

**City of Culver City, California
Agenda Item Report**

Meeting Date: 5/12/2014		Item Number: <u>C-8</u>	
CITY COUNCIL AGENDA ITEM: Approval of a Purchase Order with L.N. Curtis & Sons for Personal Protective Equipment to be issued to Thirty-Four (34) Reserve Firefighters in an Amount Not-to-Exceed \$38,000.			
Contact Person/Dept.: Ken Powell/Fire Department		Phone Number: (310) 253-5912	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: Meetings and Agendas – City Council (05/06/14)			
Department Approval: Chris Sellers (05/05/14)		City Attorney Approval: Carol Schwab (by H. Baker) (05/05/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (05/06/14)		City Manager Approval: John M. Nachbar (05/06/14)	

RECOMMENDATION:

Staff recommends the City Council approve a purchase order with L.N. Curtis & Sons for personal protective equipment to be issued to thirty-four (34) Reserve Firefighters for the new Reserve Firefighter Program in an amount not-to-exceed \$38,000.

BACKGROUND:

The Fire Department is proposing to purchase personal protective equipment to outfit thirty-four (34) reserve firefighters for the new Firefighter Reserve Program.

DISCUSSION:

The Fire Department needs to issue this personal protective equipment to Reserve Firefighters prior to the commencement of their training and assignments to Culver City Fire Stations.

Department staff solicited informal quotes from two vendors, L.N. Curtis & Sons and Allstar Fire Equipment, Inc. Staff was able to secure very competitive pricing from L.N. Curtis & Sons. This procurement is excepted from the formal bid process per Culver City Municipal Code Section 3.07.045(G), which states: "Purchases of equipment, goods or supplies where competitive bid procedures have already been utilized by the City, another public agency, including, but not limited to, federal, state and county governments, including, state of California agencies, counties, cities, joint power agencies and special districts, or nonprofit agencies whose main

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purpose is to assist cities or other public entities from, including, but not limited to, the League of California Cities and Independent Cities Association; provided the equipment, goods or supplies are supplied to the City at the same or better price, as was obtained through the competitive bid procedures of that entity.”

Since L.N. Curtis & Sons offers this equipment through a state of California General Services Administration (GSA) contract, this procurement meets that exception.

FISCAL ANALYSIS:

Sufficient funds to pay for the entire purchase are appropriated in the City Council Adopted Budget for Fiscal Year 2013/2014 (account number 10145200.517900).

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Approve a purchase order with L.N. Curtis & Sons for personal protective equipment to be issued to thirty-four (34) Reserve Firefighters in an amount not to exceed \$38,000; and,
2. Authorize the Purchasing Officer to execute the purchase order on behalf of the City.