



FINANCE DEPARTMENT
CITY OF CULVER CITY
9770 CULVER BLVD, CULVER CITY, CA 90232
accounts.receivable@culvercity.org

PH (310) 253-5890

FAX (310) 253-5880

REFUSE PENALTY WAIVER REQUEST FORM

MAXIMUM ONE PENALTY PER ROLLING TWELVE (12) MONTH PERIOD

ACCOUNT INFORMATION		
		Today's Date: 10/10/23
Account Number:	2480063	
Name on the Account:	SRM Construction	
Service Address:	11141 Washington Bl	
Amount of penalty requesting to be waived: \$	10,820.21	Invoice Number: 638776
I paid this bill:		
<input checked="" type="checkbox"/>	With an online bill pay system (please attached a delivery confirmation from bank bill pay system).	
<input type="checkbox"/>	In person. Date of receipt: _____	
<input type="checkbox"/>	Via USPS Mail. Date of receipt: _____	
<input type="checkbox"/>	Via City of Culver City night drop. Date and time of drop: _____	
Please explain why you feel the penalty waiver should be granted. Please attached any supporting documentation and submit this request to the Finance Department.		
The invoices are received late at our office after being mailed. We are an honest and valuable customer. A \$10K+ penalty seems extremely high for being a few days late. Thank you!		
Additional explanation can be attached to form.		
INFORMATION ABOUT YOU		
Your Name: Lonni Hunsaker		
Contact Phone:	509.723.9603	Contact E-mail: lonni@srmddevelopment.com
AGREEMENT		
I understand this request will be reviewed by the Revenue Manager and its approval or denial decided by the City Manager or Chief Financial Officer. During this process, your account must remain in good standing with any/all outstanding balances paid in full (including penalties) by their respective due dates. If your account is not in good standing, your request will be subject to immediate denial.		
I understand there is a maximum of one (1) penalty waiver per rolling twelve (12) month period based on payment history.		
I, <u>Lonni Hunsaker</u> , am the account holder for the account noted above, and by signing my name here to do affirm that the above statement is true and correct. If any information I provide is found to be false and/or misleading, the waiver of the penalty will not be granted. I understanding this process may take up to two weeks to be resolved during which my account(s) must remain in good standing.		
Signature:		Date: 10/10/23
OFFICE USE ONLY		
Received by:	Date:	Last Penalty Waived on:
Approved by:	Date:	Penalty Waiver Request Status: ____ Approved. Penalty Waived:\$____ ____ Denied. Reason:_____
Processed by:	Date:	