

**City of Culver City, California
Agenda Item Report**

Meeting Date: 04/05/2010		Item Number: <u>A-1</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Approving a City Council Policy Related to Public Notification and Community Involvement in the Development Process and Rescinding Resolution No. 2007-R077			
Contact Person/Dept.: Martin R. Cole, Assistant City Manager		Phone Number: 310-253-6000	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Dates:	
Public Notification: (E-Mail) Meetings and Agendas – City Council (04/05/2010)			
Department Approval: Martin R. Cole (04/05/10)		City Attorney Approval: Carol Schwab (by H. Baker) (04/01/10)	
Chief Financial Officer Approval: Mark Scott (by M. Noller) (04/01/10)		City Manager Approval: Mark Scott (04/01/10)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council adopt a Resolution approving a City Council Policy related to public notification and community involvement in the development process and rescinding Resolution No. 2007-R077. <u>BACKGROUND:</u> The City Council places great importance on providing the community with notification of various items under consideration by the City Council and other local governmental entities. Additionally, the City Council has placed particular emphasis on providing the community with a number of opportunities to participate in the discussion of proposed developments. The City Council has discussed this topic on a number of occasions. On December 3, 2007, the City Council adopted City Council Policy 2007-002 related to public notification. After extensive notice was given, the City Council discussed this subject again on March 30, 2009. Most recently, the City Council discussed this subject on January 11, 2010 at which time the City Council directed the City Manager to prepare an amended City Council Policy for the City Council's consideration. <u>DISCUSSION:</u>			

City of Culver City, California
Agenda Item Report

The City Manager prepared the attached proposed policy for consideration by the City Council. It outlines the various ways the City of Culver City both complies with legal minimums for notice. Additionally, it provides guidelines for the extensive courtesy notice provided above and beyond those legal minimums. With respect to development proposals, the amended policy outlines the additional pre-submittal and post-submittal opportunities for the community to provide input on these subjects.

FISCAL ANALYSIS:

The attached policy is the culmination of many City Council discussions where tens of hours of public testimony were considered and hundreds of hours of staff time were allocated to preparing both the policy and the underlying notice processes. The courtesy notice provided by the City along with the additional meetings for development proposals have a cost associated with them. Those costs can, at times, be significant.

ATTACHMENTS:

1. Staff Report, Attachments, and Minutes from December 3, 2007
2. Staff Report, Attachments, and Minutes from March 30, 2009
3. Staff Report, Attachments, and Minutes from January 11, 2010
4. Proposed Resolution (with Proposed Amended Policy)

MOTION:

That the City Council:

Adopt the Resolution approving a City Council Policy related to public notification and community involvement in the development process and rescinding Resolution 2007-R077.