 26	Resident Overnight Parking permit/year: \$122	\$ 21	Section 8: \$10 1st Car: \$24 1st Car Proration: \$12 2nd Car: \$32 2nd Car Proration: \$16	\$15/year	Preferential: \$34/ea (max 3); Overnight: \$15/ea (max 3)
	2nd Annual Resident's Parking Permit	each	\$ 20	\$ 258	\$ 39		\$ 26			
	3rd Annual Resident's Parking Permit									
	If there is a third California licensed driver in home	each	\$ 100	\$ 258	\$ 103		\$ 42	3rd Car: \$54 3rd Car Proration: \$27		
	If there is not a third California licensed driver in home	each	\$ 222	\$ 258	\$ 258					
	4th Annual Resident's Parking Permit									
	If there is a fourth California licensed driver in home	each	\$ 150	\$ 258	\$ 154		\$ 65	4th Car: \$77 4th Car Proration: \$38		
	If there is not a fourth California licensed driver in home	each	\$ 222	\$ 258	\$ 258					
	Up to 5 Annual Visitor's Parking Permits	each	\$ 50	\$ 258	\$ 52	no comparison	no comparison	no comparison		
	Visitor paper passes									
	12 one-day OR 4 three-day per month, distributed quarterly	each	no charge	\$ 258	\$ 5	no comparison	\$ 32	(Max 2 per dwelling) \$35 Proration: \$17	\$1/day use; \$15/year	Preferential Visitor: \$22.50/ea (max 2); Preferential Guest: \$2.50/ea (max 25); Overnight Visitor: \$10/ea (max 2); Overnight Guest: \$1/ea (max 25)
	Additional 12 one-day OR 4 three-day per month	each	\$ 12	\$ 258	\$ 20					
	Up to 25 one-day, per calendar quarter for special events	each	\$ 25	\$ 258	\$ 25					
	Up to 25 one-day, pre-dated per calendar year for funeral receptions, memorial services and the like	each	no charge	\$ 258	\$ 25					
	30-day Contractor/Construction Worker Permit	each	\$ 50	\$ 258	\$ 60	no comparison	no comparison	no comparison	no comparison	no comparison

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Consideration of temporary suspension of a one-block permit parking zone for the duration of one day, and coordination with the Police Department, at least 31 days prior to requested date	per request	\$ 150	\$ 687	\$ 500	no comparison	no comparison	no comparison	no comparison	no comparison
	Appeal of a determination or decision of the City Engineer to the City Council, minimum; actual time above minimum will be charged (min. 3 hrs. report preparation, 3 hrs. City Council meeting attendance)	per appeal	\$ 888	\$ 1,030	\$ 1,000					
14	Citywide Valet Parking Program - Small Business Participants									
	Application fee (for the initial Sponsor application)	per application	\$ 168	\$ 258	\$ 250	Valet Parking Permit: \$96	Valet Permit Annual: \$2,631.79 One Day: \$792.10	no comparison	Valet Operator New Application: \$324 each Temp App(<7days): \$324 each Appeal: \$501	no comparison
	Valet Space Rental Fees Annual Fee - Payable in advance each FY For Other Than Downtown									
	Each valet station of up to 100' long	per year	\$ 1,040		\$ 3,650	no comparison	no comparison	no comparison	no comparison	no comparison
	For an additional 20' beyond 100'	per year	\$ 1,040		\$ 1,825					
	For an additional 40' beyond 100'	per year	\$ 1,300		\$ 1,825					
	For Downtown									
	Each valet station of up to 100' long	per year	\$ 1,040		\$ 5,475	no comparison	no comparison	no comparison	no comparison	no comparison
	For an additional 20' beyond 100'	per year	\$ 1,040		\$ 2,737					
	For an additional 40' beyond 100'	per year	\$ 1,300		\$ 2,737					
	New Applications mid fiscal year		10% of monthly fee per day, not to exceed 50% of monthly fee		Prorated by month	no comparison	no comparison	no comparison	no comparison	no comparison
	Annual Renewal Fee	per permit	\$ 306	\$ 343	\$ 125	no comparison	\$ 1,450.34	no comparison	\$ 162	no comparison
	Sign fee	per project (2 sign min)	\$ 55	\$ 343	\$ 120	no comparison	no comparison	no comparison	no comparison	no comparison
	Operating without a permit (plus Annual Permit fee)		2X the Non-Small Business Participant Application fee		2X the Non-Small Business Participant Application fee	no comparison	no comparison	no comparison	no comparison	no comparison
15	Curb Painting:									
	Application Fee	per application	\$ 204	\$ 258	\$ 50	no comparison	no comparison	no comparison	no comparison	no comparison

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
16	Temporary No Parking Sign									
	Per project applicant (1-4 signs)	per sign	\$ 4	\$ 14	\$ 6	\$ 7.40	Per Issuance: \$77.07 Per Sign: \$1.76	\$2/sign	Small Traffic Control Sign: \$8.75/day Large Traffic Control Sign: \$10.75/day	no comparison
	5th and subsequent signs	per sign	NEW	\$ 5	\$ 4					
17	Parking Space Rental Fees									
	Meters (other than Downtown)	per day	\$ 16		\$ 20	no comparison	no comparison	Temporary Parking Commercial Meter/day: 24 hour: \$36 12 hour: \$24	no comparison	no comparison
	Non-metered (other than Downtown)	per day	\$ 8		\$ 10					
	Meters (Downtown)	per day	\$ 22		\$ 30					
	Non-metered (Downtown)	per day	\$ 11		\$ 15					
	Long term (Months 1 and 2 at regular rate, and 3rd month and following at long-term rate)	per day	40% less than daily rental rate, starting the 3rd month.		40% less than daily rental rate, starting the 3rd month.			no comparison		
18	Removal of parking meter from operations									
	The cost of revenue loss for the first 5 years of its removal	per meter	NEW		Per City Policy	Actual Cost of removal plus lost parking meter revenue	no comparison	no comparison	no comparison	no comparison
	Removal of parking meter pole	per meter	NEW		Actual Cost	Actual Cost		\$ 85		
19	Replacement cost for non-returned or damaged barricades	each	\$ 100		\$100 Penalty	no comparison	no comparison	no comparison	no comparison	no comparison
20	Encroachment into Public ROW									
	Dumpster (30 days duration)	per permit	\$ 128	\$ 258	\$ 200	\$ 405	no comparison	no comparison	\$217 (100SF or less)	\$ 273
	Each additional 30 days	per permit	\$ 128	\$ 172	\$ 150					
	Moving POD, max of 3 days	per permit	NEW	\$ 258	\$ 150	no comparison	\$ 161.97			
21	Technology Fee	per permit	4%		5.53%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	No Comparison	6%
22	Fees for Services Otherwise not Listed	hourly	\$ 128	\$ 172	\$ 172	no comparison	no comparison	no comparison	no comparison	no comparison

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Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"; "CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf"
- [2] "SantaMonica_FeeSchedule-FY22-23_PublicWorks.pdf"; "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"; "SantaMonica_2021 Parking Rate Table_Final.pdf"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] "09-0969-S3_ord_187237_12-27-2021.pdf"; Standard Fee List Revised Dec-01-2020.pdf"

APPENDIX B.8

Comparative Fee Survey – PW Environmental Programs & Operations Division

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
ENVIRONMENTAL PROGRAMS AND OPERATIONS										
1	Waste Plan Permit Fee for special events									
	No Food / Beverage served	per permit	\$ 47	\$ 267	\$ 267	<i>no comparison</i>	Event Coordination Fee (bins or carts): \$284.41	<i>no comparison</i>	<i>no comparison</i>	\$489-\$3,990 based on size of event
	With Food / Beverage served	per permit	\$ 66	\$ 534	\$ 534					\$530-\$4,637 based on size of event
2	Staff Driver/Laborer (if required) min 2 hours	per hour	\$ 66	\$ 267	\$ 267	Fully Burdened Rate	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
3	Large Venue Event Waste & Recycling Plan Consultation	per hour	\$ 127	\$ 267	\$ 267	Fully Burdened Rate	Simple: \$527.70 Medium: \$625.47 Complex: \$817.38	<i>no comparison</i>	<i>no comparison</i>	Event packages range from \$454-\$4,637
4	Trash Enclosure Plan Review	each	NEW	\$ 534	\$ 534	\$ 405	Simple: \$78.78 Medium: \$525.27 Complex: \$627.27	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
5	Storm Water Master Plan Check Fee	each	NEW	\$ 534	\$ 534	Stormwater Pollution Prevention Plan: \$885	Review: \$707.12	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
6	Container Cleaning Fee	each	NEW	\$ 534	\$ 534	1 free/year; Per bin per cleaning after first: \$49.29	Bin Washing Service: \$64.02; Pressure Washing Service: \$193.34/hr	<i>no comparison</i>	<i>no comparison</i>	\$21.50-\$214.91 depending on size of container
7	Container Exchange Fee	each	NEW	\$ 401	\$ 401	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
8	Residential Extra Pick-up Fee	per pick up	NEW	\$ 134	\$ 134	Special Pickup: \$69.39	Bin: \$91.36 Cart: \$66.51	<i>no comparison</i>	32 gall: \$15 64 gall: \$20 96 gall: \$25	\$11.16-\$120.78 depending on container size
9	Late Container Set Out Fee									
	Business	each	NEW	\$ 134	\$ 134	After hour collections rate per bin: \$132.94	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
	Resident	each	NEW	\$ 134	\$ 134					
10	Damaged Equipment	each	NEW - Actual Cost		Actual Cost	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
11	C&D Administration Fee	each	NEW	\$ 267	\$ 267	<i>no comparison</i>	Simple (SFR): \$527.70 Medium: \$625.47 Complex: \$817.38 Demo Only: \$625.47	Recycling Plan for C&D: \$704	<i>no comparison</i>	<i>no comparison</i>

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
12	C&D Deposit	each	NEW		Set by City's Policy	no comparison	no comparison	no comparison	no comparison	no comparison
13	NPDES Commercial/Industrial - MS4 Permit Monitoring	per inspection	NEW	\$ 601	\$ 601	Business NPDES inspection: \$187 per business/year	no comparison	no comparison	no comparison	no comparison
14	Construction BMP Inspection	per inspection	NEW	\$ 534	\$ 534	no comparison	no comparison	no comparison	no comparison	no comparison
15	Residential Inspection LID Program	per inspection	NEW	\$ 534	\$ 534	LID Plan Review: \$1,471 LID Inspection/hr: \$179	no comparison	no comparison	no comparison	\$721 QC 721 \$824 QC 714 \$1030 QC 715
16	Hard to Handle Load Fee	each	NEW	\$ 267	\$ 267	no comparison	Bulky Pickup: \$225.68/hr (one hour min)	no comparison	no comparison	Bulky Waste: \$42.98 per item
17	Birthday Truck Fee	each	NEW	\$ 802	\$ 802	no comparison	Hourly, (2 hr min/4 hr max): \$174.43	no comparison	no comparison	no comparison
18	Staff Driver/Laborer (if required)	each	NEW	\$ 267	\$ 267	Fully Burdened Rate	no comparison	no comparison	no comparison	no comparison
19	Refuse Collection Rates (see Rates Sheet)	each	NEW		See City's Rates Sheet	See City Rates fees	See City Rates fees	See City Rates fees	See City Rates fees	See City Rates fees
20	Fees for Services Otherwise not Listed	hourly	NEW	\$ 267	\$ 267	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"; "CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf"
- [2] "SantaMonica_FeeSchedule-FY22-23_PublicWorks.pdf"; "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] "Cityof WEHQ_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] "LA Sanitation Event Packages 06.30.2022.pdf"; "LA Sanitation Extra Services 2024.pdf"; "LA Sanitation Additional Fees 2024.pdf"; "LA Sanitation SUSMP.pdf"

