

MEETING DATE: 10/22/07

AGENDA ITEM: Consideration of Adoption of revised classification and salary plan to include the position of Forensic Unit Supervisor and rescission of Resolution No. 2006-R071.

ATTACHMENT

	<u>Pages</u>
1. Salary Resolution and Exhibit A	1 – 19
2. Revised Classification Specification for Sr. Forensics Specialist.	20 – 23
3. Approved Civil Service Commission Meeting Minutes for 08/01/07 Meeting	24



SALARY SCHEDULE

CCEA Salaries Effective January 1, 2007

Air Conditioning / Heating Technician	467	A	SKW001	25.500	4,420.00	53,040.00
	467	B	SKW001	26.803	4,645.85	55,750.24
	467	C	SKW001	28.173	4,883.32	58,599.84
	467	D	SKW001	29.612	5,132.75	61,592.96
	467	E	SKW001	31.125	5,395.00	64,740.00
Account Clerk	384	A	ASA004	16.878	2,925.52	35,106.24
	384	B	ASA004	17.741	3,075.11	36,901.28
	384	C	ASA004	18.648	3,232.32	38,787.84
	384	D	ASA004	19.603	3,397.85	40,774.24
	384	E	ASA004	20.604	3,571.36	42,856.32
Accountant	463	A	PRA001	24.996	4,332.64	51,991.68
	463	B	PRA001	26.273	4,553.99	54,647.84
	463	C	PRA001	27.616	4,786.77	57,441.28
	463	D	PRA001	29.027	5,031.35	60,376.16
	463	E	PRA001	30.511	5,288.57	63,462.88
Accountant II	481	A	PRA002	27.343	4,739.45	56,873.44
	481	B	PRA002	28.740	4,981.60	59,779.20
	481	C	PRA002	30.209	5,236.23	62,834.72
	481	D	PRA002	31.753	5,503.85	66,046.24
	481	E	PRA002	33.375	5,785.00	69,420.00
Accounting Technician	423	A	ASA002	20.502	3,553.68	42,644.16
	423	B	ASA002	21.550	3,735.33	44,824.00
	423	C	ASA002	22.653	3,926.52	47,118.24
	423	D	ASA002	23.800	4,125.33	49,504.00
	423	E	ASA002	24.996	4,332.64	51,991.68
Administrative Clerk	382	A	ASC004	16.710	2,896.40	34,756.80
	382	B	ASC004	17.564	3,044.43	36,533.12
	382	C	ASC004	18.463	3,200.25	38,403.04
	382	D	ASC004	19.408	3,364.05	40,368.64
	382	E	ASC004	20.399	3,535.83	42,429.92
Administrative Secretary	422	A	ASC008	20.399	3,535.83	42,429.92
	422	B	ASC008	21.442	3,716.61	44,599.36
	422	C	ASC008	22.540	3,906.93	46,883.20
	422	D	ASC008	23.684	4,105.23	49,262.72
	422	E	ASC008	24.872	4,311.15	51,733.76
Associate Analyst	459	A	PAA001	24.508	4,248.05	50,976.64
	459	B	PAA001	25.755	4,464.20	53,570.40
	459	C	PAA001	27.072	4,692.48	56,309.76
	459	D	PAA001	28.455	4,932.20	59,186.40
	459	E	PAA001	29.909	5,184.23	62,210.72
Associate Engineer	514	A	PRE003	32.230	5,586.53	67,038.40
	514	B	PRE003	33.877	5,872.01	70,464.16



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	514	C	PRE003	35.608	6,172.05	74,064.64
	514	D	PRE003	37.428	6,487.52	77,850.24
	514	E	PRE003	39.340	6,818.93	81,827.20
Associate Microcomputer Analyst	422	A	TCI002	20.399	3,535.83	42,429.92
	422	B	TCI002	21.442	3,716.61	44,599.36
	422	C	TCI002	22.540	3,906.93	46,883.20
	422	D	TCI002	23.684	4,105.23	49,262.72
	422	E	TCI002	24.872	4,311.15	51,733.76
Assoc Planner	493	A	PRP005	29.027	5,031.35	60,376.16
	493	B	PRP005	30.511	5,288.57	63,462.88
	493	C	PRP005	32.070	5,558.80	66,705.60
	493	D	PRP005	33.708	5,842.72	70,112.64
	493	E	PRP005	35.431	6,141.37	73,696.48
Asst Engineer	478	A	PRE002	26.937	4,669.08	56,028.96
	478	B	PRE002	28.313	4,907.59	58,891.04
	478	C	PRE002	29.760	5,158.40	61,900.80
	478	D	PRE002	31.281	5,422.04	65,064.48
	478	E	PRE002	32.879	5,699.03	68,388.32
Asst Engineer-CR	498	A	PRE007	29.760	5,158.40	61,900.80
	498	B	PRE007	31.281	5,422.04	65,064.48
	498	C	PRE007	32.879	5,699.03	68,388.32
	498	D	PRE007	34.560	5,990.40	71,884.80
	498	E	PRE007	36.326	6,296.51	75,558.08
Asst Engineer-EIT	488	A	PRE006	28.313	4,907.59	58,891.04
	488	B	PRE006	29.760	5,158.40	61,900.80
	488	C	PRE006	31.281	5,422.04	65,064.48
	488	D	PRE006	32.879	5,699.03	68,388.32
	488	E	PRE006	34.560	5,990.40	71,884.80
Asst Planner	465	A	PRP002	25.247	4,376.15	52,513.76
	465	B	PRP002	26.537	4,599.75	55,196.96
	465	C	PRP002	27.893	4,834.79	58,017.44
	465	D	PRP002	29.318	5,081.79	60,981.44
	465	E	PRP002	30.816	5,341.44	64,097.28
Automated Enforcement Technician ⁷	412	A	ASC023	19.408	3,364.05	40,368.64
	412	B	ASC023	20.399	3,535.83	42,429.92
	412	C	ASC023	21.442	3,716.61	44,599.36
	412	D	ASC023	22.540	3,906.93	46,883.20
	412	E	ASC023	23.684	4,105.23	49,262.72
Building & Safety Inspector	459	A	OAI003	24.508	4,248.05	50,976.64
	459	B	OAI003	25.755	4,464.20	53,570.40
	459	C	OAI003	27.072	4,692.48	56,309.76
	459	D	OAI003	28.455	4,932.20	59,186.40



