



City Hall  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851



Mayor Micheal O'Leary  
Vice Mayor Andrew Weissman  
Council Member Jim B. Clarke  
Council Member Jeffrey Cooper  
Council Member Meghan Sahli-Wells

## City Council Meeting Agenda

### Regular Meeting of the City Council, Culver City Housing Authority Board, and Successor Agency to the Culver City Redevelopment Agency Board

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**5:30 PM**

**Monday, February 8, 2016**

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#### **PUBLIC COMMENT:**

At the times provided on the Agenda, the City Council will receive comments from the public on any item of interest to the public (not listed on the agenda) that is within the subject matter jurisdiction of the City Council. The City Council cannot legally take action on any item not appearing on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. If you wish to address the City Council, the City Clerk requests you complete a Speaker's Card and present it to the City Clerk before the agenda item is called. You will be called to the podium when it is your turn to address the City Council. Providing your name and other information requested on the Speaker's Card is voluntary and is requested only to provide a reasonable means to notify persons when their opportunity to address the City Council has arrived. All persons may attend the meeting regardless of whether a person signs, registers, or completes a speaker's card. For specific items listed on the agenda, requests to address the City Council must be made prior to the calling for a vote on that particular item by the presiding officer. Each speaker may address the City Council for up to three minutes (up to four minutes if time is ceded). Persons who are present in the City Council Chambers may cede one minute of time to one other person who is present and wishes to address the City Council by presenting a Speaker's Card to the City Clerk. Public comments on items on the agenda are taken at the time that particular agenda item is considered by the City Council.

#### **AUTHORITY OF PRESIDING OFFICER:**

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the City Council, and any City commission, board or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore the presiding officer may, from time to time, establish different time limits than those listed in this Agenda in order to effectively conduct City business.

**AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF  
RESOURCES:**

Copies of the Agenda and a binder that includes a copy of all regular session staff reports and attachments are available on the table in the rear of the Council Chambers. Members of the public may inspect (at no cost) and/or obtain copies (upon payment of the City's current copying fee) of any regular session item by visiting the City Clerk's Office at City Hall. The City also posts this information on its website ([www.culvercity.org](http://www.culvercity.org)) as a courtesy. In order to conserve resources, paper copies of joint items (including JOINT CONSENT CALENDAR, JOINT PUBLIC HEARINGS, and JOINT ACTION ITEMS) are provided only with the City Council agenda packet.

**CELL PHONES AND OTHER DISTRACTIONS:**

Use of cell phones, pagers and other communication devices is prohibited while the meeting is in session. Please turn all devices off or place on silent alert and leave the City Council Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers or the conduct of City business.

**MEETING INFORMATION AND ACCOMODATION:**

City Council meetings are regularly scheduled for the second and fourth Mondays of every month. City Council Agenda information is available at least 72 hours before each City Council meeting. City Council/Agency Board/Commission meetings can be viewed live in Culver City on Channel 35 by Time Warner subscribers, on Channel 37 by Verizon FIOS subscribers and, for AT&T Uverse subscribers, by going to Channel 99. To view meetings on line please visit <http://www.culvercity.org/webcast>. Additionally, you may access <http://www22.verizon.com/residential/fiostv/channels.htm> and enter your zip code to see the channel listing. Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or see the City Clerk at the meeting.

**NOTE:    AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE.**

**CALL TO ORDER & ROLL CALL:**

**CLOSED SESSION**

Public requests to discuss Closed Session Items must be filed with the Clerk before Closed Session convenes.