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APPENDIX B.9

Comparative Fee Survey – Transportation Department

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TRANSPORTATION										
1	Trip Reduction Plan	per project	NEW	\$ 595	\$ 595	no comparison	no comparison	no comparison	no comparison	no comparison
2	Filming Permit Review - Evaluation of Filming Event in preparation prior to the event, to determine impacts to Transportation services.	per project	NEW	\$ 238	\$ 238	no comparison	no comparison	no comparison	Additional fees may apply if various City departments are required to process a film permit	<16 hours: \$149/hr; >16 hours: Actual Cost
3	Filming Event - Support during filming event will be charged at actual time at burden rate cost. Actual time at burden rate cost during regular business day; 4 hours minimum at burden rate cost per staff during non-working hours.	per hour, per staff person	NEW	\$ 119	\$ 119	Fully Burdened Hourly Rates	Fully Burdened Hourly Rates	no comparison	100% of staff hourly rate; Special Event Shuttle Service: \$130/hr	<16 hours: \$149/hr; >16 hours: Actual Cost
4	Special Event Review - Evaluation of Special Event in preparation prior to the event, to determine impacts to Transportation services.	per project	NEW	\$ 238	\$ 238	no comparison	Event permits: Hourly Rates based on position (\$283-\$589)	no comparison	Additional fees may apply if various City departments are required to process a film permit	<16 hours: \$149/hr; >16 hours: Actual Cost
5	Special Event - Revision to service routes, bus stop relocations, and other impacts from Special Events, on the day of the Special Event. Actual time at burden rate cost and materials cost to be charged.	per hour, per staff person	NEW	\$ 119	\$ 119	Fully Burdened Hourly Rates	Fully Burdened Hourly Rates	no comparison	100% of staff hourly rate; Special Event Shuttle Service: \$130/hr	<16 hours: \$149/hr; >16 hours: Actual Cost
6	Support to Planning Project Review									
	Administrative Site Plan Review [ASPR]	per project	NEW	\$ 297	\$ 297	Transportation Division Plan Check: \$269	Plan Checks (not otherwise classified): \$247.02/hr	no comparison	no comparison	<16 hours: \$149/hr; >16 hours: Actual Cost
	Comprehensive Plan - Hours shown are minimum; actual time at burden rate cost to be charged.	per project	NEW	\$ 2,142	\$ 2,142					
	Development Agreement	per project	NEW	\$ 595	\$ 595					
	Parking Plan Review	per project	NEW	\$ 119	\$ 119	\$5,020 or Consultant fees, plus 15%				
	Preliminary Project Review (PPR)	per project	NEW	\$ 297	\$ 297					
	Site Plan Review (SPR) - Hours shown are minimum; actual time at burden rate cost to be charged.	per project	NEW	\$ 2,142	\$ 2,142	Transportation Division Plan Check: \$269				
	Specific (or Precise) Plan	per project	NEW	\$ 238	\$ 238					

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TRANSPORTATION										
7	Building Review									
	Plan Review	per project	NEW	\$ 238	\$ 238	Transportation Division Plan Check: \$269	Plan Checks (not otherwise classified): \$247.02/hr	no comparison	Building Plan Review: \$231.75 or \$77.50 per sheet, whichever is more	<16 hours: \$149/hr; >16 hours: Actual Cost
	Inspection	per inspection	NEW	\$ 238	\$ 238					
8	Services provided by Consultants	per project	Actual Cost plus administration based on burden rate		Actual Cost plus administration based on burden rate	Actual Cost	Actual Cost	no comparison	no comparison	no comparison
9	Bus Stop Closures - Bus stop closures and bus stop relocations due to impacts other than from Special Events.	per project	NEW	\$ 357	\$ 357	no comparison	Moving Bus Stop: \$710.64	no comparison	no comparison	no comparison
10	Bus Video Request	per project	\$ 35	\$ 238	\$ 238	no comparison	no comparison	no comparison	no comparison	no comparison
11	Fees for Services Otherwise not Listed	per permit	NEW	\$ 119	\$ 119	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] "Standard Fee List Revised Dec-01-2020.pdf"

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APPENDIX B.10

Comparative Fee Survey – Fire Department

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
Community Risk Reduction										
1	Detection/Suppression Permit Fees (Includes on-site inspections)									
	Issuance Fee	per project	\$ 43	\$ 98	\$ 98	no comparison	no comparison	no comparison	no comparison	no comparison
	New Fire Service Connection	per project	\$ 118	\$ 705	\$ 705	no comparison	no comparison	no comparison	no comparison	no comparison
	New , Add, Alter, Repair Existing System	per project	\$ 123	\$ 131	\$ 131	Standpipe system: \$1,135	no comparison	Standpipe System \$463	\$365 combined systems per riser	no comparison
	Standpipe riser	each	\$ 45	\$ 147	\$ 147	no comparison	no comparison	no comparison		One or two risers: \$134 each add'l: \$80
2	No. of sprinkler heads:									
	1-10	per project	\$ 94	\$ 215	\$ 215	New Commercial (1-20 heads): \$1,176 New Residential (1-20 heads): \$966 TI Commercial & Residential (1-20 heads): \$757 New/TI ea additional greater than 20 heads: \$19	\$ 444	NFPA13 fire sprinkler systems PC/Ins. New <100 heads: \$491/\$665 >100 heads: \$736/\$831 1 or 2 dwellings: \$491/\$332 Multi-dwellings: \$613/\$665 TI <25 heads: \$245/\$332 25-100: \$368/\$498 >100 heads: \$613/\$581	1-150 heads: \$430 151-300 heads: \$643 301-400 heads: \$857 401-500 heads: \$1,071 501-700 heads: \$1,285 701-800 heads: \$1,499 801-900 heads: \$1,715 901-1000 heads: \$1,929	\$ 64
	11-25	per project	\$ 120	\$ 276	\$ 276		\$ 526			\$ 122
	26-50	per project	\$ 200	\$ 333	\$ 333		\$ 699			\$ 194
	51-100	per project	\$ 359	\$ 554	\$ 554		\$ 1,044			\$ 360
	101-200	per project	\$ 539	\$ 960	\$ 960		\$ 1,730			\$ 547
	201-300	per project	\$ 744	\$ 1,077	\$ 1,077		\$ 2,872			\$ 648
	301-500	per project	\$ 1,052	\$ 1,420	\$ 1,420		\$ 4,698			\$ 1,225
	501-1,000	per project	\$ 1,520	\$ 2,057	\$ 2,057		\$ 8,121			\$ 1,730
	1,001-2,000	per project	\$ 2,462	\$ 2,057	\$ 2,057		\$ 14,963			\$ 2,884
	Each additional 100 heads	per 100 heads	\$ 58	\$ 196	\$ 196		\$ 456			\$3 per head
3	Dry or Wet Chemical Hood Systems (Includes on-site inspections)									
	Issuance Fee	per project	\$ 43	\$ 98	\$ 98	no comparison	Clean Agent: \$922.63 Extinguisher system (hoods): \$649.05 Gas Systems (type1): \$727.72 Gas Systems type 2/3:	Fire Sprinkler - Special Extinguishing Systems: CO2, FM200, Foam Liquid Systems, Inert Gas (Halon, Inergen) PC / INSP \$368 / 331 per system	no comparison	Dry/ Wet Standpipe per riser: \$576 plus \$42 per outlet
	New , Add, Alter, Repair Existing System	per project	\$ 123	\$ 131	\$ 131					
	System Permit Fee (includes one system)	per project	\$ 287	\$ 441	\$ 441					
	Add'l. System	per each add'l system	\$ 120	\$ 215	\$ 215					

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
4	Fire Alarm System (Includes on-site inspections)									
	Issuance Fee	per project	\$ 43	\$ 98	\$ 98	no comparison	no comparison	no comparison	no comparison	
	New , Add, Alter, Repair Existing System	per project	\$ 123	\$ 131	\$ 131	(first 24 devices) New : \$882 TI: \$587 New or TI over 24 devices: \$19 per device Repair Major: \$587 Repair Minor: \$400	New \$ 991.02 TI \$649.05 First 24 devices	Fire Alarm Systems PC/ Insp. >130 devices: \$859 91-130 devices: \$736/\$664 51-90 devices: \$613/\$580 11-50 devices: \$429/\$497 < 10 devices: \$245/\$331	1-25 devices: \$160 26-50 devices: \$267 51-75 devices:\$446 76-100 devices: \$536 101-150 devices: \$536 151-200: \$643 201-300 devices: \$803 301-400 devices: \$1,071 401-600 devices: \$1,285	no comparison
	System Permit Fee (includes first panel and up to 25 devices)	per project	\$ 258	\$ 539	\$ 539		no comparison		1-100 devices: \$250 101-600+: \$286	
	Add'l. Annunciator Panel/FACP/Power Supply (each)	each	\$ 71	\$ 304	\$ 304		Fire Panel Replacement: \$307.09		no comparison	
	Add'l Devices, 26-50	per add'l 26-50 devices	\$ 228	\$ 278	\$ 278	no comparison		no comparison		
	Add'l. Devices 51- 100	per add'l 51-100 devices	\$ 453	\$ 343	\$ 343		\$13.68 per device after 24		\$3 per device	
Add'l Devices >100	per add'l 100 devices	\$ 600	\$ 686	\$ 686						
5	Fire Protection System Verification Fee									
	City Staff Report Review	per report	NEW	\$ 49	\$ 49	no comparison	no comparison	no comparison	no comparison	no comparison
6	Building Construction Plan Review and Inspection									
	Total valuation (in dollars)		16% of building permit fee							The greater of 0.111% of project valuation or \$1,011
	\$0-\$500	per project	\$ 8	\$ 294	\$ 294		Standard Complex Plan Check - New Building first 2,500 sf \$694.20			\$1,011 plus \$337 per hour for inspection
	\$501-\$2,000	base @ \$501	\$ 50	\$ 294	\$ 294					\$1,011 plus \$337 per hour for inspection
	\$2,001-\$25,000	base fee @ 2,001	\$ 113	\$ 343	\$ 343	Architectural Fire Plan Review: \$ 210 per hour	Standard Complex Plan Check - New Building >2,500 sf \$694.20 plus \$0.0694 per sq. ft.	No comparison - Fees based on building occupancy, field type, map type	Architectural Plan Check - Per hour or portion thereof: \$214	\$1,011 plus \$337 per hour for inspection
	\$25,001-\$50,000	base fee @ \$25,001	\$ 180	\$ 490	\$ 490	Fire and Life Safety Walkthrough Inspections (Non-Fire Protection): \$170 per hour				\$1,011 plus \$337 per hour for inspection
	\$50,001-\$100,000	base fee @ \$50,001	\$ 490	\$ 588	\$ 588		Commercial Tenant Improvement first 2,500 sf: \$347.10			\$1,011 plus \$337 per hour for inspection
	\$100,001-\$500,000	base fee @ \$100,001	\$ 1,443	\$ 1,077	\$ 1,077					\$1,011 plus \$337 per hour for inspection
	\$500,001 or greater	base fee @ \$500,001	\$ 14,926	\$ 1,665	\$ 1,665		Commercial Tenant Improvement first >2 500 sf: \$347.10 plus			\$1,011 plus \$337 per hour for inspection
7	Resubmittal of Plans	per resubmittal	\$ 94	\$ 539	\$ 539	no comparison	\$ 267	no comparison	no comparison	no comparison

