

ADJOURNED REGULAR MEETING OF THE  
COMMITTEE ON PERMITS AND LICENSES,  
CITY OF CULVER CITY, CALIFORNIA

April 15, 2015  
11:02 a.m.

**Call to Order & Roll Call**

The meeting of the Committee on Permits and Licenses was called to order at 11:02 a.m.

Present: Shelly Wolfberg, City Manager's Office  
Jose Mendivil, Community Development Department  
Nagam Rao, Finance Department  
Gary Irwin, Police Department  
Mike McCormick, Fire Department

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**Public Comment – Items Not on the Agenda**

Chairperson Wolfberg invited public participation.

There was no response.

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**CONSENT CALENDAR**

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE  
MEMBER IRWIN THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE  
CONSENT CALENDAR ITEMS C-1 THROUGH C-2.

Item C-1

**Approval of Minutes for the Adjourned Regular Meeting on April 1, 2015.**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- APPROVE MINUTES

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Item C-2

**Administrative Approval Given to MAKE OUT 1, LLC**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE RATIFICATION OF EVENT PERMIT***

AYES: Committee Members Mendivil, Rao, Irwin, McCormick, Wolfberg

NOES: None

ABSTAIN: None

**ACTION ITEMS**

At this time, the following motion was made and voted on:

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER MCCORMICK, THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE THE FOLLOWING EVENT AND BUSINESS PERMITS A-1 THROUGH A-6.

Item A-1

**Event Permit: - UNICI CASA**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

Item A-2

**Event Permit: - PARK CENTURY SCHOOL**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

Item A-3

**Event Permit: - DOLPHIN PROMOTIONS, INC.**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

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Item A-4

**Event Permit: - EXCHANGE CLUB OF CULVER CITY**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

Item A-5

**Event Permit: - ANGEL CITY DERBY GIRLS**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

Item A-6

**Business Permit: - STUDIO ELEVATE, LLC**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE BUSINESS PERMIT***

AYES: Committee Members Mendivil, Rao, Irwin, McCormick, Wolfberg

NOES: None

ABSTAIN: None

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**Items from Staff**

Chairperson Wolfberg asked whether there were any items from Staff Members.

There was no response.

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## **Items from Committee Members**

Chairperson Wolfberg asked whether there were any items from Committee Members.

Committee Member Rao discussed the possibility of re-routing identical events via electronic delivery for approval. Discussion ensued regarding complaints and conditions, and that these types of actions would result in changes in the event application. Committee Member Mendivil stated that parking issues would need to be consistent and unchanging across each event in order for these types of applications to be considered.

Electronic submittal of applications would only apply to repetitive items, and the COPL will decide indefinitely on this process. Staff member Jeremy Green suggested that these applications be considered for applicants who have a routine “series of events”.

Discussion then ensued regarding the consultant that has been hired by the city regarding the Committee on Permits and Licenses procedures and forms for special events in the city. The forms have been sent to the consultant digitally, and the procedures were discussed via e-mail.

Committee Member Rao then brought up the subject of the current moratorium placed on massage facilities. No massage facilities will be passed through the COPL agenda until further notice from the City Attorney’s office, per the moratorium.

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**Adjournment**

There being no further business, at 11:27 a.m., the Committee on Permits and Licenses adjourned its meeting to a Regular meeting to be held on April 22, 2015.

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Michelle Villongco  
SECRETARY of the Committee on Permits and Licenses,  
City of Culver City, California

APPROVED \_\_\_\_\_

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Shelly Wolfberg  
CHAIR of the Committee on Permits and Licenses  
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

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Martin R. Cole  
City Clerk

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Date