

THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE
CITY COUNCIL

SPECIAL MEETING OF THE
CITY COUNCIL, CITY OF CULVER CITY,
CALIFORNIA

February 23, 2007
9:00 A.M.

Call to Order & Roll Call

The meeting of the City Council was called to order at 9:00 A.M.

Present: Mayor Gary Silbiger
Vice Mayor Alan Corlin
Councilmember Carol Gross
Councilmember D. Scott Malsin
Councilmember Steven Rose

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Invocation/Pledge of Allegiance

The Invocation and the Pledge of Allegiance were dispensed with.

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Public Comment for Items Not on the Agenda

Mayor Silbiger invited public participation.

There was no response.

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Consent Calendar

Item C-1

City Clerk's Report

THE CITY COUNCIL, BY ACCLAMATION, RECEIVED AND FILED THE CITY CLERK'S REPORT REGARDING POSTING OF THE AGENDA FOR THIS MEETING.

February 23, 2007

Action Items

Item A-1

Conduct of a Strategic Planning Session to Discuss Broad Goals/Objectives, Team Building, and Related Issues.

The City Council and staff met to discuss the future of the City, teambuilding, Council and staff relations and related subjects concerning City operations.

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Public Comment for Items Not On the Agenda (Continued).

Mayor Silbiger invited public participation.

There was no response.

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Receipt of Correspondence

No action was taken on this item.

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Items from Staff

No action was taken on this item.

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Items from Council

No action was taken on this item.

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February 23, 2007

Adjournment

There being no further business, at 3:00 P.M., the City Council adjourned its meeting to an Adjourned Special Meeting to be held on February 24, 2007.

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Ela Valladares
DEPUTY CITY CLERK of the City of Culver City, California
EX-OFFICIO CLERK of the City Council, City of Culver City,
California

APPROVED _____, 2007

GARY SILBINGER
MAYOR of the City of Culver City, California

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THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE
CITY COUNCIL

ADJOURNED SPECIAL MEETING OF THE
CITY COUNCIL, CITY OF CULVER CITY,
CALIFORNIA

February 24, 2007
9:14 A.M.

Call to Order & Roll Call

The meeting of the City Council was called to order at 9:14 A.M.

Present: Mayor Gary Silbiger
Vice Mayor Alan Corlin
Councilmember Carol Gross
Councilmember D. Scott Malsin
Councilmember Steven Rose

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Invocation/Pledge of Allegiance

The Invocation and the Pledge of Allegiance were dispensed with.

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Consent Calendar

Item C-1

City Clerk's Report

THE CITY COUNCIL, BY ACCLAMATION, RECEIVED AND FILED THE CITY CLERK'S REPORT REGARDING POSTING OF THE AGENDA FOR THIS MEETING.

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February 24, 2007

Action Items

Item A-1

Conduct of a Strategic Planning Session to Discuss Broad Goals/Objectives, Team Building, and Related Issues.

The City Council, City Commissioners and staff met to discuss the future of the City, teambuilding, Council and staff relations and related subjects concerning City operations.

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Public Comment for Items Not On the Agenda (Continued).

Mayor Silbiger invited public participation.

There was no response.

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Receipt of Correspondence

No action was taken on this item.

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Items from Staff

No action was taken on this item.

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Items from Council

No action was taken on this item.

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February 24, 2007

Adjournment

There being no further business, at 3:08 P.M., the City Council adjourned its meeting to a Regular Meeting to be held on February 26, 2007.

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Ela Valladares

DEPUTY CITY CLERK of the City of Culver City, California
EX-OFFICIO CLERK of the City Council, City of Culver City,
California

APPROVED _____, 2007

GARY SILBIGER

MAYOR of the City of Culver City, California

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THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE
CITY COUNCIL

REGULAR MEETING OF THE
CITY COUNCIL, CITY OF CULVER CITY,
CALIFORNIA

February 26, 2007
7:10 P.M.

Call to Order & Roll Call

The meeting of the City Council was called to order at 7:10 P.M.

Present: Mayor Gary Silbiger
Vice Mayor Alan Corlin
Councilmember Carol Gross
Councilmember D. Scott Malsin
Councilmember Steven Rose

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Invocation/Pledge of Allegiance

The Invocation was given by Jerry Fulwood, City Manager, and the Pledge of Allegiance was led by Efrem Violin.

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Presentations

Item P-1

A Commendation to the Members of the Dr. Martin Luther King Committee.

Mayor Silbiger read the names of the recipients of the Certificate of Recognition to the individuals who served on the Dr. Martin Luther King Committee. Mary Ann Greene, on behalf of the committee, thanked the City Council.