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
8	After hours/Weekend Inspections (minimum of 8 hours)	per hour	\$ 148	\$ 285	\$ 285	\$ 319 (4 hr. Min.)	\$568.73 (4 hr. min.)	no comparison	\$ 116	\$ 488
9	Hydrant Flow Testing (minimum of 4 hours)	per hour	\$ 148	\$ 196	\$ 196	\$ 170	\$ 267	no comparison	no comparison	\$ 361
10	Other or Miscellaneous Inspections									\$ 361
	first hour	each	\$ 148	\$ 245	\$ 245	\$ 170	\$ 307	no comparison	\$ 109	\$ 361
	each additional hour	each	\$ 148	\$ 196	\$ 196	\$ 170	\$ 307	no comparison	\$ 109	
11	SPECIAL PERMIT FEES									
	Christmas Tree Lot	each	\$ 192	\$ 343	\$ 343	no comparison	\$ 309	no comparison	no comparison	no comparison
	Day Care Centers									
	< 49 Children	per facility	\$ 58	\$ 343	\$ 343	\$ 170	\$ 326	no comparison	no comparison	no comparison
	50 or more Children	per facility	\$ 101	\$ 637	\$ 637	\$ 170	\$ 441	no comparison	no comparison	no comparison
	Environmental Equip./Soil Remediation	each	\$ 556	\$ 343	\$ 343	no comparison	no comparison	no comparison	no comparison	no comparison
	Oil Well	each	\$ 556	\$ 637	\$ 637	no comparison	no comparison	no comparison	no comparison	no comparison
	Explosives - Storage/Sell/Display	each	\$ 257	\$ 637	\$ 637	no comparison	\$ 279	\$ 332	\$ 306	no comparison
	Location Filming - Spot Check	per day	\$ 95	\$ 343	\$ 343	no comparison	no comparison	\$ 282	\$ 25	no comparison
	Fire Department Lock	each	\$ 29	\$ 245	\$ 245	no comparison	no comparison	no comparison	no comparison	no comparison
	Fire Road Use	per day	\$ 31	\$ 147	\$ 147	no comparison	no comparison	no comparison	no comparison	no comparison
	Helicopter Lifts, Landing, Etc.	each	\$ 298	\$ 588	\$ 588	no comparison	Aircraft refueling facility: \$340.26 Repair hangar: \$369.97	\$ 332	\$ 273	no comparison
	Mall (covered) Annual Permit Kiosks/Display	per year	\$ 359	\$ 294	\$ 294	no comparison	no comparison	\$ 332	\$ 600	no comparison
	Booths/Liquid or Gas-Fueled Equip	per year	\$ 359	\$ 294	\$ 294	no comparison	\$ 177	\$ 332	\$ 202	\$ 1,002
	Open Flame - Candles									
	Candles in public assembly Buildings	per permit	\$ 87	\$ 294	\$ 294	\$ 85	\$ 38		\$ 123	no comparison
	Open flame/burning	per permit	\$ 96	\$ 294	\$ 294	\$ 170	\$ 177	\$ 332	\$ 150	no comparison
	Pit Barbecue	per permit	\$ 50	\$ 245	\$ 245	\$ 85	no comparison		no comparison	no comparison
	Special Effects/Pyrotechnics/Vehicle on Set	per event	\$ 128	\$ 392	\$ 392	\$ 170	no comparison	\$ 332	\$ 323	Fire works Display Ground: \$501 Aerial burst <6": \$668 Aerial burst>6": \$1,336
	Special Events: Pre-event Inspection	per event	\$ 128	\$ 441	\$ 441	\$ 170	no comparison	\$ 332	no comparison	no comparison
	Spray Finishing									
	Frontal Area < 9 sq. ft.	per permit	\$ 87	\$ 441	\$ 441	no comparison	\$ 210	\$ 332	\$ 217	\$ 1,002
	Frontal Area > 9 sq. ft.	per permit	\$ 173	\$ 539	\$ 539					
	Tank Truck/Flammable Liquids	per permit	\$ 248	\$ 343	\$ 343	no comparison	no comparison	\$ 332	\$ 427	no comparison

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
	Tank Removal/Installation									
	Above Ground	per tank	\$ 255	\$ 735	\$ 735	no comparison	install: \$842.89 / removal: \$351.90			\$ 63
	Below Ground	per tank	\$ 255	\$ 735	\$ 735	\$ 1,176	install: \$1,862.43 plus 425.33 ea addl' tank/ removal: \$1,649.76 plus 340.26 ea addl tank	\$ 415	\$ 734	\$63 plus \$144 underground piping
	Tents and Air Supported Structures									
	401-700 sq. ft.	per permit	\$ 53	\$ 294	\$ 294	Per Sq. Ft. 0-400: \$170 401-2,000: \$211 2,001-5,000: \$422	Per Sq. Ft. 401-2,000: \$217.39 2,001-5,000: \$309.33	\$ 332	\$ 200	Tent or Membrane structures 401-3,500 sf: \$668 3,500-25k sf: \$1,336 >25k sf: \$2,672 Plus \$334
	701-1,200 sq. ft.	per permit	\$ 118	\$ 392	\$ 392	Over 5,001: \$422 + \$.08 per addl' sq.ft.	Over 5,000: \$422 + \$.0596 per addl' sq.ft.			
	Over 1,201 sq. ft.	per permit	\$ 150	\$ 539	\$ 539					
	Title 19 - Five Year Sprinkler/Standpipe Test	per test	\$ 130	\$ 196	\$ 196	no comparison	no comparison	no comparison	no comparison	no comparison
	Welding/Cutting	per permit	\$ 128	\$ 539	\$ 539	no comparison	no comparison	\$ 332	no comparison	no comparison
	Heliport	per permit	\$ 200	\$ 931	\$ 931	no comparison	no comparison	no comparison	no comparison	no comparison
	Incident Report Copies	per copy	\$ 5	\$ 39	\$ 39	no comparison	no comparison	\$ 15	\$ 15	no comparison
12	HAZARDOUS MATERIALS FEES									
	Category I Businesses	per year	\$ 245	\$ 196	\$ 196		A: \$212.66 B: \$544.06			
	Category II Businesses	per year	\$ 551	\$ 392	\$ 392		\$ 489			
	Category III Businesses	per year	\$ 1,685	\$ 588	\$ 588		\$ 615			
	Category IV Businesses	per year	NEW	\$ 784	\$ 784	no comparison	\$ 985			
	Additional fee for CalARP program implementation	per year	NEW	\$ 1,567	\$ 1,567		level 1: \$1,004.80 Level 2: \$1,674.67 Level 3: \$3,349.37 Per facility	no comparison	\$ 344	
	Late filing fee	each	40% of Base fee		40% of Base fee	no comparison	no comparison	no comparison	40% of fee	no comparison
13	FIRE INSPECTION FEES									
	Commercial Businesses									
	500 sq. ft. or less	per annual insp.	\$ 101	\$ 539	\$ 539	\$ 307	\$ 107			
	From 501 to 999 sq. ft.	per annual insp.	\$ 131	\$ 686	\$ 686	\$ 307	\$ 162			
	From 1,000 to 1,999 sq. ft.	per annual insp.	\$ 163	\$ 833	\$ 833	\$ 307	\$ 162			
	From 2,000 to 4,999 sq. ft.	per annual insp.	\$ 231	\$ 980	\$ 980	\$ 460	\$ 221			
	From 5,000 to 9,999 sq. ft.	per annual insp.	\$ 333	\$ 1,175	\$ 1,175	\$ 616	\$ 279			
	From 10,000 to 19,999 sq. ft.	per annual insp.	\$ 576	\$ 1,322	\$ 1,322	\$ 691	\$ 411			
	From 20,000 to 29,999 sq. ft.	per annual insp.	\$ 633	\$ 1,665	\$ 1,665	\$ 691	\$ 411			
	From 30,000 to 49,999 sq. ft.	per annual insp.	\$ 697	\$ 1,812	\$ 1,812	\$ 691	\$ 411			
	50,000 sq. ft. or more	per annual insp.	\$ 766	\$ 2,008	\$ 2,008	\$ 691	\$ 411			
								No comparison - Fees based on building occupancy, field type, map type	No comparison - The Fire Prevention Bureau inspection fees are per hour.	No comparison - The Fire Prevention Bureau inspection fees are per hour.

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Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
	Apartment Complexes									
	Under 8 Units	per annual insp.	\$ 163	\$ 245	\$ 245	\$ 61				
	8-19 Units	per annual insp.	\$ 231	\$ 294	\$ 294	\$ 102				
	20-39 Units	per annual insp.	\$ 333	\$ 392	\$ 392	\$ 102				
	40-99 Units	per annual insp.	\$ 576	\$ 490	\$ 490	\$ 143				
	100-199 Units	per annual insp.	\$ 1,132	\$ 686	\$ 686	\$ 187				
	200-299 Units	per annual insp.	\$ 1,698	\$ 833	\$ 833	\$ 187				
	300-399 Units	per annual insp.	\$ 2,264	\$ 1,029	\$ 1,029	\$ 187				
	400 Units and over	per annual insp.	\$ 2,707	\$ 1,322	\$ 1,322	\$ 187				
14	High Rise Inspections (minimum of 8 hours)	per hour	\$ 148	\$ 285	\$ 285	\$1,688 Plus actual hourly cost over 4 hours	<=75 ft: \$1,62.18 >75ft. \$2,075.46	>75 ft. Building Plan Check: \$1,472 > 75 ft. Field Inspection: \$665	\$ 109	\$ 361
15	Weed Abatement High Severity Zone Inspection									
	3rd and subsequent reinspection	per inspection	NEW	\$ 196	\$ 196	no comparison	no comparison	no comparison	no comparison	no comparison
16	EMERGENCY TRANSPORTATION FOR BASIC LIFE SUPPORT (BLS)	Per person/mile	NBS did not evaluate		NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate
17	EMERGENCY TRANSPORTATION FOR ADVANCED LIFE SUPPORT (ALS)	Per person/mile	NBS did not evaluate		NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate
18	Fire Personnel for Filming Activity and Special Event Permittees									
	Fire Safety Officer (Mon-Fri)	per inspection	\$ 695	\$ 196	\$ 196			\$ 123	\$ 258	\$ 361
	Fire Safety Officer (Sat/Sun/Holidays)	per inspection	\$ 925	\$ 228	\$ 228			no comparison	\$116 per hour 4 hour min.	\$ 488
	Life Safety Officer (Mon-Fri)	per inspection	\$ 500	\$ 196	\$ 196	\$170 per hour (4 hour min)	\$401.28 per hour	\$ 123	\$ 258	\$ 361
	Life Safety Officer (Sat/Sun/Holidays)	per inspection	\$ 500	\$ 228	\$ 228			no comparison	\$116 per hour 4 hour min.	\$ 488
19	Fee for which a fee item is not listed	hourly	NEW	\$ 196	\$ 196	\$ 170	\$ 401	\$ 123	\$ 258	\$ 361

