

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/14/2012		Item Number: <u>C-9</u>	
CITY COUNCIL AGENDA ITEM: (1) Acceptance of Work Performed by Damon Inc., (2) Authorization to File a Notice of Completion; and (3) Authorization to Release the Retention Payment after the Expiration of the 35-day Lien Period, for the Veterans Memorial Building Renovations Project, P- 876.			
Contact Person/Dept.: Bellur Devaraj/PW		Phone Number: (310) 253-5621	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/10/12), (E-Mail) Damon Inc. (05/10/12)			
Department Approval: Charles D. Herbertson (05/08/12)		City Attorney Approval: Carol Schwab (by H. Baker) (05/09/12)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (05/09/12)		City Manager Approval: John M. Nachbar (05/10/12)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council accept the work performed by Damon Inc., and authorize filing a Notice of Completion for the Veterans Memorial Building Renovations Project. It is also recommended that retention funds in the amount of \$21,205.88 be released to Damon Inc., after the expiration of the thirty-five day lien period. <u>BACKGROUND/DISCUSSION:</u> On November 14, 2011 the City Council awarded a contract to Damon Inc., for improvements to the Veterans Memorial Building. Damon Inc. successfully completed all the work on time and under budget. The scope of the improvements included asbestos and lead paint abatement, reconstruction of some of the building's restrooms, cosmetic improvements to the rooms behind the auditorium stage area and the meeting rooms in the building, and painting the auditorium. Also new fixed seats were installed in the auditorium except the balcony, by a separate contract with American Seating Company. The approved amount for the construction contract was \$146,454.00. The City Council also authorized an additional \$70,000 for expenditure by staff for unforeseen construction contingencies and project enhancements not included in the original Damon contract. The total expenditure amount authorized by the City Council was \$216,454.00 Additional work accomplished through the Damon contract as change orders included the reconstruction of the existing substandard walls, painting of several additional areas including the auditorium lobby and upper balcony areas,			

**City of Culver City, California
Agenda Item Report**

replacement of existing deteriorated plumbing behind the restroom walls, refurbishment of the auditorium's kitchen area, reconstruction of the wood wall separating the auditorium seating area from the gym floor, and installation of new pathway guide lights for the auditorium aisles.

FISCAL ANALYSIS:

Approved Project Budget	
Funding Source	Amount
General Funds, P-876	\$216,454

Final Project Expenses	
Contract award amount	\$146,454
Change Orders	\$66,000
Final contract amount	\$212,454

MOTIONS:

That the City Council:

- 1) Accept the work performed by the contractor, Damon Inc., for the work performed for the Veterans Memorial Building Renovations Project, P- 876, and,
- 2) Authorize the Public Works Director/City Engineer to execute the Notice of Completion and submit it to the Los Angeles County Recorder's Office for recordation; and,
- 3) Authorize the release of \$21,205.88 in retention funds to Damon Inc., following the expiration of the thirty-five day lien period.