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	459	E	OAI003	29.909	5,184.23	62,210.72
Building Engineer	501	A	SKS006	30.209	5,236.23	62,834.72
	501	B	SKS006	31.753	5,503.85	66,046.24
	501	C	SKS006	33.375	5,785.00	69,420.00
	501	D	SKS006	35.081	6,080.71	72,968.48
	501	E	SKS006	36.873	6,391.32	76,695.84
Building Services Specialist	365	A	SML014	15.352	2,661.01	31,932.16
	365	B	SML014	16.136	2,796.91	33,562.88
	365	C	SML014	16.962	2,940.08	35,280.96
	365	D	SML014	17.829	3,090.36	37,084.32
	365	E	SML014	18.742	3,248.61	38,983.36
Bus Operator	407	A	SMD001	18.929	3,281.03	39,372.32
	407	B	SMD001	19.898	3,448.99	41,387.84
	407	C	SMD001	20.915	3,625.27	43,503.20
	407	D	SMD001	21.984	3,810.56	45,726.72
	407	E	SMD001	23.110	4,005.73	48,068.80
Bus Operator X	387	A	SMD000	17.133	2,969.72	35,636.64
Business Tax Inspector	424	A	OAI008	20.604	3,571.36	42,856.32
	424	B	OAI008	21.658	3,754.05	45,048.64
	424	C	OAI008	22.767	3,946.28	47,355.36
	424	D	OAI008	23.917	4,145.61	49,747.36
	424	E	OAI008	25.121	4,354.31	52,251.68
Buyer	502	A	PAS006	30.359	5,262.23	63,146.72
	502	B	PAS006	31.910	5,531.07	66,372.80
	502	C	PAS006	33.541	5,813.77	69,765.28
	502	D	PAS006	35.255	6,110.87	73,330.40
	502	E	PAS006	37.056	6,423.04	77,076.48
Cement Finisher	428	A	SKW002	21.020	3,643.47	43,721.60
	428	B	SKW002	22.095	3,829.80	45,957.60
	428	C	SKW002	23.226	4,025.84	48,310.08
	428	D	SKW002	24.389	4,227.43	50,729.12
	428	E	SKW002	25.627	4,442.01	53,304.16
Claims Technician ¹¹	422	A	OAI001	20.399	3,535.83	42,429.92
	422	B	OAI001	21.442	3,716.61	44,599.36
	422	C	OAI001	22.540	3,906.93	46,883.20
	422	D	OAI001	23.684	4,105.23	49,262.72
	422	E	OAI001	24.872	4,311.15	51,733.76
Clerk Typist	352	A	ASC001	14.389	2,494.09	29,929.12
	352	B	ASC001	15.124	2,621.49	31,457.92
	352	C	ASC001	15.897	2,755.48	33,065.76
	352	D	ASC001	16.710	2,896.40	34,756.80



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	352	E	ASC001	17.564	3,044.43	36,533.12
Code Enforcement Analyst	487	A	PAA004	28.173	4,883.32	58,599.84
	487	B	PAA004	29.612	5,132.75	61,592.96
	487	C	PAA004	31.125	5,395.00	64,740.00
	487	D	PAA004	32.716	5,670.77	68,049.28
	487	E	PAA004	34.388	5,960.59	71,527.04
Code Enforcement Officer	441	A	OAI006	22.428	3,887.52	46,650.24
	441	B	OAI006	23.570	4,085.47	49,025.60
	441	C	OAI006	24.749	4,289.83	51,477.92
	441	D	OAI006	26.014	4,509.09	54,109.12
	441	E	OAI006	27.343	4,739.45	56,873.44
Communications Technician	469	A	TCO001	25.755	4,464.20	53,570.40
	469	B	TCO001	27.072	4,692.48	56,309.76
	469	C	TCO001	28.455	4,932.20	59,186.40
	469	D	TCO001	29.909	5,184.23	62,210.72
	469	E	TCO001	31.437	5,449.08	65,388.96
Computer Operator	432	A	TCI005	21.442	3,716.61	44,599.36
	432	B	TCI005	22.540	3,906.93	46,883.20
	432	C	TCI005	23.684	4,105.23	49,262.72
	432	D	TCI005	24.872	4,311.15	51,733.76
	432	E	TCI005	26.143	4,531.45	54,377.44
Custodian	355	A	SML001	14.606	2,531.71	30,380.48
	355	B	SML001	15.352	2,661.01	31,932.16
	355	C	SML001	16.136	2,796.91	33,562.88
	355	D	SML001	16.962	2,940.08	35,280.96
	355	E	SML001	17.829	3,090.36	37,084.32
Data Entry Clerk	370	A	ASC002	15.740	2,728.27	32,739.20
	370	B	ASC002	16.545	2,867.80	34,413.60
	370	C	ASC002	17.391	3,014.44	36,173.28
	370	D	ASC002	18.280	3,168.53	38,022.40
	370	E	ASC002	19.215	3,330.60	39,967.20
Engineering Drawing & Doc Tech	493	A	TCE003	29.027	5,031.35	60,376.16
	493	B	TCE003	30.511	5,288.57	63,462.88
	493	C	TCE003	32.070	5,558.80	66,705.60
	493	D	TCE003	33.708	5,842.72	70,112.64
	493	E	TCE003	35.431	6,141.37	73,696.48
Engineering Technician	443	A	TCE001	22.653	3,926.52	47,118.24
	443	B	TCE001	23.800	4,125.33	49,504.00
	443	C	TCE001	24.996	4,332.64	51,991.68
	443	D	TCE001	26.273	4,553.99	54,647.84
	443	E	TCE001	27.616	4,786.77	57,441.28



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Enterprise Business Analyst ¹⁰	513	A	TCI014	32.070	5,558.80	66,705.60
	513	B	TCI014	33.708	5,842.72	70,112.64
	513	C	TCI014	35.431	6,141.37	73,696.48
	513	D	TCI014	37.242	6,455.28	77,463.36
	513	E	TCI014	39.145	6,785.13	81,421.60
Equipment Maintenance Supervisor ⁶	480	A	SKS007	27.207	4,715.88	56,590.56
	480	B	SKS007	28.597	4,956.81	59,481.76
	480	C	SKS007	30.059	5,210.23	62,522.72
	480	D	SKS007	31.595	5,476.47	65,717.60
	480	E	SKS007	33.209	5,756.23	69,074.72
Equipment Service Worker	384	A	SML008	16.878	2,925.52	35,106.24
	384	B	SML008	17.741	3,075.11	36,901.28
	384	C	SML008	18.648	3,232.32	38,787.84
	384	D	SML008	19.603	3,397.85	40,774.24
	384	E	SML008	20.604	3,571.36	42,856.32
Events Supervisor	490	A	SMR003	28.597	4,956.81	59,481.76
	490	B	SMR003	30.059	5,210.23	62,522.72
	490	C	SMR003	31.595	5,476.47	65,717.60
	490	D	SMR003	33.209	5,756.23	69,074.72
	490	E	SMR003	34.906	6,050.37	72,604.48
Facilities Leadworker ⁴	469	A	SKW016	25.755	4,464.20	53,570.40
	469	B	SKW016	27.072	4,692.48	56,309.76
	469	C	SKW016	28.455	4,932.20	59,186.40
	469	D	SKW016	29.909	5,184.23	62,210.72
	469	E	SKW016	31.437	5,449.08	65,388.96
Facilities Maint Worker	406	A	SML002	18.836	3,264.91	39,178.88
	406	B	SML002	19.799	3,431.83	41,181.92
	406	C	SML002	20.811	3,607.24	43,286.88
	406	D	SML002	21.875	3,791.67	45,500.00
	406	E	SML002	22.995	3,985.80	47,829.60
Fire Prevention Specialist	508	A	PSO004	31.281	5,422.04	65,064.48
	508	B	PSO004	32.879	5,699.03	68,388.32
	508	C	PSO004	34.560	5,990.40	71,884.80
	508	D	PSO004	36.326	6,296.51	75,558.08
	508	E	PSO004	38.182	6,618.21	79,418.56
Forensic Specialist	482	A	TCP001	27.479	4,763.03	57,156.32
	482	B	TCP001	28.883	5,006.39	60,076.64
	482	C	TCP001	30.359	5,262.23	63,146.72
	482	D	TCP001	31.910	5,531.07	66,372.80
	482	E	TCP001	33.541	5,813.77	69,765.28



