

**THESE MEETING MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE DISABILITY ADVISORY COMMITTEE**

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REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

September 17, 2025
6:30 P.M.

Call To Order & Roll Call

Chair Albertson called the regular meeting of the Culver City Disability Advisory Committee to order at 6:31 P.M. at the Senior Center.

Members Present: Marie Albertson, Chair
Yu-Ngok Lo, Vice Chair
Suleman Adeyemi, Member*
Jessica Burnett, Member
Robin Langman, Member
Shellena Leftridge, Member**
Marcy Sookne, Member
Robyn Tenensap, Member

*Member Adeyemi arrived at 6:35 P.M.

**Member Leftridge at 6:36 P.M.

Absent: Janice Goldhaber, Member

Staff Present: Jill Thomsen, Recreation and Community
Services Supervisor
Stephanie DaVall, Recreation and Community
Services Coordinator
Nick Adams, Recreation and Community
Services Specialist
Jesse Roth, Associate Analyst

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Pledge of Allegiance

Member Tenensap led the Pledge of Allegiance.

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Public Comment for Items NOT On the Agenda

Chair Albertson invited public comment.

Jesse Roth, Associate Analyst, indicated that Molly McLean had signed up to speak but was not present in person or online.

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Receipt of Correspondence

Jesse Roth, Associate Analyst, indicated that no correspondence had been received.

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Consent Calendar

None.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

DAC – Receive and File the Final Disability Awareness Month Events Plan for October 2025 with Amendments If Any

Chair Albertson introduced the item.

Member Adeyemi joined the meeting.

Jesse Roth, Associate Analyst, provided a summary of the material of record.

Member Leftridge joined the meeting.

Nick Adams, Recreation and Community Services Specialist, discussed movies planned.

Member Tenensap indicated that she would not be able to attend the Carnival but would be able to help beforehand.

Discussion ensued between staff and Committee Members regarding the Disability Awareness Month Events Plan; movies being shown in Room A-4 at the Senior Center; the need for help with the library display; input on content; Girl Scout training; volunteers; the need for help running the games; arts and crafts; photos; the schedule; setup time; appreciation for help whenever volunteers can come; encouragement to come early; and donation drop offs.

Chair Albertson reported issuing a formal invitation to Council Members at the September 8 City Council meeting to attend the Abilities Carnival noting that she had also read the DAC letter to them, and she encouraged everyone to spread the word about the Carnival.

MOVED BY MEMEBR ADEYEMI AND SECONDED BY MEMBER TENENSAP THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE THE FINAL DISABILITY AWARENESS MONTH EVENTS PLAN FOR OCTOBER 2025, WITH AMENDMENTS.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ADEYEMI, ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE,
LO, SOOKNE, TENENSAP
NOES: NONE
ABSENT: GOLDHABER

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Item A-2

DAC - Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc Subcommittees

Chair Albertson reported that the 2028 Summer Olympics Preparation Ad Hoc Subcommittee had not met.

Member Lo indicated that the Architectural Barriers Ad Hoc Subcommittee had not met but had been in correspondence.

Jill Thomsen, Recreation and Community Services Supervisor, indicated that she would email the boards and flyer draft the next day and she indicated that the AARP Age-Friendly

Communities Ad Hoc Subcommittee would not be working on anything until 2026.

Additional discussion ensued between staff and Committee Members regarding the practice of inviting younger children to the Carnival; increasing comfort around people with disabilities; and participation by the Boy Scouts.

Chair Albertson discussed the People-First Language and Disability Etiquette for Staff Training Ad Hoc Subcommittee; getting started on the planned event; and working to schedule a meeting.

Member Sookne indicated that the Disability Awareness Month Letter Writing Ad Hoc Subcommittee had not met noting that it was hard to thank people for something they had not done yet.

Discussion ensued between staff and Committee Members regarding approval of the basic outline and drafts; the ability to provide detail later; the deadline to provide the letters to staff; coordination with staff to set up a meeting; and the memo draft deadline for the People-First Language and Disability Etiquette for Staff Training Ad Hoc Subcommittee.

MOVED BY MEMBER TENENSAP AND SECONDED BY VICE CHAIR LO THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE DISABILITY ADVISORY COMMITTEE AD HOC SUBCOMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ADEYEMI, ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE,
LO, SOOKNE, TENENSAP
NOES: NONE
ABSENT: GOLDHABER

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Item A-6

**DAC - Receipt and Filing of the Disability Advisory Committee
2025/2026 Meeting Calendar and the Upcoming Agenda Items
List, With Adjustments, If Any**

Jesse Roth, Associate Analyst, provided a summary of the material of record.

MOVED BY MEMBER TENENSAP AND SECONDED BY MEMBER LANGMAN THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE DAC 2025/2026 MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ADEYEMI, ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE,
LO, SOOKNE, TENENSAP
NOES: NONE
ABSENT: GOLDHABER

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Public Comment for Items NOT On the Agenda (Continued)

Chair Albertson invited public comment.

Jesse Roth, Associate Analyst, indicated that the member of the public who had signed up for public comment had not shown up.

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Items from Disability Advisory Committee Members/Staff

Jesse Roth, Associate Analyst, thanked Stephanie DaVall and Nick Adams for stepping in at the last minute to help noting illness affecting the team; reported receipt of email from Committee Members expressing concern about suspicious emails received; and discussed a phishing test sent out by Culver City Information Technology.

Jill Thomsen, Recreation and Community Services Supervisor, thanked Mike Odunze and Nick Adams for their work on the Carnival and asked Committee Members planning to volunteer to email staff by September 26 to let them know what time they will be present.

Discussion ensued between staff and Committee Members regarding waiver forms; a reminder that information items were being reported and, per Brown Act rules, questions were not permitted; and staff assurance that email with additional information would be sent out to Committee Members.

Member Sookne expressed disappointment that many items had gone missing since last year and she indicated that she had Carnival flyers to share.

Vice Chair Lo acknowledged the phishing email.

Chair Albertson reported attending the Advisory Committee on Housing and Homelessness (ACOH) meeting on September 16, 2025 as a member of the public; discussed the presentation provided by the Livable Communities Initiative (LCI) on walkable and bikeable communities; questions asked about accessibility for the planned communities; and she encouraged Members to attend Committee, Board, or Commission meetings as an individual to use their voice for anything they feel is important.

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Adjournment

There being no further business, at 7:18 P.M., the Disability Advisory Committee adjourned to a meeting to be held on Wednesday, October 8, 2025, at 6:30 P.M.

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Jesse Roth
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Marie Albertson
CHAIR of the Culver City Disability Advisory Committee,
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date