

MEETING DATE: 10/22/13

AGENDA ITEM: 1) Consideration of a Recommendation from the City Council Regional Oil Operations Subcommittee that the City Council Discuss the Community Advisory Panel (CAP) for the Los Angeles County Baldwin Hills Community Standards District and (2) (If Desired) Appoint a City Council Member, and an Alternate, as the Culver City Representatives to the CAP.

ATTACHMENTS

Pages

1. Community Standards District, Section J.1

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which notice is mailed. Upon receiving a notice of appeal, the hearing officer shall take one of the following actions.

- a. Affirm the action of the director;
- b. Defer the matter back to the director for further review with or without instructions; or
- c. Set the matter for public hearing and after hearing, affirm, modify, or reverse the action of the director.

The decision of the hearing officer shall be final.

2. Access to Records and Facilities. As to any condition which requires for its effective enforcement the inspection of records or facilities by the county or its agents, the operator shall make such records available or provide access to such facilities upon reasonable notice from the county. The county agrees to keep such information confidential where required or permitted by law and requested by the operator in writing.

3. Right of Entry. Any officer or employee of the county of Los Angeles, or his or her duly appointed representative, whose duties require the inspection of the oil field premises shall have the right and privilege at all reasonable times, to enter upon any premises upon or from which any oil operations are being conducted for which any permit is required under this section, for the purpose of making any of the inspections pursuant to this section, or in any other ordinance of the county, or for any other lawful purpose, but for safety reasons, shall be accompanied by the operator or a designee of the operator and shall wear all appropriate personal protection equipment in accordance with the operator's established health and safety policies.

J. Public Outreach.

1. Community Advisory Panel ("CAP"). A community advisory panel shall be established by the director to foster communication about ongoing operations at and the operator.

a. CAP Members. The CAP may include representatives of the county, the city of Los Angeles, the city of Culver City, West Los Angeles College, the operator, the landowners, and each of the major neighborhoods surrounding the oil field (including Ladera

Heights, Windsor Hills, Oak Park, View Park, Culver Crest, Blair Hills, and Raintree). The operator and each of the governmental entities previously referred to may each designate a representative to the CAP. Each landowner and neighborhood organization of the surrounding communities may submit a nomination to the director for appointment to the CAP. Where there is no neighborhood organization, a community resident may make a request to the director to be appointed to the CAP. School districts with schools in the vicinity of the oil field and the lessors may make a request to the director to have a representative appointed to the CAP.

b. CAP Meetings. The CAP shall determine its meeting schedule.

c. Documents Provided to the CAP. A notice of availability of all monitoring and compliance reports and results, all plans, audits and studies, and any other available documents that are required by this section shall be submitted to the CAP promptly after they are prepared or otherwise available. Copies of these reports, documents, and other items shall be provided to CAP members upon request except to the county shall provide to the CAP a list of all violations of the provisions of this section that have occurred since the last CAP meeting.

2. Community Relations.

a. Community Meetings. The operator shall hold community meetings on an annual basis to provide updates on oil operations.

b. Newsletter. The Operator shall publish an informational newsletter annually, which shall contain updated information on oil operations including drilling, redrilling, maintenance, repair, and reworking activities and all recently granted conditional use permits or applications filed for conditional use permits for the oil field. The newsletter shall be mailed by the operator to all owners of property located within 1,000 feet of the outer boundary line; all owners of property within 1,000 feet of the perimeter of the district as shown in the records of the county assessor's office; to any person or entity who has filed a written request therefore with the director; and to neighboring cities. The operator shall also make these newsletters available on the oil field web site. The oil field web site address shall be publicized in each newsletter.

c. Oil Field Web Site. The operator shall maintain and update on a regular basis an oil field web site that shall include information on oil operations at the oil field, including drilling and production activities. All monitoring and compliance reports and results,