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] "Standard Fee List Revised Dec-01-2020.pdf"

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APPENDIX B.11

Comparative Fee Survey – Police

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
POLICE DEPARTMENT										
	ALARM SYSTEMS									
	<i>The following fees and charges are established for, and applicable to, Alarm Permits for alarm systems, including late payment of an alarm permit renewal and miscellaneous charges as described in Chapter 11.04 of the Culver City Municipal Code. Additional charges may apply from the City's contract billing administrator.</i>									
1	Initial Application Fee	each	\$ 18	\$ 4	\$ 4	no comparison	Alarm Registration Fee: \$12.46	Alarm permit: \$30	\$ 75.00	no comparison
2	Initial Application Fee Residence w/non-monitored alarms	each	\$ 10	\$ 4	\$ 4	no comparison	no comparison	no comparison	no comparison	no comparison
3	Annual Renewal Fee	each	\$ 18	\$ 4	\$ 4	no comparison	no comparison	Permit 2-3 false alarms: \$50 4 or more: \$75 Non Permit 1-4 false alarms: \$50 5 or more: \$75	2 or fewer false alarms during preceding 12 mos: \$0 3 or more false alarms during preceding 12 mos: \$75	no comparison
4	Annual Renewal Fee Residence w/non-monitored alarms	each	\$ 10	\$ 4	\$ 4	no comparison	no comparison	no comparison	no comparison	no comparison
5	Service Charge for Late Renewal	each	\$ 15	\$ 4	\$ 4	\$ 30.00	no comparison	no comparison	\$ 20.00	no comparison
6	Fee to Appeal Suspension or Revocation of Alarm Permit	per permit	\$ 150		\$ 150	no comparison	no comparison	no comparison	no comparison	no comparison
7	False Alarm Charge - Permit Holders - First Chargeable Response	each	\$ 120	\$ 381	\$ 120	First - third : No Charge	no comparison	no comparison	2 or less: No Charge	\$ 229.00
8	False Alarm Charge - Permit Holders - All Other Chargeable Responses	each	\$ 235	\$ 381	\$ 235	4th response: \$245 5th response: \$305 6th+ response: \$426	no comparison	no comparison	3 or more: \$150 3 or more (robbery): \$200	\$ 229.00
9	False Alarm Charge for No Permit, Suspended or Revoked Permit	each	\$ 235	\$ 381	\$ 235	no comparison	no comparison	no comparison	no comparison	\$ 229.00
10	Fee to Appeal False Alarm Charge	each	NEW	\$ 269	\$ 269	\$ 55.00	no comparison	no comparison	no comparison	no comparison
11	Service Charge for Late Payment	each	\$ 15		\$ 15	\$ 30.00	no comparison	no comparison	no comparison	no comparison
12	Failure to Respond Charge	each	\$ 15	\$ 269	\$ 269	no comparison	no comparison	no comparison	no comparison	no comparison
FILM PERMITS										
	<i>The following fees are established for, and applicable to, Film Permits for filming activity as described in Chapter 11.14 of the Culver City Municipal Code.</i>									
13	City Film Permit Approval*	per permit	\$ 165	\$ 318	\$ 318	no comparison	no comparison	no comparison	no comparison	\$100 administrative charge

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
15	Filming Assignments - Police Officer Per Day Monday - Friday									
	Minimum	Per Assignment	\$ 863	\$ 2,493	\$ 2,493	\$289/hr	Police Billable Services (per hour): actual cost	LA County Sheriff Dept Rates	100% of hourly rate	LAPD Production companies filming for more than one day must negotiate directly with the City Attorney for recovery of personnel costs for LAPD staff assigned to the project
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 312	\$ 312					
Minimum if cancelled within 24 hours	Per Assignment	\$ 432	\$ 1,246	\$ 1,246						
16	Filming Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours									
	Minimum	Per Assignment	\$ 863	\$ 2,831	\$ 2,831	\$289/hr	Police Billable Services (per hour): actual cost	LA County Sheriff Dept Rates	100% of hourly rate	LAPD Production companies filming for more than one day must negotiate directly with the City Attorney for recovery of personnel costs for LAPD staff assigned to the project
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 354	\$ 354					
Minimum if cancelled within 24 hours	Per Assignment	\$ 432	\$ 1,415	\$ 1,415						
REPORT COPIES										
17	Traffic Accident Report:									
	By mail, per copy (No Charge to parties involved)	each	no charge		no charge	First Page: \$2.75 ea additional: \$.55	Data Compilation for Police Reports and other SMPD records - electronic copy: Actual Costs Hard Copy: \$0.20 per page	LA County: w/booking #: \$25 w/o booking #: \$35	\$ 15.00	\$ 11
	Others, base fee	each	\$ 15	\$ 39	\$ 39			LA County: w/booking #: (page 1-10 Free 11th page on \$0.13/ea) w/o booking #: \$24		
Each additional page	each	\$ 0.10		\$ 0.10						
18	Crime Report:									
	By mail, per copy (No Charge to victim)	each	no charge		no charge	First Page: \$2.75 ea additional: \$.55	Data Compilation for Police Reports and other SMPD records - electronic copy: Actual Costs Hard Copy: \$0.20 per page	LA County: w/booking #: \$25 w/o booking #: \$35	\$ 5.00	LA County: w/booking #: \$25 w/o booking #: \$35
	Others, base fee	each	\$ 15	\$ 39	\$ 39			\$ 0.13		no comparison
	Each additional page	each	\$ 0.10		\$ 0.10					
Expedited commercial request for report (additional fee)	each	\$ 10		\$ 10	no comparison			no comparison		no comparison
19	Clearance Letters	per letter	\$ 20	\$ 30	\$ 30	Immigration Clearance Letter: \$ 43	no comparison	LA County: \$35 Add'l copy: \$4	\$ 20.00	\$ 17.00

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
20	Copy of DVD or CD (per disk)	each	\$ 10		\$ 10	Reproduction Costs for Photographs Digital(compact disk): \$ 43 Video/Dispatch/Audio tapes: \$41	no comparison	Tape Duplication Audio: \$25 Tape Duplication Video: \$10 CD/DVD Burning: \$1	Video: \$30 Audio: \$10 Audio (if blank tape provided): \$5	no comparison
21	Subpoena Reproduction Costs	each	\$ 15	\$ 30	\$ 30	Standard: \$.10 Rep. from microfilm or Oversized: \$.20 (Per Page) Clerical costs: \$24 per person/per hour	no comparison	LA County: \$.10/page plus \$6/quarter hour plus postage charges accrued	Civil Subpoenas - Basic: \$15 Officer: \$275 Court ordered or Subpoenaed video tapes: \$30	no comparison
22	Other Report Reproduction / Copy Requests	each	Refer to City Clerk General Copying Fee		Refer to City Clerk General Copying Fee	First Page: \$2.75 ea additional: \$.55	no comparison	no comparison	Color Photos (4x6)from Police Dept: \$25/ea Proof Sheets (8x10) from Police Dept: \$35	no comparison
23	Police Record Sealing Request (per request)	per request	\$ 40	\$ 119	\$ 119	\$254 per request plus sealing fee \$119	no comparison	no comparison	no comparison	no comparison
24	Report Certification	each	\$ 4	\$ 30	\$ 30	\$ 30.00	no comparison	\$ 5.00	no comparison	no comparison
25	Repossession Fee	each	\$ 15	\$ 30	\$ 30	\$ 15.00	no comparison	no comparison	\$ 15.00	\$ 15.00
26	Arrest Package	per package	\$ 20	\$ 39	\$ 39	no comparison	no comparison	LA County: w booking #: \$25 w/o booking #: \$45	\$ 25.00	\$ 25.00
27	Taking the Fingerprinting impression of the appendages of both hands on a single fingerprint card (Ink):									
	First Card	each	\$ 17	\$ 39	\$ 39	\$ 24.00	no comparison	no comparison	Not to exceed: \$118.32 per applicant	no comparison
	Each Additional Card	each	\$ 17	\$ 39	\$ 39			no comparison		
	Fingerprints by Livescan (City Service fee)	each	\$ 40	\$ 59	\$ 59	no comparison		no comparison	LA County: LA County Sheriff: \$25 CA Dept of Justice: \$32 FBI: \$17	
MISCELLANEOUS FEES										
28	Correctable Citation Sign-off	each	\$ 10	\$ 67	\$ 10	\$ 18.00	no comparison	no comparison	no comparison	no comparison
29	Copy of Lost Citation	each	\$ 2	\$ 30	\$ 30	no comparison	no comparison	no comparison	no comparison	no comparison
30	DUI Collision (per GC 53150)									
	Per response	each	Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Maximum		\$ 12,000		\$ 12,000	no comparison	no comparison	no comparison	no comparison	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
31	Hit and Run Accident Investigation (per GC 53150)									
	Per response	each	Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Maximum		\$ 12,000		\$ 12,000					
32	Police Pursuits Cost Recovery (per GC 53150)									
	Per response	each	Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Maximum		\$ 12,000		\$ 12,000					
33	Vehicle Release for Impounded Vehicle *No Charge to Victim									
	Non-commercial passenger vehicles	each	\$ 175	\$ 308	\$ 175	\$ 136.00	Vehicle impound & release: \$159.90	no comparison	\$ 150.00	1st hour: \$153 Addt'l 1/2 hr: \$76 City of LA Release Fee: \$115 *Addt'l credit card fee applies
	Commercial vehicles (GVWR in excess of 10,000 lbs.)	each	\$ 225	\$ 308	\$ 225	no comparison		no comparison	\$ 271.00	1st hour: \$293.50 Addt'l 1/2 hr: \$146.50 City of LA Release Fee: \$115 *Addt'l credit card fee applies
	Investigative impound	each	\$ 200	\$ 308	\$ 200	\$ 189.00		no comparison	no comparison	no comparison
34	Vehicle Release for Stored Vehicles (No charge for GTA victims)	each	\$ 100	\$ 308	\$ 308	*Fee set by tow company	30 day vehicle impound: \$1128.99	no comparison	no comparison	Standard: \$47.50 Heavy ranges: \$52.50-\$83.50 City of LA Release Fee: \$115 *Addt'l credit card fee applies
35	Police billable services (per officer, per hour)									
	Sworn	per hour	\$ 100	\$ 269	\$ 269	\$ 118.00	\$ 124.98	no comparison	Police services at events on private Property: \$192/hr	no comparison
	Non-sworn	per hour	\$ 100	\$ 119	\$ 119					
	Sworn OT	per hour	\$ 100	\$ 312	\$ 312					
	Non-sworn OT	per hour	\$ 100	\$ 140	\$ 140					
36	Court Commitment Fee	per day or portion thereof	\$ 110	\$ 764	\$ 750	no comparison	no comparison	no comparison	no comparison	no comparison
37	Jail Booking Fee (per booking upon conviction)	per booking	\$ 220	\$ 59	\$ 59	no comparison	no comparison	no comparison	\$ 135.00	no comparison

