

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 9/12/05		Item Number: <u> A-4 </u>	
AGENDA ITEM: Approval of a Resolution adopting the Disadvantaged Business Enterprise Program and Setting of Goals for Fiscal Year 2005-06			
Contact Person/Dept.: Andre Colaiace		Phone Number: (310) 253-6543	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Public Notice placed in Culver City News on July 14, 2005 and Passenger Transport on July 18, 2005; Master Notification List on 9/7/05			
Department Approval: Stephen C. Cunningham on 8/31/05		CAO Approval: Jerry Fulwood 9/7/05	
City Controller Approval: N/A			
<u>RECOMMENDATION:</u> That the City Council approve a Resolution adopting a Disadvantaged Business Enterprise (DBE) program and the setting of annual goals for all capital projects funded with assistance from the Federal Transit Administration (FTA) for Fiscal Year 2005-2006. <u>BACKGROUND:</u> Every year, the Transportation Department has recommended that the City Council re-adopt the DBE program, which allows the Department to comply with FTA requirements for grantees receiving federal capital assistance in excess of \$250,000 (excluding bus procurements). By approving this program, the City Council will reaffirm its commitment to award contracts to bidders without regard to the individual or entity's race, color, creed, gender, age, national origin or physical disability. Over the last several years, the Transportation Department has exceeded its previously approved goals and awarded two contracts to DBE firms for consulting services related to the implementation of the Department's automatic vehicle locator (AVL) system and our Line by Line Analysis. The total value of the two contracts was \$243,244. <u>DISCUSSION:</u> Transportation Department staff prepared the FY 2005-06 DBE policy in accordance with the federal guidelines provided by the FTA in 49 CFR, Parts 23 and 26. DBE goals are based on projections of contract awards in the fiscal year and the			

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availability of DBEs given the size and nature of the contracts to be awarded. After an analysis of projected FY 06 contract awards, staff recommends a FY 06 DBE goal of 10%. This goal is in line with DBE goals set by other transit agencies.

The Transportation Department adhered to the public notification element of the DBE guidelines by placing a notice in the Culver City News and Passenger Transport. The program was available for review for thirty (30) days following the publication of the notice. Written comments were accepted for forty-five (45) days from the date of the notice. At this time, the Department has not received any comments.

FISCAL ANALYSIS:

This item has no fiscal impact. Approval of a DBE goal is required to ensure the Transportation Department can continue to receive funds from the Federal Transit Administration.

ATTACHMENTS:

1. Resolution
2. FY 2005-06 Disadvantaged Business Enterprise Program

MOTION:

That the City Council:

- 1.) Approve and adopt a resolution for a Disadvantaged Business Enterprise Program for FTA-funded projects.
- 2.) Approve and adopt the Disadvantaged Business Enterprise Goal of 10% for Fiscal Year 2005-06.