

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/09/2011		Item Number: <u>J-2</u>	
CITY COUNCIL/REDEVELOPMENT AGENCY BOARD AGENDA ITEM: JOINT ITEM (1) Adoption of Resolutions and/or Motions appointing City Council Members/Agency Board Members to various Outside Agency Boards, City Council and/or Agency Board Subcommittees and Other Related Bodies; (2) Dissolution of Certain Subcommittees, and (3) Direction Related to a Proposal to Eliminate the Southern California Joint Powers Consortium.			
Contact Person/Dept.: Martin R. Cole, Assistant City Manager/City Clerk		Phone Number: 310-253-6000	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: Meetings and Agendas – City Council (05/04/11); Meetings and Agendas – Redevelopment Agency (05/04/11)			
Department Approval: Martin R. Cole (05/04/11)		City Attorney Approval: Carol Schwab (by H. Baker) (05/04/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (05/04/11)		City Manager Approval: John M. Nachbar (05/04/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council and Redevelopment Agency (1) adopt respective resolutions/motions appointing Council Members/Agency Members to various outside agency boards, City Council/Agency Board subcommittees, and other related bodies, and (2) provide direction related to a proposal to eliminate the Joint Powers Consortium. <u>BACKGROUND:</u> The City Council traditionally has appointed Council Member(s) to represent the City on various “outside agencies.” These appointments are presented this evening for the City Council’s consideration. 1-A1. APPOINTMENTS TO OUTSIDE AGENCY BOARDS REQUIRING ADOPTION OF A RESOLUTION The following outside agency boards require the adoption of a resolution to make Culver City appointments to their bodies:			

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- City Selection Subcommittee – League of California Cities/LA Div.*^M
- League of California Cities – LA Division*
- City Selection Subcommittee – Los Angeles County/Western Region*^M
- City Legislative Subcommittee – League of California Cities/LA Div

* A resolution is required in accordance with the California Government Code or the By-Laws of the Outside Agency Board.

^M Under the California Government Code, the Mayor is the Ex-Officio Delegate to this Outside Agency Board.

(1) City Selection Subcommittee – League of California Cities/LA Division

The City Selection Subcommittee normally meets once a year, but occasionally a special meeting is held when a vacancy occurs. The meeting is held in conjunction with the Los Angeles County Division of the League of California Cities on the first Thursday evening of the month. At that time, the Subcommittee elects one (1) Director to serve in each of the four (4) Transportation Corridors of Los Angeles County, to serve staggered terms, one of which expires each September.

The Mayor is automatically the Member Representative to this Subcommittee. This past year then Vice Mayor O'Leary was the Alternate Member.

(2) League of California Cities/LA Division

In order for the City Council to have representation in the Los Angeles County Division of the League of California Cities, it is necessary that a Delegate and an Alternate Delegate be selected from among the City Council Members. The meetings are held on the first Thursday of each month in Downtown Los Angeles at the L.A. Mart.

The current representatives to the League are then Mayor Armenta, Delegate and then Vice Mayor O'Leary, Alternate Delegate.

(3) City Selection Subcommittee – Los Angeles County/Western Region

The City Selection Subcommittee meets to elect the City representative from Los Angeles County to the Local Agency Formation Commission, the South Coast Air Quality Management District and the South Coast Regional Coastal Commission. When they meet, they do so prior to the meeting of the League of California Cities.

The Mayor is the Ex Officio Member to this Subcommittee, and this past year the

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Alternate Member was then Vice Mayor O'Leary.

(4) City Legislative Subcommittee – League of California Cities/LA Div

The League's Legislative Program was established to help strengthen the grassroots efforts of the League on such critical legislative issues as the State budget deliberations. The Program's goals are also to establish stronger personal contacts with legislators in our area, to promote regular communication on City issues; to promote City interests, and to articulate City positions with members of the legislature on key issues.

Then Mayor Christopher Armenta and then Vice Mayor Micheál O'Leary served on this Subcommittee.

