

- APPROVED MINUTES -
REGULAR MEETING OF THE
PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION
CITY OF CULVER CITY,
CALIFORNIA

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December 1, 2009
7:00 P.M.

Call to Order & Roll Call

The meeting of the Parks, Recreation and Community Services Commission was called to order at 7:02 P.M.

Present: Chair Vicki Daly Redholtz
Vice Chair Rick Hudson
Commissioner Marianne Kim
Commissioner Laura Stuart
Commissioner Mary Ann Greene

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Pledge of Allegiance

The Pledge of Allegiance was led by Vernon Taylor.

PRESENTATIONS

Item P-1

Baldwin Hills Conservancy Master Plan Report

David McNeill, Baldwin Hills Conservancy, provided an in depth presentation on the Baldwin Hills Conservancy Master Plan with the aid of slides.

Discussion between the speaker and the Commission included: coordinating needs and sharing resources with surrounding areas; ADA accessibility; and the feasibility of a connection to Kenneth Hahn Park.

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Item P-2

City of Culver City Emergency Preparedness

Christine Parra, Emergency Preparedness Coordinator, discussed emergency management; the emergency operations

plan; emergencies vs. disasters; the emergency operations center; community partners; the H1N1 virus; present and emerging risks; training and education in the City; utilization of the parks; recognized shelters; and emergency preparedness plans for animals.

Perry Waldow, a Community Emergency Response Team (CERT) representative, provided background on the team; explained the function of CERT; defined a disaster; reviewed education and training provided; discussed Neighborhood Emergency Response Teams (NERT) and the Culver City Amateur Radio Emergency Service (CCARES); and spoke of utilizing parks as staging areas in each district.

Christine Parra, Emergency Preparedness Coordinator, discussed family disaster plans; the Community Wide Disaster Drill every December 7th; and use of parks as mobile command centers.

Discussion between the Commission and speakers included: surrounding areas and jurisdictional issues; different uses of the parks being scenario driven; approved facilities; whether facilities will accept animals; age requirements for CERT participation; senior participation; Culver City Unified School District participation in the drill; emergency notification procedures; sign up procedures for the Connect CTY System; the Red Cross list of shelters for pets; use of Channel 35 and AM 1690 to disseminate emergency information; concern with communication during a disaster; including townhouses in drills or CERT; addressing issues for people who live alone; available information on the website; the importance of being proactive and being in contact with your neighbors; AM radio as an important disaster preparedness tool; the Be Prepared Fair; involvement of local hotels; the City's email notification system; publicity efforts for the December 7th drill; and involving businesses in the process.

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Item P-3

Social Services Overview of the ParaTransit Program

Darren Uhl, Disabilities Services Specialist, outlined the ParaTransit Program with the aid of slides.

Discussion between the Commission and staff included: funding and the City's allocation; the Dial-A-Ride Program; evaluation procedures; the taxi coupon program; denial rate and procedures for denials; other senior mobility programs; programming at the Senior Center; coordination with other local non-profits; procedures for disposal of vans; working with Los Angeles County Senior Services; the lack of alternative transportation services for seniors in the City; funding issues with the current economic situation; natural gas vans; growth capacity; partnerships with other organizations; policy changes to make the system more efficient; prioritizing medical appointments; clarification that the program is for the transportationally disabled; public transit training available; implementing technology to improve program efficiency; programming for people who live in areas without bus service; evaluating senior driving ability and interventions; the senior discount bus pass; and a request for handouts in advance to allow Commissioners time to absorb the materials.

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Item P-4

Update on the Martin Luther King Celebration

Bill Wynn, Chair, Martin Luther King Planning Committee, announced dates and events for the Martin Luther King Day celebration and he indicated desire to include youth in the process.

Herbert Kerwin outlined the theme and events planned for the weekend; discussed goals of the Community Leadership Panel; and asserted that they were maintaining the focus on the celebration.

Bill Wynn reported that Avery Clayton had recently passed away and he described the journey to establish the Mayme A. Clayton Library and Museum.

Discussion between staff, the Commission and the speaker included: when the museum would open; a website for the Martin Luther King Day event; publicity efforts; using the

City's email blast system; the importance of getting the word out; and the planned panel discussion.

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Item P-5

KaBoom! Community Build Project

Brianna Frazier, Co-Project Manager, provided an update on the KaBoom! Community Build Project.

Chair Daly Redholtz received clarification regarding the identification of donors.

Commissioner Greene noted the passing of Avery Clayton; she discussed his life and accomplishments; she discussed the collection and creation of the Mayme A. Clayton Museum; and the Mayor's efforts to secure the collection; and she discussed the Central Avenue exhibit at the Huntington Museum.

MOVED BY COMMISSIONER GREENE, SECONDED BY COMMISSIONER STUART, AND UNANIMOUSLY CARRIED TO ADJOURN THE MEETING IN MEMORY OF AVERY CLAYTON.