The City Council shall convene in closed session to consider the following matters:

- CS-1.    [15-461](#)    CC - PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
TITLE: CITY ATTORNEY  
PURSUANT TO GOVERNMENT CODE SECTION 54957**
- CS-2.    [15-493](#)    CC - CONFERENCE WITH LEGAL COUNSEL -    EXISTING  
LITIGATION  
RE:    CITY OF INGLEWOOD ET AL. V. CITY OF LOS  
ANGELES ET AL. (LAX)  
CASE NO. 56-2014-00451038-CU-WM-OXN  
PURSUANT    TO    GOVERNMENT    CODE    SECTION  
54956.9(D)(1)**
- CS-3.    [15-559](#)    CC - CONFERENCE WITH LEGAL COUNSEL – EXISTING  
LITIGATION  
RE: MARIA AGUILAR V. CITY OF CULVER CITY  
CASE NO. BC 550964  
PURSUANT    TO    GOVERNMENT    CODE    SECTION  
54956.9(D)(1)**

**REGULAR SESSION - 7:00 PM**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**REPORT ON ACTION TAKEN IN CLOSED SESSION**

**PRESENTATIONS**

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- P-1.    [15-560](#)    CC   -   PRESENTATION   TO   THE   CITY   COUNCIL  
REGARDING   THE   SAFE   ROUTES   TO   SCHOOL  
PROGRAM.
- P-2.    [15-563](#)    CC   -   PRESENTATION   TO   THE   CITY   COUNCIL  
REGARDING   THE   HOME   ENERGY   RENOVATION  
OPPORTUNITY (HERO) PROGRAM.
- P-3.    [15-561](#)    CC   -   PRESENTATION   OF   A   PROCLAMATION   REGARDING  
THE   EARNED   INCOME   TAX   CREDIT   AND   VOLUNTEER  
INCOME   TAX   ASSISTANCE   PROGRAM   OF   THE  
CALIFORNIA STATE BOARD OF EQUALIZATION.

#### **COMMUNITY ANNOUNCEMENTS BY MEMBERS/INFORMATION ITEMS FROM STAFF**

#### **JOINT PUBLIC COMMENT - Items NOT on the Agenda**

Note: All requests to address the City Council (and all other bodies in session) on items of interest to the public that are within the subject matter jurisdiction of the City Council (and all other bodies in session) and NOT on the agenda must file a speaker's card with the City Clerk prior to the calling of this item by the presiding officer. This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the City Council (and all other bodies in session) for up to three minutes. Speakers who have filed a speaker's card requesting to speak but are unable to be accommodated at this time may be accommodated at a second public comment period at the end of the meeting as announced by the presiding officer.

#### **RECEIPT AND FILING OF CORRESPONDENCE**

Note: The City Council shall consider a motion to receive and file all written correspondence related to agenda items appearing on this evening's agenda and for all other written documents (including e-mails) on subjects not appearing on the agenda that were received by the City Clerk's Office no later than 4:00 PM on the day of the meeting. Comments received in writing will be distributed to the City Council Members before consideration of an item on the agenda and become part of the official record of the meeting.

## CONSENT CALENDAR

Note: Joint Consent and Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the City Council under these items must be filed with the City Clerk before the Consent Calendar and Joint Consent Calendar are called by the presiding officer.

- C-1.     [15-562](#)     CC:HA:SA   -   APPROVAL   OF   MINUTES   FOR   THE  
REGULAR MEETING OF JANUARY 25, 2016.

**Attachments:**   [CCHASA 012516 - FINAL](#)

- C-2.     [15-530](#)     CC   -   APPROVAL   OF   PLANS   AND   SPECIFICATIONS   AND  
AUTHORIZATION TO PUBLISH A NOTICE INVITING BIDS  
FOR THE HAYDEN TRACT SPUR PARKING LOT  
PROJECT.

- C-3.     [15-544](#)     CC   -   (1)   APPROVAL   OF   AN   AGREEMENT   WITH   KNORR  
SYSTEMS, INC. TO REPLACE TWO FILTER TANKS AT  
THE CULVER CITY MUNICIPAL PLUNGE (PLUNGE) IN  
THE AMOUNT OF \$33,462.66; AND (2) APPROVAL OF A  
PURCHASE ORDER WITH HOWARD INDUSTRIES TO  
REPLACE THE BOILER AT THE PLUNGE WITH A MORE  
ENERGY EFFICIENT UNIT IN THE AMOUNT OF  
\$32,286.08.