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Sr Forensic Specialist	519	A	TCS006	33.044	5,727.63	68,731.52
	519	B	TCS006	34.732	6,020.21	72,242.56
	519	C	TCS006	36.507	6,327.88	75,934.56
	519	D	TCS006	38.373	6,651.32	79,815.84
	519	E	TCS006	40.334	6,991.23	83,894.72
Forensic Unit Supervisor	539	A	TCS006	36.507	6,327.88	75,934.56
	539	B	TCS006	38.373	6,651.32	79,815.84
	539	C	TCS006	40.334	6,991.23	83,894.72
	539	D	TCS006	42.395	7,348.47	88,181.60
	539	E	TCS006	44.561	7,723.91	92,686.88
GIS Analyst ⁹	513	A	TCI017	32.070	5,558.80	66,705.60
	513	B	TCI017	33.708	5,842.72	70,112.64
	513	C	TCI017	35.431	6,141.37	73,696.48
	513	D	TCI017	37.242	6,455.28	77,463.36
	513	E	TCI017	39.145	6,785.13	81,421.60
GIS Technician	476	A	TCI012	26.670	4,622.80	55,473.60
	476	B	TCI012	28.032	4,858.88	58,306.56
	476	C	TCI012	29.465	5,107.27	61,287.20
	476	D	TCI012	30.971	5,368.31	64,419.68
	476	E	TCI012	32.553	5,642.52	67,710.24
Graphic Services Assistant	383	A	ASO004	16.794	2,910.96	34,931.52
	383	B	ASO004	17.653	3,059.85	36,718.24
	383	C	ASO004	18.556	3,216.37	38,596.48
	383	D	ASO004	19.505	3,380.87	40,570.40
	383	E	ASO004	20.502	3,553.68	42,644.16
Graphic Services Coordinator	431	A	TCO004	21.336	3,698.24	44,378.88
	431	B	TCO004	22.428	3,887.52	46,650.24
	431	C	TCO004	23.570	4,085.47	49,025.60
	431	D	TCO004	24.749	4,289.83	51,477.92
	431	E	TCO004	26.014	4,509.09	54,109.12
Hazardous Materials Technician	430	A	TCO005	21.230	3,679.87	44,158.40
	430	B	TCO005	22.316	3,868.11	46,417.28
	430	C	TCO005	23.458	4,066.05	48,792.64
	430	D	TCO005	24.628	4,268.85	51,226.24
	430	E	TCO005	25.884	4,486.56	53,838.72
Heavy Equipment Operator	424	A	SMD002	20.604	3,571.36	42,856.32
	424	B	SMD002	21.658	3,754.05	45,048.64
	424	C	SMD002	22.767	3,946.28	47,355.36
	424	D	SMD002	23.917	4,145.61	49,747.36
	424	E	SMD002	25.121	4,354.31	52,251.68
Heavy Truck Driver	416	A	SMD003	19.799	3,431.83	41,181.92



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	416	B	SMD003	20.811	3,607.24	43,286.88
	416	C	SMD003	21.875	3,791.67	45,500.00
	416	D	SMD003	22.995	3,985.80	47,829.60
	416	E	SMD003	24.151	4,186.17	50,234.08
Help Desk Technician	433	A	TCI013	21.550	3,735.33	44,824.00
	433	B	TCI013	22.653	3,926.52	47,118.24
	433	C	TCI013	23.800	4,125.33	49,504.00
	433	D	TCI013	24.996	4,332.64	51,991.68
	433	E	TCI013	26.273	4,553.99	54,647.84
Housing Assistant	444	A	PAS004	22.767	3,946.28	47,355.36
	444	B	PAS004	23.917	4,145.61	49,747.36
	444	C	PAS004	25.121	4,354.31	52,251.68
	444	D	PAS004	26.405	4,576.87	54,922.40
	444	E	PAS004	27.754	4,810.69	57,728.32
Housing Specialist	479	A	PAS005	27.072	4,692.48	56,309.76
	479	B	PAS005	28.455	4,932.20	59,186.40
	479	C	PAS005	29.909	5,184.23	62,210.72
	479	D	PAS005	31.437	5,449.08	65,388.96
	479	E	PAS005	33.044	5,727.63	68,731.52
HVAC Maintenance Worker ⁴	456	A	SKW015	24.151	4,186.17	50,234.08
	456	B	SKW015	25.373	4,397.99	52,775.84
	456	C	SKW015	26.670	4,622.80	55,473.60
	456	D	SKW015	28.023	4,857.32	58,287.84
	456	E	SKW015	29.465	5,107.27	61,287.20
Information Systems Analyst ⁸	503	A	TCI018	30.511	5,288.57	63,462.88
	503	B	TCI018	32.070	5,558.80	66,705.60
	503	C	TCI018	33.708	5,842.72	70,112.64
	503	D	TCI018	35.431	6,141.37	73,696.48
	503	E	TCI018	37.242	6,455.28	77,463.36
Information Technology Analyst (unclassified)	461	A	PAA005	24.749	4,289.83	51,477.92
	461	B	PAA005	26.014	4,509.09	54,109.12
	461	C	PAA005	27.343	4,739.45	56,873.44
	461	D	PAA005	28.740	4,981.60	59,779.20
	461	E	PAA005	30.209	5,236.23	62,834.72
Irrigation Maint Tech	406	A	TCO002	18.836	3,264.91	39,178.88
	406	B	TCO002	19.799	3,431.83	41,181.92
	406	C	TCO002	20.811	3,607.24	43,286.88
	406	D	TCO002	21.875	3,791.67	45,500.00
	406	E	TCO002	22.995	3,985.80	47,829.60
Jailer	406	A	PSO005	18.836	3,264.91	39,178.88
	406	B	PSO005	19.799	3,431.83	41,181.92



