

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 12/1/2008		Item Number: <u>A-3</u>	
AGENDA ITEM: Consideration of Granting a Leave of Absence Request from Planning Commissioner Marcus Tiggs and Direction to Staff on What Process to be Followed in Making an Interim Appointment to the Planning Commission and Potential Appointment of a Prior Commissioner to Immediately Fill the Seat Left Temporarily Vacant.			
Contact Person/Dept.: Thomas Gorham, Planning Manager		Phone Number: (310) 253-5727	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master E-Mail Notification List (11/26/08)			
Department Approval: Sol Blumenfeld (12/01/08)		City Attorney Approval: Carol Schwab (by H. Baker)(12/26/08)	
Chief Financial Officer Review: Jeff Muir (by M. Noller) (11/25/08)		City Manager Approval: Jerry B. Fulwood (11/26/08)	
<u>RECOMMENDATION:</u> Staff recommends the City Council grant Planning Commissioner Marcus Tiggs a one year leave of absence and appoint a member to the Planning Commission on an interim basis for 1 year to fill Mr. Tiggs' seat. <u>BACKGROUND/DISCUSSION:</u> On June 2, 2008, the City Council reappointed Mr. Marcus Tiggs to the Planning Commission for a second four-year term to Office No. 4. Mr. Tiggs term began on July 1, 2008 and continues until June 30, 2011. On November 4, 2008, Mr. Tiggs submitted a letter (Attachment No. 1) through the City Manager to the Mayor and Council requesting a 1 year leave of absence from the Planning Commission due to his Army National Guard deployment to Kosovo. In recognition of Mr. Tiggs exemplary work on the Planning Commission, the Council may want to temporarily fill the vacancy until he returns from his military service in November 2009 and further, may want to consider selecting a prior Planning Commissioner for the temporary appointment in order to reduce the learning curve and facilitate the Commission's work. Alternatively, Council may want to consider directing staff to advertise for the vacancy in this temporary appointment for one year, or may choose to leave the seat vacant (although this last option is not recommended by staff).			

City of Culver City, California
City Council Agenda Item Report

City Council Policy 3102 provides that Commission vacancies are to be filled through advertisement of the vacancy. However, in reading the pertinent parts of City Council Policy 3102, the Policy does not seem to contemplate an interim appointment. Therefore, the City Council may determine to fill this temporary vacancy with a temporary, interim appointment without advertisement of the vacancy.

FISCAL IMPACT:

There is no fiscal impact associated with this proposed action.

ATTACHMENTS:

1. Commission Leave of Absence Request dated November 4, 2008
2. City Council Policy 3102

MOTION:

That the City Council:

1. Grant Planning Commissioner Marcus Tiggs a 1 year leave of absence from the Planning Commission effective November 12, 2008.

AND

- 2A. (Staff recommendation) Appoint _____ (a former Planning Commissioner) to the seat left temporarily vacant by the leave of absence granted to Commissioner Marcus Tiggs on a 1 year interim basis expiring November 12, 2009;

OR

- 2B. Direct staff to solicit interest from former Planning Commissioners to fill Office No. 4 as Planning Commissioner on a 1 year interim basis expiring November 12, 2009 and return to the City Council with a list of interested former Commissioners at the City Council meeting of December 22, 2008.

OR

City of Culver City, California
City Council Agenda Item Report

3. Direct Staff to advertise for the temporary appointment of Planning Commissioner on a 1 year interim basis expiring on November 12, 2009 and return to the City Council on January 26, 2009.

OR

- 4.____ Determine to leave Office No. 4 vacant until Commissioner Tiggs returns.