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
38	Conceal and Carry Permit	per permit	\$ 150	\$ 927	\$ 350	New: \$100 Renewal: \$25 Amended: \$10 Psychological testing: up to \$150	no comparison	no comparison	\$ 100.00	LAPD \$268 Renewal: \$25
39	WITNESS FEES (Per Government Code Section 68097.2) *Officer attendance pursuant to subpoena	per day, per officer	\$ 275		\$ 275	\$ 275.00	no comparison	\$ 275.00	\$ 275.00	no comparison
40	Special Event Permit Application Review	per permit	NEW	\$ 657	\$ 657	Small Event: \$856 Large event: \$3747	no comparison	no comparison	no comparison	\$ 300.00
41	Special Event Assignments - Police Officer Per Day Monday - Friday									
	Minimum	Per Assignment	\$ 647	\$ 1,870	\$ 1,870	Sworn Police Personnel: \$118/hr (4 hr min)	Special event equipment and film permits: \$32.44- \$259.63 depending on type of vehicle	LA County Sheriff Dept Rates	Police services at events on private Property: \$192/hr	Contact LAPD for rates
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 312	\$ 312					
	Minimum if cancelled within 24 hours	Per Assignment	\$ 432	\$ 1,246	\$ 1,246					
41	Special Event Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours					Police Planning/Supervision Charges: Major Private Event: \$11,576	Other Non-Major Private Events: \$709			
	Minimum	Per Assignment	\$ 647	\$ 2,123	\$ 2,123					
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 354	\$ 354					
	Minimum if cancelled within 24 hours	Per Assignment	\$ 432	\$ 1,415	\$ 1,415					
42	Firearms Permitting Fee	per permit	NEW	\$ 1,517	\$ 1,517	\$440; plus \$132 for Police Background Investigation; plus DOJ fees	Permit Fire Arm Sales: \$50.70	no comparison	License Fee: 1% of Gross Receipts or \$311.10 Minimum, whichever is greater; Permit Fee: \$219.20	\$ 270.00
43	Fees for Services Otherwise not Listed, per hour									
	During Normal Business Hours									
	Sworn	per hour	\$ 100	\$ 269	\$ 269	no comparison	Police Billable Services (per hour): actual cost	no comparison	Off Duty Safety Services (min 4 hour req'd): \$140/hr	no comparison
	Non-sworn	per hour	\$ 100	\$ 119	\$ 119					

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] Source: "CityofSantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] The City of West Hollywood contracts with the Los Angeles County Sheriff's Department for police protection. Source "LA County Police Fees.pdf" and www.weho.org/city-government/communications/west-hollywood-film-office/law-enforcement-requirements-fire-safety
- [4] Source "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] Sources "LA Police Fees BPC_23-074.pdf", "Group 1 Police Permits_Los Angeles Office of Finance.pdf", "LAPD special_event_application.pdf", www.lapdonline.org
- [6] City of LA uses Official Police Garages for towing and storage. Source "Official Police Garage Association of City of Los Angeles, Inc.pdf"

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APPENDIX B.12

Comparative Fee Survey – Animal Services

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
POLICE DEPARTMENT - ANIMAL SERVICES										
1	ANIMAL CONTROL FEES									
	Humane Cat Trap Rental Fee									
	Application Processing / Equipment Rental	per week	\$ 25	\$ 183	\$ 183	Actual Cost	Trap Rental (10 days): \$27.77 + \$50 Deposit	no comparison	\$5/day + \$50 deposit	Trap Fee / Daily Small: \$57.50 with \$75 deposit Large: \$15 with \$150 deposit no comparison
	Removal of Animal	per request	NEW	\$ 218	\$ 218	Actual Cost	\$ 38		\$ 25	no comparison
	Deceased Animal Disposal (charged to owner)									
	Small Animals	each	\$ 40	\$ 126	\$ 126	\$ 105	Pickup: \$123.36	no comparison	\$ 20	no comparison
	Large Animals	each	\$ 60	\$ 126	\$ 126	\$ 138	Disposal: \$37.81			
	Live Animal Relinquishment Fee (charged to owner)									
	City Field Service	each	\$ 30	\$ 195	\$ 195	no comparison	Unlicensed Dog Altered: \$90.38 Dog Unaltered: \$139.98 Dog/Cat Licensed: \$70.52	no comparison	no comparison	no comparison
	SPCA Fee (per day, per animal when held in excess of mandated holding period)	per day, per animal	\$ 50		\$ 100	no comparison	no comparison	no comparison	no comparison	no comparison
	Altered Dog and Cat Impounds									
	1st Impound (return animal to owner in the field)	each	\$ 35	\$ 138	\$ 138				\$ 35	Dog: \$47 Cat: \$21
	2nd Impound (in a 12 month period)	each	\$ 50	\$ 138	\$ 138	no comparison	Dog: \$75.73 Cat: \$29.12	no comparison	\$ 50	Dog: \$47 + \$25 Cat: \$21 + \$13
	3rd Impound (in a 12 month period)	each	\$ 100	\$ 138	\$ 138				3rd: \$75 4th: \$100	Dog: \$47 + \$50 Cat: \$21 + \$26
	Unaltered Dog and Cat Impounds									
	1st Impound Civil Penalty (return animal to owner in the field)	each	\$ 60		\$ 35				\$ 35	Altered fee plus \$35 "Unaltered" fine
	2nd Impound Civil Penalty (in a 12 month period)	each	\$ 100		\$ 50				\$ 50	Altered fee plus \$70 "Unaltered" fine
	3rd Impound Civil Penalty (in a 12 month period)	each	\$ 150		\$ 100	no comparison	Dog: \$75.73 Cat: \$29.12	no comparison	3rd: \$75 4th: \$100	Altered fee plus \$150 "Unaltered" fine *after 3rd impound, require dog to be altered
	Potentially Dangerous or Vicious Dog Investigation									
	1st Incident Investigation (upon determination of dog as dangerous/vicious)	each	\$ 500		\$ 500					
	2nd Incident Investigation (upon determination of dog as dangerous/vicious)	each	\$ 700		\$ 700	no comparison	no comparison	no comparison	no comparison	no comparison
	3rd Incident Investigation (upon determination of dog as dangerous/vicious)	each	\$ 1,000		\$ 1,000					

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Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
2	DOG AND CAT LICENSING FEES									
	A. Dog License - Pursuant to Section 9.01.305 of the Culver City Municipal Code.									
	Annual Dog License & Tag Fee - Per Year	each	\$ 50	\$ 6	\$ 6	LA City Fee*: Altered: \$20 Unaltered: \$100	\$ 54	Altered: \$15 Unaltered: \$60	Altered: \$20 Unaltered: \$99	Altered: \$20 Unaltered: \$100
	Dog license w/ spay or neuter certificate from licensed Vet	each	\$ 25		\$ 25	LA City Fee*: \$20	\$ 27	\$ 15	\$ 20	\$ 20
	Service Dog Tags	each	\$ 7		\$ 7	LA City Fee*: No Cost	<i>no comparison</i>	<i>no comparison</i>	No cost	No Cost
	All replacement tags	each	\$ 7	\$ 6	\$ 6	LA City Fee*: \$5	\$ 54	<i>no comparison</i>	\$ 5	\$ 5
	B. Voluntary Cat License - Pursuant to Section 9.01.400-405 of the Culver City Municipal Code.									
	Annual Cat License & Tag Fee - First Year	each	\$ 20	\$ 6	\$ 6			Altered: \$5 Unaltered: \$10		
	Annual Cat License & Tag Fee - Each Additional Year	per year	\$ 20	\$ 4	\$ 4	<i>no comparison</i>	<i>no comparison</i>	\$ 5	<i>no comparison</i>	<i>no comparison</i>
	All replacement tags	each	\$ 7	\$ 6	\$ 6			<i>no comparison</i>		
3	Licensing Fee Policies and Exemptions									
	If exempt, license fee for first dog and cat is free (see above for exemption qualifications), all subsequent licenses as follows:									
	a) Annual Dog License & Tag Fee	annually	\$ 25		\$ 25					
	b) Dog license w/ spay or neuter certificate from licensed Vet	each	\$ 13		\$ 13	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
	c) Annual Voluntary Cat License & Tag Fee	annually	\$ 10		\$ 10					
	d) Cat license w/ spay or neuter certificate from licensed Vet	each	\$ 5		\$ 5					
4	Penalty for Late Payment									
	A. Penalty (in addition to license fee)	each	\$ 25		\$ 25	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
5	For services not otherwise Listed	hourly	NEW	\$ 138	\$ 138	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf" ; "LA City Fee Study Animal Services_01-30-2017.pdf"
- [2] Source: "CityofSantaMonica_Fees and Rates 2022-2023"
- [3] Source: "CityofWEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
- [5] Source: LA City Fee Study Animal Services_01-30-2017

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APPENDIX B.13-A

Comparative Fee Survey – Parks, Recreation & Community Services Facilities

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
FILMING																		
	FILMING/VIDEO																	
	Film Permit Processing Fee	flat			\$104											Application Processing Fee: \$61 Late Application Processing Fee: \$122		
	Cast/Crew 1-15	flat			\$36											City Parks: Motion picture/video tape filming: \$3,232 Filming (prep and strike): \$314 Non-Profit Filming: \$1,076 Small scale staging/crew use: \$283 Large scale staging/crew use: \$564 City Personnel Used: fully burdened hourly rate		
	Cast/Crew 16-100	flat			\$1,560													
	Cast/Crew 100+	flat			\$2,080													
	Extended Time	per hour			\$104													
	Staffing	per hour			\$26													
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained													
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained										Cancellations within 48 hours, 50% of fees retained; Application Revision Fee for modifications: \$193			
STILL PHOTOGRAPHY																		
	Still Photography (staff person required)																	
	Pool (Culver City Plunge)	flat			\$520											City Parks: Small Scale Still Exterior Photography: \$381 Large Scale Still Exterior Photography: \$3,137		
	Vets & Culver City Park	flat			\$250											Wedding (at Parks) Resident: \$276-\$284 Non-Resident: \$338-\$349		
	All other parks	flat			\$260													
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained													
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained											Cancellations within 48 hours, 50% of fees retained; Application Revision Fee for modifications: \$193		

