

**City of Culver City, California
Agenda Item Report**

Meeting Date: 3/14/2011		Item Number: <u>C-2</u>	
CITY COUNCIL AGENDA ITEM: Authorization to Publish Notice Inviting Bids for the Veterans Memorial Park Facilities Americans with Disabilities Act Door Improvement Project (Community Development Block Grant Project # 601317-10)			
Contact Person/Dept.: Eric Mirzaian/PW		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification (E-mail) Meetings and Agendas-City Council (03/10/11);			
Department Approval: Charles D. Herbertson (03/03/11)		City Attorney Approval: Carol Schwab (by H. Baker) (03/09/11)	
Chief Financial Officer Approval: Jeff Muir (K. Marsden) (03/10/11)		City Manager Approval: John M. Nachbar (03/10/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council authorize the Public Works Department to publish a notice inviting bids for the Veterans Memorial Park Facilities Americans with Disabilities Act (ADA) Door Improvement Project (Community Development Block Grant (CDBG) Project # 601317-10). <u>BACKGROUND:</u> The City of Culver City has been allocated funding through the CDBG for ADA accessibility improvements to various entry and exit doors at the Municipal Plunge and Veterans Memorial Building. Upon approval from the City Council, staff will release the attached Notice Inviting Bids for this project to qualified contractors. The Notice Inviting Bids will also be advertised in the Culver City News. Staff will return to the City Council at a future date to recommend an award of contract to the lowest responsive and responsible bidder. <u>DISCUSSION:</u> The project will consist of a combination of replacing existing manual doors at the two facilities with automated sliding doors and the addition of automated openers to certain existing doors. The following sets of doors will be replaced and/or modified:			

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Municipal Plunge Building:

- The existing entry and exit doors at the main lobby of the Municipal Plunge will be replaced with automatic sliding doors.
- The existing entry and exit doors that lead from the main lobby to the pool deck will also be replaced with an automatic sliding door.
- The interior door leading from the main lobby to the women's shower room will be retrofitted with a surface mounted low energy door opener.
- The doors leading from both the men's and women's shower rooms to the pool deck will be retrofitted with surface mounted low energy door openers.

Veterans Memorial Building:

- The two existing swing doors that lead from the rear of the Registration Office at the Veterans Memorial Building to the courtyard will be replaced with a new double-swing low energy door.

Should the City Council approve the release of the Notice Inviting Bids, the following timeline for this project would be in place:

Task	Time Frame
Consideration by City Council	March 14, 2011
Release of Notice Inviting Bids	March 17, 2011
Public Bid Opening	April 14, 2011
Consideration of Award of Contract	TBD

FISCAL ANALYSIS:

The release of the Notice Inviting Bids does not create a substantive fiscal impact to the City. Upon review of the bids received, staff will include the appropriate fiscal impact of awarding a new contract, should the City Council determine to award a contract.

ATTACHMENTS:

1. Notice Inviting Bids and detailed Scope of Work portion of bid package only.

MOTION:

That the City Council:

Authorize Staff to publish a notice inviting bids for the Veterans Memorial Park Facilities ADA Door Improvement Project (CDBG Project # 601317-10)