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February 26, 2007

Item P-2

A Proclamation of February as Black History Month.

Councilmember Malsin read the proclamation in its entirety. Avery Clayton, President and CEO of the Western States Black Research and Education Center, accepted the proclamation and thanked the City Council.

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Added Item

At this time, Mayor Silbiger requested support to agendize discussion regarding Culver City participating in Black History Month next year.

Following discussion, the City Council concurred to refer this item to the Dr. Martin Luther King Committee and to have them return to the City Council with recommendations.

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Item P-3

Presentation by Staff of the Government Finance Officer's Association Award for Financial Reporting.

Crystal Alexander, City Treasurer, addressed the City Council regarding the standards necessary to attain the award. Culver City has earned the award for the 21st consecutive year.

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Item P-4

Presentation by Staff of the Governmental Finance Officer's Association for Budgeting.

Marlee Chang, City Controller announced that Culver City received the Distinguished Budget Presentation for the 06/07 Budget. Ms. Chang read the certificate from the Government Finance Officer's Association.

February 26, 2007

Public Comment

Public Comment for Items Not on the Agenda.

Mayor Silbiger invited public participation.

The following members of the audience addressed the City Council:

Marta Zaragoza, Culver City representative to the Baldwin Hills Conservancy, delivered a copy of a petition from residents of Hetzler Road and Tompkins Way to the Baldwin Hills Conservancy and California State Parks alleging that agreements made by California State Parks regarding construction associated with the Scenic Overlook project are being breached.

Sharon Thurgood, representing American Legion Auxiliary Unit 46 in Culver City, thanked the City Council for the free parking programs for veterans with special license plates.

Neil Rubenstein, representing Jewish War Veterans Post 617, thanked the City Council for the free parking programs for veterans with special license plates. Also gave an update regarding the introduction of AB 138 by Assemblymember Karen Bass.

Ed Little, representing the West Basin Metropolitan Water District, gave an update of projects.

Efrem Violin, thanked the City Council for the free parking programs for veterans with special license plates. Gave an update of efforts for similar programs in other cities and states.

Mehaul O'Leary, expressed concerns for seniors crossing at the intersection of Culver Boulevard and Overland Avenue due to the length of time allotted to cross, which is 27 seconds.

Murray Codman, representing Disabled American Veterans, thanked the City Council for the free parking programs for veterans with special license plates.

February 26, 2007

Public Comment
(continued)

Michelle Woolner and Bill Wynn, members, Dr. Martin Luther King Planning Committee, spoke in favor of extending the Committee's participation to Black History Month.

Jerry King, representing Jewish War Veterans, thanked the City Council for the free parking programs for veterans with special license plates.

Christopher Armenta, City Clerk read written comments submitted by the following:

Dr. Robert Mann

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Legislation and League of California Cities Priority Focus Bulletins - Issue #6 Dated February 9, 2007 and Issue #7 Dated February 16, 2007.

Shelly Wolfberg, Intergovernmental Relations Officer reported on highlights from the bulletin.

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Consent Calendar

MOVED BY COUNCILMEMBER GROSS, SECONDED BY COUNCILMEMBER MALSIN AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVE CONSENT CALENDAR ITEMS C-1, C-2, C-3, C-4 AND C-5.

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Item C-1

City Clerk's Report

THAT THE CITY COUNCIL RECEIVE AND FILE THE CITY CLERK'S REPORT REGARDING POSTING OF THE AGENDA FOR THIS MEETING.

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February 26, 2007

Item C-2

Treasurer's Report of Cash Disbursements

THAT THE CITY COUNCIL APPROVE CASH DISBURSEMENTS FOR THE PERIOD OF FEBRUARY 3, 2007 THROUGH FEBRUARY 16, 2007.

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Item C-3

Approval of Minutes

THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE ADJOURNED REGULAR MEETING OF JANUARY 16, 2007, THE MINUTES OF THE ADJOURNED REGULAR MEETING JANUARY 19, 2007, THE MINUTES OF THE REGULAR MEETING OF JANUARY 22, 2007, AND THE MINUTES OF THE ADJOURNED REGULAR MEETING OF JANUARY 29, 2007 AS SUBMITTED.

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Item C-4

Adopt Resolution No. 2007-R006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CULVER CITY, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS RETAINED WITHIN THE TRANSPORTATION DEPARTMENT.

ADOPTED, with further reading waived.

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February 26, 2007

Item C-5

Authorization of the Police Department's Participation in the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET); and Approval of Cal-MMET Operational Agreement.

