

OFFICIAL MINUTES OF THE CULVER CITY
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

REGULAR MEETING OF THE
CULVER CITY BICYCLE AND
PEDESTRIAN ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

July 18, 2024
6:00 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Bicycle and Pedestrian Advisory Committee was called to order at 6:10 P.M. in the Patacchia Meeting Room at City Hall and via Webex.

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Action Items

Item A-1
(Out of Sequence)

Oath of Office for New and/or Re-Appointed Members of the Bicycle & Pedestrian Advisory Committee for 2024-25

Vice Chair Galanty administered the Oath of Office to Marvin Campbell, Carolyn Libuser, Travis Morgan, and Hunter Salem.

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Roll Call

Members Present: Travis Morgan, Chair
Jack Galanty, Vice Chair
Marvin Campbell, Member
Joel Falter, Member
Carolyn Libuser, Member
Dorothy Sadd, Member
Hunter Salem, Member

Absent: Greg Maron, Member
Dane Twichell, Member

Staff Present: Andrew Maximous, Public Works Mobility & Traffic Engineering Division Manager
Alicia Ide, Management Analyst
Ryan Hund, Management Analyst

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Pledge of Allegiance

Member Libuser led the Pledge of Allegiance.

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Community Announcements from Members/Staff

Chair Morgan welcomed new Members and asked them to introduce themselves. Members and staff introduced themselves, discussed their background and/or duties.

Chair Morgan thanked former Members for their service.

George Montgomery, former BPAC Member, discussed his service on the BPAC.

Michelle Weiner, former BPAC Member, provided background on herself and expressed appreciation for the opportunity to serve.

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Updates from Subcommittees/Delegates/Members

Member Sadd discussed the West LA College Subcommittee; openness to collaboration; mobility opportunities; the update provided to the City Council; support for the Playa Overland project; and regular updates from the Transportation Department.

Vice Chair Galanty discussed attending the Olympics Committee meeting; implementation of mobility projects; project funding; and completion of projects.

Discussion ensued between staff and Committee Members regarding brainstorming on creating opportunities for everyone in Culver City to participate; other area cities that have not begun the planning process; dealing with Olympic events and traffic; taking a leadership role; Culver City as being convenient to all; and being cognizant of managing people passing through Culver City.

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Information Items from Staff

Andrew Maximous, Public Works Mobility & Traffic Engineering Division Manager, provided updates on active projects; discussed the new message board going southbound on Sepulveda before Jefferson as part of the Los Angeles Airport settlement; the intricate and extensive Smart Corridor project; incidents around airport routes; MOVE Culver City; ways to subscribe for more information on the Culver City website; the Unsignalized Safety Improvement Project; the Local Road Safety Plan; grants; improvements at the Sawtelle/Madison/405 signal; the Robertson Bus/Bike Project; closing the bike lane gap between Elenda and Duquesne on Culver Boulevard; the Highway Safety Improvement Program (HSIP); the Overland/Fox Hills Project; the meeting with the Rancho Higuera Neighborhood Association; the decision not to move forward with study until the judge makes their decision on the MOVE Culver City project; making an informed decision; measuring traffic impacts; and the Tri-School Area Traffic Study.

Alicia Ide, Management Analyst, indicated that projects are listed on the website.

Discussion ensued between staff and Committee Members regarding clarification on the 60% plans; concept art; creation of a mini-hub at Robertson; First/Last Funding from Metro; the intent to improve active transportation and accessibility; timing of implementation; the impact of MOVE Culver City on neighborhoods; origin of bike path designs; consultants; staff review and input from the Mobility, Traffic and Parking Subcommittee; designs in other countries that are illegal in the United States or in California; the shift in focus away from being car-centric in the Netherlands; the framework provided by the Bicycle and Pedestrian Action Plan; the Farragut Connector; the Overland Water Project; addressing maintenance concerns; Class 2 vs. Class 4 bike lanes; and information regarding lane classifications on the website.

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Public Comment for Items NOT On the Agenda

Chair Morgan read the Culver City statement regarding hate speech and invited public comment.

The following members of the public addressed the Committee:

David Coles discussed safety concerns with the bike lanes on Jefferson; asked staff to do a thorough review and encouraged Committee Members to take a look themselves; discussed issues with paint around the area where the garbage trucks go in and out;

alternatives to regular paint in heavily trafficked areas; and the area around Hetzler and Obama.

Chair Morgan reminded everyone that the Committee was not permitted to engage in a discussion of public comment but noted that clarification was allowed.

Andrew Maximous, Public Works Mobility & Traffic Engineering Division Manager, reported regular refreshing of the areas that were mentioned.

Discussion ensued between staff and Committee Members regarding concern with ground glass all over the area and street sweeping on Jefferson.

