

THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY
THE CITY COUNCIL, HOUSING AUTHORITY BOARD,
SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD,
AND CULVER CITY PARKING AUTHORITY

SPECIAL ADJOURNED MEETING OF THE
CITY COUNCIL, HOUSING AUTHORITY BOARD
SUCCESSOR AGENCY TO THE
CULVER CITY REDEVELOPMENT AGENCY BOARD
AND CULVER CITY PARKING AUTHORITY
CULVER CITY, CALIFORNIA

May 17, 2016
4:00 p.m.

Call to Order & Roll Call

Mayor Clarke called the meeting of the City Council, Housing Authority Board, Successor Agency to the Culver City Redevelopment Agency Board and Culver City Parking Authority to order at 4:02 p.m. in the Mike Balkman Chambers at City Hall.

Present: Jim B. Clarke, Mayor
Jeffrey Cooper, Vice Mayor
Göran Eriksson, Council Member
Meghan Sahli-Wells, Council Member
Thomas Small, Council Member

Note: The City Council also sits as Members of the Governing Board(s) convened as part of the meeting.

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Pledge of Allegiance

The Pledge of Allegiance was led by Andrew Weissman.

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**Community Announcements by City Council Members/
Information Items from Staff**

Mayor Clarke indicated that the order of presentations would be adjusted to accommodate schedules of different departments.

Council Member Sahli-Wells clarified her statements from the previous meeting noting that the Culver City Police Department is incredibly diverse which is part of the strength of the department; she discussed recruitment focused on diversity; observed that talking about race can be awkward but should still be done; and she apologized if she had made anyone uncomfortable noting that her intention was not to imply that the department was not doing a great job.

Mayor Clarke asked Chief Bixby to pass along that information to the department noting that statistics indicate that the department is quite diverse.

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Joint Public Comment - Items Not on the Agenda

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Jeremy Green, Deputy City Clerk, indicated that no correspondence had been received.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

CC:HA:PA:SA - Budget Study Session - City Manager's Proposed Budget for Fiscal Year 2016-2017: Presentation of the Proposed Budget for Each City Department by its Respective Department Head

Jeff Muir, Chief Information Officer, discussed organization and staffing; recurring annual work; goals and objectives; and he provided an overview of the 2016-2017 budget for the Finance Department.

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding online transparency tools; the Council of Governments membership; Chamber of Commerce Directory; line items for bad debt expense; best practices; internal audits; streamlining the process for taxi cab permits; sales tax revenue projections; new developments that will be adding to the tax base; strong reserves; weathering minor economic events; major changes taking place in retail; the resilient portion of sales tax; the distribution of sales tax for online sales; Costco; how to diversify municipal revenue streams; Utility Users Tax; renewable energy solutions; taxing of internet usage; value capture; City Council consensus to have the Finance Advisory Committee examine the issue of changing tax revenue sources; community discussions; room stock in the City; the significant staff time required for the Finance Advisory Committee; the Special Event Sponsorship Policy; Fiscal Services; Other Contractual Services; recurring events; in-kind sponsorships; and Other Contingencies.

John Nachbar, City Manager, discussed changes to staffing and provided an overview of the 2016-2017 budget for the City Manager's Office.

Discussion ensued between staff and Council Members regarding the relocation of the City Clerk offices to provide more of a customer service presence.

Christine Byers, Cultural Affairs Coordinator, discussed the Cultural Trust Fund Budget for 2016-2017.

Additional discussion ensued between staff and Council Members regarding who covers for the City Manager when he is not present; funding for Cultural Affairs; staffing; assessing goals and progress; using the Education Foundation model for the Cultural Affairs Foundation; financial, Commissioner and staff perspectives on the situation; the path forward post Redevelopment; the ideal place for Cultural Affairs; making the transition and observing what additional support is provided; input from Committees and Commissions; the Lowe project and the vision for the gateway to the City; and the process.

Mayor Clarke invited public input.

The following members of the audience addressed the City Council:

Regina Klein, Cultural Affairs Commission Chair, discussed the way other communities handled the recession and retention of humanities and events; exciting innovations; the lack of a working Board for the Foundation; and effective use of resources.