Recommended Motion: That the City Council:

(1) Adopt the Resolutions appointing **Mayor Micheál O'Leary** as Delegate and **Vice Mayor D. Scott Malsin**, as Alternate Delegate, to the ***City Selection Subcommittee – League of California Cities/LA Division, League of California Cities/LA Division, and City Selection Subcommittee – Los Angeles County/Western Region***; and

(2) Appoint, by motion, **Mayor Micheál O'Leary** and **Vice Mayor D. Scott Malsin** to the ***City Legislative Subcommittee – League of California Cities/LA Division***.

(5) Independent Cities Association of Los Angeles County

The City of Culver City has been a member of the Independent Cities Association of Los Angeles County for many years, and it is required that the City Council appoint a Delegate and an Alternate Delegate to that organization.

The current representatives to the Independent Cities Association of Los Angeles County are then Vice Mayor Micheál O'Leary, Delegate, and Council Member Andrew Weissman, Alternate Delegate.

Recommended Motion: That the City Council adopt the resolution appointing **Council Member** _____ as Delegate and **Council Member** _____ as Alternate Delegate of the Independent Cities Association of Los Angeles County.

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(6) Independent Cities Risk Management Authority (ICRMA)

The City of Culver City is a member of the ICRMA. The Bylaws require an elected official be appointed by resolution as a Member to the Governing Board of the ICRMA and an Alternate (who may be a staff member) be appointed by resolution to act in the primary Member's absence.

By action of the City Council the current Member is Council Member Jeffrey Cooper, the Alternate is Human Resources Director Serena Wright, and the Substitute Alternate is Claims Coordinator Rachelle Adkins.

In order to help ensure Culver City representation at all Board meetings, which occur during business hours every other month, staff requests that the City Council consider appointing one Council Member and two staff members to the ICRMA Board for 2011/2012.

Recommended Motion: That the City Council adopt the resolution appointing Council Member as Member; Human Resources Director Serena Wright as Alternate and Claims Coordinator Rachelle Adkins as Substitute Alternate to the ICRMA Governing Board.

**(7) Los Angeles County Sanitation District Number 5; and
(8) Sanitation Subcommittee**

Meetings for District No. 5 are held on the third Wednesday of the month at the Torrance City Hall in Torrance, California.

There is a stipend of \$125 per meeting, payable to the Director for his attendance, or in his absence, to the Alternate Director. The District is authorized to pay at a rate of \$125 per meeting, up to a maximum of \$600 per month regardless of the number of meetings attended.

The Ex Officio Director of District No. 5 is then Mayor Armenta. The City Council must then select one of its members as Alternate Director. The current Alternate Director is Council Member D. Scott Malsin.

Staff Recommendation: With respect to the Sanitation Subcommittee, the Subcommittee has not met in several years. Additionally, the issues relating to sanitation now revolve around sustainability (including increasing recycling and reducing the end waste stream through sustainable policies). Because of that specific subject matter, those issues are being considered by the Sustainability

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Subcommittee. Therefore, staff recommends the City Council **DISSOLVE** this subcommittee.

The current Members of this Subcommittee are then Mayor Christopher Armenta and then Council Member D. Scott Malsin.

Recommended Motion: That the City Council:

(1) Adopt the Resolution appointing **Mayor Micheál O'Leary** as Director, and **Council Member**, as Alternate Director, to the ***Los Angeles County Sanitation District Number Five***; and

(2) Appoint, by motion, **Mayor Micheál O'Leary** and **Council Member** to the ***Sanitation Subcommittee***.

(9) Southern California Association of Governments (SCAG).

Culver City is a member of SCAG, and the City Council must appoint the Official Representative and an Alternate Representative to this organization in order that we may continue our participation in their activities.

Delegates are given the opportunity to serve on various Subcommittees, such as the Transportation and Utilities Subcommittee, the Council of Planning, Housing and Community Development, and the Environmental Quality and Resource Conservation Subcommittee.