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	406	C	PSO005	20.811	3,607.24	43,286.88
	406	D	PSO005	21.875	3,791.67	45,500.00
	406	E	PSO005	22.995	3,985.80	47,829.60
Laborer	369	A	SML003	15.662	2,714.75	32,576.96
	369	B	SML003	16.463	2,853.59	34,243.04
	369	C	SML003	17.304	2,999.36	35,992.32
	369	D	SML003	18.189	3,152.76	37,833.12
	369	E	SML003	19.120	3,314.13	39,769.60
Land Use Compliance Specialist	487	A	OAI004	28.173	4,883.32	58,599.84
	487	B	OAI004	29.612	5,132.75	61,592.96
	487	C	OAI004	31.125	5,395.00	64,740.00
	487	D	OAI004	32.716	5,670.77	68,049.28
	487	E	OAI004	34.388	5,960.59	71,527.04
Legal Secretary	453	A	ASC006	23.800	4,125.33	49,504.00
	453	B	ASC006	24.996	4,332.64	51,991.68
	453	C	ASC006	26.273	4,553.99	54,647.84
	453	D	ASC006	27.616	4,786.77	57,441.28
	453	E	ASC006	29.027	5,031.35	60,376.16
Maintenance Carpenter	436	A	SKW003	21.875	3,791.67	45,500.00
	436	B	SKW003	22.995	3,985.80	47,829.60
	436	C	SKW003	24.151	4,186.17	50,234.08
	436	D	SKW003	25.373	4,397.99	52,775.84
	436	E	SKW003	26.670	4,622.80	55,473.60
Maintenance Electrician	459	A	SKW005	24.508	4,248.05	50,976.64
	459	B	SKW005	25.755	4,464.20	53,570.40
	459	C	SKW005	27.072	4,692.48	56,309.76
	459	D	SKW005	28.455	4,932.20	59,186.40
	459	E	SKW005	29.909	5,184.23	62,210.72
Maintenance Painter	435	A	SKW006	21.766	3,772.77	45,273.28
	435	B	SKW006	22.880	3,965.87	47,590.40
	435	C	SKW006	24.034	4,165.89	49,990.72
	435	D	SKW006	25.247	4,376.15	52,513.76
	435	E	SKW006	26.537	4,599.75	55,196.96
Maintenance Plumber	459	A	SKW007	24.508	4,248.05	50,976.64
	459	B	SKW007	25.755	4,464.20	53,570.40
	459	C	SKW007	27.072	4,692.48	56,309.76
	459	D	SKW007	28.455	4,932.20	59,186.40
	459	E	SKW007	29.909	5,184.23	62,210.72
Maintenance Worker I	378	A	SML005	16.380	2,839.20	34,070.40
	378	B	SML005	17.219	2,984.63	35,815.52
	378	C	SML005	18.098	3,136.99	37,643.84
	378	D	SML005	19.025	3,297.67	39,572.00



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	378	E	SML005	19.998	3,466.32	41,595.84
Maintenance Worker II	390	A	SML006	17.391	3,014.44	36,173.28
	390	B	SML006	18.280	3,168.53	38,022.40
	390	C	SML006	19.215	3,330.60	39,967.20
	390	D	SML006	20.198	3,500.99	42,011.84
	390	E	SML006	21.230	3,679.87	44,158.40
Mechanic	439	A	SKW008	22.205	3,848.87	46,186.40
	439	B	SKW008	23.342	4,045.95	48,551.36
	439	C	SKW008	24.508	4,248.05	50,976.64
	439	D	SKW008	25.755	4,464.20	53,570.40
	439	E	SKW008	27.072	4,692.48	56,309.76
Mechanic Assistant	413	A	SKW009	19.505	3,380.87	40,570.40
	413	B	SKW009	20.502	3,553.68	42,644.16
	413	C	SKW009	21.550	3,735.33	44,824.00
	413	D	SKW009	22.653	3,926.52	47,118.24
	413	E	SKW009	23.800	4,125.33	49,504.00
Microcomputer Analyst	465	A	TCI004	25.247	4,376.15	52,513.76
	465	B	TCI004	26.537	4,599.75	55,196.96
	465	C	TCI004	27.893	4,834.79	58,017.44
	465	D	TCI004	29.318	5,081.79	60,981.44
	465	E	TCI004	30.816	5,341.44	64,097.28
Occupancy Specialist ³	341	A	ASC007	13.621	2,360.97	28,331.68
	341	B	ASC007	14.318	2,481.79	29,781.44
	341	C	ASC007	15.049	2,608.49	31,301.92
	341	D	ASC007	15.819	2,741.96	32,903.52
	341	E	ASC007	16.628	2,882.19	34,586.24
Office Assistant	400	A	ASC005	18.280	3,168.53	38,022.40
	400	B	ASC005	19.215	3,330.60	39,967.20
	400	C	ASC005	20.198	3,500.99	42,011.84
	400	D	ASC005	21.230	3,679.87	44,158.40
	400	E	ASC005	22.316	3,868.11	46,417.28
Office Automation Specialist	443	A	ASO008	22.653	3,926.52	47,118.24
	443	B	ASO008	23.800	4,125.33	49,504.00
	443	C	ASO008	24.996	4,332.64	51,991.68
	443	D	ASO008	26.273	4,553.99	54,647.84
	443	E	ASO008	27.616	4,786.77	57,441.28
Park Maintenance Crew Leader	430	B	SMS002	22.316	3,868.11	46,417.28
	430	C	SMS002	23.458	4,066.05	48,792.64
	430	D	SMS002	24.628	4,268.85	51,226.24
	430	E	SMS002	25.884	4,486.56	53,838.72
Park Maintenance Crewleader	430	A	SMS002	21.230	3,679.87	44,158.40



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Park Patrol Officer ²	375	A	PSO002	16.136	2,796.91	33,562.88
	375	B	PSO002	16.962	2,940.08	35,280.96
	375	C	PSO002	17.829	3,090.36	37,084.32
	375	D	PSO002	18.742	3,248.61	38,983.36
	375	E	PSO002	19.701	3,414.84	40,978.08
Parking Enforcement Officer	395	A	PSO007	17.829	3,090.36	37,084.32
	395	B	PSO007	18.742	3,248.61	38,983.36
	395	C	PSO007	19.701	3,414.84	40,978.08
	395	D	PSO007	20.707	3,589.21	43,070.56
	395	E	PSO007	21.766	3,772.77	45,273.28
Parking Meter Technician	413	A	SKW010	19.505	3,380.87	40,570.40
	413	B	SKW010	20.502	3,553.68	42,644.16
	413	C	SKW010	21.550	3,735.33	44,824.00
	413	D	SKW010	22.653	3,926.52	47,118.24
	413	E	SKW010	23.800	4,125.33	49,504.00
Payroll Technician	443	A	ASA003	22.653	3,926.52	47,118.24
	443	B	ASA003	23.800	4,125.33	49,504.00
	443	C	ASA003	24.996	4,332.64	51,991.68
	443	D	ASA003	26.273	4,553.99	54,647.84
	443	E	ASA003	27.616	4,786.77	57,441.28
Permit Technician	400	A	ASC003	18.280	3,168.53	38,022.40
	400	B	ASC003	19.215	3,330.60	39,967.20
	400	C	ASC003	20.198	3,500.99	42,011.84
	400	D	ASC003	21.230	3,679.87	44,158.40
	400	E	ASC003	22.316	3,868.11	46,417.28
Personnel Services Associate	449	A	PAA006	23.342	4,045.95	48,551.36
	449	B	PAA006	24.508	4,248.05	50,976.64
	449	C	PAA006	25.755	4,464.20	53,570.40
	449	D	PAA006	27.072	4,692.48	56,309.76
	449	E	PAA006	28.455	4,932.20	59,186.40
Personnel Technician	449	A	PAA002	23.342	4,045.95	48,551.36
	449	B	PAA002	24.508	4,248.05	50,976.64
	449	C	PAA002	25.755	4,464.20	53,570.40
	449	D	PAA002	27.072	4,692.48	56,309.76
	449	E	PAA002	28.455	4,932.20	59,186.40
Pest Control Technician	430	A	TCO003	21.230	3,679.87	44,158.40
	430	B	TCO003	22.316	3,868.11	46,417.28
	430	C	TCO003	23.458	4,066.05	48,792.64
	430	D	TCO003	24.628	4,268.85	51,226.24
	430	E	TCO003	25.884	4,486.56	53,838.72
Pest Control Technician-Cert	440	A	TCO006	22.316	3,868.11	46,417.28