**Attachments:**   [16-02-08 PW Maint Ops CITY COUNCIL GENERAL Plunge Boiler f](#)  
[16-02-08 ATT#2 - Boiler Quote.pdf](#)

- C-4.     [15-545](#)     CC   -   (1)   ACCEPTANCE   OF   WORK   PERFORMED   BY  
TERRA PAVE, INC.; (2) AUTHORIZATION TO FILE A  
NOTICE OF COMPLETION; AND (3) AUTHORIZATION TO  
RELEASE THE RETENTION PAYMENT IN THE AMOUNT  
OF \$6,185.03 AFTER EXPIRATION OF THE 35-DAY LIEN  
PERIOD FOR THE CONSTRUCTION OF THE ALLEY  
GRADING PROJECT, PZ-295

- C-5.    [15-546](#)    CC - APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH LAWRENCE R. MOSS & ASSOCIATES, INC. HALL IN AN AMOUNT NOT-TO-EXCEED \$45,540 (\$41,400 BASE BID AND \$4,140 IN CONTINGENCY AUTHORITY) TO PREPARE DROUGHT-TOLERANT LANDSCAPING PLANS FOR CITY.
- C-6.    [15-553](#)    CC - (1) ADOPTION OF A RESOLUTION ESTABLISHING PARKING METER FEES, THE TIME PERIOD COVERED BY SUCH FEES, THE TIME OF OPERATION FOR THE PARKING METER LOCATIONS (INCLUDING THE EXTENSION OF PARKING METER OPERATIONS TO 8 PM IN DOWNTOWN) AND RESCINDING RESOLUTION NUMBER 2015-R013C; (2) IMMEDIATELY SUSPEND THE VALET PARKING FEES FOR BUSINESSES GREATER THAN 1500 SQUARE FEET AND IMPOSE THE VALET PARKING FEES CURRENTLY ESTABLISHED FOR BUSINESSES LESS THAN 1500 SQUARE FEET ON ALL BUSINESSES REGARDLESS OF SIZE; AND (3) DIRECT THE CITY MANAGER TO UPDATE THE CITYWIDE FEE SCHEDULE DURING THE FISCAL YEAR 2016/2017 BUDGET PROCESS TO REFLECT SUCH CHANGES IN VALET PARKING FEES.

**Attachments:**    [16-02-08    ATTACH#1 PW-Eng    CITY COUNCIL    Downtown Exte](#)  
[16-02-08    ATTACH#2 PW-Eng    CITY COUNCIL    Downtown Exte](#)  
[16-02-08    ATT #3 - Meter Extension to 8pm Mon - Sat only - DBAA.p](#)  
[16-02-08    ATT #4 - Valet Parking Fee Adjustment - DBA.pdf](#)

## ORDER OF THE AGENDA

Note: The City Council may consider reordering the sequence in which items appearing on this evening's agenda will be considered by the City Council.

## PUBLIC HEARINGS

- PH-1.    [15-425](#)    CC - ADOPTION OF AN ORDINANCE ESTABLISHING THE CULVER CITY ARTS DISTRICT BUSINESS IMPROVEMENT DISTRICT AND APPROVING THE LEVY OF THE DISTRICT ASSESSMENT FOR 2016.

**Attachments:**    [ATT 1 Ordinance Establishing CC Arts District BID.pdf](#)

#### ACTION ITEMS

- A-1.    [15-379](#)    CC - FOUR-FIFTHS VOTE REQUIREMENT: (1) CONSIDER A RECOMMENDATION BY THE SUSTAINABILITY SUBCOMMITTEE TO DISCUSS ENTERING INTO AN AGREEMENT WITH ARTS EARTH PARTNERSHIP IN AN AMOUNT NOT-TO-EXCEED \$94,000 TO PREPARE A SUSTAINABLE CITY PLAN AND TO IMPLEMENT A SUSTAINABLE BUSINESS CERTIFICATION PROGRAM; (2) CONSIDERATION OF A RELATED BUDGET AMENDMENT.