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CONSENT CALENDAR

MOVED BY COMMISSIONER GREENE, SECONDED BY COMMISSIONER HUDSON, AND UNANIMOUSLY CARRIED TO APPROVE CONSENT CALENDAR ITEMS C-1 AND C-2.

Item C-1

Agenda Posting

THAT THE PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE SECRETARY'S REPORT ON THE POSTING OF THE AGENDA.

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Item C-2

Approval of Meeting Minutes - November 5, 2009

THAT THE PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION APPROVE THE MINUTES OF NOVEMBER 5, 2009.

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Item C-3

**Upcoming Agenda Items to be Considered by the Parks,
Recreation and Community Services (PRCS) Commission and its
Subcommittees**

Discussion between staff and Chair Daly Redholtz included:
park regulations and the division of parks; pending park
ordinances; and the difference between regulations and
ordinances.

MOVED BY COMMISSIONER GREENE, SECONDED BY COMMISSIONER KIM,
AND UNANIMOUSLY CARRIED THAT THE PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION: REVIEW THE LIST OF UPCOMING
AGENDA ITEMS TO BE CONSIDERED BY THE PRCS COMMISSION AND
ITS SUBCOMMITTEES AND RECEIVE AND FILE THE REPORT.

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Action Items

Item A-1

**Recommendations for Future Discussions Regarding the Duties
and Responsibilities of the Parks, Recreation and Community
Services Commission**

Staff provided a summary of the material of record.

Chair Daly Redholtz questioned when the item would be
agendized, what the next procedures were, and she requested
information from the City Manager as to what the plan is.

MOVED BY COMMISSIONER GREENE, SECONDED BY COMMISSIONER KIM,
AND UNANIMOUSLY CARRIED THAT THE PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT.

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Item A-2

Approve the Substitution of the Camphor Tree in Lieu of the Tree Recommended in the City's Street Tree Master Plan, the Victorian Box, along the 4100 and 4200 blocks of Baldwin Avenue

Eric Mirzaian, Senior Management Analyst, Public Works, provided a summary of the material of record and clarified that staff was seeking a Commission recommendation.

Commissioners and staff discussed: resident feedback on the matter; drought resistant trees; why the Street Tree Master Plan comes before the Parks, Recreation and Community Services Commission rather than the Planning Commission; policies for tree removal and resident plantings in the parkways; trees and infrastructure in the area near Elenda and Jasmine by the high school; Hubbard Street; and concern with not having enough information.

MOVED BY CHAIR DALY REDHOLTZ, SECONDED BY COMMISSIONER HUDSON, AND UNANIMOUSLY CARRIED TO RECOMMEND THAT THE CITY COUNCIL SUBSTITUTE THE CAMPHOR TREE IN LIEU OF THE TREE RECOMMENDED IN THE CITY'S STREET TREE MASTER PLAN, THE VICTORIAN BOX, ALONG THE 4100 AND 4200 BLOCKS OF BALDWIN AVENUE.

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Public Comment for Items Not on the Agenda

None.

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Receipt of Correspondence

None.

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Items From Staff

Pam Robinson, Recreation Manager, announced the Annual Tree Lighting on December 4 at Veterans Memorial Park and the Senior Center Holiday Party on December 10; she clarified items on the Senior Center Activities Calendar and in the brochure; and she announced the First Winter Wonderland

Activity sponsored by the Parks, Recreation and Community Services Department on January 9, 2010 in Veterans Memorial Park.

Chair Daly Redholtz suggested that the issue of excess funds from the Culver City Dog Park be placed on the Dog Park Subcommittee agenda.

Commissioner Hudson received clarification that the Winter Wonderland would be free this year.

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Items From Commissioners

Commissioner Greene reported meeting with Barbara Silverstein and the Senior Association; she discussed meal delivery to homebound seniors; and she reported attending Thanksgiving at the Senior Center and where she received good input from seniors about programs.

Commissioner Kim reported that she and Commissioner Greene had met with the Master Plan Subcommittee regarding community garden issues; she reported on the Skatepark Subcommittee meeting that she attended with Commissioner Hudson; and she suggested bringing the issue of elder abuse to the attention of seniors at the Senior Center.

Commissioner Hudson requested that meeting notifications be done via phone instead of email, and he thanked staff and wished everyone Happy Holidays.

Chair Daly Redholtz reported that Leslie Brandes was leaving the City and she thanked her for her service; she congratulated the Senior Nutrition Program for winning the Silver Thermometer Award; she suggested that a portion of the land from Blair Hills be put aside for the community gardens program; and she expressed concern with missed opportunities to promote special events and programs noting that the City was lacking an information or press release office.

Commissioner Kim felt the community calendar was under utilized noting issues with which events were included.

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By:



Ela Valladares
Deputy City Clerk