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CULVER CITY EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE

SPECIAL MEETING OF THE  
CULVER CITY EQUITY AND  
HUMAN RELATIONS ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

August 19, 2025  
6:00 P.M.

**Call To Order & Roll Call**

Vice Chair McBride called the special meeting of the Culver City Equity and Human Relations Advisory Committee to order in the Garden Room at the Senior Center at 6:02 p.m.

**Members Present:** London McBride, Vice Chair  
Samia Bano, Member  
Chaiya Jones, Member  
Haifaa Moammar, Member  
Ifunanyachukwu Nweke, Member  
Rebecca Rona-Tuttle, Member  
Carlos Valverde, Member

\*Member Nweke arrived at 6:21 p.m.

**Absent:** Denice Renteria, Chair

**Staff Present:** Michelle Hamilton, Senior Human Resources  
and Equity Manager  
Jeannine Houchen, Human Resources Equity  
Analyst  
Monica Kilaita, Deputy City Attorney  
Janee Prieto, Human Resources Technician

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Jeannine Houchen, Human Resources Equity Analyst, asked that Members identify themselves and use the microphone when speaking.

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**Pledge of Allegiance**

Member Valverde led the Pledge of Allegiance.

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**Public Comment – Items NOT On the Agenda**

Vice Chair McBride invited public comment.

The following member of the public addressed the Committee:

Crystal Alexander, Parks, Recreation and Community Services (PRCS) Commission Chair, invited everyone to attend Fiesta La Ballona from August 22-24.

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**Receipt of Correspondence**

Jeannine Houchen, Human Resources Equity Analyst, indicated that no correspondence had been received.

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**Consent Calendar**

Vice Chair McBride proposed deferring the minutes to the next meeting to allow Members additional time to review them.

Item C-1

**Approval of Minutes of the Special Meeting Held on May 20, 2025**

MOVED BY VICE CHAIR MCBRIDE AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE DEFER APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD ON MAY 20, 2025.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RONA, VALVERDE  
NOES: NONE  
ABSENT: NWEKE, RENTERIA

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### **Order of the Agenda**

None.

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### **Action Items**

Item A-1

**(1) Receive and File A Report from the October Community Conversations Ad Hoc Subcommittee; (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Necessary**

Member Valverde reported that the October Community Conversation Ad Hoc Subcommittee had met with the Right to Be organization; discussed putting together an event in October regarding ongoing issues with immigrant deportations; information pending from staff; the idea to work with the organization to provide a public training with a brief history of the immigration issues going on; potential follow up with a Community Conversation; small group activities with facilitators; the ideal number of participants; and staff coordination for a potential event on October 21, 2025.

Discussion ensued between staff and Committee Members regarding communication with Right to Be; course fees; facilitator training and certification; support for the quality of the training; tentative booking of a room at the Senior Center for October 21, 2025; the ability to hold a hybrid meeting; money required from the EHRAC budget to cover costs; rethinking covering costs for the list of events previously proposed; private donations; the process; concern with the price; use of trademarked materials; costs to fly out the facilitators; a suggestion to make use of local experts; the short time frame; reducing the budget for the October event vs. working to build the budget or sponsorships for the February event; pre-established curriculum that is ready to go; combining the event with United Against Hate Week in October; the feeling that one event does not have to be sacrificed to uplift the other; the vision for the October Community Conversation; support for EHRAC taking the lead on the Community Conversation after the training is provided;

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helping people process what they just heard in the training; and addressing questions.

Member Nweke joined the meeting.

Additional discussion ensued between staff and Committee Members regarding helping people feel more empathy and oneness with each other; reasons for caring about issues; what can be done beyond the Bystander Intervention aspect; sharing information from the previous presentation by Monica Kilaita; City laws; hearing from impacted individuals; organizations supporting families of detainees; time required to plan events; ensuring everything is planned by the September meeting, if there is one; providing additional time; support for figuring out how to fund the February event; donations; private sponsorship; opportunities to put together an event on the ICE raids, but not in such a short amount of time; support for rethinking the February event and using that budget for the October event; the international issue; opportunities to request additional funding from the City Council for the February event; and whether to move forward with Right to Be.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER BANO THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE:

1. RECEIVE A REPORT FROM THE OCTOBER COMMUNITY CONVERSATIONS AD HOC SUBCOMMITTEE; AND,
2. AUTHORIZE MOVING FORWARD WITH RIGHT TO BE FOR THE OCTOBER 2025 COMMUNITY CONVERSATION.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA  
ABSTAIN: NWEKE

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Item A-2

**(1) Receive and File a Report from the Soccer Prohibition Signs Ad Hoc Subcommittee; (2) If So Desired, Consider**

**Approval of the Report's Recommendations; and (3) Determine  
Next Steps as Deemed Appropriate**

Vice Chair McBride invited public comment.