Mary Daval discussed feedback she has received expressing concern with insufficient bike parking; putting in additional temporary bike parking for larger events; ongoing events; and she proposed that the Committee agendaize consideration of adding a requirement to permits that additional bike parking be provided.

Discussion ensued between staff and Committee Members regarding bike valets for events; efforts to address similar issues in Santa Monica; impacts to staff workload with adding an additional program; staffing levels; and bulb outs on Main Street.

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Receipt of Correspondence

Alicia Ide, Management Analyst, indicated that no correspondence had been received.

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Consent Calendar Items

Item C-1

Approval of Minutes for the Bicycle and Pedestrian Advisory Committee Regular Meeting of May 16, 2024

MOVED BY VICE CHAIR GALANTY AND SECONDED BY MEMBER SADD THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE MINUTES FOR THE REGULAR MEETING OF MAY 16, 2024.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CAMPBELL, FALTER, GALANTY, LIBUSER, MORGAN, SADD, SALEM
NOES: NONE
ABSENT: MARON, TWICHELL

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Action Items

Item A-2

Selection of the Bicycle & Pedestrian Advisory Committee Chair and Vice Chair for 2024-25

Chair Morgan introduced the item; discussed allowing others to serve; and he nominated Member Sadd to serve as Chair and Vice Chair Galanty to continue to serve as Vice Chair of the Bicycle and Pedestrian Advisory Committee.

MOVED BY CHAIR MORGAN AND SECONDED BY MEMBER CAMPBELL THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPOINT DOROTHY SADD TO SERVE AS CHAIR AND JACK GALANTY TO SERVE AS VICE CHAIR OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE FOR FISCAL YEAR 2024-2025.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CAMPBELL, FALTER, GALANTY, LIBUSER, MORGAN, SADD, SALEM
NOES: NONE
ABSENT: MARON, TWICHELL

Chair Sadd indicated that everyone had an important voice; discussed the importance of being efficient with time and to be open to hearing from the community; the job of the Chair and Committee Members; number of meetings per year; and allowing everyone a chance to take a leadership position.

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Item A-3

(1) Dissolution of West LA College, Olympics Planning, and Elenda Safety Ad Hoc Subcommittees; and (2) Potential Creation of New West LA College, Olympics Planning, and Tri-School Area Safe Routes to School Ad Hoc Subcommittees and Appointments Thereto

Alicia Ide, Management Analyst, provided a summary of the material of record and, responding to inquiry, she defined ad hoc subcommittees and described how they work.

Discussion ensued between staff and Committee Members regarding having a definite end point to ad hoc subcommittees; collaboration with other groups; issues agendized by the full Committee; serving as an ambassador to other projects; standing subcommittees vs. ad hoc subcommittees; dissolution of older committees and creation of new ones; clarification on the role and the purpose of the proposed Tri-School Area Safe Routes to School Ad Hoc Subcommittee; looking at implementation of projects; full Committee consideration vs. subcommittee consideration; frequency of full Committee meetings vs. subcommittee meetings; the need to attend subcommittee meetings and provide reports to the full Committee if appointed to a subcommittee; being proactive; things that are relevant to the BPAC that come up at other meetings; being cognizant of Brown Act issues; providing insight into the work of the City by attending other meetings; interest by Member Maron in serving on the school subcommittee; a suggestion to keep subcommittees to two people to allow for flexibility; the ability to have more Committee Members involved; Member interest in serving; absent Committee Members; other subcommittees that could be established; suggestion to create a subcommittee to facilitate communication regarding the Ballona Creek Bike Path; the need to agendize creating a different subcommittee on a future agenda; concern with agenda items being crafted in a narrow fashion; and clarification that two Committee Members can meet informally at any time.

Chair Sadd proposed that Vice Chair Galanty and Member Falter serve on the Olympics Ad Hoc Subcommittee, Member Maron continue on the Tri-School Subcommittee with Member Libuser added, and Members Campbell and Salem serve on the West LA College Subcommittee.

Additional discussion ensued between staff and Committee Members regarding the ability of Members who do not have assignments to serve on other subcommittees that will be created; Member interest in serving on a possible Ballona Creek Ad Hoc Subcommittee; allowing opportunity during the short term of the student member; the fact that all items come back to the full Committee; agreement that Chair Sadd and Member Campbell serve on the West LA College Ad Hoc Subcommittee, Members Morgan and Salem serve on the to be formed Ballona Creek Bike Path Ad Hoc Subcommittee, Vice Chair Galanty and Member Falter serve on the Olympics Ad Hoc Subcommittee, and Members Libuser and Maron serve on the Tri-School Area Safe Routes to School Ad Hoc Subcommittee; and

clarification that Member Maron is the School District Representative.

