

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 09/24/07		Item Number: <u>C-5</u>	
AGENDA ITEM: Approval of Amendment to the Existing Professional Services Agreement with Nickerson Company and Approval of a Professional Services Agreement with APD Consultants, for General Public Works Inspection Services.			
Contact Person/Dept: Mate Gaspar/PW		Phone Number: (310) 253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List on September 19, 2007 and Nickerson Company and APD Consultants via telephone call on September 17, 2007			
Department Approval: Charles D. Herbertson (9/13/07)		City Attorney Approval: Carol Schwab (by H. Iker) (09/18/07)	
City Controller Approval: Marlee Chang (09/18/07)		City Manager Approval: Jerry B. Fulwood (09/19/07)	

RECOMMENDATION:

Staff recommends the City Council approve an amendment to the existing professional services agreement with Nickerson Company and approve a professional services agreement with APD Consultants to support the Public Works Department for general public works inspection, for an aggregate not-to-exceed amount of \$65,000 with the agreements expiring on June 30, 2008.

BACKGROUND:

The Engineering Division operations budget includes consultant support for general public works inspection. There has been an increase in the number of projects in the private development sector with several especially large projects such as Symantec development, Culver Studios expansion and Playa Vista traffic mitigation on Slauson Avenue. In order to provide effective and efficient public works inspection services on these large projects, utility companies work, and private residences development, it is proposed that consultant inspection services continue to supplement the existing full time public works inspector functions. This arrangement has worked successfully these past two fiscal years and it is recommended that it continue for the third fiscal year.

DISCUSSION:

Staff received two proposals from companies that have experienced inspectors that are available for on-call public works inspection services. The first company, Nickerson Company, submitted a proposal to provide inspection services support at

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an hourly rate of \$80 an hour. Vern Nickerson of Nickerson Company of Manhattan Beach, a retired Culver City Senior Public Works Inspector, has been under contract with the City and conducting these general public works inspections. He has successfully conducted all of the public works inspection services on the Symantec project. Another company, APD Consultants, submitted a proposal to provide inspection services support to the City. They have inspectors available that have many years of experience in municipal inspection services. They are available on-call for immediate support. They are proposing a billing rate of \$85 an hour. Also both Nickerson Company and APD Consultants have City Council approved contracts to provide support for construction management and inspection services for the capital improvement program.

Staff is recommending extending and awarding professional services agreements with Nickerson Company and APD Consultants, respectively, for the general public works inspection services. The proposed agreements will expire on June 30, 2008. The agreements will share an aggregate not-to-exceed cost of \$75,000. The City retains the right to terminate the agreement upon thirty days notice and any time during the term of agreement. Also, the City will have the right to contract with other inspectors when it is in the City's best interest.

FISCAL ANALYSIS:

Nickerson Company's hourly rate charge for public works inspection services is \$80 an hour. APD Consultants hourly rate charge for public works inspection services is \$85 an hour. The budget for this contract is coming from account number 20466100.619800 (\$37,500) and 10160500.619800 (\$37,500), for a total of \$75,000.

ATTACHMENTS

- Copy of APD Proposal
- Copy of Nickerson Proposal

MOTIONS:

That the City Council:

1. Approve an amendment to the existing professional services agreement with Nickerson Company and approve a professional services agreement with APD Consultants, for general public works inspection services for a total aggregate not-to-exceed cost of \$65,000, and the agreements expiring on June 30, 2008.

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2. Direct the City Attorney to prepare the necessary documents and the City Manager to execute such documents on behalf of the City.