

# Culver CITY

ATTACHMENT 1

2020 JAN 22 PM 2:00 OFFICE MEMORANDUM

**DATE:** December 18, 2019  
**TO:** John Nachbar, City Manager  
**THROUGH:** Charles D. Herberston, Public Works Director and City Engineer  
**FROM:** Mate Gaspar, Engineering Services Manager  
**SUBJECT:** Public Works Department – Engineering Division- 2019 Employee of the Year – Merit Days Award

I will be presenting to Christopher Evans, the Public Works Department/ Engineering Division, Employee of the Year award. Chris Evans' position is Senior Management Analyst and he has worked for the Public Works Department since 2011. He has demonstrated over the course of this calendar year the successful management of multiple work items such as the banner installation program, reporting sewer facility fees, sewer flow and quality data, to the City of Los Angeles as required in the Sewer Contract, reviewing small cell site plan applications, and many other administrative items requiring complex work. Chris also manages the Real Time Motorist project that is currently under construction.

What stood out this year for me was when Chris gathered and provided data to City's consultants for the successful refinance of \$12 million sewer bond. There was much data required to be filled in and completed in two weeks time. Chris closely worked with other City staff and generated nearly all the data that was required in the sewer bond disclosure forms. I was on vacation during this time and completely trusted Chris to handle the entire matter. Upon my return, all the information was completed and Chris told me it was one of the most challenging work activities he ever experienced working for the City but he was glad he did it.

Chris has impressed me very much this year with his work ethic and dedication and has earned the Engineering Division Employee of the Year Award. He is a valuable employee and is highly regarded and respected by his fellow employees and management staff. In recognition of Chris' outstanding effort over this past year, I recommend he receive two (2) working days off with pay, pursuant to Civil Service Rule 15.



Approved  
John Nachbar, City Manager