

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 06/12/06		Item Number: <u>A-16</u>	
AGENDA ITEM: Authorization to Award a Contract to Spinitar for Sound Reinforcement System Upgrades in the Veterans Memorial Building Auditorium.			
Contact Person/Dept.: Pam Robinson, VMC Manager		Phone Number: (310) 253-6632	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List on 06/07/06, Doug Storm of Sound Solutions on 06/07/06, Ted Silon of eTech Television Systems on 06/07/06 and Rob Oguinick of Spinitar on 06/07/06			
Department Approval: William La Pointe, Director of Parks, Recreation and Community Services (06/05/06)		CAO Approval: Jerry B. Fulwood (06/07/06)	
City Controller Approval: Marlee Chang (06/07/06)			

RECOMMENDATION:

Staff recommends that the City Council authorize awarding a contract to Spinitar for the upgrade to the Sound System in the Auditorium of the Veterans Memorial Building.

BACKGROUND/DISCUSSION:

This year's Capital Improvement Budget includes funding to upgrade and reinforce the sound system in the Auditorium of the Veterans Memorial Building (VMB). On December 21, 2005 the City entered into a professional services agreement (Attachment "A") with Darren P. Doerschel for technical consultation and general oversight of the procurement and installation processes for this project. Mr. Doerschel worked with VMB staff and Public Works staff on a scope of work and RFP (Attachment "B") to improve the capabilities and the quality of the sound system in the main Auditorium.

Approximately ten (10) RFP's were mailed to various sound companies and on March 21st, 2006 a mandatory pre-bid conference and job walk was held at the VMB. In attendance was Spinitar, Sound Solutions and eTech Television Systems. On March 31st, 2006 proposals were received from each of the three (3) companies attending the job walk.

The RFP required that each bidder price this project on a line item basis. (See Exhibit A of Attachment "B"). This allowed staff to deduct certain equipment from the

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line item detail if all of the bids came in over budget. Since all three (3) bids were over budget as detailed in Attachment "C", staff deducted the cost for the following items from each bid;

- 1 of 2 Handheld wireless mic systems
- 1 of 2 Lavalier wireless mic systems
- 4 each mic stands
- 7 each 25' mic cables
- 3 each 50' mic cables

Each of these items can be purchased separately at a later date and do not compromise the integrity of the upgrade and reinforcement intentions.

The final bids, after the above deductions, are as follows;

- | | |
|----------------------------|--------------------|
| • eTech Television Systems | \$18,823.38 |
| • Sound solutions | \$17,827.04 |
| • Spinitar | \$13,627.75 |

FISCAL ANALYSIS:

Sufficient funds are available in the 2005-06 Capital Improvement Budget, Project Number 42000834

ATTACHMENTS:

- A. Professional Services Agreement with Darren P. Doerschel
- B. RFP for Veterans Memorial Complex Sound Reinforcement System Upgrades
- C. Line Item Bids from three (3) Sound Companies

MOTION:

That the City Council:

1. Award a contract to Spinitar for Sound Reinforcement System Upgrades in the Veterans Memorial Building Auditorium; and
2. Direct the City Attorney to prepare the appropriate agreement and authorize the Chief Administrative Officer to execute the agreement on behalf of the City.