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
FILMING																		
	FILMING/VIDEO																	
	Film Permit Processing Fee	flat			\$104											Permit fees vary depending on event level: \$50-\$790		
	Cast/Crew 1-15	flat			\$36											Non-Profit /Student/Educational: Motion/Still \$65-\$98 daily (varies by Building/Room) Motion/Still \$130-\$650 daily (varies by Sports Facility) All Other: Motion \$454-\$650 daily (varies by Building/Room) Motion \$454-\$2077 daily (varies by Sports Facility) Still \$259-\$390 daily (varies by Building/Room) Still \$324-\$973 daily (varies by Sports Facility)		
	Cast/Crew 16-100	flat			\$1,560													
	Cast/Crew 100+	flat			\$2,080													
	Extended Time	per hour			\$104													
	Staffing	per hour			\$26										Staffing fee: \$20.69/hour			
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained											No Comparison for Cancellations		
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained													
STILL PHOTOGRAPHY																		
	Still Photography (staff person required)																	
	Pool (Culver City Plunge)	flat			\$520											Splash/Fitness Pool: Motion \$500; Still \$300 Per Lane: Motion \$64; Still \$32 Deck Only: Motion \$300; Still \$150		
	Vets & Culver City Park	flat			\$250											See Above Rates		
	All other parks	flat			\$260													
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained											No Comparison for Cancellations		
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained													

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat			\$104						\$150			
	Cast/Crew 1-15	flat			\$36									
	Cast/Crew 16-100	flat			\$1,560						City Facilities and Parks: \$850 per day			
	Cast/Crew 100+	flat			\$2,080						Reduced fee for additional low-impact filming for City Facilities and Parks: \$425			
	Extended Time	per hour			\$104									
	Staffing	per hour			\$26						No Comparison for staffing fee			
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained									
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained						No Comparison for cancellations / Revision Fees apply: \$100 per change			
STILL PHOTOGRAPHY														
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat			\$520									
	Vets & Culver City Park	flat			\$250						City Facilities and Parks: \$150 per day			
	All other parks	flat			\$260									
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained						No Comparison for cancellations / Revision Fees apply: \$30 per change			
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained									

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat			\$104						Film Permits Processing Fee (Citywide): (For 1-2 days) \$398/day (For 3-7 day) \$707 (per 7 days)			
	Cast/Crew 1-15	flat			\$36						Varies per location: Golf Course: \$1,000/day Starlight Bowl: \$5,000/4 hours Pools: \$100-\$200/hr Other parks and recreation facilities: \$200/hr			
	Cast/Crew 16-100	flat			\$1,560									
	Cast/Crew 100+	flat			\$2,080									
	Extended Time	per hour			\$104									
	Staffing	per hour			\$26						See Note [4c]			
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained						100% permit processing fee retained			
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained									
STILL PHOTOGRAPHY														
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat			\$520						No comparison for Still Photography			
	Vets & Culver City Park	flat			\$250									
	All other parks	flat			\$260									
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained									
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained									

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
FILMING																		
	FILMING/VIDEO																	
	Film Permit Processing Fee	flat			\$104								Non-Profit Permit App Fee: \$71		\$895 (up to 5 Locations, 7 Consecutive Days)			
	Cast/Crew 1-15	flat			\$36								No Comparison for Cast/Crew breakdown, but filming may require a Monitoring Fee of \$43/Hour. Filming at City Parks will generate use fees. Use of City or County personnel to protect public safety or property during filing will generate personnel fees.					
	Cast/Crew 16-100	flat			\$1,560													
	Cast/Crew 100+	flat			\$2,080													
	Extended Time	per hour			\$104													
	Staffing	per hour			\$26													
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained													
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained										All cancellations are nonrefundable			
	STILL PHOTOGRAPHY																	
	Still Photography (staff person required)																	
	Pool (Culver City Plunge)	flat			\$520								Still Photo Application Fee: \$100/permit (Cast/Crew of 16+ requires Motion Rate)					
	Vets & Culver City Park	flat			\$250													
	All other parks	flat			\$260													
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained													
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained										All cancellations are nonrefundable			

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
CULVER CITY POOL														
	POOL RENTAL													
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220						
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12						
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28						
	Pool Lobby Space	per hour			\$156									
	Staffing Fee (required)	per hour			\$26									
	School District	per hour												
INDOOR PARK BUILDINGS [6]														
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75						
	Security Deposit	deposit			\$216									
	Staffing	per hour			\$26									
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54						
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						

No Comparison for Pool, Lane or Lobby Rentals

\$69-\$114 depending on location

Security Deposit (refundable): Double Room Rate
 City personnel staff: \$59/hr

See Room and Facility Rental Rates below in Veteran's section

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
CULVER CITY POOL																		
	POOL RENTAL																	
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	Youth Tournament: \$225 Adult Tournament: \$375	No Comparison for entire pool rental for other groups								
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12	Youth Programs: \$6 Adult Programs: \$11	Youth Programs: \$12 Adult Programs: \$22	\$ 23	\$ 46	\$ 23	\$ 46				
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28	Youth Programs: \$12 Adult Programs: \$22	Youth Programs: \$22 Adult Programs: \$44	\$ 46	\$ 92	\$ 46	\$ 92				
	Pool Lobby Space	per hour	\$156						Room Rental (2 hour minimum): \$50-\$90	Room Rental (2 hour minimum): \$75-\$114	Party Rental (2 hours) \$165 \$90 each addtl hr	Party Rental (2 hours) \$210 \$114 each addtl hr	No Comparison for Commercial Groups					
	Staffing Fee (required)	per hour	\$26						Swim Lifeguard: \$19.40 Chief Lifeguard: \$25.23 Guest Services Assistant: \$23.08 Aquatics Program Coordinator: \$31.56									
	School District	per hour							No Comparison for School District									
INDOOR PARK BUILDINGS [6]																		
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	No Comparison									
	Security Deposit	deposit	\$216															
	Staffing	per hour	\$26															
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section									
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25										
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25										
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25										
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25										
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54										
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25										

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]								
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR			
CULVER CITY POOL																	
	POOL RENTAL																
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	(Up to 100 persons) Recreation Pool: \$200 Lap Pool: \$ 225 Full Facility: \$425 Each Addt'l 25 persons or increment thereof: \$75	(Up to 100 persons) Recreation Pool: \$225 Lap Pool: \$ 250 Full Facility: \$475 Each Addt'l 25 persons or increment thereof: \$100	(Up to 100 persons) Recreation Pool: \$225 Lap Pool: \$ 250 Full Facility: \$475 Each Addt'l 25 persons or increment thereof: \$100	(Up to 100 persons) Recreation Pool: \$250 Lap Pool: \$ 275 Full Facility: \$525 Each Addt'l 25 persons or increment thereof: \$125	<i>No Comparison for Commercial Groups</i>				
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12	Non Peak Hrs \$8 Peak Hrs \$10	Non Peak Hrs \$10 Peak Hrs \$12	Non Peak Hrs \$10 Peak Hrs \$12	Non Peak Hrs \$12 Peak Hrs \$14	<i>No Comparison for Commercial Groups</i>				
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28	Fees Per Hour/Per Lane Peak Hours (9am-5pm); Non Peak Hours (6am-9am/0 (5pm-9pm)				<i>No Comparison for Commercial Groups</i>				
	Pool Lobby Space	per hour	\$156						<i>No Comparison for room/lobby spaces</i>								
	Staffing Fee (required)	per hour	\$26						Four Lifeguards, one Senior Lifeguard per each 75 persons or increment thereof must be provided at cost to permit group at current lifeguard salary.								
	School District	per hour							<i>No Comparison for School District</i>								
INDOOR PARK BUILDINGS [6]																	
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	\$20-\$35/Hr depending on facility						<i>No Comparison for Commercial Groups</i>		
	Security Deposit	deposit	\$216						\$150								
	Staffing	per hour	\$26						<i>No Comparison for Staffing</i>								
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section								
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25									
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25									
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25									
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25									
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54									
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54									
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25									

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
CULVER CITY POOL														
	POOL RENTAL													
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	(Non-Profit Group)	(Non-Resident Group)	(Resident Group)	(Non-Resident Group)	(Commercial Group)	
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12	Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$77 Activity Pool: \$77 Entire Facility: \$116	Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$309 Activity Pool: \$309 Entire Facility: \$464	Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$155 Activity Pool: \$155 Entire Facility: \$232	Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$309 Activity Pool: \$309 Entire Facility: \$464	Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$309 Activity Pool: \$309 Entire Facility: \$464	
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28						
	Pool Lobby Space	per hour	\$156											
	Staffing Fee (required)	per hour	\$26											
	School District	per hour							No Comparison for School District					
INDOOR PARK BUILDINGS [6]														
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	No Comparison					
	Security Deposit	deposit	\$216						See Room and Facility Rental Rates below in Veteran's section					
	Staffing	per hour	\$26						See Note [4c]					
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section					
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54						
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
OUTDOOR FIELDS																		
	Field Lights	per hour				\$11							No Comparison for Field Lights					
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Blair Hills Sports Field 1	per hour				\$37												
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108										
	Blanco Small Field	per hour				\$9												
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Carlson Small Fields 1, 2 & 3	per hour				\$9												
	Carlson Medium Fields 1 & 2	per hour				\$19												
	Carlson Park South Grass Field	per hour				\$37												
	Coombs Park	per hour							\$74									
	Culver City Commercial Small Field	per hour				\$9												
	Culver City Commercial Medium Field	per hour				\$19												
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Culver City Park Parking Lot #2	per space				\$5												
	Culver City Park Parking Lot #3	per space				\$5												
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37												
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9				Athletic Field (per hour)	Athletic Field (per hour)	Athletic Field (per hour)	Athletic Field (per hour)					
	CWA Commercial Medium Fields 1 & 2	per hour				\$19				Day Use: \$34	Day Use: \$69	Day Use: \$69	Day Use: \$137					
	CWA Commercial Large Field	per hour				\$37				Night Use: \$72	Night Use: \$144	Night Use: \$144	Night Use: \$288					
	El Commercial Small Fields 1, 2, 3 & 4	per hour				\$9												
	El Commercial Medium Fields 1 & 2	per hour				\$19												
	El Commercial Large Field	per hour				\$37				Field Prep: \$73	Field Prep: \$146	Field Prep: \$73	Field Prep: \$146					
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	FH Commercial Small Fields 1 & 2	per hour				\$9												
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Fox Hills Park Volleyball Court	per hour				\$12												
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9												
	LB Commercial Medium Fields 1 & 2	per hour				\$19												
	LB Commercial Large Patch	per hour				\$37												
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9												
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108										
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Tell Commercial Small Fields 1 & 2	per hour				\$9												
	Tell Commercial Large Field	per hour				\$37												
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10		Tennis/Pickleball Fees [1a] Resident: \$8.50/hr (Weekdays until 6pm); \$9.50/hr (Evenings, Weekends, Holidays) Non-Resident: \$12/hr (Weekdays until 6pm); \$13/hr (Evenings, Weekends, Holidays) Group/Hotel Guest: \$22/hr								
	Vets Commercial Small Fields 1 & 2	per hour				\$9												
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19												
	Vets Commercial Large Field	per hour				\$37												

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No Comparison for Commercial Groups

