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CITY OF CULVER CITY FINANCE ADVISORY COMMITTEE

REGULAR MEETING OF THE  
CITY OF CULVER CITY  
FINANCE ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

December 13, 2017  
7:00 p.m.

**CALL TO ORDER & ROLL CALL**

Chair Alexander called the meeting of the City of Culver City Finance Advisory Committee to order at 7:00 p.m. in the Dan Patacchia Meeting Room at City Hall.

**Members Present:**        **CRYSTAL ALEXANDER**, Chair  
                                 **DAVID TROVATO**, Vice Chair  
                                 **JOSE CASAREZ**, Member\*  
                                 **SEAN KEARNEY**, Member  
                                 **ALEJANDRO LARA**, Member  
                                 **JANE LEONARD**, Member  
                                 **STEVEN REITZFELD**, Member

\*Member Casarez arrived at 7:04 p.m.

**Absent:**                    **BRYAN SUA**, Member

**Staff Present:**        **Jeff Muir**, Chief Financial Officer  
                                 **Erica McAdoo**, Senior Budget Management Analyst

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**Pledge of Allegiance**

Jane Leonard led the Pledge of Allegiance.

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**Public Comment for Items NOT On the Agenda**

Chair Alexander invited public comment.

No cards were received and no speakers came forward.

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### **Consent Calendar**

#### **Item C-1**

### **Meeting Minutes**

MOVED BY COMMITTEE MEMBER LARA AND SECONDED BY COMMITTEE MEMBER REITZFELD THAT THE FINANCE ADVISORY COMMITTEE APPROVE THE MINUTES FOR THE REGULAR FINANCE ADVISORY COMMITTEE MEETING OF OCTOBER 11, 2017 (ABSENT MEMBERS CASAREZ AND SUA, WITH MEMBER LEONARD ABSTAINING DUE TO HER ABSENCE FROM THAT MEETING).

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### **Action Items**

#### **Item A-1**

### **Approval of Measure Y Sales Tax Status Report for Transmittal to City Council**

Member Casarez joined the meeting.

Discussion ensued between staff and Committee Members regarding the generous gains for restaurants and hotels; a correction to the date of the report to indicate the most recent reporting period; general trends; and construction in the downtown area.

THE FAC PASSED A MOTION APPROVING THE MEASURE Y SALES TAX REPORT FOR TRANSMITTAL TO THE CITY COUNCIL AS CORRECTED (ABSENT MEMBER SUA).

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#### **Item A-2**

### **Receive Reports from Subcommittees**

Member Casarez reported that the Marijuana Task Force had been disbanded

and he indicated the need to recuse himself from future consideration of any items about cannabis due to his plans to apply for a license.

Discussion ensued between staff and Committee Members regarding the conflict of interest review by the City Attorney; the status of the process in the City; the addition of parks and daycare to the list of sensitive receptors in the City; maps created reflecting available locations; the number of manufacturing and cultivation licenses available in the Culver City; the ballot measure for taxation; the ballot statement; the request by the Mayor for Chair Alexander to be a signatory to be on the pro argument as Chair of the FAC; Committee consensus to support taxation; clarification that there are no arguments against; issues with the delivery model; monitoring and enforcement; the authority of the City to make changes to the regulatory framework; public input; actions of other area cities; social equity; the status of the Short Term Rental Task Force; the status of the Request for Proposals (RFP) for the Disaster Cost Recovery Strategic Plan Development and Training; distribution of the RFP; the budget; clarification regarding the requirements to be well-versed in national incident management and incident command system processes; the scope of services; scope of training; whether filming the training is allowable for future employees; concern with continuing expenses; appreciation to staff for their support and the Subcommittee for their work; and staff agreement to alert Committee Members when the RFP is released.

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#### **Public Comment – Items NOT on the Agenda (Continued)**

None.

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#### **Receipt of Correspondence**

None.

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Item S-1

#### **Discussion of January Agenda**

Discussion ensued between staff and Committee Members regarding Transportation Demand Management; developer fees; whether to conduct a study of development impact fees; consideration of options in January; City

management of a program to reduce the impacts of transportation by Culver City businesses and their employees; consideration of different strategies; employment of a ballot consultant regarding the possible extension of Measure Y; changes to state and local taxes by the federal government; items considered on the January 2017 agenda; the update of the mid-year forecast; a presentation on the memorial enterprise fund; whether to defer meeting until February; letters received regarding short term rentals; limits to the number of allowable days per year for rentals; and a status update on City review of the General Plan.

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#### **Items from Committee Members/Staff**

Discussion ensued between staff and Committee Members regarding the Arts District Business District; fees charged; current practices vs. past practices; business districts in the City; assessments managed by the City; administration billing; approved budgets; Arts District fundraisers for City improvements; redevelopment funds; streetlights; Assessment Districts vs. Business Improvement Districts; the non-profit designation of the Downtown Business Association; the recent Americans with Disabilities Act assessment; status of the parcel at the northwest corner of Centinela and Washington owned by the redevelopment agency; redevelopment projects; bond refinancing; debt service savings to the successor agency; and taxing entities of the successor agency.

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## **Adjournment**

There being no further business, at 8:05 p.m., the Finance Advisory Committee adjourned its meeting to Wednesday, January 10, 2018 at 7:00 p.m. in the Dan Patacchia Meeting Room.

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Michelle Villongco  
SECRETARY of the Culver City Finance Advisory Committee  
Culver City, California

APPROVED

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Crystal Alexander  
CHAIR of the Finance Advisory Committee, Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date