**Attachments:**    [16-02-08 CM Attachment 1 Sustainability Plan and Business Certif](#)  
[16-02-08 CM Attachment 2 March 20, 2015 EAP Sustainable City |](#)  
[16-02-08 CM Attachment 3 REV ProposedSustainabiiltyAdvisoryB](#)  
[16-02-08 CM Attachment 4 Support Letters for AEP Proposal to C](#)

- A-2.    [15-551](#)    CC - APPOINTMENT TO FILL A VACANCY FOR SEAT NUMBER 1 FOR AN UNEXPIRED TERM ENDING JUNE 30, 2016 ON THE PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION.

**Attachments:**    [PRCS Applicants and Bodies to Which They Applied in 2015](#)  
[16-02-08 ATT #2 - Applications.pdf](#)

- A-3.    [15-547](#)    CC - (1) CONSIDERATION OF THE CREATION OF A BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE OF NINE MEMBERS TO PROVIDE INPUT AND PARTICIPATE IN PLANNING FOR CITY BICYCLE AND PEDESTRIAN PROJECTS; AND (2) (IF THE COMMITTEE IS CREATED) AUTHORIZE THE CITY MANAGER TO ADVERTISE AND SOLICIT APPLICATIONS FROM QUALIFIED PERSONS TO SERVE ON THE COMMITTEE.

**Attachments:**    [PDF BPAC Application.pdf](#)

- A-4.    [15-378](#)    CC -APPOINTMENT OF SEVEN MEMBERS TO THE CULVER CITY ARTS DISTRICT ADVISORY BOARD FOR CALENDAR YEAR 2016.

**Attachments:**    [16-02-08-ATT NO 1 Updated CCAD BID 2016 Work Plan.pdf](#)

- A-5.    [15-548](#)    CC - FOUR-FIFTHS VOTE REQUIREMENT - (1) RECEIVE AND FILE THE FINANCIAL STATEMENTS FROM THE 2015 CULVER CITY SUMMER CONCERT SERIES; (2) APPROVE A BUDGET AMENDMENT APPROPRIATING \$40,775 FROM THE GENERAL FUND; (3) APPROVE AN MEMORANDUM OF UNDERSTANDING AND LICENSE AGREEMENT WITH BOULEVARD MUSIC IN AN AMOUNT NOT-TO-EXCEED \$40,775 FOR THE 2016 CULVER CITY SUMMER CONCERT SERIES; AND (4) APPROVE A FEE WAIVER FOR THE \$119 CITY BANNER PERMIT APPLICATION FEE.

**Attachments:**    [16-02-08 CM Attachment 1 2015 Summer Concerts Financials.pdf](#)  
[16-02-08 CM Attachment 2 2016 Summer Concerts Financial Prop](#)  
[16-02-08 CM Attachment 3 2016 Summer Concerts Letter.pdf](#)



- A-6.    [15-558](#)    CC   -   (1)   CONSIDERATION   OF   RECOMMENDATIONS  
FROM THE CITY COUNCIL AD HOC CHARTER REVIEW  
SUBCOMMITTEE OF PROPOSED REVISIONS TO THE  
CITY CHARTER RELATED TO (A) CHANGING THE  
APPOINTING AUTHORITY AND REPORTING  
RESPONSIBILITIES OF THE FIRE CHIEF AND POLICE  
CHIEF FROM THE CITY COUNCIL TO THE CITY  
MANAGER; (B) THE INELIGIBILITY OF A PERSON WHO  
HAS RESIGNED FROM CITY COUNCIL TO RUN FOR THE  
OFFICE OF CITY COUNCIL MEMBER FOR A PERIOD OF  
FOUR YEARS; (C) CHANGING TERM LIMITS FOR CITY  
COUNCIL MEMBERS FROM TWO FULL TERMS TO  
THREE FULL TERMS; AND (D) REGULAR MEETING  
DATES OF THE CITY COUNCIL AND (2) DIRECT THE CITY  
MANAGER AS DEEMED APPROPRIATE.

**Attachments:**   [16-02-08   ATT #1 - Charter of 2006 WITH PROPOSED AMENDMEN](#)

PUBLIC COMMENT - ITEMS NOT ON THE AGENDA (CONTINUED)

ITEMS FROM MEMBERS

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