

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>04/01/14</u>		Item Number: <u>A-2</u>	
PRCS COMMISSION AGENDA ITEM: (1) Invitation to the Parks, Recreation and Community Services (PRCS) Commission from the City Council to Provide Comment during the City's Fiscal Year 2014/2015 Budget Process; and (2) Commission Comment on the PRCS Department Budget and Work Plans for Staff to Convey to the City Council on the Commission's Behalf.			
Contact Person/Dept.: Dan Hernandez, PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (03/28/14).			
Department Approval: Dan Hernandez(03/25/14)		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	
<u>RECOMMENDATION:</u> Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission(1) acknowledge the invitation to the Parks, Recreation and Community Services (PRCS) Commission from the City Council to provide comments during the City's Fiscal Year 2014/2015 Budget Process; and (2) provide comments, if any, on the PRCS Department Budget and Work Plans for staff to convey to the City Council on the Commission's behalf. <u>BACKGROUND:</u> Beginning with the upcoming Fiscal Year (Fiscal Year 2014/2015), the City Council has approved an enhanced budget process. This process provides additional opportunities for the public to provide input into the budget document. Further, the City Council has specifically invited members of the City's Commissions, Committees, and Boards to provide comments during the City's Fiscal Year 2014/2015 Budget Process. Attached is the Budget Calendar for this fiscal year. Members of the City's Commissions, Committees and Board are welcome to attend any and all of the public meetings of the City Council at which the budget will be reviewed and ultimately considered for adoption by the City Council.			

City of Culver City, California
Agenda Item Report

DISCUSSION:

At the January 7, 2014 meeting, staff made a preliminary Fiscal Year 2014/2015 Budget and Work Plan presentation to the PRCS Commission. On February 20, 2014 the PRCS Director reminded the Commissioners via email that they were invited to comment on the City Budget process and to attend the February 24, 2014 City Council meeting to hear the presentation from the City's Chief Financial Officer Jeff Muir. Mr. Muir presented the mid-year report on the City's General Fund as well as an updated fiscal forecast at that meeting. At the March 24, 2014 City Council Study Session, the PRCS Director gave the PRCS Department's "Presentation of Current and Proposed Work Plans."

As noted on the attached Budget Calendar, the final date for the submission of Commission comments is April 8, 2014. In addition, staff has been given a deadline of April 11, 2014 to send all of the Department's budget materials to the Chief Financial Officer. Therefore, if the Commission wishes to submit comments on the Fiscal Year 2014/2015 PRCS Department Budget and/or Work Plans, staff recommends that they do so at this evening's meeting.

FISCAL ANALYSIS:

There is no fiscal impact associated with the discussion of this Agenda Item.

ATTACHMENTS:

Budget Calendar – Fiscal Year 2014/2015

MOTIONS:

That the Parks, Recreation and Community Services Commission:

1. Acknowledge the invitation to the Parks, Recreation and Community Services (PRCS) Commission from the City Council to provide comments during the City's Fiscal Year 2014/2015 Budget Process;
2. Provide comments, if any, on the PRCS Department Budget and Work Plans for staff to convey to the City Council on the Commission's behalf; and,
3. Receive and file this report.