The current representatives to SCAG are former then Vice Mayor Micheál O'Leary, Official Representative and then Council Member D. Scott Malsin, Alternate Representative.

Recommended Motion: That the City Council adopt the resolution appointing **Council Member** as Official Representative and **Council Member**, as Alternate Representative to SCAG.

1-A2. APPOINTMENTS TO OUTSIDE AGENCY BOARDS REQUIRING ADOPTION OF A MOTION

(10) *Westside Cities Council of Governments.*

The Westside Cities Council of Governments is an organization composed of the following cities: Beverly Hills, Culver City, Los Angeles, Santa Monica and West

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Hollywood. Represented at these meetings is one or more elected City officials from each City and a limited number of staff. Matters of mutual concern are discussed at the meetings.

The current representative to this Subcommittee is then Council Member D. Scott Malsin and the Alternate is then Vice Mayor Micheál O'Leary.

Recommended Motion: That the City Council appoint **Council Member**, as Representative to the Governing Board; and **Council Member**, as the Alternate to the Westside Cities Council of Governments.

(11) *Interagency Communications Interoperability System (ICIS)*

ICIS is a Joint Powers Authority formed to coordinate the efforts of the Cities of Beverly Hills, Culver City, Pomona, Montebello, Burbank, and Glendale in the areas of communications compatibility and related policies and funding source. The Current Council appointed member of this Board is Council Member Andrew Weissman.

Recommended Motion: That the City Council appoint **Council Member** as Liaison to ICIS.

(12) *Exposition Metro Line Construction Authority/Agency Metro Subcommittee*

This Authority is responsible for the construction and other associated activities related to the Exposition Line from downtown Los Angeles to an interim station in Culver City, with an ultimate terminus in Santa Monica.

The current City Council Delegate and Alternate to the Authority are then Council Member D. Scott Malsin and then Vice Mayor Micheál O'Leary.

Recommended Motion: That the City Council appoint **Council Member** as Delegate and **Council Member** as Alternate Delegate and the Redevelopment Agency appoint the same members as the Agency Metro Subcommittee.

(13) *Southern California Cities Joint Powers Consortium*

In December 1994, the City Council entered into a Joint Powers Authority Agreement with other Westside/South Bay Cities to capitalize on the combined bargaining and buying power of member cities in all areas of energy purchasing, to

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Motion: That the City Council appoint Council Member
 and Council Member to the
LAX Area Advisory Subcommittee.

**1-B. APPOINTMENTS TO CITY COUNCIL SUBSUBCOMMITTEES
REQUIRING ADOPTION OF A MOTION**

Council representatives are currently serving on the following Subcommittees. A few of these Subcommittees were established for a limited or specific purpose and the Council may now wish to eliminate those Subcommittees that have fulfilled their purpose.

Staff provides its recommendation with each Subcommittee.

(15) Joint Finance and Judiciary Subcommittee;
(16) Treasurer's Investment Subcommittee; and
(17) Audit, Financial Planning, Budget and Subcommittee

The Judiciary and Finance Subcommittee has two functions as stated in the Culver City Municipal Code (Section 3.01.020):

- 1) A Subcommittee member signs the City Treasurer's demand sheet to acknowledge that the demand sheet has been received and filed by the City Council; and,
- 2) The Subcommittee reviews demands for payment that the City Treasurer has denied and makes a recommendation to the City Council on their disposition.

The Audit and Financial Planning Subcommittee works with the City Manager to forge long-range financial policies to present to the City Council for consideration and adoption. The Subcommittee also meets with the City's Auditors to discuss the annual audit.

The Treasurer's Investment Subcommittee currently consists of the Chief Financial Officer/City Treasurer, the City Manager, the Culver City Redevelopment Agency's Assistant Executive Director, one public member and one City Council Member. The Subcommittee reviews City and Redevelopment Agency investment policies and practices.

The current Representatives to these Subcommittees are then Council Member D. Scott Malsin and Council Member Jeffrey Cooper (with then Council Member D.