The following member of the public addressed the Committee:

Crystal Alexander indicated that she was not speaking on behalf of the PRCS Commission but was speaking as a Commissioner; noted that her comments did not relate to the mission of EHRAC or legitimacy of doing studies; discussed EHRAC purview; communication between Commissions, Boards, and Committees (CBCs); her communication with Chair Renteria and PRCS Director Ted Stevens; crossover items; time spent on the item by the PRCS Commission and their subcommittee; examination of rules and regulations for every facility; benefits of direct communication; a member of the EHRAC who attended a PRCS meeting to promote the award; and people who come to PRCS Commission meetings to discuss signage.

Member Valverde discussed origin of the signage and creation of a subcommittee to discuss the signage prohibiting adult soccer; targeting of a specific population; use of fields; and the timeline introduced in a previous report.

Discussion ensued between staff and Committee Members regarding clarification that there is no action to take except to read and be aware of the report, and a minor correction to the report to indicate Recreation and Community Services Manager Dani Cullens rather than PRCS Director Ted Stevens.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER RONA THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE RECEIVE AND FILE THE SOCCER PROHIBITION SIGNS AD HOC SUBCOMMITTEE REPORT AS CORRECTED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, NWEKE, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA

Discussion ensued between staff and Committee Members regarding appreciation for the work done.

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Item A-3

**(1) Receive and Discuss the Equity and Human Relations Award Ad Hoc Subcommittee Report; and (2) If So Desired, Approve of the Report's Recommendations**

Member Rona noted that she and Members Bano, Moammar, and Valverde served on the Equity and Human Relations Award Ad Hoc Subcommittee; discussed award recipients selected by the full ad hoc subcommittee; cost for medallions, boxes, and ribbons; the award presentation planned for September 8 in Council Chambers; she welcomed anyone who wanted to attend noting the importance of not violating the Brown Act; discussed formalization of the award process by the City; certificates; the availability of Chair Renteria; reading of the descriptions by Vice Chair McBride and presentation of medallions by the subcommittee members; and the report presented on the award process by the ad hoc subcommittee after the awards have been presented.

Discussion ensued between staff and Committee Members regarding clarification on the time for the presentation of the awards on September 8; communication with the awardees; engraving of the medallions; appreciation to staff for procuring the perfect box for the medallions; staff agreement to update Committee Members and award recipients on the award presentation time for September 8; and a medallion was shared for Members to look at.

MOVED BY MEMBER BANO AND SECONDED BY MEMBER VALVERDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: REVIEW AND DISCUSS THE EQUITY AND HUMAN RELATIONS AWARD AD HOC SUBCOMMITTEE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, NWEKE, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA

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**(1) Review EHRAC's Current Ad Hoc Subcommittees as of the July 22, 2025, Regular Meeting; (2) Dissolve Existing Ad Hoc Subcommittees Whose Objectives Have Been Met; (3) Fill Vacant Positions and/or Make Adjustments to Existing Ad Hoc Subcommittees, as Deemed Appropriate; and (4) In Accordance with the July 2025 Biannual Report and/or 2025-2026 Public Events Report, Form New Ad Hoc Subcommittees and Appoint Members Thereto**

Member Valverde noted that the Soccer Prohibition Signs Ad Hoc Subcommittee had completed their work and supported dissolution of the subcommittee; he invited Chaiya Jones to join the Youth Advisory Ad Hoc Subcommittee; provided background on the subcommittee; discussed the intent to move toward the creation of a Youth Advisory Committee; meeting location; and the initial meeting to determine next steps and the vision for the group.

Member Bano proposed creating a new ad hoc subcommittee responsible for planning the February 2026 Community Conversation; discussed the short time frame; the need for community outreach; and receipt of community feedback.

Discussion ensued between staff and Committee Members regarding whether the proposed Community Conversation would be similar to the one held last February; the need to rethink the event due to depletion of the budget to support the October 2025 event; remaining true to the general theme but the need to consider a different approach; defining the goals; creation of the next Equity and Human Relations Award Ad Hoc Subcommittee; creation of an Arab Heritage Month Ad Hoc Subcommittee for an April event; holding a Part 2 event for How the Middle East Affects Me; the ability to create and populate subcommittees; options to involve the Chair in the subcommittees if she is interested; the Black History Month/Diversity Awareness Projects presentation; Members indicated availability and willingness to serve; support for inviting Member Jones to join subcommittees; open subcommittee positions; creation of new subcommittees; providing space for Chair Renteria to serve; dissolution of the 2024-2025 Equity and Human Relations Award Ad Hoc Subcommittee after the next meeting; the need for a last meeting of the Bystander Intervention Resources Guide Ad Hoc

Subcommittee; the proposed presentation related to Indigenous Peoples' Day; and Diversity Awareness Projects.