MOVED BY VICE CHAIR GALANTY AND SECONDED BY MEMBER CAMPBELL THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE:

(1) DISSOLVE THE CURRENT WEST LA COLLEGE AD HOC SUBCOMMITTEE AND CREATE A NEW WEST LA COLLEGE AD HOC SUBCOMMITTEE TO CONTINUE WORK SIMILAR IN NATURE AS DEFINED IN THE STAFF REPORT AND APPOINT CHAIR SADD AND MEMBER CAMPBELL THERETO TO BEGIN WORK AS OF JULY 18, 2024 THROUGH THE END OF THE FISCAL YEAR; AND,

(2) DISSOLVE THE CURRENT OLYMPICS PLANNING AD HOC SUBCOMMITTEE AND CREATE A NEW OLYMPICS PLANNING AD HOC SUBCOMMITTEE TO CONTINUE WORK SIMILAR IN NATURE AS PLANNING PROGRESSES AND APPOINT VICE CHAIR GALANTY AND MEMBER FALTER THERETO TO BEGIN WORK AS OF JULY 18, 2024; AND,

(3) DISSOLVE THE CURRENT ELENDIA SAFETY AD HOC SUBCOMMITTEE AND CREATE A NEW TRI-SCHOOL AREA SAFE ROUTES TO SCHOOL AD HOC SUBCOMMITTEE WITH THE OBJECTIVE TO PARTICIPATE IN THE STUDY'S COMMUNITY OUTREACH ACTIVITIES AND ADVISE STAFF AND CONSULTANTS REGARDING SAFETY CONCERNS AND MOBILITY CHALLENGES AROUND THE THREE ADJACENT SCHOOLS AND APPOINT MEMBERS LIBUSER AND MARON THERETO.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CAMPBELL, FALTER, GALANTY, LIBUSER, MORGAN, SADD, SALEM
NOES: NONE
ABSENT: MARON, TWICHELL

Further discussion ensued between staff and Committee Members regarding City Council consideration of creating a new ramp from Ince to Ballona Creek Bike Path, as well as a potential pedestrian bridge, at the August 12, 2024 meeting; encouragement for Committee Members to provide input; the Army Corps of Engineers review of design plans for significant improvement of the Bike Path from Duquesne to Syd Kronenthal; potential activity along the path; the process to open the Jackson Gate; geography of Culver City; jurisdiction over different areas; required improvements for certain changes; county jurisdiction over the gates; and Committee consensus was achieved to agendaize consideration of forming a Ballona Creek Bike Path Ad Hoc Subcommittee.

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Item A-4

(1) Review and Discuss the Biannual Report to City Council of Bicycle and Pedestrian Advisory Committee Activities; and (2) Authorize Transmittal to City Council

Alicia Ide, Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding public requests made to the Committee that are under the purview of the BPAC; making a plan to work on items that are brought up by the public; staff explanation on why certain things are not feasible; the ability of the Committee to make repeated requests; No Right on Red; the Sidewalk Survey; liability; the ability to request a departmental presentation; the ability to reach out to elected officials; report signaling topics to be discussed for the next six months; being responsive to public requests; changes to zoning that allow kiosks in the public space on sidewalks; encouraging companies responding to the kiosk RFP (Request for Proposals) to make a presentation to the BPAC; the previous request by BPAC for kiosk presentation; responsibility for public right of way; companies that do business on the sidewalk; motorized vehicles left on the sidewalk; micro-mobility devices; different departments that handle different facets of sidewalk issues; mobility sharing options; access; equity; enforcement; requesting an update from staff on adherence to the new Daylighting Law passed by the State of California; requesting an update from the Culver City Police Department (CCPD) on enforcement of bike, pedestrian, and mobility ordinances; sidewalk vendors who block the sidewalk; a request for a presentation on bus configurations from the Transportation Department; grant money for a micro-transit system; and the Ting contract.

Additional discussion ensued between staff and Committee Members regarding including the following topics in the last bullet point of the Bi-Annual Report: receive an update on the Daylighting Law, bus and micro-transit updates; sidewalk maintenance, Right Turn on Red, kiosk installations and other use of sidewalks, micro-mobility and accessibility issues, and CCPD enforcement of mobility challenges.

Additional discussion ensued between staff and Committee Members regarding bike parking options around Culver City; the fact that bikes are getting bigger but bike parking has remained the same; e-bikes; pods; motorcycle parking; parking inventory that goes beyond cars; creating accessible use spots that are closer to building entrances; loss of parking spaces with MOVE Culver City;

reallocating spaces around hubs; designating more loading zones; loading accessibility and bike parking as part of the Complete Streets Guidelines; addressing specific issues; specific agenda items that cannot be covered within the next six months; keeping plans vague to allow for more flexibility; and the feeling that in the past the BPAC has been unable to discuss things because they were not agendized and by the time they were, it was too late.