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Scott Malsin as the representative on the City Treasurer's Investment Subcommittee).

Recommended Motion: That the City Council/Redevelopment Agency adopt the motion appointing **Council Member** and **Council Member** as Members of the Judiciary and Finance Subcommittee and Members of the Audit, Financial Planning, and Budget Subcommittee; **Council Member** to the City Treasurer's Investment Subcommittee.

The Culver City Municipal Code provides for the City Council to appointment of two of its members and one alternate as members of the Finance and Judiciary Subcommittee. However, due to potential Brown Act issues created by having an alternate, it is the City Attorney's recommendation that an alternate member not be appointed.

(18) Joint Council/Agency Economic Development Subcommittee

Currently Council Member Andrew Weissman and Council Member Jeffrey Cooper serve on this Subcommittee.

Recommended Motion: That the City Council/Redevelopment Agency appoint **Council Member/Agency Member** and **Council Member/Agency Member** to the Joint City/Agency Economic Development Subcommittee.

(19) Joint Culver City Unified School District/City Council Liaison Subcommittee

This Subcommittee consists of two Council Members and two Members of the School Board. The Subcommittee meets as needed to discuss and make recommendations on issues of mutual concern.

The current Members of this Subcommittee are then Mayor Christopher Armenta and then Vice Mayor Micheál O'Leary.

Recommended Motion: That the City Council/Redevelopment Agency appoint **Council Member** and **Council Member** to the Culver City Unified School District/City Council Liaison Subcommittee.

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(20) Animal Control Subcommittee

The current members on this Subcommittee are then Mayor Christopher Armenta and then Vice Mayor Micheál O'Leary.

Recommended Motion: That the City Council appoint Council Member and Council Member to the Animal Control Subcommittee.

(21) Los Angeles Airport Expansion Traffic Impact Subcommittee

This Subcommittee was established in response to the LAX Litigation with a purpose to evaluate the traffic intersections and proposed mitigations resulting from the LAX expansion.

Currently, then Council Member D. Scott Malsin and Council Member Jeffrey Cooper serve on this Subcommittee.

Recommended Motion: That the City Council appoint Council Member and Council Member to the LAX Airport Expansion Traffic Impact Subcommittee.

(22) Sustainability Subcommittee

This Subcommittee was established to assist the process in conjunction with the American Institute of Architects.

Currently, then Council Member D. Scott Malsin and Council Member Jeffrey Cooper serve on this Subcommittee.

Recommended Motion: That the City Council appoint Council Member and Council Member to the Sustainability Subcommittee.

(23) City Council Subcommittee on Commissions

Currently, Council Member Andrew Weissman and then Vice Mayor Micheál O'Leary serve on this Subcommittee.

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Staff recommendation: After much work on the part of the City Council, the City Council Subcommittee, the Commissions, the various Commission Subcommittees, and staff, the final recommendations related to this topic are expected to be presented to the City Council by the end of June 2011 after they are presented to the various Commissions. Because it is expected the City Council will be taking final action on this subject matter soon, staff recommends this Subcommittee be dissolved.

Motion: That the City Council appoint Council Member _____ and Council Member _____ to the City Council/Commission Subcommittee.

(24) Regional Development and Traffic Mitigation Subcommittee

The City Council created this Subcommittee on May 19, 2008 to provide guidance on the important issues of regional development and traffic mitigation. The current members of the Subcommittee are then Council Member D. Scott Malsin and Council Member Andrew Weissman

Recommended Motion: That the City Council appoint Council Member _____ and Council Member _____ to the Regional Development and Traffic Mitigation Subcommittee.

(25) Regional Oil Operations Subcommittee

The City Council created this Subcommittee on May 19, 2008 to review the creation of a Community Standards District by the County of Los Angeles in the Baldwin Hills Oil Field adjacent to Culver City. The current members of the Subcommittee are Council Member Andrew Weissman and Council Member Jeffrey Cooper.