Marla Koosed discussed her efforts to try to get something formal in February or March to assess where the Cultural Affairs Commission is at; the need for a formal proposal from the Commission; and other cities that have Cultural Affairs report directly to the City Manager.

Mayor Clarke spoke of the need for regular interaction throughout the year with Committees and Commissions.

Further discussion ensued between Council Members and staff regarding completion of the Creative Economy Report; managing communication between the Cultural Affairs Commission and the City Council; the planned transition; additional resources; frustration with the lack of support available to accomplish the goals of the Cultural Affairs Commission; the Strategic Planning meeting; economic development; coordination of grants between the departments; the Communications Consultant; maximizing social media; the Centennial; appreciation for bringing Customer Service back to the first floor of City Hall; whether Sustainability belongs under Public Works;

ensuring that Sustainability is in every department; positioning of the Mobility Coordinator; the appropriateness of the current structure; appreciation for responsiveness to resident concerns; the City Clerk program; Notary Publics; and the November election.

Sol Blumenfeld, Community Development Director, provided an overview of the 2016-2017 Community Development Department budget.

Discussion ensued between staff and Council Members regarding parking fees; the discussion of affordable housing; outreach; Airbnb; the Rental Assistance Program (RAP); creating permanent affordable housing; funding; proposed programs not tied to City revenue; inclusionary and market programs; legal guidelines; City Council discretion; maximizing funding; permanent programs; Neighborhood Preservation; clarification on parking figures, movement of RAP funds, and a typographical error; the Jazz Bakery; outdoor vending guidelines and bicycle access for Town Plaza; Media Park fencing; City Council consideration and review of projects; adding a health element to the General Plan; using resources available from the Southern California Association of Governments; the need for a space allocation study; the Public Works Department work plan; the comprehensive review of mobility issues; creating opportunities rather than administering programs; Hayden Tract parking; the expanding footprint of UCLA; implementation of community housing and community input; the role of the Landlord Tenant Mediation Board; work with Los Angeles County and other partners to find long term solutions and funding opportunities to address homelessness; the clean-up of homeless encampments; enforcement; storage of items; connection with social services; the Mortgage Assistance Program; Extended Stay Hotel; medical marijuana regulations; additional information; the upcoming election; State regulations; rental assistance for Section 8 Housing; taking a regional approach to homelessness; Work for Others; Plan Check Fees; the General Plan Update; the Chase Bank and Bank of the West properties; the Urban Forest Management Plan; delineating entrances to the City; the mass transit entry into the City; funding; permanent public art; Centennial banners; modernizing the hotel/motels in the City; conforming to both the residential and zoning codes; parking requirements; and converting residential hotels to small unit housing.

Carol Schwab, City Attorney, provided an overview of the 2016-2017 City Attorney Department budget.

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding wireless antennae in the right of way; the zoning overlap; the moratorium on massage parlors; legalization of marijuana in the state vs. Federal law; the municipal code; the current regulation of dispensaries; clarification that there is no provision in the zoning code to allow dispensaries; clarification that the state will have regulations in place by January 2018; regulation areas; the ability to ban the sale in the City under the zoning and police power; the oil drilling ordinance; the Emergency Preparedness Ordinance; barking dog issues; the noise ordinance; addressing issues administratively; increased issues as more residents work at home; and Airbnb guests.

Mayor Clarke indicated that he would step out of the meeting for a short time during the presentation to address the Cultural Affairs Commission meeting nearby.

Daniel Hernandez, Parks, Recreation and Community Services Director, provided an overview of the 2016-2017 Parks, Recreation and Community Services Department budget.

Mayor Clarke returned to the dais.