THAT THE CITY COUNCIL:

1. AUTHORIZE THE POLICE DEPARTMENT'S PARTICIPATION IN CAL-MMET; AND
2. APPROVE THE CAL-MMET OPERATIONAL AGREEMENT AND AUTHORIZE THE CHIEF OF POLICE TO EXECUTE THE AGREEMENT.

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Action Items

MOVED BY COUNCILMEMBER GROSS, SECONDED BY COUNCILMEMBER MALSIN AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVE ACTION ITEM NUMBERS A-8 AND A-9.

Item A-8

Adoption of a Resolution Requesting an Employment Extension for a PERS Retiree (Andrea Daroca).

THAT THE CITY COUNCIL ADOPT RESOLUTION NO. 2007-R007 REQUESTING THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) BOARD TO EXTEND THE 960 HOUR ANNUAL MAXIMUM TO UP TO ONE (1) YEAR FOR ANDREA DAROCA THROUGH UP TO MARCH 13, 2008.

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Item A-9

Approval of the Revised Classification Specification for Legal Operations Manager.

THAT THE CITY COUNCIL APPROVE THE REVISED CLASSIFICATION SPECIFICATION FOR LEGAL OPERATIONS MANAGER.

February 26, 2007

The following Action Items were discussed and voted on separately:

Item A-4

Discussion and Direction Regarding Acceptance of the Sister City Committee's Donation of Room Designation Tile Plaques for the Rooms Named After the City's Sister Cities in the Veterans Memorial Complex.

Pam Robinson, Veterans Memorial Complex Manager, gave the staff report.

The following member of the audience addressed the City Council:

Sonia Karroum, President, Culver City Sister City Committee.

Christopher Armenta, City Clerk read written comments submitted by the following:

Joyce Perlick
Mim Shapiro
Dr. Janet Hoult
Dan Cohen
Robert and Patricia Hadley
Marie Leyva
Tina Mollica
Mathew Brown
Donna Thayer

Discussion ensued regarding whether this item should have gone before the Cultural Affairs Commission.

The following member of the audience addressed the City Council:

Paul Jacobs

February 26, 2007

Item A-4
(continued)

Following discussion, the following motion was voted on:

MOVED BY COUNCILMEMBER CORLIN AND SECONDED BY COUNCILMEMBER
MALSIN, THAT THE CITY COUNCIL ACCEPT THE DONATION OF
DESIGNATION TILE PLAQUES FROM THE CULVER CITY SISTER CITY
COMMITTEE TO BE DISPLAYED NEXT TO THEIR RESPECTIVE ROOMS IN
THE VETERANS MEMORIAL BUILDING.

AYES: Councilmembers Corlin, Malsin, Silbiger
NOES: Councilmembers Gross, Rose
ABSTAIN: None
ABSENT: None

At this time, Councilmember Gross requested that staff
provide clarification regarding quasi-City organizations
that act in the name of the City. The City Council
concurred with the request.

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Item A-2

Increase of Membership of the CDBG Advisory Committee by
One Seat to be Filled by a Youth Representative.

Shelly Wolfberg, Intergovernmental Relations Officer, gave
the staff report.

Ashley Guerrero, Vice Chair, Mayor's Youth Advisory
Committee
Menelik Tafari, member, Mayor's Youth Advisory Committee
Saundra Davis, member, Culver City Board of Education

February 26, 2007

Item A-2
(continued)

At this time, the following motion was proposed:

MOVED BY COUNCILMEMBER MALSIN AND SECONDED BY COUNCILMEMBER CORLIN, THAT THE CITY COUNCIL:

1. EXPAND THE MEMBERSHIP OF THE CDBG ADVISORY COMMITTEE BY ONE MEMBER AND ONE ALTERNATE;
2. APPOINTEES TO BE CITIZENS OF CULVER CITY AGE 16 AND OVER; AND
3. APPOINTMENTS TO BE MADE BY THE OFFICERS OF THE CULVER CITY YOUTH IN GOVERNMENT PROGRAM AT THE YMCA.

Councilmember Gross proposed that the one member and one alternate be appointed by the officers of the Youth Making Changes Committee from the Teen Center.

Following discussion, Councilmember Corlin suggested appointing representatives from both bodies to serve alternating positions; e.g. for one year, a representative of the Culver City Youth in Government would serve as member and a representative of the Youth Making Changes Committee would serve as alternate member and then alternate positions the following year.

Councilmember Malsin concurred with the amendment.

At this time, Councilmember Rose stated his reasons for not supporting this item.

