

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>10/13/14</u>		Item Number: <u>JC-2</u>	
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/PARKING AUTHORITY AGENDA ITEM: Approval of an Amendment to the Existing Landscape Maintenance Services Agreement with Marina Landscape for the Downtown Business District Landscape Revitalization Project in an Amount Not-To-Exceed \$37,228.40 (\$33,844.00 Base Amendment and \$3,384.40 Contingency).			
Contact Person/Dept.: Patrick Reynolds, Parks Manager		Phone Number: (310) 253-6470	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Meetings and Agendas – City Council (10/08/14); (E-Mail) Marina Landscape (10/08/14).			
Department Approval: Dan Hernandez (10/01/14)		City Attorney Approval: Carol Schwab (10/07/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (10/08/14)		City Manager Approval: John M. Nachbar (10/08/14)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council and the Boards of the Successor Agency, the Housing Authority and the Parking Authority (collectively, “Boards”) approve an amendment to the existing landscape maintenance services agreement with Marina Landscape for the Downtown Business District Landscape Revitalization Project in an amount not-to-exceed \$37,228.40. <u>BACKGROUND/DISCUSSION:</u> On June 23, 2014, the City Council and the Boards approved a two-year extension to the professional services agreement with Marina Landscape to provide landscape maintenance services and additional, as-needed services on a contingency basis for a term ending on June 30, 2016 in an amount not-to-exceed \$548,509.50. At that time, Parks Manager Patrick Reynolds informed the City Council that he and his staff were in the process of completing the Phase I Design of landscape areas in the Town Plaza and Restaurant Row and that he had received preliminary cost estimates for this work from Marina Landscape. However, since these discussions were in the early stages, the cost of this work, now referred to as the Downtown Business District Landscape Revitalization Project, was not included in the City-wide landscape maintenance agreement that was approved by the City Council at that time.			

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FISCAL ANALYSIS:

Cost Estimate

Demo, Clean up & Removals	\$2,500.00
Plant Material, includes planting & soil amendment	\$25,654.00
Pots, includes potting soil, plant material, irrigation	\$4,500.00
Bark Cover (Mulch)	<u>\$1,190.00</u>
Subtotal	\$33,844.00
10% Contingency	<u>\$3,384.40</u>
TOTAL	\$37,228.40

There are sufficient funds for the Downtown Business District Landscape Revitalization Project included in the City Council Adopted Budget for Fiscal Year 2014/2015 in accounts 10130300.619810 (Parks Division / Other Contractual Services / Downtown Landscaping) and 42080000.730100.PZ612 (Capital Improvements / Improvements Other Than Buildings / Upgrade Park Irrigation Systems).

ATTACHMENTS:

The site plan and plant renderings for the Downtown Business District Landscape Revitalization Project are available at the following link:

<http://www.culvercity.org/en/Government/PRCS/CouncilItems.aspx>

MOTION:

That the City Council and Boards:

1. Approve an amendment to the existing landscape maintenance services agreement with Marina Landscape for the Downtown Business District Landscape Revitalization Project in an amount not-to-exceed \$37,228.40; and,
2. Authorize the City Attorney/Agency and Board General Counsel to review/prepare the necessary documents; and,
3. Authorize the City Manager/Executive Director to execute such documents on behalf of the City, the Successor Agency, the Housing Authority, and the Parking Authority, respectively.