MOVED BY MEMBER VALVERDE AND SECONDED BY VICE CHAIR MCBRIDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: DISSOLVE THE SOCCER PROHIBITION SIGNS AD HOC SUBCOMMITTEE WHOSE OBJECTIVES HAVE BEEN MET.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, NWEKE, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA

MOVED BY MEMBER VALVERDE AND SECONDED BY VICE CHAIR MCBRIDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: ADD CHAIYA JONES TO THE YOUTH ADVISORY BOARD AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, NWEKE, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA

MOVED BY MEMBER BANO AND SECONDED BY VICE CHAIR MCBRIDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE:

(1) CREATE THE FEBRUARY 2026 COMMUNITY CONVERSATION: HOW THE MIDDLE EAST CRISIS AFFECTS ME PART TWO AD HOC SUBCOMMITTEE AND APPOINT VICE CHAIR MCBRIDE AND MEMBERS BANO, RONA, AND VALVERDE THERETO; AND,

(2) CREATE THE ARAB AMERICAN HERITAGE MONTH AD HOC SUBCOMMITTEE AND APPOINT MEMBERS JONES, MOAMMAR AND VALVERDE THERETO.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, NWEKE, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA

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**Public Comment – Items NOT On the Agenda (Continued)**

Vice Chair McBride invited public comment.

Jeannine Houchen, Human Resources Equity Analyst, indicated that no requests to speak had been received.

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**Items from Members/Staff**

Member Rona discussed the Courageous Conversation planned for February 2026; the presentation regarding Sebastian's Cotton Club during Black History Month in February; consideration of a date change; the discussion in September about agendizing presentations; and adding an item to the agenda.

Member Valverde discussed City Council approval of the yearly Latino Heritage Month Celebration; the impact of work done over the last three years; Latino Heritage Month from September 15 through October 15; and upcoming events.

Discussion ensued between staff and Committee Members regarding the new Gloria Kaufman Center.

Members and staff welcomed new Member Jones.

Monica Kilaita, Deputy City Attorney, indicated that she would provide training materials to help Member Jones prepare for the meetings.

Jeannine Houchen, Human Resources Equity Analyst, indicated that people were necessary to man the tables at Fiesta La Ballona to promote EHRAC activities; she discussed hours; United Against Hate Week materials, activities, and outreach; and she encouraged Members to share anything they wanted displayed at the table.

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**Member Requests to Agendize Future Items**

Member Valverde requested agendizing receipt of an update from the Diversity Awareness Projects Ad Hoc Subcommittee.

Member Bano requested a presentation on one or more of the sites.

Discussion ensued between staff and Committee Members regarding holding a meeting in September.

Member Valverde requested a report from the Diversity Awareness Projects Ad Hoc Subcommittee; a presentation on the Pacific Electric Labor Camp; and he discussed working with Hope Parrish and the Historical Society.

Additional discussion ensued between staff and Committee Members regarding a second site related to indigenous peoples.

Member Moammar requested a report on the City Council resolution in September.

Additional discussion ensued between staff and Committee Members regarding the Labor Representative position for the EHRAC.

Member Rona requested final report from the Equity and Human Relations Award Ad Hoc Subcommittee; asked for a discussion about finding a way for any CBCs to communicate with each other that does not violate the Brown Act; and received staff agreement to research the matter and report back.

Member Bano asked for a report from the October Community Conversation Ad Hoc Subcommittee and a report from the Bystander Intervention Resource Guide Ad Hoc Subcommittee.

Member Nweke asked about creating the 2025-2026 Equity and Human Relations Award Ad Hoc Subcommittee.

Discussion ensued between staff and Committee Members regarding upcoming meetings for the remainder of the year; an observation that September is the best opportunity for extensive conversations about upcoming events as October will be limited by the special event; the regular meeting in January; work being done by the ad hoc subcommittees; a standing review of ad hoc subcommittees and population of ad hoc subcommittees; and clarification that the report on how CBCs can communicate with each other could come in the form of an email.

MOVED BY CHAIR BANO AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE AGENDIZE THE FOLLOWING ITEMS FOR THE SEPTEMBER MEETING:

1. RECEIVE THE DIVERSITY AWARENESS PROJECTS PACIFIC ELECTRIC LABOR CAMP PRESENTATION; AND,
2. HEAR A REPORT FROM THE DIVERSITY AWARENESS PROJECTS AD HOC SUBCOMMITTEE; AND,
3. HEAR A REPORT FROM THE PEACE RESOLUTION COMMUNITY OUTREACH AD HOC SUBCOMMITTEE; AND,
4. DISCUSS EHRAC MEETING DATES FOR THE UPCOMING YEAR; AND,
5. HEAR A REPORT FROM THE OCTOBER COMMUNITY CONVERSATION AD HOC SUBCOMMITTEE; AND,
6. HEAR A REPORT FROM THE FEBRUARY COMMUNITY CONVERSATION AD HOC SUBCOMMITTEE; AND,
7. HEAR A FINAL REPORT FROM THE EQUITY AND HUMAN RELATIONS AWARD AD HOC SUBCOMMITTEE; AND,
8. HEAR A REPORT FROM THE BYSTANDER INTERVENTION RESOURCE GUIDE AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, NWEKE, RONA, VALVERDE  
NOES: NONE  
ABSENT: RENTERIA

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**Adjournment**

There being no further business, at 7:33 P.M., the Equity and Human Relations Advisory Committee adjourned to September 16, 2025.

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Dana Anderson  
SECRETARY of the Culver City Equity and  
Human Relations Advisory Committee  
Culver City, California

APPROVED

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Denice Renteria  
CHAIR of the Culver City Equity and Human Relations  
Advisory Committee  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Bocchino  
CITY CLERK

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Date