February 26, 2007

Item A-2
(continued)

At this time, the following motion was voted on:

MOVED BY COUNCILMEMBER MALSIN AND SECONDED BY COUNCILMEMBER CORLIN, THAT THE CITY COUNCIL:

1. EXPAND THE MEMBERSHIP OF THE CDBG ADVISORY COMMITTEE BY ONE MEMBER AND ONE ALTERNATE;
2. APPOINTEES TO BE CITIZENS OF CULVER CITY AGE 16 AND OVER; AND
3. APPOINTMENTS TO BE MADE BY THE OFFICERS OF THE CULVER CITY YOUTH IN GOVERNMENT PROGRAM AT THE YMCA AND OFFICERS OF THE YOUTH MAKING CHANGES COMMITTEE FROM THE TEEN CENTER. DURING ODD-NUMBERED YEARS, A REPRESENTATIVE FROM THE YOUTH IN GOVERNMENT PROGRAM WOULD SERVE AS MEMBER AND A REPRESENTATIVE FROM THE YOUTH MAKING CHANGES COMMITTEE WOULD SERVE AS ALTERNATE MEMBER. DURING EVEN-NUMBERED YEARS, A REPRESENTATIVE FROM THE YOUTH MAKING CHANGES COMMITTEE WOULD SERVE AS MEMBER AND A REPRESENTATIVE FROM THE YOUTH IN GOVERNMENT PROGRAM WOULD SERVE AS ALTERNATE MEMBER.

AYES: Councilmembers Corlin, Gross, Malsin, Silbiger
NOES: Councilmember Rose
ABSTAIN: None
ABSENT: None

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February 26, 2007

Item A-3

Approval of a Memorandum of Understanding between the City and the Culver City Historical Society for Long Term Use of the Overflow Room in the Veterans Memorial Building.

William LaPointe, Director of Parks, Recreation and Community Services, gave the staff report.

Following discussion, the following motion was made:

MOVED BY COUNCILMEMBER GROSS, SECONDED BY COUNCILMEMBER CORLIN AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL:

1. APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE CULVER CITY HISTORICAL SOCIETY FOR LONG TERM USE OF THE OVERFLOW ROOM AT THE VETERANS MEMORIAL BUILDING;
AND
2. AUTHORIZE THE CITY MANAGER TO EXECUTE THE MOU ON BEHALF OF THE CITY.

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February 26, 2007

Item A-5

Request for Direction Regarding Celebration of the City of Culver City's 90th Anniversary.

Susan Obrow, Cultural Affairs Division, gave the staff report.

The following member of the audience addressed the City Council:

Laura Stuart, Chair, 2007 Fiesta La Ballona Committee

Discussion ensued regarding staff proposal to develop and present a film festival; feasibility of using Pacific Theaters to screen the films; holding a school-wide contest for the 90th Anniversary logo; and enlisting local businesses and organizations to publicize the anniversary.

Following discussion, the City Council directed staff to research and to return with recommendations and associated costs.

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Item A-1

1) Appropriation of Funds in the Amount of \$20,000; 2) Approval of an Agreement with Progressive Solutions for Pet Licensing Software and Services; 3) Authorization of an Amendment to the City's Contract with the Los Angeles County Department of Animal Care and Control; and 4) Adoption of a Resolution Establishing a Licensing, Microchipping, and Spay/Neuter Amnesty Program for Dog and Cat Owners.

Shelly Wolfberg, Intergovernmental Relations Officer, gave the staff report.

Discussion ensued regarding any reduction in fees paid to County if the City does its own licensing in-house; feasibility of using the Friends of the Culver City Animals to help distribute materials; and clarification regarding prior Council action regarding animal control in the City.

February 26, 2007

Item A-1
(continued)

Following discussion, the following motion was made:

MOVED BY COUNCILMEMBER GROSS, SECONDED BY COUNCILMEMBER CORLIN AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL:

1. APPROPRIATE \$20,000.00 FROM THE GENERAL FUND RESERVE TO AN OPERATING BUDGET ACCOUNT;
2. APPROVE AN AGREEMENT WITH PROGRESSIVE SOLUTIONS FOR PET LICENSING SOFTWARE AND ASSOCIATED SERVICES AT A COST OF \$17,600.00;
3. DIRECT THE CITY ATTORNEY TO DRAFT AND/OR APPROVE THE AGREEMENT AS TO FORM AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY; AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE CITY'S AGREEMENT WITH LACDACC; AND
4. ADOPT RESOLUTION NO. 2007-R008 ESTABLISHING A LICENSING, MICROCHIP, AND SPAY/NEUTER AMNESTY PROGRAM FOR DOG AND CAT OWNERS.

