



Culver CITY

MIKE BALKMAN COUNCIL CHAMBERS
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LUTHER HENDERSON, III, Chair
GAYLE SMASHEY, Vice Chair
CLEMENT HANAMI, Commissioner
RONNIE JAYNE, Commissioner
MARLA KOOSSED, Commissioner

CULTURAL AFFAIRS COMMISSION MEETING AGENDA TUESDAY, June 10, 2008

PUBLIC COMMENT

The Cultural Affairs Commission will listen to the public on any item on the agenda or item of interest that is not on the agenda. The Cultural Affairs Commission cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

If you wish to speak to the Commission, please complete a Speaker's Card and present it to the Secretary before the agenda item is called. You will be called to the podium by name when it is your turn to speak to the Commission.

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PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on agenda items will be called at the time the agenda item is brought forward. Comments will generally be limited to five minutes per speaker; however, a three-minute limit may be declared by the Chair from time to time for agenda items for which many Speaker Cards have been submitted.

NOTE: AT OR ABOUT 11:00 P.M., COMMISSIONERS WILL DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

A total of twenty minutes shall be devoted to audience participation at the beginning of the agenda. Speakers will be called on in the order cards were received by the Secretary. If additional time is needed, the Chair will allow for some at the end of the agenda.

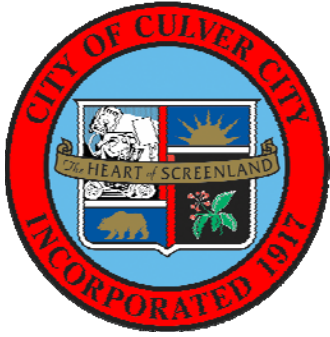
When the Secretary calls your name, please advance to the podium, state your name and city of residence. Speakers must limit their comments to five minutes in length. A three-minute time limit may be declared by the Chair if there are a large number of individuals desiring to address the Commission.

CELL PHONES AND OTHER DISTRACTIONS

Use of cell phones, pagers and other communication devices is prohibited while the Commission meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.

MEETING INFORMATION

Cultural Affairs Commission meetings are regularly scheduled for the second Tuesday of every month. Commission Agenda information is available 72 hours before each meeting.



Agendas are
available on the web @
www.culvercity.org

AGENDA

Cultural Affairs Commission

June 10, 2008

7:00 p.m.

Mike Balkman Council Chambers – Meeting

CALL TO ORDER & ROLL CALL:

Chair Luther Henderson, III
Vice Chair Gayle Smashey
Commissioner Clement Hanami
Commissioner Ronnie Jayne
Commissioner Marla Koosed

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – Items Not On the Agenda

CONSENT CALENDAR *Note: Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Secretary before the Consent Calendar is called.*

C-1. Receive and file Secretary's Report on Posting of Agenda. ***Approve report.***

C-2. Minutes of the May 13, 2008 Regular Meeting. ***Approve minutes.***

ACTION ITEMS *Public requests to discuss Action Items must be filed with the Secretary before the item is called.*

A-1. Update on FY 2008 – 09 & FY 2009 – 10 Proposed Cultural Affairs Budget and Work Program. ***Consider information provided by staff and provide comments.***

- A-2. Formation of a Cultural Affairs Commission/City Council Sub-Committee and Appointment of Commissioners to That Sub-Committee. ***Create Sub-Committee and appoint two Cultural Affairs Commissioners to serve on that Sub-Committee.***

PUBLIC COMMENT - Items Not On the Agenda (Continued)

RECEIPT OF CORRESPONDENCE

ITEMS FROM STAFF

ITEMS FROM COMMISSIONERS

ADJOURN

**Cultural Affairs Commission Meeting
Mike Balkman Council Chambers
July 8, 2008
7:00 PM**

Upcoming Public Meeting Tentative Schedule —June, 2008

Date	Day	Time	Location
<i>City Council</i>			
June – 9	Monday	7:00 PM	Council Chambers
June – 23	Tuesday	7:00 PM	Council Chambers
<i>Redevelopment Agency</i>			
June – 2	Monday	7:00 PM	Council Chambers
June – 16	Monday	7:00 PM	Council Chambers
<i>Parks and Recreation Commission</i>			
June -3	Tuesday	7:00 PM	Council Chambers
<i>Cultural Affairs Commission</i>			
June – 10	Tuesday	7:00 PM	Council Chambers
<i>Planning Commission</i>			
June – 11	Wednesday	7:00 PM	Council Chambers
<i>Civil Service Commission</i>			
June – 4	Wednesday	7:00 PM	Council Chambers
• Times and dates may be changed. • Meetings may be added or changed			