Recommended Motion: That the City Council appoint Council Member _____ and Council Member _____ to the Regional Oil Operations Subcommittee.

(26) Agenda Format Subcommittee

The City Council created this Subcommittee on January 12, 2009 to review the subjects of the City Council Agenda format and Council recognition items

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(Proclamations, Commendations, Certificates). The current members of the Subcommittee are then Mayor Christopher Armenta and Council Member Andrew Weissman.

Staff recommendation: This Subcommittee was formed to address and propose a much needed update to the City Council agenda. The City Council has provided direction based upon a recommendation made by the Subcommittee and an item will be presented to the City Council in the near future. Since the work of this subcommittee is now complete, staff recommends dissolving this subcommittee.

Motion: That the City Council appoint Council Member _____ and Council Member _____ to the Agenda Format Subcommittee.

(27) Youth Advisory Subcommittee

On May 4, 2009, the City Council created this subcommittee and appointed then Mayor Christopher Armenta and then Vice Mayor Micheál O’Leary to serve as its members.

Recommended Motion: That the City Council appoint Council Member _____ and Council Member _____ to the Youth Advisory Subcommittee.

(28) Affordable Housing Subcommittee

On November 23, 2009, the City Council created this subcommittee. Then Mayor Christopher Armenta and then Council Member D. Scott Malsin serve on this subcommittee.

Recommended Motion: That the City Council appoint Council Member _____ and Council Member _____ to the Affordable Housing Subcommittee.

**1-B2. APPOINTMENTS TO REDEVELOPMENT AGENCY BOARD ONLY
SUBCOMMITTEES REQUIRING ADOPTION OF A MOTION**

The following Subcommittees of the Redevelopment Agency Board are also presented for the Agency Board’s consideration this evening:

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(29) Ad Hoc Washington/National Subcommittee

Currently, then Agency Vice Chair D. Scott Malsin and then Agency Chair Micheál O'Leary serve on this Subcommittee.

Recommended Motion: That the Redevelopment Agency appoint **Agency Member** _____ and **Agency Member** _____ to the Ad Hoc Washington/National Subcommittee.

(30) Ad Hoc Hayden Tract Subcommittee

Currently, Agency Member Andrew Weissman and then Agency Vice Chair D. Scott Malsin serve on this Subcommittee.

Recommended Motion: That the Redevelopment Agency appoint **Agency Member** _____ and **Agency Member** _____ to the Ad Hoc Hayden Tract Subcommittee.

(31) Ad Hoc Sepulveda Boulevard Subcommittee

Currently, Agency Member Jeffrey Cooper and Agency Member Andrew Weissman serve on this Subcommittee.

Recommended Motion: That the Redevelopment Agency appoint **Agency Member** _____ and **Agency Member** _____ to the Ad Hoc Sepulveda Boulevard Subcommittee.

(32) Ad Hoc West Washington Boulevard Subcommittee

Currently, Agency Member Christopher Armenta and Agency Vice Chair D. Scott Malsin serve on this Subcommittee.

Recommended Motion: That the Redevelopment Agency appoint **Agency Member** _____ and **Agency Member** _____ to the Ad Hoc West Washington Boulevard Subcommittee.

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FISCAL IMPACT:

City Council and Agency subcommittee meetings involve a significant amount of staff resources, of which the amount is difficult to quantify. The majority of any related fiscal impact would be absorbed within departmental budgets. Given the current budget issues facing the City, it is particularly important to allocate the even scarcer staff and financial resources to those areas which maintain the City's core services consistent with the Council-Manager form of government.

ATTACHMENTS:

Resolutions of Appointment

MOTION:

That the City Council and the Redevelopment Agency Board:

Adopt respective resolutions/motions related to the appointment of Council Members/Agency Members to various Outside Agency Boards, Subcommittees and Other Related Bodies and Create, Consolidate, or Dissolve Certain Subcommittees as those motions are enumerated in the staff report.