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Item A-7

Discussion of Comprehensive Financial Plan.

Jerry Fulwood, City Manager, recommended continuing this item to the Council Meeting of March 5, 2007.

The City Council concurred with the request.

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February 26, 2007

Item A-6

Discussion of the Nomination Process and Potential Selection of a Nominee to be Recommended to the Westside Cities Council of Governments for Appointment by Metro to the Metro Westside/Central Governance Council.

Shelly Wolfberg, Intergovernmental Relations Officer, gave the staff report.

Following discussion, the following motion was made:

MOVED BY COUNCILMEMBER GROSS, SECONDED BY COUNCILMEMBER ROSE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL DIRECT STAFF TO FORWARD THE NAME AND RESUME OF ART IDA, DEPUTY TRANSPORTATION DIRECTOR, AS THE RECOMMENDED NOMINEE FROM THE CITY OF CULVER CITY.

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Public Comment for Items Not On the Agenda (Continued).

Mayor Silbiger invited public participation.

There was no response.

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Receipt of Correspondence

No action was taken on this item.

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February 26, 2007

Items from Staff

Items Presented by Jerry Fulwood, City Manager:

- Thanked the City Council for participating in the strategic planning workshops last week. He will be providing the City Council with notes and an action plan.
- Councilmember Gross, Councilmember Rose and Martin Cole, Assistant City Manager will be traveling to Washington D.C. to meet with Federal officials.

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Items Presented by Martin Cole, Assistant City Manager:

- The City Council will need to adjourn this meeting to March 5, 2007.

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Adjourn in Memory

MOVED BY COUNCILMEMBER ROSE, SECONDED BY COUNCILMEMBER MALSIN AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, IT BE ADJOURNED IN MEMORY OF MARVIN MENZHUBER, POSTMASTER IN CULVER CITY FROM 1977 TO THE EARLY 1980'S.

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Added Item

The City Council extended its congratulations to Alicia Weintraub, Management Analyst, Community Development Department, on the birth of her son, Noah Evan Weintraub.

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February 26, 2007

Items from Council

Items Presented by Councilmember Malsin:

- Requested an update regarding the City's curfew ordinance.
- Expressed appreciation to Jenelsie McLendon and Liz Guzman of the City Attorney's Office for digitizing records. Inquired if there is an official policy regarding off-site storage of digitized data.
- Requested support for a report from the Fire Department regarding emergency preparedness programs from other cities.

The City Council concurred with the request.

- City of Santa Monica has a pilot program regarding assisting the community with solar programs by offering advice and referrals. The City of Sebastopol, California has a similar program.
- Expressed concerns regarding a planned outage by Edison tomorrow evening in the Fox Hills area; he received a complaint from a resident. Requested the City Manager to contact Edison regarding an apparent lack of customer service.
- Requested an update regarding significant changes in services at Brotman Medical Center.
- Requested support to direct staff to research registering residential care facilities operating in the City.

The City Council concurred with the request.

- Requested the City Attorney to verify whether Proposition 83 applies to residential care facilities.

February 26, 2007

Items Presented by Councilmember Malsin (continued):

- Requested support to amend the Park Enhancement Program (PEP) to allow up to two (2) of the \$500 PEP grants for projects on Culver City Unified School District property.

The City Council concurred to agendize this item for discussion at the Council Meeting of March 5, 2007.

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Items Presented by Councilmember Rose:

- Extended an invitation to the Swedish Consulate General and staff to attend the City's Sustainable Community Plan meeting in May. This is part of the Sustainable Design Assessment Team (SDAT) program.

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Items Presented by Councilmember Gross:

- Commented on strategic planning workshops attended by the City Council, commissioners and Executive Management last week.

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February 26, 2007

Items Presented by Councilmember Corlin:

- Commented on strategic planning workshops attended by the City Council, commissioners and Executive Management last week.

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Items Presented by Mayor Silbiger:

- Wants to develop a program in Culver City to coordinate a volunteer day to help local non-profit organizations.
- Requested support to agendize discussion to appoint two Councilmembers as to serve on the Sister City Committee.

There was no support for this request.

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February 26, 2007

Adjournment

There being no further business, at 11:00 P.M., the City Council adjourned its meeting in memory of Marvin Menzhuber, Postmaster in Culver City from 1977 to the early 1980's to an Adjourned Regular Meeting to be held on March 5, 2007.

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Christopher Armenta
CITY CLERK of the City of Culver City, California
EX-OFFICIO CLERK of the City Council, City of Culver City,
California

APPROVED _____, 2007

GARY SILBIGER
MAYOR of the City of Culver City, California

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