Culver CITY

INTEROFFICE MEMORANDUM

DATE: 06/10/2008
TO: CHAIR HENDERSON AND MEMBERS OF THE CULTURAL AFFAIRS COMMISSION
FROM: B. Christine Byers, Public Art & Historic Preservation Coordinator
Susan Obrow, Performing Arts & Special Events Coordinator
SUBJECT: FY 2008 – 09 & FY 2009 – 10 Proposed Cultural Affairs Budget and Work Program

At the beginning of 2008, City staff was asked to prepare a two-year budget covering Fiscal Years 2008 - 09 and 2009 -10. Cultural Affairs' proposed budget and work program were presented to the City Council in a budget study session held May 19, 2008. The City Council/Redevelopment Agency is scheduled to vote on adopting the FY 2008 – 09 and 2009 – 10 City and Redevelopment Agency budget on June 16, 2008. For your reference, below is a summary of what has been requested by Cultural Affairs.

Cultural Affairs is funded by the Art Fund (a restricted capital improvement fund) which is paid into by developers, and by the Redevelopment Agency. The Art Fund balance as of March 31, 2008 was \$927,397 which includes current fiscal year appropriations. The FY 2008 – 09 budget was prepared based on anticipated payments of \$300,000 in the prior fiscal year to the Art Fund (the majority of which is to come from the 9300 Culver Boulevard / Parcel B development project). For FY 2009 – 10, the budget was prepared based on anticipated revenues of \$150,000 to the Art Fund. There will be the opportunity to adjust the requested amounts for FY 2009 – 10 at this time next year should the current anticipated revenues in FY 2008 – 09 fall below or exceed the current projection of \$150,000.

Program Name (In alphabetical order)	Requested for FY 2008 – 09	Requested for FY 2009 – 10
Administration (Fund Administration)** Includes Commission expenses, office supplies, and salary for part-time public art intern.	\$ 45,000	\$ 22,500
ARTWALK Culver City	\$ 20,000	\$ 25,000
Children's Cultural Programming* <i>Rainbow Day</i> is intended for areas of Culver City other than Downtown. Current focus is on the west side of Washington Boulevard.	\$ 5,000	\$ 10,000

Program Name (In alphabetical order)	Requested for FY 2008 – 09	Requested for FY 2009 – 10
Cultural Affairs Foundation* For miscellaneous legal and/or grant related expenses.	\$ 6,500	\$ 8,000
Culver City Music Festival* The Agency has approved nine concerts for Summer 2009.	\$ 76,750	\$ 75,000
Historic Preservation		
Misc. Contractual Services*	\$ 10,000	\$ 10,000
Updated City-Wide Historic Structures Survey & Designation Plaques (This includes \$75,000 appropriated for FY 2007 - 08 which will be carried over; \$35,000 of this will come from the Redevelopment Agency/)	\$200,000	\$ 5,000
Made in Culver City* <i>Made in Culver City</i> will be presented In September 2008 using the FY 08-09 Special Events funding. It will have its own Funding in FY09-10 and Special Events will remain open for special opportunities.	\$ 0	\$ 10,000
Music in the Chambers*	\$ 20,000	\$ 20,000
Performing Arts Grant Program** The amount shown may be increased with additional grant funding.	\$ 50,000	\$ 37,500
Public Art (Funding for the public art brochure, Architecture as Art symposium, and certain one-time restoration of public art projects will be carried over from FY 2007 – 08 appropriations and are not reflected here. Also, \$388,898 is currently appropriated from the Art Fund for the historical/cultural elements for the expanded Town Plaza which will also be carried over from the FY 2007 – 08 adopted budget.)		
Maintenance**	\$ 15,000	\$ 7,500
Temporary Art Displays & Exhibits (California Biennial, artwork for development/construction sites)	\$ 20,000	\$ 25,000
Median/Entryway Signs (temporary art program at city nodes & gateways)	\$ 50,000	\$ 50,000
Public Art Symposium	\$ 0	\$ 10,000
Speak Easy* New jazz and literary event at The Culver Events Center on the west end of Washington Boulevard	\$ 10,000	\$ 10,000

Speaker Series / The Art of ...*	\$ 36,000	\$ 31,000
Special Events *	\$ 10,000	\$ 10,000
<i>Made in Culver City</i> will be presented In September 2008 using the FY 08-09 Special Events funding. It will have its own Funding in FY09-10 and Special Events will remain open for special opportunities.		
TOTAL	\$574,250	\$366,500

* Funded by the Redevelopment Agency

** Amount requested is based on a formula specified in the City's Municipal Code

Culver CITY

INTEROFFICE MEMORANDUM

DATE: 06/10/2008
TO: CHAIR HENDERSON AND MEMBERS OF THE CULTURAL AFFAIRS COMMISSION
FROM: B. Christine Byers, Public Art & Historic Preservation Coordinator
SUBJECT: Items from Staff

Repair/Replacement of Supporting Framework for Ed Carpenter's Art Work, *Hanging Garden*.