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding recent registration issues for the summer program; clarification that 80% of participants are residents; equipment replacement; trail rehabilitation; funding; the Park to Playa schedule; the need for a bathroom at the Skate Park; upgrades to Veterans Auditorium; maintenance needs; the Dog Park; cost recovery; revenue adjustments; the loss of a member of the Haynes crew; the protocol for getting help for staff when necessary; the loss of the print version of Culver City

Living; outreach; the Community Calendar; promoting key dates and events; communication strategies; the City Council School Board Liaison Committee; overlap; creating a shared youth webpage that includes all youth resources in the City; the community garden at Blair Hills; shared facilities; bond fund restrictions; district property; youth and teen camps; contracting with other providers for youth camp; field trips; concern that people are being turned away; Deelightful Productions; swim lessons; the letter from Scott Zeidman with funding requests; prioritization of projects; expansions; staff, space, format and infrastructure limitations; the request for a part time social worker counselor; Prop A monies; the decrease in youth camp revenues; pending monies; conservative revenue estimates; miscoding of revenues; establishment of performance goals; customer satisfaction; social media; certified playground safety audits; Park to Playa; irrigation audits; Studio Estates landscaping; the assessment district; addressing the issue as a neighborhood; opportunities for public/private partnerships; naming rights; updating existing signage at parks; and reclaimed water.

Charles Herbertson, Public Works Director, introduced his staff and provided an overview of the 2016-2017 Public Works Department budget.

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding engaging smaller businesses in recycling; state mandates; increased diversion; food waste; Athens Disposal in Victorville; separating food waste from green waste; waste to energy; revenue generated; transportation costs; storm water implementation; due dates; creating a bus lane on Washington Boulevard; pedestrian and bike routes; facilitating the flow of traffic; the transition of Traffic Engineer consultant to contract employee; the light poles on the narrow sidewalk on National south of Washington on the west side of the street; the Market Hall project; locating funding to address the issue; repaving residential streets; priority; rating by the Pavement Management System; funding the Bicycle and Pedestrian Coordinator position; costs for Drop Box Service; tonnage charges; wood recycling; deconstruction methods; the rate

of recycling on construction sites; clarification that no mandates currently exist to require construction recycling; upgrades to City facility lighting; outdoor lights on during the day time; ensuring efficiency with new installations; incompatibilities with the existing system; the bicycle friendly business program; the League of American Bicyclists Recognition Program; battery storage and solar projects; demand and amount used; peak periods; doing the Sustainable Business Plan as a separate Request For Proposal (RFP) from the City-wide Sustainability Plan; the Climate Action Plan portion of the General Plan; the level of community support for a tax to address urban runoff; water reliability; public perception; discerning what resonates with voters; determining price points; CicLAvia funding; permit sewer facility revenue; development activity; Department Conservation Recycling; Administrative Cost Allocation Interfund; the reduction in Contractual Services; carryover funding; establishing priorities; the Marina Del Rey Costco project; the Bicycle Pedestrian Connection; pass through traffic; the Capital Project Plan; reducing the medians on East Washington; potential grants; community work; the downtown Expo Bicycle and Pedestrian connection; increased ficus tree replacement; the Veterans Memorial refurbishment; the Hetzler Road conflict; jurisdiction; building a parallel road; improvements to the Ballona Creek Bike Path; grants; opening up additional access points; addressing graffiti; and the bike path as a commuter path.

MOVED BY COUNCIL MEMBER SAHLI-WELLS, SECONDED BY COUNCIL MEMBER ERIKSSON AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORTS.

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Public Comment - Items Not on the Agenda

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

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Items from Council Members

None.

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Adjournment

There being no further business, at 9:14 p.m., the City Council, Housing Authority Board, Successor Agency to the Culver City Redevelopment Agency Board, and Culver City Parking Authority adjourned its meeting to May 23, 2016 in Mike Balkman Chambers.

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Martin R. Cole
CITY CLERK of Culver City, California
EX-OFFICIO CLERK of the City Council and SECRETARY of the
Successor Agency to the Culver City Redevelopment Agency
Board, Housing Authority Board, and Culver City Parking
Authority Board
Culver City, California

JIM B. CLARKE
MAYOR of Culver City, California and CHAIR of the
Successor Agency to the Culver City Redevelopment Agency
Board, Culver City Parking Authority, and Culver City
Housing Authority Board