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	440	B	TCO006	23.458	4,066.05	48,792.64
	440	C	TCO006	24.628	4,268.85	51,226.24
	440	D	TCO006	25.884	4,486.56	53,838.72
	440	E	TCO006	27.207	4,715.88	56,590.56
Plan Check Engineer	508	A	PRE004	31.281	5,422.04	65,064.48
	508	B	PRE004	32.879	5,699.03	68,388.32
	508	C	PRE004	34.560	5,990.40	71,884.80
	508	D	PRE004	36.326	6,296.51	75,558.08
	508	E	PRE004	38.182	6,618.21	79,418.56
Plan Check Engineer-CR	528	A	PRE011	34.560	5,990.40	71,884.80
	528	B	PRE011	36.326	6,296.51	75,558.08
	528	C	PRE011	38.182	6,618.21	79,418.56
	528	D	PRE011	40.133	6,956.39	83,476.64
	528	E	PRE011	42.184	7,311.89	87,742.72
Plan Check Engineer-EIC	518	A	PRE010	32.879	5,699.03	68,388.32
	518	B	PRE010	34.560	5,990.40	71,884.80
	518	C	PRE010	36.326	6,296.51	75,558.08
	518	D	PRE010	38.182	6,618.21	79,418.56
	518	E	PRE010	40.133	6,956.39	83,476.64
Planning Technician	412	A	PAS002	19.408	3,364.05	40,368.64
	412	B	PAS002	20.399	3,535.83	42,429.92
	412	C	PAS002	21.442	3,716.61	44,599.36
	412	D	PAS002	22.540	3,906.93	46,883.20
	412	E	PAS002	23.684	4,105.23	49,262.72
Police Records Technician ¹	382	A	ASC010	16.710	2,896.40	34,756.80
	382	B	ASC010	17.564	3,044.43	36,533.12
	382	C	ASC010	18.463	3,200.25	38,403.04
	382	D	ASC010	19.408	3,364.05	40,368.64
	382	E	ASC010	20.399	3,535.83	42,429.92
Pool Maintenance Technician	459	A	SKW014	24.508	4,248.05	50,976.64
	459	B	SKW014	25.755	4,464.20	53,570.40
	459	C	SKW014	27.072	4,692.48	56,309.76
	459	D	SKW014	28.455	4,932.20	59,186.40
	459	E	SKW014	29.909	5,184.23	62,210.72
Project Leader	522	A	TCS001	33.541	5,813.77	69,765.28
	522	B	TCS001	35.255	6,110.87	73,330.40
	522	C	TCS001	37.056	6,423.04	77,076.48
	522	D	TCS001	38.950	6,751.33	81,016.00
	522	E	TCS001	40.940	7,096.27	85,155.20
Property Technician ⁵	414	A	TCP003	19.603	3,397.85	40,774.24
	414	B	TCP003	20.604	3,571.36	42,856.32



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	414	C	TCP003	21.658	3,754.05	45,048.64
	414	D	TCP003	22.767	3,946.28	47,355.36
	414	E	TCP003	23.917	4,145.61	49,747.36
Public Works Inspector	460	A	OAI009	24.628	4,268.85	51,226.24
	460	B	OAI009	25.884	4,486.56	53,838.72
	460	C	OAI009	27.207	4,715.88	56,590.56
	460	D	OAI009	28.597	4,956.81	59,481.76
	460	E	OAI009	30.059	5,210.23	62,522.72
Records Management Coordinator	447	A	ASO005	23.110	4,005.73	48,068.80
	447	B	ASO005	24.270	4,206.80	50,481.60
	447	C	ASO005	25.500	4,420.00	53,040.00
	447	D	ASO005	26.803	4,645.85	55,750.24
	447	E	ASO005	28.173	4,883.32	58,599.84
Recreation Coordinator	439	A	PAR002	22.205	3,848.87	46,186.40
	439	B	PAR002	23.342	4,045.95	48,551.36
	439	C	PAR002	24.508	4,248.05	50,976.64
	439	D	PAR002	25.755	4,464.20	53,570.40
	439	E	PAR002	27.072	4,692.48	56,309.76
Redevelopment Project Spec	508	A	PAS007	31.281	5,422.04	65,064.48
	508	B	PAS007	32.879	5,699.03	68,388.32
	508	C	PAS007	34.560	5,990.40	71,884.80
	508	D	PAS007	36.326	6,296.51	75,558.08
	508	E	PAS007	38.182	6,618.21	79,418.56
Safety Officer	478	A	OAI012	26.937	4,669.08	56,028.96
	478	B	OAI012	28.313	4,907.59	58,891.04
	478	C	OAI012	29.760	5,158.40	61,900.80
	478	D	OAI012	31.281	5,422.04	65,064.48
	478	E	OAI012	32.879	5,699.03	68,388.32
Safety Services Comm Oper	429	A	PSO008	21.125	3,661.67	43,940.00
	429	B	PSO008	22.205	3,848.87	46,186.40
	429	C	PSO008	23.342	4,045.95	48,551.36
	429	D	PSO008	24.508	4,248.05	50,976.64
	429	E	PSO008	25.755	4,464.20	53,570.40
Sanitation Collector	384	A	SML009	16.878	2,925.52	35,106.24
	384	B	SML009	17.741	3,075.11	36,901.28
	384	C	SML009	18.648	3,232.32	38,787.84
	384	D	SML009	19.603	3,397.85	40,774.24
	384	E	SML009	20.604	3,571.36	42,856.32
Sanitation Crew Supervisor	436	A	SMS007	21.875	3,791.67	45,500.00
	436	B	SMS007	22.995	3,985.80	47,829.60
	436	C	SMS007	24.151	4,186.17	50,234.08
	436	D	SMS007	25.373	4,397.99	52,775.84