On June 10, 2008, the City Council unanimously approved a motion to enter into a professional services agreement with LA ProPoint for the repair/replacement of the supporting framework for Ed Carpenter's art work, *Hanging Garden* on the 3rd Floor of City Hall. This is the culmination of more than a year of staff and CAC time in securing a viable bid for this highly specialized work and obtaining the proper input and approvals. Staff expects to have completed a draft contract for City Attorney review within a week. The work period is expected to last 3 – 4 months. Staff will keep the CAC apprised of progress on this project as well as other public art repair work or maintenance over the next few months.

CAC Public Art / Historic Preservation Sub-Committee

Commissioners Koosed and Hanami will meet with staff on Monday, June 23rd as both the CAC Public Art and Historic Preservation sub-committee. Staff will be meeting to review a second draft of the revised Historic Preservation Ordinance with the City Attorney's office later this week and then forward a copy to the sub-committee for comment before the June 23rd meeting. In addition, the sub-committee members will be reviewing a draft of the RFP for a consultant team to perform the updated historic structures survey as well as an initial draft of the updates to the Art in Public Places Ordinance.

Getty Foundation Summer Intern

Hillary Morimoto accepted an offer to join the Cultural Affairs division for the summer as this year's Getty Foundation funded summer intern. Hillary attends Santa Clara University and majors in Art History. Her internship will begin the week of June 16th and extends through the end of August. Ms. Morimoto will focus on issues pertaining to maintenance of art work on private property, development of a Podcast tour for the City's web site, and preparatory work relating to the upcoming historic structures survey.

Public Art Brochure

A contract with Picnic Design was sent to the City Attorney's office for review last week for graphic design services relating to a production of a 24-page public art booklet as recently reviewed with the CAC Public Art sub-committee. Staff have been reviewing and preparing images in preparation for moving forward with production and will establish a timeline for completion of the project once a contract is in place.

City of Culver City, California
Cultural Affairs Commission Agenda Item Report

Meeting Date: June 10, 2008		Item Number: <u>A-2</u>	
AGENDA ITEM: Formation of a Cultural Affairs Commission/City Council Sub-Committee and Appointment of Commissioners to That Sub-Committee.			
Contact Person/Dept.: B. Christine Byers and Susan Obrow		Phone Number: (310) 253-5776 or 5762	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Cultural Affairs Master Notification List (06/04/2008)			
Department Approval: Sol Blumenfeld		CAO Approval: N/A	
City Controller Approval: N/A			
<u>RECOMMENDATION:</u> That the Cultural Affairs Commission ("CAC") create a Commission/City Council Sub-Committee and appoint two Cultural Affairs Commissioners to that sub-committee. <u>BACKGROUND & DISCUSSION:</u> Per City Manager Jerry Fulwood's memorandum of June 3, 2008, staff has been directed to facilitate the creation of a Commission/City Council Sub-committee and the appointment of commissioners to that sub-committee for each of the City's four commissions. The sub-committee will be meeting with the Council/Commission Sub-committee (Vice Mayor Silbiger and Councilmember Weissman) as well as representatives from the other three City commissions regarding the role of the City's Commissions. Staff was directed to bring this item forward as soon as possible. This sub-committee appointment will carry over into the new fiscal year beginning July 1, 2008. The remaining CAC sub-committee appointments will be brought forward to the CAC at the July 8, 2008 meeting. <u>FISCAL ANALYSIS:</u> There is no fiscal impact associated with this action at this time.			

City of Culver City, California
Cultural Affairs Commission Agenda Item Report

ATTACHMENTS:

1. Memorandum of June 3, 2008 to City Commissioners from City Manager Jerry Fulwood.

MOTION:

That the Cultural Affairs Commission:

1. Create a Cultural Affairs Commission/City Council Sub-Committee; and,
2. Appoint (Commissioner Name) and (Commissioner Name) to serve on the Cultural Affairs Commission/City Council Sub-Committee.