

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>01/04/11</u>		Item Number: <u>A-3</u>	
PRCS COMMISSION AGENDA ITEM: Review of Updated Tentative List of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and its Subcommittees, including the Annual Schedule of PRCS Department Presentations to the Commission.			
Contact Person/Dept.: Pam Robinson, Acting PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (12/29/10).			
Department Approval: Pam Robinson (12/21/10)		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	
<u>RECOMMENDATION:</u> Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission review the updated tentative list of upcoming agenda items to be considered by the Commission and its Subcommittees, including the annual schedule of PRCS Department presentations to the Commission, make comments, if any, and receive and file the report. <u>BACKGROUND:</u> Issues and items for Commission consideration may be generated through many sources including the public, staff, the Commission and its Subcommittees and Council Advisory Committees and by direction or action of the City Council. At Commission meetings, information is generally conveyed to the Commission through presentations, public comment, staff reports, information included in commission packets and comments made by Commissioners and staff. These types of communication between the Commission, the public, staff and the City Council enable the Commission to fulfill its mission. At the PRCS Commission's request, staff has prepared this report as a recurring Agenda Item to give the Commissioners an opportunity review upcoming agenda items. The attached revised tentative list of upcoming Commission agenda items also includes dates that Parks, Recreation and Community Services Department items are currently scheduled for consideration by the City Council. It is hoped that this information will give the members of the Commission a more comprehensive view of possible upcoming agenda items. Due to the interactive nature of municipal government, scheduling dates of agenda items and the topics to be presented are subject to change.			

City of Culver City, California
Agenda Item Report

DISCUSSION:

At the December 7, 2010 Commission meeting, several members of the Commission added items to the tentative list of upcoming agenda items. In addition, the Commission requested that PRCS Department staff provide them with presentations on an annual, recurring basis. For the sake of efficiency, the annual schedule of PRCS Department presentations to the Commission has been added as the last item on the attached list. The presentations are also noted in the sections of the list that reflect quarterly upcoming items. To increase ease of reference, upcoming items are sorted by agenda area, with *Presentations* and *Action Items* grouped together in each quarterly period. *Consent Items*, *Items from Staff* and Commission items included *For Your Information* are not reflected on the list.

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission review the revised tentative list of upcoming agenda items to be considered by the Commission and its Subcommittees, including the annual schedule of PRCS Department presentations to the Commission, make comments, if any, and receive and file the report.

FISCAL ANALYSIS:

There is no fiscal impact associated with the discussion of this Agenda Item.

ATTACHMENT:

Revised Tentative List of PRCS Commission/City Council Upcoming Agenda Items, including the Annual Schedule of PRCS Department Presentations to the Commission

MOTION:

That the Parks, Recreation and Community Services Commission:

1. Review the revised list of upcoming agenda items to be considered by the PRCS Commission and its Subcommittees, including the annual schedule of PRCS Department presentations to the Commission;
2. Make comments, if any; and,
3. Receive and file the report.