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	436	E	SMS007	26.670	4,622.80	55,473.60
Sanitation Dispatcher ²	434	A	SML010	21.658	3,754.05	45,048.64
	434	B	SML010	22.767	3,946.28	47,355.36
	434	C	SML010	23.917	4,145.61	49,747.36
	434	D	SML010	25.121	4,354.31	52,251.68
	434	E	SML010	26.405	4,576.87	54,922.40
Sanitation Driver	409	A	SMD004	19.120	3,314.13	39,769.60
	409	B	SMD004	20.097	3,483.48	41,801.76
	409	C	SMD004	21.125	3,661.67	43,940.00
	409	D	SMD004	22.205	3,848.87	46,186.40
	409	E	SMD004	23.342	4,045.95	48,551.36
Sanitation Roll-Off Driver	413	A	SMD005	19.505	3,380.87	40,570.40
	413	B	SMD005	20.502	3,553.68	42,644.16
	413	C	SMD005	21.550	3,735.33	44,824.00
	413	D	SMD005	22.653	3,926.52	47,118.24
	413	E	SMD005	23.800	4,125.33	49,504.00
Scout Vehicle Operator	388	A	SML007	17.219	2,984.63	35,815.52
	388	B	SML007	18.098	3,136.99	37,643.84
	388	C	SML007	19.025	3,297.67	39,572.00
	388	D	SML007	19.998	3,466.32	41,595.84
	388	E	SML007	21.020	3,643.47	43,721.60
Secretary	400	A	ASC009	18.280	3,168.53	38,022.40
	400	B	ASC009	19.215	3,330.60	39,967.20
	400	C	ASC009	20.198	3,500.99	42,011.84
	400	D	ASC009	21.230	3,679.87	44,158.40
	400	E	ASC009	22.316	3,868.11	46,417.28
Sewage Lift Station Worker	435	A	SML011	21.766	3,772.77	45,273.28
	435	B	SML011	22.880	3,965.87	47,590.40
	435	C	SML011	24.034	4,165.89	49,990.72
	435	D	SML011	25.247	4,376.15	52,513.76
	435	E	SML011	26.537	4,599.75	55,196.96
Sr & Social Services Spec	444	A	PAS003	22.767	3,946.28	47,355.36
	444	B	PAS003	23.917	4,145.61	49,747.36
	444	C	PAS003	25.121	4,354.31	52,251.68
	444	D	PAS003	26.405	4,576.87	54,922.40
	444	E	PAS003	27.754	4,810.69	57,728.32
Sr Account Clerk	402	A	ASA001	18.463	3,200.25	38,403.04
	402	B	ASA001	19.408	3,364.05	40,368.64
	402	C	ASA001	20.399	3,535.83	42,429.92
	402	D	ASA001	21.442	3,716.61	44,599.36
	402	E	ASA001	22.540	3,906.93	46,883.20



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Sr Computer Programmer	497	A	TCI007	29.612	5,132.75	61,592.96
	497	B	TCI007	31.125	5,395.00	64,740.00
	497	C	TCI007	32.716	5,670.77	68,049.28
	497	D	TCI007	34.388	5,960.59	71,527.04
	497	E	TCI007	36.145	6,265.13	75,181.60
Sr Computer Programmer Analyst (unclassified)	533	A	TCI001	35.431	6,141.37	73,696.48
	533	B	TCI001	37.242	6,455.28	77,463.36
	533	C	TCI001	39.145	6,785.13	81,421.60
	533	D	TCI001	41.145	7,131.80	85,581.60
	533	E	TCI001	43.247	7,496.15	89,953.76
Sr Engineering Technician	460	A	TCE002	24.628	4,268.85	51,226.24
	460	B	TCE002	25.884	4,486.56	53,838.72
	460	C	TCE002	27.207	4,715.88	56,590.56
	460	D	TCE002	28.597	4,956.81	59,481.76
	460	E	TCE002	30.059	5,210.23	62,522.72
Sr Forensic Specialist	519	A	TCS006	33.044	5,727.63	68,731.52
	519	B	TCS006	34.732	6,020.21	72,242.56
	519	C	TCS006	36.507	6,327.88	75,934.56
	519	D	TCS006	38.373	6,651.32	79,815.84
	519	E	TCS006	40.334	6,991.23	83,894.72
Sr Irrigation Maint Technician	430	A	TCS005	21.230	3,679.87	44,158.40
	430	B	TCS005	22.316	3,868.11	46,417.28
	430	C	TCS005	23.458	4,066.05	48,792.64
	430	D	TCS005	24.628	4,268.85	51,226.24
	430	E	TCS005	25.884	4,486.56	53,838.72
Sr Maintenance Worker	398	A	SML004	18.098	3,136.99	37,643.84
	398	B	SML004	19.025	3,297.67	39,572.00
	398	C	SML004	19.998	3,466.32	41,595.84
	398	D	SML004	21.020	3,643.47	43,721.60
	398	E	SML004	22.095	3,829.80	45,957.60
Sr Microcomputer Analyst	490	A	TCI003	28.597	4,956.81	59,481.76
	490	B	TCI003	30.059	5,210.23	62,522.72
	490	C	TCI003	31.595	5,476.47	65,717.60
	490	D	TCI003	33.209	5,756.23	69,074.72
	490	E	TCI003	34.906	6,050.37	72,604.48
Sr Project Leader	542	A	TCS002	37.056	6,423.04	77,076.48
	542	B	TCS002	38.950	6,751.33	81,016.00
	542	C	TCS002	40.940	7,096.27	85,155.20
	542	D	TCS002	43.032	7,458.88	89,506.56
	542	E	TCS002	45.231	7,840.04	94,080.48
Sr Public Works Inspector	484	A	OAI005	27.754	4,810.69	57,728.32
	484	B	OAI005	29.172	5,056.48	60,677.76



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	484	C	OAI005	30.663	5,314.92	63,779.04
	484	D	OAI005	32.230	5,586.53	67,038.40
	484	E	OAI005	33.877	5,872.01	70,464.16
Sr Tree Maintenance Worker	400	A	SMS012	18.280	3,168.53	38,022.40
	400	B	SMS012	19.215	3,330.60	39,967.20
	400	C	SMS012	20.198	3,500.99	42,011.84
	400	D	SMS012	21.230	3,679.87	44,158.40
	400	E	SMS012	22.316	3,868.11	46,417.28
Staff Asst/Solid Waste Ops	478	A	PAA003	26.937	4,669.08	56,028.96
	478	B	PAA003	28.313	4,907.59	58,891.04
	478	C	PAA003	29.760	5,158.40	61,900.80
	478	D	PAA003	31.281	5,422.04	65,064.48
	478	E	PAA003	32.879	5,699.03	68,388.32
Street Lights Technician	459	A	SKW004	24.508	4,248.05	50,976.64
	459	B	SKW004	25.755	4,464.20	53,570.40
	459	C	SKW004	27.072	4,692.48	56,309.76
	459	D	SKW004	28.455	4,932.20	59,186.40
	459	E	SKW004	29.909	5,184.23	62,210.72
Street Maintenance Crew Leader	449	A	SMS010	23.342	4,045.95	48,551.36
	449	B	SMS010	24.508	4,248.05	50,976.64
	449	C	SMS010	25.755	4,464.20	53,570.40
	449	D	SMS010	27.072	4,692.48	56,309.76
	449	E	SMS010	28.455	4,932.20	59,186.40
Structural Rehab Spec	477	A	OAI007	26.803	4,645.85	55,750.24
	477	B	OAI007	28.173	4,883.32	58,599.84
	477	C	OAI007	29.612	5,132.75	61,592.96
	477	D	OAI007	31.125	5,395.00	64,740.00
	477	E	OAI007	32.716	5,670.77	68,049.28
Subdrain Crew Leader	449	A	SMS009	23.342	4,045.95	48,551.36
	449	B	SMS009	24.508	4,248.05	50,976.64
	449	C	SMS009	25.755	4,464.20	53,570.40
	449	D	SMS009	27.072	4,692.48	56,309.76
	449	E	SMS009	28.455	4,932.20	59,186.40
Subdrain Worker	395	A	SML013	17.829	3,090.36	37,084.32
	395	B	SML013	18.742	3,248.61	38,983.36
	395	C	SML013	19.701	3,414.84	40,978.08
	395	D	SML013	20.707	3,589.21	43,070.56
	395	E	SML013	21.766	3,772.77	45,273.28
Telecommunications Analyst	490	A	TCI011	28.597	4,956.81	59,481.76
	490	B	TCI011	30.059	5,210.23	62,522.72
	490	C	TCI011	31.595	5,476.47	65,717.60
	490	D	TCI011	33.209	5,756.23	69,074.72



