

Culver CITY

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INTEROFFICE MEMORANDUM

HUMAN RESOURCES DEPT.
CITY OF CULVER CITY

DATE: June 6, 2017

TO: John Nachbar, City Manager

FROM: Eric Mirzaian, Maintenance Operations Manager

THROUGH: Charles D. Herbertson, Director of Public Works/City Engineer 

SUBJECT: Public Works Department - Maintenance Operations Division
"Employee of the Half-Year" Merit Day Award to Enrique "Henry"
Barba

CC: Serena Wright (for inclusion in Enrique Barba's personnel file)
Enrique Barba

At the Public Works Department semi-annual recognition celebration held on May 25, 2017, I presented Enrique Barba, Maintenance Plumber, with the Public Works Department Maintenance Operations Division Employee of the Half-Year award. This award was given in acknowledgement of Mr. Barba's exemplary work performance during the period November 2016 – May 2017.

Mr. Barba is the City's lone Maintenance Plumber but his versatile skill sets make him an invaluable employee within the Maintenance Operations Division and can be relied upon to assist with any situation that arises. Mr. Barba is very methodical in his approach to tackling any task at hand and is constantly introducing fresh ideas to achieve efficiency within the Division.

Over the past several months, Mr. Barba has demonstrated leadership skills by working directly with contractors on various projects at our City facilities and helping to fill in the void with the current vacant positions within the Maintenance Operations Division and assisting where needed with any type of task.

In recognition of Mr. Barba's outstanding effort during this six-month period, I recommend he receive one (1) working day off with pay, pursuant to Civil Service Rule 15, *Employee Recognition and Incentive Program for Outstanding Job Performance*: Sections 2a, 3b and 3d.

Upon approval, please sign and return to Charles Herbertson:



Approved
John Nachbar, City Manager