

REGULAR MEETING OF THE
PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

November 1, 2016
7:00 P.M.

Call to Order & Roll Call

Chair Heineman called the meeting of the Parks, Recreation and Community Services Commission to order at 7:00 P.M.

Present: Chair Kay Heineman
 Vice Chair Laura Stuart
 Commissioner Scott Garland
 Commissioner William Rickards
 Commissioner Scott Zeidman

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Pledge of Allegiance

Barbara Silverstein led the Pledge of Allegiance.

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Public Comment for Items NOT on the Agenda

Chair Heineman invited public participation.

No speakers came forward and no cards were received.

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Consent Calendar

Item C-1

Meeting Minutes - October 12, 2016

MOVED BY VICE CHAIR STUART, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF OCTOBER 12, 2016.

Chair Heineman received clarification that because there was no quorum, there were no minutes for the Parks Tour

but Commissioners were free to share their notes and thoughts on the Tour at the end of the meeting.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Informational Item Regarding Parks, Recreation and Community Services Department Youth and Family Programs

Daniel Hernandez, Parks, Recreation and Community Services Director, introduced the presentation and the Youth and Family Programs team.

Dawn Melton, Recreation Supervisor, Youth and Teen Programs, discussed programs offered; events; and she presented an organizational chart for the Recreation Division.

Mike Wood, Parks and Playgrounds Recreation Coordinator, reviewed monthly usage numbers and discussed staff responsibilities.

Discussion ensued between Mr. Wood and Commissioners regarding attendance drop off due to inadequate flyer distribution; notification through the School District email system; the size of the School District database; how usage numbers are derived; and park staffing.

Stafford Hamlin, Culver City Afterschool Recreation Program and Day Camp Programs; presented user numbers for the different programs; discussed staff responsibilities; and reviewed the activities involved in each program.

Discussion ensued between the speaker and Commissioners regarding the speaker's personal involvement; space limitations of the programs; afterschool hours; fee structure; and the return of winter break camp.

Arames White-Shearin, Teen Center, outlined Teen Center programs and events; eligibility requirements for participation; ages and number of participants; operating hours; program costs; lack of new teen centers in other cities; summer camp; and special events and their partners.

Discussion ensued between the speaker and Commissioners regarding enrollment capacity for winter camp; expanding enrollment if demand is high; staffing concerns with expansion; drop-ins vs. enrolled students; emergency information kept on all participating students; the perception of need for the program in the community; the Whole Child Community Group; a request for staff input on the survey; annual fees; whether there are additional charges connected to field trips; the UCLA partnership for tutoring; space limitations; the amount of space available at school sites; and praise for the entire team and their hard work.

Chair Heineman invited public input.

No cards were received and no speakers came forward.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY VICE CHAIR STUART AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-2

Planning Session: Continuing In-Depth Discussion and Planning of Parks, Recreation and Community Services (PRCS) Commission Community Conversations - Topic #7, with the Working Title, "Growing Up In or Attending School In Culver City: A Continuing Conversation on Culture and Race"

Commissioner Rickards reported on the focus of the Conversation; discussed insights from high school students; he provided handouts for the Commissioners containing the topics and structure of the Conversation as

it stands; and he discussed involvement of community leaders and volunteers.

Commissioner Garland reported on a potential candidate for the role of facilitator for the Conversation.

Discussion ensued between staff and Commissioners regarding the handout; whether participation would include students only or parents and teachers as well; concern that the Conversation could turn into a complaint session; the role of adults in the Conversation; identification of issues; examining contributions and experiences; allowing room for authentic concerns; whether the Council Chambers would be an appropriate venue; whether a seated environment without tables would allow students to speak more freely; whether the number of topics warrant multiple conversations; the target date of February 7, 2017; and unanimous support for the item and the progress made to date.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT FROM THE PLANNING SESSION: CONTINUING IN-DEPTH DISCUSSION OF PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION COMMUNITY CONVERSATIONS - TOPIC #7, WITH THE WORKING TITLE, "GROWING UP IN OR ATTENDING SCHOOL IN CULVER CITY: A CONTINUING CONVERSATION ON CULTURE AND RACE," WHICH IS TENTATIVELY SCHEDULED FOR FEBRUARY 7, 2017.

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Item A-3

(Standing Item) Updates from the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees

Discussion ensued between staff and Commissioners regarding the draft of the survey; a request the Commissioners review the survey prior to the budget talks; electronic delivery; a request that the PDF be distributed by staff; color coding of comments; Commission consensus to agendize a review of the survey at the next meeting; communication with the

Superintendent; Survey Monkey; e-mail distribution of the California Parks flyer; and Commissioner Garland reported issues receiving email.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-4

(Standing Item) Review of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and its Ad Hoc Subcommittees

Discussion ensued between staff and Commissioners regarding the survey review; whether anyone would be presenting at the next meeting; and clarification that updates on the Community Conversation had been moved to be a standing item.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT ON UPCOMING AGENDA ITEMS.

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Public Comment - Items Not on the Agenda

Chair Heineman invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received but she noted that several Commissioners had received information on the Senior Center Holiday Certificate program.

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Items from Staff

Daniel Hernandez, Parks, Recreation and Community Services Director, reported that Syd Kronenthal Park playground equipment would be installed and operational by the end of the year; discussed the success of the Carnival at Lindberg Park; the fun had at the Senior Center Halloween Party; and further issues with the Pool and progress made to date on the Guidelines.

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Items From Commissioners

Commissioner Garland detailed the activities and success of the Disability Carnival and he reported on a U.S. Youth Volleyball League he observed at Veterans Park.

Chair Heineman suggested that the Commission send a thank you note to the Disability Advisory Committee for their work on the Carnival and she discussed her Parks Tour experience noting that the newly completed mural was a highlight.

Commissioner Rickards discussed the Parks Tour; the playground equipment at Syd Kronenthal Park; and he noted on-going graffiti issues at Culver West.

Discussion ensued between staff and Commissioners regarding capital projects; City Council adoption of the Veterans Auditorium renovations; specialty crews for renovations; clarification that Public Works will act as the project manager for the renovation; and the voluntary aspect of the Senior Center lunch program and restrictions encountered with the County Grant.

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Adjournment

There being no further business, at 8:16 P.M., the Parks, Recreation and Community Services Commission adjourned to a meeting to be held on Tuesday, December 6, 2016 at 7:00 P.M.

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Patricia A. Mooney
ATTENDING SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Kay Heineman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the
State of California that, on the date below written, these
minutes were filed in the Office of the City Clerk, Culver
City, California and constitute the Official Minutes of said
meeting.

Jeremy Green
DEPUTY CITY CLERK

Date