SALARY SCHEDULE

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	490	E	TCI011	34.906	6,050.37	72,604.48
Traffic Painter	412	A	SKW011	19.408	3,364.05	40,368.64
	412	B	SKW011	20.399	3,535.83	42,429.92
	412	C	SKW011	21.442	3,716.61	44,599.36
	412	D	SKW011	22.540	3,906.93	46,883.20
	412	E	SKW011	23.684	4,105.23	49,262.72
Traffic Painting Crew Leader	452	A	SKS004	23.684	4,105.23	49,262.72
	452	B	SKS004	24.872	4,311.15	51,733.76
	452	C	SKS004	26.143	4,531.45	54,377.44
	452	D	SKS004	27.479	4,763.03	57,156.32
	452	E	SKS004	28.883	5,006.39	60,076.64
Traffic Signal Technician	492	A	SKW012	28.883	5,006.39	60,076.64
	492	B	SKW012	30.359	5,262.23	63,146.72
	492	C	SKW012	31.910	5,531.07	66,372.80
	492	D	SKW012	33.541	5,813.77	69,765.28
	492	E	SKW012	35.255	6,110.87	73,330.40
Training & Safety Instructor	454	A	SMS005	23.917	4,145.61	49,747.36
	454	B	SMS005	25.121	4,354.31	52,251.68
	454	C	SMS005	26.405	4,576.87	54,922.40
	454	D	SMS005	27.754	4,810.69	57,728.32
	454	E	SMS005	29.172	5,056.48	60,677.76
Trans/Air Quality Prog Spec	474	A	ASO006	26.405	4,576.87	54,922.40
	474	B	ASO006	27.754	4,810.69	57,728.32
	474	C	ASO006	29.172	5,056.48	60,677.76
	474	D	ASO006	30.663	5,314.92	63,779.04
	474	E	ASO006	32.230	5,586.53	67,038.40
Transit Operations Supervisor	444	A	SMS004	22.767	3,946.28	47,355.36
	444	B	SMS004	23.917	4,145.61	49,747.36
	444	C	SMS004	25.121	4,354.31	52,251.68
	444	D	SMS004	26.405	4,576.87	54,922.40
	444	E	SMS004	27.754	4,810.69	57,728.32
Transportation Dispatcher	434	A	ASO009	21.658	3,754.05	45,048.64
	434	B	ASO009	22.767	3,946.28	47,355.36
	434	C	ASO009	23.917	4,145.61	49,747.36
	434	D	ASO009	25.121	4,354.31	52,251.68
	434	E	ASO009	26.405	4,576.87	54,922.40
Urban Designer	508	A	PRP001	31.281	5,422.04	65,064.48
	508	B	PRP001	32.879	5,699.03	68,388.32
	508	C	PRP001	34.560	5,990.40	71,884.80
	508	D	PRP001	36.326	6,296.51	75,558.08
	508	E	PRP001	38.182	6,618.21	79,418.56



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Van Driver	369	A	SMD006	15.662	2,714.75	32,576.96
	369	B	SMD006	16.463	2,853.59	34,243.04
	369	C	SMD006	17.304	2,999.36	35,992.32
	369	D	SMD006	18.189	3,152.76	37,833.12
	369	E	SMD006	19.120	3,314.13	39,769.60
Veterans Complex Maint Coord	410	A	SMS008	19.215	3,330.60	39,967.20
	410	B	SMS008	20.198	3,500.99	42,011.84
	410	C	SMS008	21.230	3,679.87	44,158.40
	410	D	SMS008	22.316	3,868.11	46,417.28
	410	E	SMS008	23.458	4,066.05	48,792.64
Warehouse Supervisor	416	A	SMS003	19.799	3,431.83	41,181.92
	416	B	SMS003	20.811	3,607.24	43,286.88
	416	C	SMS003	21.875	3,791.67	45,500.00
	416	D	SMS003	22.995	3,985.80	47,829.60
	416	E	SMS003	24.151	4,186.17	50,234.08
Warehouse Wkr/Delivery Drv	386	A	SML012	17.048	2,954.99	35,459.84
	386	B	SML012	17.919	3,105.96	37,271.52
	386	C	SML012	18.836	3,264.91	39,178.88
	386	D	SML012	19.799	3,431.83	41,181.92
	386	E	SML012	20.811	3,607.24	43,286.88
Webmaster	530	A	TCI010	34.906	6,050.37	72,604.48
	530	B	TCI010	36.690	6,359.60	76,315.20
	530	C	TCI010	38.565	6,684.60	80,215.20
	530	D	TCI010	40.535	7,026.07	84,312.80
	530	E	TCI010	42.607	7,385.21	88,622.56
Webmaster-RPT	530	A	TCI010	34.906	6,050.37	72,604.48
	530	B	TCI010	36.690	6,359.60	76,315.20
	530	C	TCI010	38.565	6,684.60	80,215.20
Welder	437	A	SKW013	21.984	3,810.56	45,726.72
	437	B	SKW013	23.110	4,005.73	48,068.80
	437	C	SKW013	24.270	4,206.80	50,481.60
	437	D	SKW013	25.500	4,420.00	53,040.00
	437	E	SKW013	26.803	4,645.85	55,750.24

¹Effective July 1, 2002.

²In accordance with adopted Budget 2002-2003

³Effective July 14, 2003

⁴Effective July 28, 2003

⁵Effective February 23, 2004

⁶Salary Approved in FY 2005-2006 adopted budget

⁷Approved in FY 2005-2006 adopted budget

⁸Effective September 26, 2005 per resolution 2005-R065 as approved in FY 2005-2006 adopted budget



SALARY SCHEDULE

CCEA Salaries Effective January 1, 2007

⁹Effective September 26, 2005 per resolution 2005-R065 as approved in FY 2005-2006 adopted budget

¹⁰Effective September 26, 2005 as approved in FY 2005-2006 adopted budget

¹¹Effective August 14, 2005 as approved in FY 2006-2004 adopted budget

Notes:

- a. Employees appointed to RPT positions in the classifications listed above are paid at steps A, B, or C within the listed range.
- b. Skill or assigned bonuses provided in the MOU are in addition to above rates.
- c. Employees appointed to Confidential positions in a classification listed above receive an additional 3 days (24 hours) floating holiday credit pursuant to previous Council Resolution.
- d. Bus Operator X is a one-step entry-level appointment, from which the employee moves to "A" step of Bus Operator in six months.

SENIOR FORENSIC UNIT SUPERVISOR SPECIALIST

DEFINITION

Occupants of this classification are in the classified series **service**. This non-sworn classification supervises the various tasks and procedures relating to crime scene investigation and the analysis and storing of physical evidence for investigative and law enforcement purposes.