Committee consensus was achieved to agendize the following items: temporary bike parking for events; better bike parking access across Culver City; creation of a Ballona Creek Bike Path Subcommittee; the Daylighting Law; bus schedule updates; micro-transit plans; sidewalk maintenance; kiosks; use of sidewalks by micro-mobility uses; police enforcement of mobility; and drop off zones.

Further discussion ensued between staff and Committee Members regarding the point of the work plan; combining items; assigning people to do an inventory of bike parking and making a report back; reports to staff; the agenda process; origin of the No Right Turn on Red item; consideration on a case by case basis; the outstanding item regarding the Robertson bus stop; Transportation Department control of all bus items; plans for receipt of a report from the Transportation Department in September; informing the Committee; previous comments from the BPAC regarding the bike path and parking; review of plans for the Culver Gap at the next meeting; the ability to have input on plans for the Culver Gap before it is implemented; connecting the Culver Bike Path; incorporation of feedback into the design; a request for a review of the kiosks at the next meeting; and support for receipt of a report from kiosk vendors if Economic Development does not want to make a report.

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Public Comment for Items NOT On the Agenda (Continued)

Chair Morgan invited public comment.

Alicia Ide, Management Analyst, reported that no requests to speak had been received.

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Member Requests to Agendize Future Items and Report to City Council

Discussion ensued between staff and Committee Members regarding items to agenda; prioritization; email updates; information posted on the website; clarification that individuals do not speak in an official capacity; information is brought back to the full Committee; acting as an informed Committee Member; the ability of Members to join the upcoming Economic Development Subcommittee meeting; the update provided to the City Council through the work plan; formalization of the process; the budget process; the commitment to updates on different projects; the role of the BPAC; understanding the framework; grants; and lack of consensus for No Right on Red.

Committee consensus was achieved to agenda the following items for future agenda discussion:

- Temporary bike parking in the downtown area, especially for events
- Bike parking across Culver City
- Creation of a Ballona Creek Bike Path Subcommittee
- Daylighting Law
- Bus Schedule updates
- Micro-transit plans
- Sidewalk Maintenance
- Kiosks
- Use of sidewalks by micro-mobility
- Police enforcement of mobility
- Drop-off zones
- Staff update on Robertson Blvd 60% plans
- Staff update on Culver Gap 60% plans
- MOVE Culver City

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Committee Requests to Speak at Upcoming City Council Meetings

Discussion ensued between staff and Committee Members regarding reiterating the importance of working with other cities on the Olympics and being creative in the ways the streets are being utilized; bringing visibility to opportunities; a suggestion that Chair Sadd or Marvin Campbell provide an update to the City Council on West LA College after the City Council subcommittee meeting; clarification that updates need to be approved by the entire Committee before they are shared with the City Council; Brown Act issues; and the ability to address the City Council as an individual.

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**Items from Bicycle and Pedestrian Advisory Committee Members/Staff
(Continued)**

Alicia Ide, Management Analyst, discussed the new CIP (Capital Improvement Project) portal; availability of the budget and CIP on the City website; oversight of CIPs by the Public Works Department; upcoming meeting dates; City Council consideration of the Ballona Creek Ince ramp/bridge on August 12; the Mobility, Traffic and Parking Subcommittee meeting on August 29; items that do not come to the BPAC; Committee rules; a reminder to Committee Members not to email or talk about BPAC issues outside of meetings other than subcommittee conversations; the process to agendize items for Committee consideration; agenda packets; public comment; the ability to schedule a special meeting; the BPAC webpage; upcoming meetings; election rules; the importance of keeping personal business and City business separate; ensuring that it is clear that comments are made as an individual and not on behalf of BPAC; Olympics event on August 11; and request that new Members need to activate their City email account.

Discussion ensued between staff and Committee Members regarding a reminder to Committee Members to check their City email regularly, but especially before meeting days; agendas; staff reports; the deadline to submit public comment for a meeting; responsibility of Committee Members to read public comments; the community calendar; strategies for handling City email; public records requests; the ability to speak to other Members one on one; ensuring that there is not a daisy chain effect; a reminder not to hit reply all to email; a reminder for Members to complete the required ethics training; and other required training.


Vice Chair Galanty reported that the Olympics event on August 11 would be televised.

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Adjournment

There being no further business, at 9:09 P.M., the Bicycle and Pedestrian Advisory Committee adjourned to September 19, 2024.

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Alicia Ide
SECRETARY of the Culver City Bicycle and Pedestrian Advisory
Committee
Culver City, California

APPROVED



Dorothy Sadd
CHAIR of the Culver City Bicycle and Pedestrian Advisory
Committee
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date