

**City of Culver City, California
Agenda Item Report**

Meeting Date: 09/24/2012		Item Number: C-2	
CITY COUNCIL AGENDA ITEM: Award of a Construction Contract to Icon West Inc., as the Lowest Responsive and Responsible Bidder, for the Construction of the Transfer Station Wall Repair Project, P-948			
Contact Person/Dept.: Hong Wang/PW		Phone Number: 310-253-5604	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (09/20/12); (Email) Icon West Inc. and all other bidders (09/19/12)			
Department Approval: Charles D. Herbertson (09/14/12)		City Attorney Approval: Carol Schwab (by H. Baker) (09/19/12)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (09/19/12)		City Manager Approval: John M. Nachbar (09/19/12)	

RECOMMENDATION:

Staff recommends the City Council award a construction contract to Icon West, Inc., as the lowest responsive and responsible bidder, for the construction of Transfer Station Wall Repair Project, P-948.

BACKGROUND:

The Culver City Transfer Station, located at 9275 West Jefferson Boulevard, was originally constructed in 1984. Since that time it has been under continuous heavy use. Trash, recyclable material, and green waste are delivered and sorted in the facility before being sent to recycling facilities, refuse to energy conversion facilities, or various landfills.

Due to its heavy use, the facility has experienced some wear and tear as well as damage. The tipping floor was resurfaced with iron aggregate cement in 2011. Currently, there is an immediate need to perform structural repair and strengthening on two precast exterior wall panels which have been dislocated.

RTI Consulting, Inc. (on the list of City Council approved on-call engineering firms) was selected to perform investigation and design of the wall repairs due to its expertise and excellent past project performance. The plans have been reviewed and a Building Permit is ready to be issued to the Contractor.

Since the engineer's cost estimate for this project was less than \$75,000 and the project is an approved Capital Improvement Project in the current fiscal year budget, the Public Works Department administratively advertised the project for bids in

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August 2012, in accordance with the Culver City Municipal Code and the City's Purchasing Policy.

DISCUSSION:

On September 6, 2012, the City Clerk's Office publicly opened the bids. Four (4) contractors responded with the following bid amounts:

	<u>CONTRACTOR</u>	<u>BID AMOUNTS</u>
1	Icon West, Inc.	\$71,740
2	The Richards Group	\$74,999
3	ACE Restoration and Waterproofing, Inc.	\$115,915
4	New Visions Construction Co	\$124,500

Staff reviewed the bid proposal of the apparent lowest bidder, Icon West, Inc. and found the bid documents responsive and complete. Its bid bond, contractor's license, qualifications, and worker's compensation insurance were reviewed and determined to meet City requirements. Representatives from the City of Santa Monica and UCLA indicated that Icon West, Inc.'s performance was satisfactory on their construction projects.

Since there are no residents adjacent to the facility and there is a need to maintain the transfer station's operation, the proposed construction hours are from 3 pm to 12 am. Construction inspection and testing services will be provided from the City Council approved on-call engineering firms.

FISCAL ANALYSIS:

Project Budget	
Funding Source	Amount
Refuse Enterprise Fund (20280000 PZ948)	\$250,000
Total	\$250,000

Estimated Project Expenses	
RTI Consulting, Inc.	\$30,000
Construction Contract (Icon West, Inc)	\$71,740
20% Contingency	\$15,000
Construction Management and Inspection Services	\$15,000
Total Estimated Expenditure	\$131,740

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Funds remaining after all project costs have been paid will remain in the Refuse Fund's Fund Balance and can be used for future projects or for operations and maintenance of the City's refuse operations.

ATTACHMENTS:

None.

MOTIONS:

That the City Council:

1. Award a construction contract to Icon West, Inc., as the lowest responsive and responsible bidder, in the amount of \$71,740 for the Transfer Station Wall Repair Project, P-948; and,
2. Authorize the Public Works Director/City Engineer to approve change orders for a not-to-exceed amount of \$15,000; and,
3. Authorize the City Attorney to review/prepare the necessary documents; and,
4. Authorize the City Manager to execute such documents on behalf of the City.