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
OUTDOOR FIELDS															
	Field Lights	per hour				\$11					\$4-\$16	\$7-\$24	\$4-\$16	\$7-\$24	No Comparison
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Blair Hills Sports Field 1	per hour				\$37									
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	Blanco Small Field	per hour				\$9									
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Carlson Small Fields 1, 2 & 3	per hour				\$9									
	Carlson Medium Fields 1 & 2	per hour				\$19									
	Carlson Park South Grass Field	per hour				\$37			(Residents)	(Non-Residents)	(Residents)	(Non-Residents)			
	Coombs Park	per hour						\$74							
	Culver City Commercial Small Field	per hour				\$9			Field Rentals	Field Rentals	Field Rentals	Field Rentals			
	Culver City Commercial Medium Field	per hour				\$19									
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54	Low Intensity Youth Groups \$2	Low Intensity Youth Groups \$4	Low Intensity Youth Groups \$2	Low Intensity Youth Groups \$4			
	Culver City Park Parking Lot #2	per space				\$5			Non-Profit \$16	Non-Profit \$24	Non-Profit \$16	Non-Profit \$24			
	Culver City Park Parking Lot #3	per space				\$5									
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37									
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54	High Intensity Youth Groups \$4	High Intensity Youth Groups \$8	High Intensity Youth Groups \$4	High Intensity Youth Groups \$8			
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54	Non-Profits \$24	Non-Profits \$33	Non-Profits \$24	Non-Profits \$33			
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9			Low Intensity: baseball, softball, kickball	Low Intensity: baseball, softball, kickball	Low Intensity: baseball, softball, kickball	Low Intensity: baseball, softball, kickball			
	CWA Commercial Medium Fields 1 & 2	per hour				\$19									
	CWA Commercial Large Field	per hour				\$37									
	El Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	El Commercial Medium Fields 1 & 2	per hour				\$19									
	El Commercial Large Field	per hour				\$37									
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54	High Intensity: soccer, football, rugby, field hockey, lacrosse, frisbee	High Intensity: soccer, football, rugby, field hockey, lacrosse, frisbee	High Intensity: soccer, football, rugby, field hockey, lacrosse, frisbee	High Intensity: soccer, football, rugby, field hockey, lacrosse, frisbee			
	FH Commercial Small Fields 1 & 2	per hour				\$9									
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Volleyball Court	per hour				\$12									
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9			Hourly staffing fee of \$32.32 will be assessed for usage of artificial turf and natural grass fields	Hourly staffing fee of \$32.32 will be assessed for usage of artificial turf and natural grass fields	Hourly staffing fee of \$32.32 will be assessed for usage of artificial turf and natural grass fields	Hourly staffing fee of \$32.32 will be assessed for usage of artificial turf and natural grass fields			
	LB Commercial Medium Fields 1 & 2	per hour				\$19									
	LB Commercial Large Patch	per hour				\$37									
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9									
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Tell Commercial Small Fields 1 & 2	per hour				\$9									
	Tell Commercial Large Field	per hour				\$37									
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10	Tennis Court Fees Resident: \$4 per hr/person/court Non-Resident: \$5 per hr/person/court Santa Monica based Private Schools and Non-Profits: \$11/court						
	Vets Commercial Small Fields 1 & 2	per hour				\$9			See Above Rates						
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19									
	Vets Commercial Large Field	per hour				\$37									

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No Comparison for Commercial Groups

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
OUTDOOR FIELDS																		
	Field Lights	per hour				\$11							No Comparison for Field Lights					
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Blair Hills Sports Field 1	per hour				\$37												
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108										
	Blanco Small Field	per hour				\$9												
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Carlson Small Fields 1, 2 & 3	per hour				\$9												
	Carlson Medium Fields 1 & 2	per hour				\$19												
	Carlson Park South Grass Field	per hour				\$37												
	Coombs Park	per hour							\$74									
	Culver City Commercial Small Field	per hour				\$9												
	Culver City Commercial Medium Field	per hour				\$19												
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Culver City Park Parking Lot #2	per space				\$5												
	Culver City Park Parking Lot #3	per space				\$5												
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37												
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9												
	CWA Commercial Medium Fields 1 & 2	per hour				\$19												
	CWA Commercial Large Field	per hour				\$37												
	El Commercial Small Fields 1, 2, 3 & 4	per hour				\$9												
	El Commercial Medium Fields 1 & 2	per hour				\$19												
	El Commercial Large Field	per hour				\$37												
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	FH Commercial Small Fields 1 & 2	per hour				\$9												
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Fox Hills Park Volleyball Court	per hour				\$12												
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9												
	LB Commercial Medium Fields 1 & 2	per hour				\$19												
	LB Commercial Large Patch	per hour				\$37												
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9												
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108										
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Tell Commercial Small Fields 1 & 2	per hour				\$9												
	Tell Commercial Large Field	per hour				\$37												
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54										
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10										
	Vets Commercial Small Fields 1 & 2	per hour				\$9												
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19												
	Vets Commercial Large Field	per hour				\$37												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
OUTDOOR FIELDS															
	Field Lights	per hour			\$11								Core Partner: \$0; Community Partner: \$20/hr	Individuals: \$30/hr	\$45/hr
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Blair Hills Sports Field 1	per hour			\$37										
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	Blanco Small Field	per hour			\$9										
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Carlson Small Fields 1, 2 & 3	per hour			\$9										
	Carlson Medium Fields 1 & 2	per hour			\$19										
	Carlson Park South Grass Field	per hour			\$37										
	Coombs Park	per hour						\$74							
	Culver City Commercial Small Field	per hour			\$9										
	Culver City Commercial Medium Field	per hour			\$19										
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver City Park Parking Lot #2	per space			\$5										
	Culver City Park Parking Lot #3	per space			\$5										
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour			\$37										
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour			\$9										
	CWA Commercial Medium Fields 1 & 2	per hour			\$19										
	CWA Commercial Large Field	per hour			\$37										
	El Commercial Small Fields 1, 2, 3 & 4	per hour			\$9										
	El Commercial Medium Fields 1 & 2	per hour			\$19										
	El Commercial Large Field	per hour			\$37										
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	FH Commercial Small Fields 1 & 2	per hour			\$9										
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Volleyball Court	per hour			\$12										
	LB Commercial Small Fields 1, 2, 3 & 4	per hour			\$9										
	LB Commercial Medium Fields 1 & 2	per hour			\$19										
	LB Commercial Large Patch	per hour			\$37										
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	SK Commercial Small Fields 1, 2 & 3	per hour			\$9										
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Tell Commercial Small Fields 1 & 2	per hour			\$9										
	Tell Commercial Large Field	per hour			\$37										
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10							
	Vets Commercial Small Fields 1 & 2	per hour			\$9										
	Vets Commercial Medium Fields 1, 2 & 3	per hour			\$19										
	Vets Commercial Large Field	per hour			\$37										

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]											
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR						
PARK PICNIC SHELTERS [7]																				
	Moon Bounce/Vendor Permit Fee	flat													<i>No Comparison for Moon Bounce</i>					
	Park Reservation Deposit	deposit													Deposits only required for room rentals: \$150 All Classifications					
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$10/Hr	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$25/Hr	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$20/Hr	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$35/Hr								
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32												
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32												
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42												
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32												
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32												
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16												
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32												
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48												
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25												
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25												
	Parking	per space				\$8														

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
PARK PICNIC SHELTERS [7]																		
	Moon Bounce/Vendor Permit Fee	flat			\$32								No Comparison for Moon Bounce					
	Park Reservation Deposit	deposit			\$26								Clean-up/Damage Deposit: \$100-\$5,000 (may be required or waived as appropriate)					
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32										
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32										
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42										
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32										
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32										
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16										
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32										
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48										
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25										
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25										
	Parking	per space			\$8													

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
VETERANS MEMORIAL COMPLEX																		
	Rental																	
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104										
	Storage Closet	per month				\$104												
	Staffing																	
	Police Officer - Weekday	flat				\$350												
	Police Officer - Weekend	flat				\$450												
	Security Guards	per hour				\$26												
	Staffing Fee	per hour				\$25												
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8										
	Senior Center Activity Room A-4																	
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Craft Room																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Dining Room																	
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149	(Resident Group)	(Non-Resident Group)	(Resident Group)	(Non-Resident Group)						
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B45																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119	Roxbury Community Center (2 hr minimum) Rooms per hour vary: \$49-\$119/hr	Roxbury Community Center (2 hr minimum) Rooms per hour vary: \$63-\$148/hr	Roxbury Community Center (2 hr minimum) Rooms per hour vary: \$49-\$119/hr	Roxbury Community Center (2 hr minimum) Rooms per hour vary: \$63-\$148/hr						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B47																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119	La Cienega Center (2 hr minimum) Rooms per hour vary: \$49-\$54/hr	La Cienega Center (2 hr minimum) Rooms per hour vary: \$63-\$67/hr	La Cienega Center (2 hr minimum) Rooms per hour vary: \$49-\$54/hr	La Cienega Center (2 hr minimum) Rooms per hour vary: \$63-\$67/hr						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room C71																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30	Security Deposit: Double Room Rate	Security Deposit: Double Room Rate	Security Deposit: Double Room Rate	Security Deposit: Double Room Rate						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C73																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63	Cleaning Fee: \$59	Cleaning Fee: \$59	Cleaning Fee: \$59	Cleaning Fee: \$59						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C75																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63	Service Fee of one hour will be charged on all cancellations	Service Fee of one hour will be charged on all cancellations	Service Fee of one hour will be charged on all cancellations	Service Fee of one hour will be charged on all cancellations						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C77																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30	[1b]	[1b]	[1b]	[1b]						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Kitchen Fee	flat				\$78												
	Senior Center Patio Fee	hourly				\$50												
	TC Room 1																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
VETERANS MEMORIAL COMPLEX																		
	Rental																	
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104										
	Storage Closet	per month				\$104												
	Staffing																	
	Police Officer - Weekday	flat				\$350												
	Police Officer - Weekend	flat				\$450												
	Security Guards	per hour				\$26												
	Staffing Fee	per hour				\$25												
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8										
	Senior Center Activity Room A-4																	
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Craft Room																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Dining Room																	
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B45																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B47																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119	(Non-Profit Group)	(Non-Residential Group)	(Residential Group)	(Non-Residential Group)						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room C71																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30	Park Community Meeting Rooms Small: \$16.50/hr Large: \$33/hr	Park Community Meeting Rooms Small: \$47/hr Large: \$95.50/hr	Park Community Meeting Rooms Small: \$33/hr Large: \$67/hr	Park Community Meeting Rooms Small: \$47/hr Large: \$95.50/hr						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C73																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63	Ken Edwards Center \$21-\$42/hr	Ken Edwards Center \$28-\$57/hr	Ken Edwards Center \$28-\$57/hr	Ken Edwards Center \$28-\$57/hr						
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C75																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C77																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Kitchen Fee	flat				\$78												
	Senior Center Patio Fee	hourly				\$50												
	TC Room 1																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
VETERANS MEMORIAL COMPLEX																		
	Rental																	
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104										
	Storage Closet	per month				\$104											No Comparison	
	Staffing																	
	Police Officer - Weekday	flat				\$350											No Comparison	
	Police Officer - Weekend	flat				\$450											No Comparison	
	Security Guards	per hour				\$26											No Comparison	
	Staffing Fee	per hour				\$25											No Comparison	
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8										
	Senior Center Activity Room A-4																	
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Craft Room																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Dining Room																	
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B45																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B47																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room C71																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C73																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C75																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C77																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Kitchen Fee	flat				\$78												
	Senior Center Patio Fee	hourly				\$50												
	TC Room 1																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												

