

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 07/11/05		Item Number: <u>A-4</u>	
AGENDA ITEM: Consideration of Approval of the Revised Classified Classification Specification for Sanitation Crew Supervisor.			
Contact Person/Dept.: Amy Webber		Phone Number: 310-253-5652	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master Notification List and Culver City Employees Association 07/06/05			
Department Approval: Serena Wright 6/30/05		CAO Approval: Deborah Fancett for Jerry Fulwood 7/5/05	
City Controller Approval: N/A			
<u>RECOMMENDATION:</u> That the City Council approve the Revised Classified Classification Specification for Sanitation Crew Supervisor. <u>BACKGROUND:</u> The Sanitation Crew Supervisor classification has not been recruited for in the past as the current incumbents were reclassified in 1998. The recent vacancy in this classification prompted the Personnel Department staff to review the existing classification specification in preparation for recruitment. <u>DISCUSSION:</u> The Personnel Department is proposing to change the number of years to obtain the required certification listed in the "License and Certificate" section of the classification specification (Attachment 1, page 2). The original classification specification allotted five (5) years for the reclassified incumbents to receive the required certification; however, it is reasonable to expect a new incumbent to receive the required certification within one (1) year of the date the new employee is appointed to the classification of Sanitation Crew Supervisor. In order to receive any of the below listed professional certifications, a participant must attend a one (1) week training class followed by a written examination evaluating their knowledge.			

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The following is a listing of the acceptable certification areas:

1. Solid Waste Management and Operations; or
2. Refuse Collection; or
3. Refuse Transfer Station Operations; or
4. Industrial Supervision

In addition to the above, minor changes have been made throughout the classification specification updating the language and creating consistency with terminology used in the City's classification specification across all classes.

On June 15, 2005, the Civil Service Commission approved the revised classified classification specification for Sanitation Crew Supervisor.

FISCAL ANALYSIS:

None.

ATTACHMENTS:

1. Revised Classified Classification Specification for Sanitation Crew Supervisor
2. Sanitation Division of the Public Works Department Organizational Chart

MOTION:

That the City Council:

Approve the Revised Classified Classification Specification for Sanitation Crew Supervisor.