

**City of Culver City, California
Agenda Item Report**

Meeting Date: 10/24/2011		Item Number: <u>C-10</u>	
CITY COUNCIL AGENDA ITEM: FOUR FIFTHS VOTE REQUIREMENT - Acceptance of a Grant from the State of California in the Amount of \$20,000 and Appropriation of Such Grant Funds to Purchase Equipment and Supplies for Hazardous Materials Program Changes to Comply with New State Requirements.			
Contact Person/Dept.: Michael Bowden, Fire Marshal		Phone Number: (310) 253-5926	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Meetings and Agendas – City Council (10/20/11)			
Department Approval: Michael Bowden (10/20/11)		City Attorney Approval: Carol A. Schwab (10/20/11)	
Chief Financial Officer Approval: Jeff Muir (10/20/11)		City Manager Approval: John M. Nachbar (10/20/11)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council accept a grant in the amount of \$20,000 from the State of California and appropriate such grant funds to purchase computer hardware, software, and programing for the implementation of the State mandated conversion to electronic reporting of hazardous materials business operations within Culver City. A BUDGET AMENDMENT REQUIRES A FOUR-FIFTHS VOTE <u>BACKGROUND/DISCUSSION:</u> The Culver City Fire Department (CCFD) applied for grant funds to assist with hazardous material program modifications to meet the compliance requirements of AB 2286. This new law requires all hazardous materials regulated businesses and Unified Program Agencies (CCFD) to use the internet to file the required Unified Program information electronically. The grant funds will be used for the purchase of field inspection computers (tablets), public notifications and outreach, as well as software conversions and programming changes. <u>FISCAL ANALYSIS:</u> The acceptance of this \$20,000 grant does not require any matching funds. The grant funds will be distributed over a two (2) year period beginning in Fiscal Year 2011/2012 as follows:			

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Grant Funds	FY 2011/2012	FY 2012/2013
Personnel Services	\$1,500	\$1,500
Supplies/Materials	\$1,000	\$1,000
Equipment/Software	\$10,000	\$5,000
Fiscal Year Total	\$12,500	\$7,500
Total		\$20,000

ATTACHMENTS:

1. Certified Uniform Program Agency Electronic Reporting Grant Agreement
2. Culver City Fire Department Grant Application

MOTION:

That the City Council:

1. Approve acceptance of a grant in the amount of \$20,000 from the State of California for the purchase of equipment and supplies for the modification and implementation of electronic hazardous materials reporting program; and,
2. Approve a budget amendment to appropriate grant revenue and expenditures, in the amount of \$20,000, to fund 423 – Operating Grants (a budget amendment requires a four-fifths vote); and,
3. Authorize the City Attorney to review/prepare the necessary documents; and,
4. Authorize the City Manager to execute such documents on behalf of the City..