Small Rooms: \$10
 Mid-Size Rooms: \$10
 Large Rooms: \$10
 Council Chambers/Public Mtg Room: \$10
 Community Mtg Room: \$10

Small Rooms: \$45-\$56
 Mid-Size Rooms: \$43-\$81
 Large Rooms: \$78
 Council Chambers/Public Mtg Room: \$78
 Community Mtg Room: \$88

Small Rooms: \$35-\$44
 Mid-Size Rooms: \$34-\$71
 Large Rooms: \$72
 Council Chambers/Public Mtg Room: \$72
 Community Mtg Room: \$83

Small Rooms: \$57-\$71
 Mid-Size Rooms: \$52-\$96
 Large Rooms: \$138
 Council Chambers/Public Mtg Room: \$138
 Community Mtg Room: \$138

No Comparison for Commercial Groups

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
VETERANS MEMORIAL COMPLEX																		
	Rental																	
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104										
	Storage Closet	per month				\$104												
	Staffing																	
	Police Officer - Weekday	flat				\$350												
	Police Officer - Weekend	flat				\$450												
	Security Guards	per hour				\$26												
	Staffing Fee	per hour				\$25												
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8										
	Senior Center Activity Room A-4																	
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Craft Room																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Dining Room																	
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B45																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room B47																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
	Senior Center Room C71																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C73																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C75																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Room C77																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
	Senior Center Kitchen Fee	flat				\$78												
	Senior Center Patio Fee	hourly				\$50												
	TC Room 1																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
VETERANS MEMORIAL COMPLEX																		
	Rental																	
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104										
	Storage Closet	per month			\$104													
	Staffing																	
	Police Officer - Weekday	flat			\$350													
	Police Officer - Weekend	flat			\$450													
	Security Guards	per hour			\$26													
	Staffing Fee	per hour			\$25													
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8										
	Senior Center Activity Room A-4																	
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													
	Senior Center Craft Room																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													
	Senior Center Dining Room																	
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149										
	Food Fee	flat			\$26													
	Damage Deposit (Refundable)	deposit			\$104													
	Senior Center Room B45																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$104													
	Senior Center Room B47																	
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$104													
	Senior Center Room C71																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													
	Senior Center Room C73																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													
	Senior Center Room C75																	
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													
	Senior Center Room C77																	
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													
	Senior Center Kitchen Fee	flat			\$78													
	Senior Center Patio Fee	hourly			\$50													
	TC Room 1																	
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45										
	Food Fee	flat			\$15													
	Damage Deposit (Refundable)	deposit			\$52													

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<p>(Core Program Partner) \$0 (no charge)</p> <p>(Community Program Partner) Small Room (up to 150): \$28/hr Medium Room (151-250): \$38/hr Theater: \$150/hr (min 4 hr) Gymnasium: \$63/hr Indoor Celebration Reception Only - Classroom (up to 100 people) *Specialty Venues Only: Not Applicable Indoor Celebration Reception Only - Hall (up to 300 people) *Specialty Venues Only: Not Applicable</p>	<p>(Individuals) Small Room (up to 150): \$37/hr Medium Room (151-250): \$50/hr Theater: \$225/hr (min 4 hr) Gymnasium: \$84/hr Indoor Celebration Reception Only - Classroom (up to 100 people) *Specialty Venues Only: \$550 Indoor Celebration Reception Only - Hall (up to 300 people) *Specialty Venues Only: \$1,100</p>	<p>(Commercial) Small Room (up to 150): \$52/hr Medium Room (151-250): \$74/hr Theater: \$340/hr (min 4 hr) Gymnasium: \$112/hr Indoor Celebration Reception Only - Classroom (up to 100 people) *Specialty Venues Only: \$1,350 Indoor Celebration Reception Only - Hall (up to 300 people) *Specialty Venues Only: \$2,475</p>
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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
Teen Center																		
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134										
	Food Fee	flat				\$104												
	Kitchen Fee	flat				\$78												
	Patio Fee	hourly				\$50												
	Damage Deposit (Refundable)	deposit				\$416												
VMB Auditorium																		
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342										
	Food Fee	flat				\$104												
	Damage Deposit (Refundable)	deposit				\$520												
VMB Garden Room																		
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Iksan Room																		
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34										
	Food Fee	flat				\$16												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Kaizuka Room																		
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
VMB Multipurpose Room																		
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page				
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Room 2																		
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Room 3																		
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Rooms A, B, C																		
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23										
	Food Fee	flat				\$10												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Rotunda Room																		
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Uruapan Room																		
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
Teen Center																		
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134										
	Food Fee	flat				\$104												
	Kitchen Fee	flat				\$78												
	Patio Fee	hourly				\$50												
	Damage Deposit (Refundable)	deposit				\$416												
VMB Auditorium																		
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342										
	Food Fee	flat				\$104												
	Damage Deposit (Refundable)	deposit				\$520												
VMB Garden Room																		
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Iksan Room																		
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34										
	Food Fee	flat				\$16												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Kaizuka Room																		
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
VMB Multipurpose Room																		
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page				
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Room 2																		
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Room 3																		
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Rooms A, B, C																		
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23										
	Food Fee	flat				\$10												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Rotunda Room																		
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Uruapan Room																		
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]									
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR				
Teen Center																		
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134										
	Food Fee	flat				\$104												
	Kitchen Fee	flat				\$78												
	Patio Fee	hourly				\$50												
	Damage Deposit (Refundable)	deposit				\$416												
VMB Auditorium																		
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342										
	Food Fee	flat				\$104												
	Damage Deposit (Refundable)	deposit				\$520												
VMB Garden Room																		
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Iksan Room																		
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34										
	Food Fee	flat				\$16												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Kaizuka Room																		
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												
VMB Multipurpose Room																		
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page				
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Room 2																		
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Room 3																		
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Rooms A, B, C																		
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23										
	Food Fee	flat				\$10												
	Damage Deposit (Refundable)	deposit				\$52												
VMB Rotunda Room																		
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127										
	Food Fee	flat				\$26												
	Damage Deposit (Refundable)	deposit				\$312												
VMB Uruapan Room																		
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52										
	Food Fee	flat				\$15												
	Damage Deposit (Refundable)	deposit				\$104												

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
Teen Center														
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134						
	Food Fee	flat				\$104								
	Kitchen Fee	flat				\$78								
	Patio Fee	hourly				\$50								
	Damage Deposit (Refundable)	deposit				\$416								
VMB Auditorium														
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342						
	Food Fee	flat				\$104								
	Damage Deposit (Refundable)	deposit				\$520								
VMB Garden Room														
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111						
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$312								
VMB Iksan Room														
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat				\$16								
	Damage Deposit (Refundable)	deposit				\$52								
VMB Kaizuka Room														
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$104								
VMB Multipurpose Room														
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$312								
VMB Room 2														
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
VMB Room 3														
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
VMB Rooms A, B, C														
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23						
	Food Fee	flat				\$10								
	Damage Deposit (Refundable)	deposit				\$52								
VMB Rotunda Room														
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127						
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$312								
VMB Uruapan Room														
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$104								

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Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
	Teen Center														
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134							
	Food Fee	flat					\$104								
	Kitchen Fee	flat					\$78								
	Patio Fee	hourly					\$50								
	Damage Deposit (Refundable)	deposit					\$416								
	VMB Auditorium														
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342							
	Food Fee	flat					\$104								
	Damage Deposit (Refundable)	deposit					\$520								
	VMB Garden Room														
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111							
	Food Fee	flat					\$26								
	Damage Deposit (Refundable)	deposit					\$312								
	VMB Iksan Room														
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34							
	Food Fee	flat					\$16								
	Damage Deposit (Refundable)	deposit					\$52								
	VMB Kaizuka Room														
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52							
	Food Fee	flat					\$15								
	Damage Deposit (Refundable)	deposit					\$104								
	VMB Multipurpose Room														
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat					\$26								
	Damage Deposit (Refundable)	deposit					\$312								
	VMB Room 2														
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25							
	Food Fee	flat					\$15								
	Damage Deposit (Refundable)	deposit					\$52								
	VMB Room 3														
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34							
	Food Fee	flat					\$15								
	Damage Deposit (Refundable)	deposit					\$52								
	VMB Rooms A, B, C														
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23							
	Food Fee	flat					\$10								
	Damage Deposit (Refundable)	deposit					\$52								
	VMB Rotunda Room														
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127							
	Food Fee	flat					\$26								
	Damage Deposit (Refundable)	deposit					\$312								
	VMB Uruapan Room														
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52							
	Food Fee	flat					\$15								
	Damage Deposit (Refundable)	deposit					\$104								

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Fee No.	Fee Name	Fee Type / Unit	Current Fee/Deposit							Beverly Hills [1] [1a] [1b]	Santa Monica [2]	West Hollywood [3]	Burbank [4] [4a] [4c]	City of Los Angeles [5] [5a]
			ALL	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR					

Notes

- [1] Source: "Cityof BeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"
- [1a] Persons 18 years of age and under ay half of the court fees; Group = 5 or more people reserving more than one court and for more than two hours per day limit.
- [1b] Indoor Facility Fees: Off peak rental fee - 25% discount
- [2] Source: "SantaMonica_FeeSchedule-FY22-23_CommunityServices.pdf"; "Swim Center Permit and Rentals - Santa Monica Community Aquatics.pdf"
- [3] Source: "CityofWEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] Source: "20230309-fy-22-23-Adopted-Fee-Schedule.pdf"
- [4a] Insurance required for Hired Services, Group larger than 100 persons, Special Event, Sport/Athletic Event, Commercial Activity, Non-Commercial Activity determined on a case by case basis by the Director or his/her designee
- [4b] During regular park hours, the Parks and Recreation Department may provide the approved parks area for a minimum of four consecutive hours, unless otherwise stated, for the fees specified. For the use of a park area beyond the four-hour period during regular park hours, fees will be pro-rated on an hourly basis. A permit is not required for groups of 1-25 and non-reserved picnic areas are first come, first serve. If a group of 1-25 would like to reserve a picnic area, the following fees for groups of 1-50 apply. Commerical group requires a 2 consecutive hour minimum.
- [4c] Any City owned or operated Parks and Recreation facility, parks grounds or City provided Parks and recreation Department services requiring staffing to open, close, supervise or otherwise carry out responsibilities required or assigned, will be compensated based upon the applicable hourly rate.
- [5] Source: "DPR Fee Schedule Effective May162022.pdf", Filming Fees Source: "www.filmla.com"
- [5a] All youth sports organizations are exempt from outdoor field/court lighting fee - Board of Supervisors' motion on April 28, 1992
- [6] Two (2) hour minimum
- [7] Three (3) hour minimum

APPENDIX B.13-B

Comparative Fee Survey – Parks, Recreation & Community Services Recreation Program

(IN PROGRESS)

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