

MEETING DATE: September 8, 2014

AGENDA ITEM: **Consideration of an Additional Amount of In-Kind Assistance for IndieCade: International Festival of Independent Games.**

ATTACHMENTS

Pages

1. Veterans Memorial Building Hourly Room Rates Sheet and IndieCade 2014 Additional Costs for Rooms at Veterans Memorial Building.

1-2

Veterans Memorial Complex

Hourly Room Rates

July 15, 2013-June 30, 2014

Veterans Memorial Building

Room	Category B	Category C	Category D	Category E	Category F	Category G	Damage Deposit	Food Fee
Auditorium	\$165.00	\$229.00	\$236.00	\$263.00	\$296.00	\$329.00	\$500.00	\$100.00
Room "A"	\$8.00	\$12.00	\$13.00	\$14.00	\$19.00	\$22.00	\$50.00	\$10.00
Room "B"	\$8.00	\$12.00	\$13.00	\$14.00	\$19.00	\$22.00	\$50.00	\$10.00
Room "C"	\$8.00	\$12.00	\$13.00	\$14.00	\$19.00	\$22.00	\$50.00	\$10.00
Rotunda	\$33.00	\$48.00	\$76.00	\$84.00	\$109.00	\$122.00	\$300.00	\$25.00
Garden	\$23.00	\$33.00	\$62.00	\$68.00	\$96.00	\$107.00	\$300.00	\$25.00
Kaizuka	\$10.00	\$15.00	\$30.00	\$33.00	\$45.00	\$50.00	\$100.00	\$15.00
Uruapan	\$10.00	\$15.00	\$30.00	\$33.00	\$45.00	\$50.00	\$100.00	\$15.00
Yanji	\$9.00	\$13.00	\$16.00	\$19.00	\$22.00	\$24.00	\$50.00	\$15.00
Iksan	\$11.00	\$16.00	\$23.00	\$26.00	\$30.00	\$33.00	\$50.00	\$15.00
Multipurpose	\$25.00	\$35.00	\$52.00	\$58.00	\$65.00	\$72.00	\$300.00	\$25.00
Classroom 2	\$9.00	\$13.00	\$16.00	\$19.00	\$22.00	\$24.00	\$50.00	\$15.00
Classroom 3	\$11.00	\$16.00	\$23.00	\$26.00	\$30.00	\$33.00	\$50.00	\$15.00

Culver City Teen Center

Room	Category B	Category C	Category D	Category E	Category F	Category G	Damage Deposit	Food Fee
Teen Center	\$54.00	\$77.00	\$93.00	\$103.00	\$116.00	\$129.00	\$400.00	\$100.00
Classroom 1	\$10.00	\$14.00	\$23.00	\$25.00	\$39.00	\$43.00	\$50.00	\$15.00

Culver City Senior Center

Room	Category B	Category C	Category D	Category E	Category F	Category G	Damage Deposit	Food Fee
Dining Room	\$78.00	\$86.00	\$109.00	\$121.00	\$129.00	\$143.00	\$100.00	\$25.00
B45	\$62.00	\$68.00	\$82.00	\$91.00	\$103.00	\$114.00	\$100.00	\$15.00
B47	\$62.00	\$68.00	\$82.00	\$91.00	\$103.00	\$114.00	\$100.00	\$15.00
C71	\$16.00	\$17.00	\$21.00	\$23.00	\$26.00	\$29.00	\$50.00	\$15.00
C73	\$17.00	\$22.00	\$28.00	\$31.00	\$55.00	\$61.00	\$50.00	\$15.00
C75	\$17.00	\$22.00	\$28.00	\$31.00	\$55.00	\$61.00	\$50.00	\$15.00
C77	\$16.00	\$17.00	\$21.00	\$23.00	\$26.00	\$29.00	\$50.00	\$15.00
Conference	\$8.00	\$12.00	\$13.00	\$14.00	\$19.00	\$22.00	\$50.00	\$15.00
Crafts	\$10.00	\$14.00	\$23.00	\$25.00	\$39.00	\$43.00	\$50.00	\$15.00

Additional Equipment

Tables and chairs are included in your rental. Additional equipment including podiums, risers, pianos, and audio visual equipment are also available for rent. Please visit culvercity.org or contact the VMC Rental Office for more information at vmc.booking@culvercity.org.

Veterans Memorial Complex

Rental Category Descriptions

- Category B:** **“Non Profit, Resident,”** shall mean any 501(c)(3) Non-Profit Organization that is headquartered in the City of Culver City. Culver City 501(c)(3) Non-Profit Organization, annually, shall submit a copy of its most current IRS Form 990 (Cannot be older than 2 years) to be placed on file with the PRCS Department as well as its General Liability Insurance with corresponding Culver City headquarters address.
- Category C:** **“Non Profit, Non-Resident”** shall mean any 501(c)(3) Non-Profit Organization that is not headquartered in the City of Culver City. Non-Resident 501(c)(3) Non-Profit Organization, annually, shall submit a copy of its most current IRS Form 990 (Cannot be older than 2 years) to be placed on file with the PRCS Department as well as its General Liability Insurance with corresponding headquarters address.
- Category D:** **“Private Party, Resident”** shall mean any City of Culver City resident holding a private gathering. To qualify as a resident, renter shall submit a copy of his/her most current utility bill (No older than 2 months) and provide a secondary proof of residency with a photo id. Private Parties are events organized by invitation only, and no admission is charged, no public marketing has occurred, no business or services are being provided.
- Category E:** **“Private Party, Non-Resident”** shall mean anyone residing outside of the City of Culver City holding a private event. Private Parties are events organized by invitation only, and no admission is charged, no public marketing has occurred, no business or services are being provided.
- Category F:** **“Commercial, Resident,”** shall mean any business headquartered in the City of Culver City or any person or group that does not qualify under categories A-E whether for monetary gain or not. To qualify as a “Commercial, Resident”, renter shall submit a copy of his/her valid Culver City business license. Any person or group in this category shall prove residency using any method found in category “B” or D”. Anyone person, group or business in this category shall submit their General Liability Insurance with corresponding Culver City address.
- Category G:** **“Commercial, Non-Resident,”** shall mean any business not headquartered in the City of Culver City or any person or group that does not qualify under categories A-E whether for monetary gain or not and is not a resident of the City of Culver City. Anyone person, group or business in this category shall submit their General Liability Insurance.

INDIECADE 2014: ADDITIONAL COSTS FOR ROOMS AT VETERANS MEMORIAL BUILDING

Category G Rental Rate

COSTS REQUESTED FOR ADDITIONAL WAIVER	Rate Per Hour	Number of Hours	Total Rental Rate
Auditorium	\$329.00	9	\$2,961.00
Iksan	33.00	14	462.00
Room A	22.00	\$14.00	308.00
Room B	22.00	14.00	308.00
Lobby	100.00		100.00
* Other costs			389.00
TOTALS			\$4,528.00

*Please note that the original request for the 5 rooms at Veterans Memorial Building in March was estimated at \$4553, when those rooms actually cost \$4942. The most recent request of an additional \$4,528 in the staff report reflects the that \$389 difference.