DISTINGUISHING CHARACTERISTICS

The Senior Forensic Specialist **Forensic Unit Supervisor** class is distinguished from the Forensic Specialist by the training and higher level decision making responsibilities at a higher level. The Senior Forensic Specialist **Forensic Unit Supervisor** determines approaches, methods and procedures for evidence collection; and performs the more difficult and complex duties in the field. **Forensic Unit Supervisor** is responsible for the maintenance and operation of the Department's Property Room as well as the Administration of DNR (Prop 69) Recovery Program.

SUPERVISION RECEIVED AND EXERCISED

Exercises administrative supervision over assigned staff in the Forensic Unit and the Property Room, planning work assignments, frequently reviewing work in progress and carefully reviewing completed work. This position reports to a Police Sergeant/Lieutenant.

ESSENTIAL JOB DUTIES

The following tasks are essential for this position. Incumbents in this classification may perform similar related tasks not listed here.

1. Maintains quality control of technical functions within the **Identification Unit** **respective units** and conducts periodic audits.
2. Selects, trains, evaluates and supervises the activities of assigned personnel. Assists staff with workload when necessary.
3. Assigns projects, establishes goals and reviews performance.
4. Supervises and assists in the operation and maintenance of the **Property Room**.
5. Evaluates and assess unit ability to develop in-house training programs to provide instruction to strengthen individual expertise and performance.

6. Evaluates the influx of new equipment, techniques and technological advances to determine viability for department.
7. Prepares comprehensive reports and/or proposals.
8. Prepares budget requests, maintains inventory, purchases supplies and prepares requisitions.
9. Ensures compliance with and disseminates information regarding evidence collection, processing and maintenance as established by the Police and Procedures Manual, Penal Code and applicable laws.
10. Supervises the receipt, storage and preservation and maintenance of evidence within a secured area.
11. Supervises and controls control functions over the Property Room including but not limited to receipt deposits and disposition of narcotics and weapons.
12. Conducts internal investigations as needed.
13. Reports the results of all analysis of fingerprints, photographs, and other evidence to the appropriate investigative personnel.
14. Testifies in court as an expert witness in the areas of evidence collection, fingerprint comparisons, and photography.
15. Reviews courtroom testimony, with special attention to appropriate technical responses and implements procedures that will ensure section expertise and viability.
16. Oversees the classification of fingerprint data using the CAL-ID System and the automated fingerprint identification system (AFIS). Manages the input and removal of latent fingerprints to the CAL-ID and AFIS systems. City and other participating jurisdictions. Assist in the preparation of. Prepares latent prints for CAL-ID computer submission through an automated latent print system and determines and verifies any positive fingerprint identifications. Performs latent comparisons and other duties as fingerprint examiner.
17. Responds to crime scenes to collect and preserve evidence or provide technical assistance in these activities, this includes taking photographs, processing and lifting latent prints, and other processing procedures.
18. Performs analysis of evidence collected at crime scenes and performs subsequent chemical processes for the detection of trace evidence or latent prints, including laser application.
19. Exercises control of evidence Property Room by receiving and storing evidence, maintaining property custody records, and disposing of property according to policies and procedures established by law.
20. Operates and maintains computer graphic software, forensic databases and specialized digital imaging equipment.

MINIMUM KNOWLEDGE, SKILLS AND ABILITY

Knowledge of:

- Principles of supervision and training techniques.
- The activities of an Identification Unit -- physical evidence recognition, collection and interpretation.
- The activities of a Property Room -- receipt, storage and preservation and maintenance of evidence in a secured area.
- Fingerprint analysis and identification systems.
- Various chemical processes for latent print development including chemical dye stains and their effectiveness vs. time commitment.
- Forensics photographic equipment and techniques.
- Computer graphics/digital imaging requirements of accessibility and tracking as it relates to forensic application and processes.
- Crime and accident scene investigation principles and techniques.
- Legal methods of classifying, indexing, and preserving evidence.
- Applicable city, county, state, and federal statutes, rules, ordinances, codes of regulations governing police property and evidence.

Skill and Ability to:

- Train subordinate personnel in identification and evidence techniques, methods and approaches, including the proper storage, preservation and maintenance of evidence.
- Collect, process and analyze evidence without contamination.
- Analyze, preserve, store and safely secure forensic evidence and property.
- Perform complex fingerprinting lifting and classification.
- Learn new law enforcement and identification methods, techniques and practices including preparing latent prints for CAL-ID submission.
- Communicate clearly and effectively, both visually, through verbally, non-verbally and through written expression.
- Present evidence and results of tests and analyses to other law enforcement personnel and in court.
- Comparison Develop and identification of compare latent finger and palm prints.
- Effectively perform collect evidence using crime scene, close up, and laser photography of all forms of evidence.

- Write reports and maintain records.
- Read, comprehend and apply the Penal Code and all other applicable laws.

LICENSES AND CERTIFICATES

Possession of a valid California Class C driver's license. Police Officer certification and Crime Scene Analyst certification from the International Association of Identification preferred, but not required.

TRAINING AND EXPERIENCE

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be: an Associate's degree in Criminology or related field, and five (5) years experience in crime scene investigation; and three (3) years recent experience in the comparison and identification of latent print material and related matters, with at least one year of experience performing duties comparable to Forensic Specialist/Identification Technician in a police agency.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

- Require vision (which may be corrected) to read small print.
- Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
- Require the ability to climb ladders that approximate six (6) feet in height.
- Require the ability to move his/her body by bending or stooping while keeping his/her balance.
- Perform lifting, pushing and/or pulling which continuously approximates 10 pounds, occasionally approximates 50 30 pounds, and may rarely weigh over 400 50 pounds.
- May be exposed to extreme noise, odors, chemicals, hazardous substances and bodily fluids.
- Is subject to office and outside environmental conditions.
- May be required to work at a video display terminal for prolonged periods.
- May be required to work weekends, evenings, nights, holidays, and on an on-call basis.

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CITY OF CULVER CITY, CALIFORNIA

August 1, 2007
7:00 P.M.

Call to Order & Roll Call

The meeting of the Civil Service Commission was called to order at 6:33 P.M.

Present: Chair Sandy Stivers
Vice Chair Michael Whitaker
Commissioner Dan Gallagher
Commissioner Vincent Motyl
Commissioner Sharon Zeitlin

The Regular Session of the Civil Service Commission was called to order at 7:02 P.M.

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Action Items (EXCERPT)

Item A-7

SENIOR FORENSIC SPECIALIST: REVISED CLASSIFICATION SPECIFICATION

Hank Davies, Assistant Police Chief, spoke in favor of the revised classification specification and responded to questions from the Commission.

FOLLOWING DISCUSSION, IT WAS MOVED BY COMMISSIONER MOTYL, SECONDED BY COMMISSIONER ZEITLIN AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE ACTION ITEM A-7.

Minutes Approved: September 5, 2007

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Serena Wright
PERSONNEL & EMPLOYEE RELATIONS DIRECTOR of the City of Culver
City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION of the
City of Culver City, California