

City of Culver City, California
City Council Agenda Item Report

Meeting Date: April 13, 2009		Item Number: <u>A-4</u>	
AGENDA ITEM: Authorization to File an Application for US Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program Funds under the American Recovery and Reinvestment Act of 2009 (ARRA) and Approval of a Memorandum of Understanding (MOU) with the City of Los Angeles to Act as Fiscal/Reporting Agent for This Grant.			
Contact Person/Dept.: Carmen Zarate, Senior Mgmt. Analyst & Lt. Dean Williams, Police Department		Phone Number: (310) 253-6104	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master E-Mail Notification List (04/08/09)			
Department Approval: Don Pedersen (04/07/09)		City Attorney Approval: Carol Schwab (by H. Baker) (04/07/09)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (04/08/09)		City Manager Approval: Jerry B. Fulwood (04/08/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council authorize the filing of an application with the US Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program funds under the American Recovery and Reinvestment Act of 2009 (ARRA), approve a Memorandum of Understanding (MOU) with the City of Los Angeles which will act as the fiscal and reporting agent for the grant. <u>BACKGROUND:</u> The City Council directed staff to seek grants under the American Recovery and Reinvestment Act of 2009 (ARRA) (also know as the “economic stimulus package”). The Department of Justice, Bureau of Justice Assistance, has determined that Culver City is eligible to receive ARRA funds through a statutory formula that is based on crimes reported to the state. Culver City’s allocation is \$90,336 as determined by this formula. The City of Los Angeles has been designated as the fiscal agent for this grant, and Culver City is considered a disparate jurisdiction with 78 other jurisdictions in Southern California. Los Angeles will be responsible for coordinating the application process and the overall management and monitoring of the grant. The funded amount will be subject to administrative costs incurred by Los Angeles.			

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DISCUSSION:

The Police Department's staff recommends the funds be used to install video and monitoring cameras in the police department's jail. The installed system will modernize and update the jail's safety and security and provide for greater management oversight of jail operations.

The deadline to submit the program narrative, scope of work and budget narrative to the City of Los Angeles is April 15, 2009.

Additionally, the City of Los Angeles is requiring each jurisdiction to execute an MOU which will acknowledge the following points:

1. Funding is in the amount of \$90,336 or less;
2. Culver City will submit quarterly reports to the City of Los Angeles;
3. City of Los Angeles is the fiscal agent for the grant; and,
4. The proposed project fulfills the objectives of this award (including preserving and creating jobs).

FISCAL ANALYSIS:

No matching funds are required by the City. However, there are strict financial reporting requirements and other program documents which must be executed before funding is made available, including the execution of the MOU with the City of Los Angeles.

A preliminary estimate by New Cal Electric Company for installation of a video and monitoring system was \$121,742. Should the City Council approve this request, staff will seek competitive bids and match system requirements with awarded grant funds. In the event the estimated costs for the minimum requirements of a competent system exceed grant funds, the Police Department intends to use asset seizure funds to accomplish the installation. Such a contract would be presented to the City Council for the Council's consideration and potential award, and a budget amendment will be included at that time to appropriate the necessary funding.

ATTACHMENTS:

None.

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MOTIONS:

That the City Council:

1. Authorize the filing of an application with the US Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program funds under the American Recovery and Reinvestment Act of 2009 (ARRA); and,
2. Approve a Memorandum of Understanding (MOU) with the City of Los Angeles to act as the fiscal/reporting agent for this grant; and,
3. Authorize the City Attorney to review/prepare the necessary documents; and,
4. Authorize the City Manager to execute such documents on behalf of the City.